



ସମଗ୍ର ଶିକ୍ଷା
समग्र शिक्षा
Samagra Shiksha



OFFICE OF THE PRINCIPAL
GOVT. HIGHER SECONDARY SCHOOL, SINGJHAR

AT/PO-SINGJHAR VIA-SINAPALI DIST-NUAPADA, ODISHA PIN-766108

Email:-singjharhs.3342@gmail.com Contact :- 8658980889/9178564876

UDISE-21250511602

BSE-060EB

CHSE-FB-47

SAMS-25051102

Letter No:- 31

Date:- 05/06/2026

To,

The District e-Governance Manager (DeGM), Nuapada

Sub.-: Request for publication of Advertisement notice in district web portal

Sir,

With due respect I am to Inform you that this institution has issued an advertisement notice for engagement of Guest Faculties in Govt. Higher Secondary School Singjhar for the academic session 2026-27. Therefore I request you to kindly arrange for publication of the enclosed advertisement notice in the district web portal for wide circulation and information of the eligible candidates.

The Soft copy of the advertisement notice is enclosed here with for necessary action.

Yours Faithfully

Principal
5/6/26
Govt. Higher Secondary School, Singjhar

Govt. Higher Secondary School
Singjhar Dist-Nuapada

Memo No. 32

Date- 05/06/2026

Copy Submitted to the District Education Officer, Nuapada For Kind Information.

Principal
5/6/26
Govt. Higher Secondary School, Singjhar

Principal
Govt. Higher Secondary School
Singjhar Dist-Nuapada

Memo No. 33

Date- 05/06/2026

Copy Submitted to the Director, DHSE(O), Bhubabeneswar For Kind Information.

Principal
5/6/26
Govt. Higher Secondary School, Singjhar

Principal
Govt. Higher Secondary School
Singjhar Dist-Nuapada

OFFICE OF THE PRINCIPAL GOVT. HIGHER SECONDARY SCHOOL, SINGJHAR

At/Post- Nuapada , Block- Sinapali District- NUAPADA , Pin Code -766108

Email Id –singjharhs.3342@gmail.com Contact No- 8658980889

ENGAGEMENT NOTICE FOR GUEST FACULTIES

Advt. No- 01/2026

Dt – 05.06.2026

In Pursuant to Directorate of Higher Secondary Education, Odisha file no. DHSE-GFEI-MISC-0021-2025 No 6148 // Date – 03.06.2026, Applications in the prescribed format (Enclosed) are invited from retired Govt. and Aided College/HSS teachers below 65 years of age for empanelment and engagement as Guest faculties to teach in Higher Secondary Classes (+2) in both **Arts and Science** stream. In case of non-availability of teachers, fresh candidates will be selected. The applicants must have qualified Master Degree in the concerned subject with at least **50 % marks** or equivalent grade & **B.Ed.** or equivalent degree recognized by the NCTE New Delhi, in case of B.Ed. subject. In case of non-availability of B.Ed. candidates in a particular subject, the candidature of non B.Ed. candidates may be considered. The selection shall be made through **carrier assessment, teaching experience and basic experience in computer application**. The guest faculties so engaged shall be paid @Rs400/- per class/lecturer of 45 minutes duration subject to a ceiling of maximum 50 classes with Rs. 20,000/- rupees per month. The engagement is purely temporary in nature and will continue till closure of schools for next summer vacation in 2027 or posting of PGT in the school whichever is earlier. The undersigned reserves the right for disengagement by giving one month prior notice if their performance is not satisfactory and also to cancel part or whole of the above engagement notice without assigning any reason thereof. The document verification shall be held on dated **12.06.2026 from 7.00 AM on words** in the office of the Principal. No TA/DA shall be admissible for document verification. The application should reach to the undersigned on or before dated. **11.06.2026 at 10.00 AM**. Application received time is 7.00AM -10.00 AM The details can be obtained from the web site <https://nuapada.odisha.gov.in>


Self-attested documents to be attached with the application form:

1. Filled Application form (Bio-Data)
2. HSC or Equivalent certificate and Mark sheet.
3. +2 or Equivalent certificate and Mark sheet.
4. Bachelor degree or Equivalent certificate and Mark sheet.
5. Master degree or Equivalent certificate and Mark sheet.
6. B.Ed. degree or Equivalent certificate and Mark sheet.
7. Affiliation, Equivalent, OPRMS Certificate whenever required
8. Certificate of Computer Knowledge.
9. Teaching experience certificate at HSS Level or Degree Level
10. Id proof / Address Proof.
11. Any Other

Subjects offered:

1. Arts: -Odia, English, History, Political Science, Economics, Odia (Optional)
2. Science- Odia, English, Physics, Chemistry, Mathematics, Botany, Zoology

Sd/-



Principal

Govt. Higher Secondary School, Singjhar
Singjhar Dist. Nuapada

APPLICATION FORMAT FOR GUEST FACULTIES

PASSPORT SIZE
PHOTO
PASTE HERE

1. Post applied for -.

2. Name of the Applicant-

3. Father's Name-

5. DOB-

6. Correspondence Address -

8. Contact No.

10. Caste Category

12. Education Qualification

4. Mother's Name-

7. Permanent Address-

9. Email ID-

11. Aadhar No

Sl no	Name of the Exam Qualified	Name of the Board/ University	Passing Year	Full Mark	Marks Secured	Percentage	Subjects Taken

12. Teaching Experience

Sl No	Institution where posted and Held	From	To	Year	Month	Days

I hereby declare that the information submitted by me are true and correct to the best of my knowledge and belief.

Signature of the Applicant

Document Check List :

SI No	Document	Submitted (Y/N)	Remarks
1	Any ID Proof		
2	10th Certificate		
3	10th Mark sheet		
4	12th Certificate		
5	12 th Mark sheet		
6	Graduation Certificate		
7	Graduation Marksheet		
8	PG Certificate		
9	PG Marksheet		
10	B.Ed. Certificate		
11	B.Ed. Marksheet		
12	NCTE Certificate		
13	Equivalent Certificate		
14	College Affiliation		
15	Computer Certificate		
16	Conversion certificate		
17	Any other		

**GUIDELINE FOR ENGAGEMENT OF GUEST FACULTIES IN GOVT. & GOVT. UPGRADED
HIGHER SECONDARY SCHOOLS FOR THE ACADEMIC SESSION-2026-27**

Sl. No.	Description	Guidelines				
1	Mode of Engagement	Engagement of Guest Faculties will be made through open advertisement following due procedure as detailed below:				
2	Tenure	For a period of one year from the date of engagement till closure of Schools for Summer Vacation in 2027 or posting of PGTs whichever is earlier				
3	No. of Guest faculties to be engaged	<p>-Not more than total existing vacancies vis-a-vis the sanctioned posts in Govt. & Govt. Up-graded HSSs.</p> <p>-In upgraded HSS Guest Faculties are to be engaged in the following subjects only in addition to the compulsory subjects (Odia & English)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Arts</th> <th style="width: 50%;">Science</th> </tr> </thead> <tbody> <tr> <td>1. History, 2. Political Science, 3. Economics, 4. Logic/Sociology/Optional Odia</td> <td>1. Physics 2. Chemistry, 3. Mathematics 4. Botany 5. Zoology</td> </tr> </tbody> </table> <p>-For Commerce Stream two Guest Faculties shall be engaged for all subjects i.e Accountancy, BSM, BMS, Banking & Insurance /Cost Accountancy</p> <p>-In case of HSSs having two streams, only one Guest Faculty shall be engaged in each Compulsory subject i.e. Odia & English.</p> <p>- In case of HSSs having three stream two Guest Faculties shall be engaged in each Compulsory subject i.e. Odia & English.</p> <p>-For subjects in which students have enrolled without having creation of corresponding teaching posts</p>	Arts	Science	1. History, 2. Political Science, 3. Economics, 4. Logic/Sociology/Optional Odia	1. Physics 2. Chemistry, 3. Mathematics 4. Botany 5. Zoology
Arts	Science					
1. History, 2. Political Science, 3. Economics, 4. Logic/Sociology/Optional Odia	1. Physics 2. Chemistry, 3. Mathematics 4. Botany 5. Zoology					
4	Preference & Procedure of selection	<p><u>Selection is to be made as per the following order of preference</u></p> <ol style="list-style-type: none"> i. Retired Government College/HSS teachers of same institution who have not completed 65 years of age, if their pre-retirement performance was up to mark. ii. Retired teachers of other Government College/HSS who have not completed 65 years of age. If availability of such retired teachers exceeds the requirement, the selection committee will select the most suitable one. iii. Retired teachers of Aided College/HSS who have not completed 65 years of age and who were in receipt of GIA from Government. If availability of such retired teachers exceeds the requirement, the selection committee will select the most suitable one. 				

Handwritten signature

		iv. Fresh candidates will be selected as per merit by following selection procedure given below in the event of non-availability of retired teachers.
5		<u>Method of selection of Fresh Candidates</u>
I	Selection Committee	(A) <u>For Govt. HSS:</u> 1. Principal of HSS- Chairman 2. DEO or his representative(ADEO/Sr.BEO/BEO) - Member 3. One Sr. faculty nominated by Principal- Member (B) <u>For Upgraded Govt. HSS</u> 1. DEO or his representative(ADEO/ Sr. BEO/BEO) – Chairman 2. Principal(I/C) – Member 3. One Sr. faculty nominated by DEO- Member (Teacher/retired teacher from the nearby Govt. HSS or teacher / retired teacher from the nearby non-Govt. Aided HSS as decided by the DEO)
II	Qualification	- Master's Degree in the concerned subject with at least 50% marks or equivalent grade - B.Ed. or equivalent degree recognized by NCTE, New Delhi, in case of B.Ed. subjects.
III	Total Marks	- Career , Teaching Experience & Basic Computer Knowledge (Either DCA/ PGDCA)in Computer Application -100 marks
IV	Career marking	
	Ph.D	0
	NET	0
	M.Phil	0
	Master's Degree	25 marks
	B.Ed.	25 marks
	Bachelor's Degree	15 marks
	+2 or equivalent	10 marks
	HSC or equivalent	10 marks
	<u>Marks will be calculated as mentioned below:</u> - If a candidate secures 80%, it will be calculated as 8 out of 10 (+2 & HSC or equivalent), 12 out of 15 (Bachelor's Degree), 20 out of 25 (Master's Degree & B.Ed.) & 40 out of 50 (Non B.Ed. subjects & non availability of B.Ed. candidates) keeping in view the % of marks secured by the candidate in the examination as specified in column No. 5 (IV) out of the full marks of the said examination. - In case of Non-B.Ed. subjects i.e. Anthropology, Commerce, Education, Geology, Logic, Psychology, Sociology, Statistics & Home Science / Non-availability of	

True

B.Ed. candidates, the mark for Master's degree will be calculated out of 50 Marks.

Basic knowledge in
Computer
application

5 marks

Teaching
Experience

2 marks for each year of experience in HSSs subject to maximum-10 marks

6

Remuneration

Rs.400/- per class / lecture of 45 minutes duration subject to a ceiling of maximum 50 classes with Rs. 20000/- per month.

7

Disengagement

- The Guest faculties shall be disengaged:
- Every year during the start of summer vacation.
- By giving one month notice if their performance is not satisfactory.
- Upon joining of PGT against the said vacant post.

8

Undertaking format

Annexure-A

Ana

ANNEXURE-A

TO WHOMSOEVER IT MAY CONCERN

I Shri/Smt./Ms _____aged about _____years S/D/W/o.
_____on being engaged as Guest Faculty by Principal,
_____Higher Secondary School, at _____
District_____do hereby certify that I fully understand the temporary nature of my
engagement as Guest Faculty. Being a temporary engagement, I will not claim for regularization
of my services in future.

Place:

Full Signature

Date:

Name:

Witness:

- 1.
- 2.

Seal & Signature of the Principal of the HSS