



**NOTICE OF TENDER FOR  
SELECTION OF  
TENTAGE & EVENT MANAGEMENT  
AGENCY FOR**

**“MARAGUDA  
LOKMAHOTSAV  
NUAPADA” – 2026**

NO. 403

DATE: 02.03.2026

**DISTRICT ADMINISTRATION,  
NUAPADA**

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## SECTION-I

### DISCLAIMAER

The 'Maraguda Lokmahotsav Nuapada 2026' in an attempt to celebrate, revive and rekindle the old customs, traditions, literature, art of the famous Maraguda Civilization as well as of the Nuapada District as a whole. The Mahotsav will be **celebrated w.e.f 01.04.2026 to 05.04.2026 (for a period of 5 days)**

For the above purpose, District Administration Nuapada intends to select appropriate agencies to manage tentage, stalls, stage etc. through tenders. The purpose of this Tender document is to provide interested parties with information that may be useful to them in the formulation of their bid for qualification and selection.

This document includes statements, which reflects various assumptions and assessments arrived at by the District Administration in relation to the works. Such assumptions and statements do not purport to contain all the information that each bidder may require. This Tender may not be appropriate for all persons and it's not possible for the District Administration, its employees or advisors to consider the objectives, financial situation and particular needs of each party who reads or use this Tender. This document is neither an agreement nor it guarantees firm/ person/ bidder of issue of any work order.

This Tender is not an agreement and is neither an offer nor invitation by the District Administration to the prospective bidders or any other person. Each bidder shall conduct its own investigations & analysis and shall check the accuracy, adequacy, correctness reliability and completeness of the assumptions, assessment, statements and information contained in this document. The Tender accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein. This District Administration shall have no liability to any person including any bidder under any law, statute, rules or regulations, principles of restitution or unjust enrichment or otherwise for any loss, damages cost or expense which may arise from or be incurred or suffered on account to anything contained in this Tender or otherwise, including the accuracy adequacy, correctness, reliability or completeness of the Tender and any assumptions, assessment, statements or information contained therein or deemed to form part of this Tender or arising in anyway in the Selection process. The District Administration also accepts no liability of any nature whether resulting from negligence or otherwise, however caused arising from reliance of any bidder upon the statements contained in this Tender. The issue of this Tender does not imply that the District Administration is bound to select and shortlist any bid. The District Administration reserves the right to reject all or any of the bid without assigning any reason whatsoever at any stage of the bid.

The Bidder shall bear all its costs associated with or relating to the preparation and submission of its bid including but not limited to preparation, copying postage, delivery fees expense associated with any demonstrations or presentations which may be required by the District Administration or any other cost incurred in connection with or relating to its bid. All such cost and expenses will remain with the bidder and the District Administration shall not be liable in any manner whatsoever for the same or for any other cost or other expense incurred by the bidder in preparation / submission of the bid, regardless of the conductor outcome of the Bidding Process.

The District Administration shall be the sole and final authority with respect to selection of an agency through this Tender

  
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**SECTION-II**  
**NOTICE INVITING TENDER**  
**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, NUAPADA**

Date: - \_\_\_\_\_.03.2026: ADM (General), Nuapada invites sealed tenders from competent firms/ persons/ entities etc. to carry out tentage & event management work for organization of **Maraguda Lokmahotsav Nuapada – 2026** at National College Ground, Nuapada from 1<sup>st</sup> April 2026 to 5<sup>th</sup> April 2026. Bidders are requested to go through the tender documents carefully and submit bids accordingly.

**Tender schedule and important information to the bidders (ITB)**

SI No.	PARTICULARS	DETAILS
1	Name of the work	Selection of Agency for <b>Maraguda Lokmahotsav Nuapada – 2026</b> at National College Ground, Nuapada
2	Method of selection	Open Tender, L1
3	Bid start date and time:	<b>05.03.2026 from 10:00 am</b> onwards. Tender documents can be downloaded from online portal ( <a href="https://nuapada.odisha.gov.in/">https://nuapada.odisha.gov.in/</a> ) or can be obtained through offline mode from the Collectorate, Nuapada.
4	Date, time and e-mail id for submission of queries	Last date for submission of queries <b>13.03.2026</b>
5	Date time and place of pre-bid meeting	<b>Not applicable.</b> However, any and all queries related to preparation of bid or scope of work, are to be submitted online on <a href="mailto:dmnuapada@nic.in">dmnuapada@nic.in</a>
6	Last date and time for submission of bid	<b>16.03.2023 till 5:00 PM.</b> (All bids are either to be sent through Speed Post/ Regd. Post OR are to be physically dropped at the office of the Collectorate, Nuapada. Any bids received beyond the above-stated cut-off date and time will not be taken into consideration for the next stages)
7	Date, time & place of opening of technical bid and preparation of list of qualified bidders	<b>17.03.2026 at 11:00 AM</b> at the <b>Collectorate Conference Hall, Nuapada</b>
8	Date, time and place of opening of Financial Bids of qualified bidders	<b>17.03.2026 at 11:30 AM</b> at <b>Collectorate Conference Hall, Nuapada</b>
10	Bid Processing Fee (Non-Refundable)	Rs.10,000/- in shape of Demand Draft in favour of “ <b>ADM (General), Nuapada</b> ” drawn in any Scheduled Commercial Bank payable at SBI Main Branch Nuapada
11	Earnest Money Deposit (EMD) (Refundable)	Rs.15,000/- (Rupees Fifteen Thousand only) in shape of Demand Draft in favour of “ <b>ADM (General), Nuapada</b> ” drawn in any Scheduled Commercial Bank payable at Nuapada
12	Address & mode for delivery of Bid Processing Fees and EMD by Speed Post/ Regd. Post	<b>Address:</b> Office of the Collector & DM, Nuapada, Collectorate Nuapada, NH-353, Pin - 766105

ADM (General), Nuapada

### SECTION-III

#### SCOPE OF THE WORK

##### 1. About the Maraguda Lokmahotsav Nuapada, 2026

The scope of the work under this tender shall include the elements mentioned below. However, the quantities mentioned under the elements are tentative may likely to increase or decrease.

2. **Scope of the work:** The scope of this works includes erection of tents, event management and carrying out allied works, as follows:

Sl. No.	Particulars of the work
1	<b>Ground layout</b>
2	<b>Construction of Stage (80 feet x 40 feet)</b> of stage with Staging materials with Parada, Cloth Backdrop for side and back walls.
3	<b>Construction of 3D Design (Stage craft)</b> showcasing <i>Maraguda Culture</i> on the stage, Construction of 2 nos. of Gates (Entry and Exit) and 3 nos. of Arch gates on Main Road (NH-353)
4	<b>Carpeting</b> – Thick Red carpet (New) for Stage, Passage, Green Room, VVIP & VIP Area, D Area and Green Netting-90% Density for Public Sitting Gallery, Stall areas (All area)
5	<b>Tentage &amp; Stalls - Arabian Tent for Green Room (1no.) &amp; VIP Pagoda (1no.)</b> and Waterproof Stall-With three side cover and white ceiling with 3ft Border with Flex Fascia <b>for 25 nos. of Food Stalls, 1 no. Police Control Room, 1 no. Police Outpost, 1 no. Medical/ fast-aid outpost and 1 no. Fire Outpost and 1 no. of Stall for Display of Sand Art.</b>
6	<b>Sitting arrangement</b> - VIP SS Cushion Chair with Cover, VIP Leather Sofa with Cover-2-Seater, adequate numbers Center Tables (Glass), VIP Chair-Supreme, Modular Chairs & tables for General Public with the provision of Jumbo Cooler on Stage and in VIP areas. Pedestal Fans in general public sitting area.
7	<b>Barricading</b> - Barricading with Bamboo and Ballah for separating the general public area from VIP area, peripheral barricading for public sitting zone, barricading for food stalls, parking, police control room etc.
8	<b>Light &amp; Sound</b> – Complete sound and light system (package) for on and off the stage, peripheral lighting for the ground electrification, LEDs etc. with Sound & Light Engineer and Event coordinator for conducting cultural functions.
9	<b>Decoration of Stage and other areas with Flowers</b> – Complete Flower Garland and Malas to be provided as applicable for decoration of Stage and other areas.
10	<b>Videography/ Photography</b> – Video camera Set up (package) capable of Live Streaming with <b>Drone Photography</b> along with technical manpower.
11	<b>Power back up</b> – 2 nos. (or as required by the total wattage) of 125 KVA DG Set with provision of required Diesel for 5 days
12	<b>Installation of temporary toilets &amp; water tankers</b> – <i>Not in the Scope of the Executing Agency</i>
13	<b>Other miscellaneous works</b> - (Selfie Point etc., CC TV Surveillance)



**3. Detailed specification of the works:**

**3.1. Ground layout:** The work includes levelling off the ground for the Stall & Public Sitting area and parking areas. The bidder needs to inspect the ground at National College, Nuapada and submit layout plan in their bid indicating the map of the different functional areas of the Mahotsav.

**3.2. Construction of Stage (80 feet x 40 feet):** The stage needs to be covered with Pardas and cloth backdrops back and side walls. (North, East & West)

SI No.	Particulars	Specification
A	Main Stage	80'x40' with truss structure with wooden battens at bottom and ply top. (3200 sft.)
B	LED Risers	4'x12'x6Pcs with complete structure for providing support structure for LEDs to be installed
C	Media	12'x12' for Media & Videography
D	Wall	Pardas and cloth backdrops back and side walls. (North, East & West) [72' x 20' + 40' x 20' x 2]
E	Dias/ Podium	Podium Dias for Stage – 2 nos.
F	SS Railing	SS Railing for Stage – 100 rft.

**3.3. Construction of 3D Design (Stage craft):** 3D frame structure with MS Square pipe sections to be erected for **construction of Stage Craft** showcasing Maraguda Culture on the stage along with structure made of bamboo/ MS square section for 2 nos. of gate near Entry & Exit and 3 nos. of Gates on the NH-353 (Main Road) adjacent to the National College Ground, Nuapada.

SI No.	Particulars	Specification
A	3D Design – Stage Craft (Stage backdrop Structure)	80' (long) x 40' feet (wide) with 3D frame structure with <b>MS square section &amp; wall panels</b> and <b>facia</b> with <b>spot lights</b> to be provided.
B	Gate Structure for 5 nos. of Gates (2 + 3)	<ul style="list-style-type: none"> <li>• 2 nos. x 14' x 14' for entry and exit gates at National College Ground, Nuapada with welcome message.</li> <li>• 3 nos. x 50' x 20' on the main road on Nh-353 with flex fascia displaying the title Maraguda Lokmahotsav Nuapada - 2026</li> </ul>

**3.4. Carpeting:** Thick Red carpet (New) for Stage, Passage, Green Room, VVIP & VIP Area, D Area and Green Netting-90% Density for Public Sitting Gallery, Stall areas (All area)

SI No.	Particulars	Specification
A	Stage, Passage, Green Room, VVIP & VIP Area, D Area	<ul style="list-style-type: none"> <li>• Thick Red carpet (Brand New) – 15000 Sft. <ul style="list-style-type: none"> <li>• 80 feet x 40 feet = 3200 sft. (Stage Area)</li> <li>• Passage, Green Room, VVIP &amp; VIP Area, D Area = 11,600 Sft</li> </ul> </li> </ul>
B	Public Sitting Gallery, Stall areas (All other area)	<ul style="list-style-type: none"> <li>• Green Netting-90% Density Carpet 40,000 sft. <ul style="list-style-type: none"> <li>• 175'x 175' for sitting area = 30,625 sft.</li> <li>• Stall area (31 x 10' x 10' x 2) = 6,200 Sft.</li> <li>• And for other areas = 3175 sft.</li> </ul> </li> </ul>

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**3.5. Tentage & Stalls: Arabian Tent** for Green Room (2no.) & VIP Pagoda (1no.) and **Waterproof Stall**-With three side cover and white ceiling with **3ft Border with Flex Fascia** for 25 nos. of Food Stalls, 1 no. Police Control Room, 1 no. Police Outpost, 1 no. Medical/ fast-aid outpost and 1 no. Fire Outpost and 1 no. of Stall for Display of Sand Art.

SI No.	Particulars	Specification
A	Green Room (2no.) & VIP Pagoda (1no.)	<b>Arabian Tent</b> with size 20' x 20' (2 nos.) for Vip Pagoda and 20' x 20' (2 no.) for Green Room with 6-inch height staging platform (60' x 20') from ground level and with partition wall for attached temporary toilet with sitting & Lighting facility. <i>The temporary toilet with toiletries will be provided by RWSS Department along with the water connection.</i>
B	Waterproof Food Stall, Stall for Police Control Room, Police Outpost, Medical/ fast-aid outpost, Fire Outpost, and Stall for Display of Sand Art.	Tentage with three side cover and white ceiling with <b>3ft Border with Flex Fascia</b> for 25 nos. of Food Stalls (10' x 10'), 1 no. Police Control Room (10' x 10'), 1 no. Police Outpost (10' x 10'), 1 no. Medical/ fast-aid outpost (10' x 10'), 1 no. Fire Outpost (10' x 10') and 1 no. of Stall for Display of Sand Art (10' x 10') with Lighting arrangement.

**3.6. Sitting arrangement** - VIP SS Cushion Chair with Cover, VIP Leather Sofa with Cover-2-Seater, adequate nos. of Centre Table (Glass), VIP Chair-Supreme for VIP areas and Modular Chairs & Tables for General Public with the provision of Jumbo Cooler on Stage and in VIP areas & Pedestal Fans in general public sitting area.

SI No.	Particulars	Specification
A	Chairs & Coolers in VIP areas	<ul style="list-style-type: none"> <li>• VIP SS Cushion Chair with Cover - <b>60 nos.</b> (all in VIP &amp; official zone in front of stage),</li> <li>• VIP Leather 2-Seater Sofa with cover - <b>20 nos.</b> <ul style="list-style-type: none"> <li>• 5 nos. in green room &amp; VIP pagoda</li> <li>• 6 nos. of Sofa on the Stage</li> <li>• 9 nos. in D-zone/ VIP zone in front of stage</li> </ul> </li> <li>• Centre Table (Glass) – <b>30 nos.</b> Total           <ul style="list-style-type: none"> <li>• 3 nos. in VIP Pagoda/ Green Room),</li> <li>• 6 nos. on Stage</li> <li>• 11 nos. in the D-Zone in VIP areas</li> </ul> </li> <li>• VIP Chair Supreme - <b>40 nos.</b> for VIP areas</li> <li>• Jumbo Coolers – 6 nos. Total           <ul style="list-style-type: none"> <li>• 1 no. in Green Room/ VIP Pagoda</li> <li>• 2 nos. on Stage</li> <li>• 2 nos. in VIP zone in front of stage</li> </ul> </li> </ul>
B	Chairs & fans in General Public sitting area and stalls	<ul style="list-style-type: none"> <li>• Chair Fibre Modular – <b>5620 nos.</b> <ul style="list-style-type: none"> <li>• 20 nos. per stall = 620 nos.</li> <li>• 5000 nos. for sitting gallery</li> </ul> </li> <li>• Table with Jhalar &amp; Cloth – <b>68 nos.</b> <ul style="list-style-type: none"> <li>• 2 nos. per Food Stall (25 nos.) = 50 nos.</li> <li>• 3 nos. per other stalls (6 nos.) = 18 nos.</li> </ul> </li> </ul>

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		<ul style="list-style-type: none"> <li>• Silent Pedestal fans – <b>10 nos.</b> in Stage, Green Room &amp; VIP Area</li> <li>• Pedestal Fans – <b>31 nos.</b> in Stall area</li> </ul>
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**3.7.Barricading** - Barricading with Bamboo and Ballah for separating the general public area from VIP area, peripheral barricading for public sitting zone, barricading for food stalls, parking, police control room etc.

SI No.	Particulars	Specification
A	Barricading for public sitting zone, food stalls, parking area, police control room etc.	<ul style="list-style-type: none"> <li>• Barricading (with 4-inch Ballahs spaced at 6 feet centre to centre and double bamboo runner) Length. Total length = 2360 rft.</li> <li>• Barricading for Sitting area of general public – 1400 rft. (running feet)</li> <li>• Barricading for Parking area– 150 rft.</li> <li>• Barricading in front of 31 nos. of Stalls – 310 qrft.</li> <li>• Miscellaneous (other areas) – 500 rft.</li> </ul>

**3.8.Light & Sound** – Complete sound and light system (package) for on and off the stage, peripheral lighting for the ground electrification, LEDs etc. with Sound & Light Engineer and Event coordinator for conducting cultural functions.

SI No.	Particulars	Specification
A	Complete sound and light system (package) for on and off the stage, peripheral lighting for the ground electrification, LEDs etc. with Sound & Light Engineer and Event coordinator for conducting cultural functions	<ul style="list-style-type: none"> <li>• LED Wall Screen – 20'x 12' - 1 no. + 12' x 8' - 2 nos. (Total 3 nos.)</li> <li>• LED Metal 200W (All area) – 100 nos.</li> <li>• LED Bulb 45W (All area) – 62 nos.</li> <li>• Wiring 25mm – 500 mtr.</li> <li>• Wiring 16mm – 500 mtr</li> <li>• Wiring 10mm – 500 mtr</li> <li>• Wiring 1.5mm – 500 mtr</li> <li>• Panel Board 200 Amp – 4 nos.</li> <li>• LED Console Unit – 1 no.</li> <li>• Plug Point (Stall &amp; Ceremony area)– 50 nos.</li> <li>• Earthing (All Area) – 6 nos.</li> <li>• Stage Truss Aluminium - Main Stage- 20'Hx72'Lx40'W – 1 Unit</li> <li>• LED Par Multicolour 3x54 – 24 nos.</li> <li>• Par 64 – 24 nos.</li> <li>• Sharpy 10R – 14 nos.</li> <li>• RGB Laser – 4 nos.</li> <li>• Blinder – 4 nos.</li> <li>• Follow Spot Light – 2 nos.</li> <li>• Jumbo Smoke Machine 2 nos.</li> <li>• Moving Heads – 6 nos.</li> <li>• Strobe Light 4 nos.</li> <li>• Monitor– (Culture &amp; Main Stage) – 8 nos.</li> <li>• Amplifier 5000W (Console) – 4 nos.</li> <li>• Amplifier 6000W (Console) – 2 nos.</li> <li>• Amplifier 700W (Console) – 8 nos.</li> <li>• Podium Microphone (Main Stage) – 3 nos.</li> </ul>

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		<ul style="list-style-type: none"> <li>• Digital Mixer 32Ch – 2 nos.</li> <li>• Mikes with Stand (Culture Stage, Public Announcement with Make-Shure/ Sennheiser or similar) – 8 nos.</li> <li>• Cordless Mic - (Culture Stage, Public Announcement with Make-Shure/ Sennheiser or similar) – 4 nos.</li> <li>• Line Array Sound System (Make: JBL Vertec/ VTX, RCF HDL, Adamson/ Dynatech or Similar) <ul style="list-style-type: none"> <li>• Large Format Line Array – 12 nos.</li> <li>• Line Array Woofer – 4 nos.</li> <li>• LA Amplifier 5000W – 4 nos.</li> <li>• LA Amplifier 6000W – 4 nos.</li> <li>• LA Speaker Management – 2 nos.</li> <li>• LA Top Speaker – 6 nos.</li> <li>• Power Saver – 6 nos.</li> <li>• Crossover – 2 nos.</li> <li>• Speaker – 4 nos.</li> <li>• Amplifier (Stand By) – 6 nos.</li> <li>• Battery (Stand By) – 6 nos.</li> </ul> </li> <li>• Snake Cable (Line Array) – 4 nos.</li> <li>• Antena Splitter (For cordless) – 2 nos.</li> <li>• Laptop (Console) – 2 nos.</li> <li>• Speaker (Pandal Area) – 18 nos.</li> <li>• Speaker (Culture) – 6 nos.</li> <li>• Trumped Horn (Roadside) – 12 nos.</li> <li>• Subwoofer (Pandal Area) – 4 nos.</li> <li>• Subwoofer (Culture) – 4 nos.</li> <li>• Corded Mic (Culture Stage) – 8 nos.</li> <li>• CD player (Console) – 2nos.</li> <li>• Equalizer (Console) – 2 nos.</li> <li>• Power Stabiliser (Console) – 2 nos.</li> </ul>
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**3.9. Decoration of Stage and other areas with Flowers** – Complete Flower Garland and Malas to be provided as applicable for decoration of Stage and other areas.

SI No.	Particulars	Specification
A	Floral Décor	Main Stage, VIP Area etc. as per scope of work

**3.10. Videography/ Photography** – Video camera Set up (package) capable of Live Streaming with Drone Photography along with technical manpower.

SI No.	Particulars	Specification
A	Video camera Set up & Drone	Video Camera capable of Live Streaming and Drone as applicable to cover the whole ground

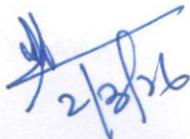
**3.11. Power back up** – 2 nos. (or as required by the total wattage) of 125 KVA DG Set with provision of required Diesel for 5 days

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3.12. Installation of temporary toilets & water tankers – *Not in the Scope of the Executing Agency*

3.13. Other miscellaneous works - (Selfie Point etc., CC TV Surveillance)

SI No.	Particulars	Specification
A	Selfie Point	One Selfie Point at location to be finalized by the District Administration to be prepared with <b>Maraguda Lokmahotsav Nuapada - 2026</b> Background and with Lighting facility for night time photography.
B	CC TV Surveillance	CCTV Set up with 10 nos. of Wired Cameras installed at various key locations of the ground with 1 no. Monitor, Keyboard and Mouse set up to be installed at the Police Control room Stall.

  
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## SECTION-IV

### TECHNICAL BID

#### 1. Technical qualification criteria:

The technical qualification required for submission of bid is mentioned below. The bidders need to read the same carefully and submit the documentary proof of fulfilment of the qualification in the sequence mentioned below.

#### TECHNICAL BID EVALUATION CRITERIA

SI No	Technical qualification criteria	Documentary evidence
1.1	<b>PAN &amp; GSTIN: -</b> The bidder must have PAN and GST (GSTIN) registration	<b>Copy of PAN and GSTIN</b>
1.2	<b>Experience: -</b> (i) The Bidder should have experience of providing Event Management Services to the Central/ State Governments, having experience of Event management in State Level/ National events organized by Government in last five years as on Feb 28, 2026. (ii) The bidder must have completed at least one Event Management work (Single work order), having value not less than 15.00 lakh in last five years	<b>Work order. Work Completion Certificate/ Experience Certificate</b> issued by the Concerned Govt. Authority  -do-
1.3	<b>Turnover: -</b> The agency should have an average annual yearly turnover of to 30.00 lakhs in the last three Financial Year: 2022-2023 & 2023-2024, 2024-25	<b>Audited Balance Sheet &amp; Turnover Certificate</b> issued by a Statutory Auditor. CA/ Income Tax returns showing proof of income.
1.4	Declaration to the effect that the bidder has not been blacklisted by any Central/ State Government.	<b>Form of Declaration on the format at part-II in Annexure-A</b>

#### 2. Manner of submission of Bid:

The bidder has to furnish the bid in the four envelopes, i.e. Envelope-1 containing 'Pre-bid documents', Envelope-2 containing 'Technical Bid document', envelope-3 containing 'Financial Bid document' and envelope-4, containing Envelope, 1, 2 and 3.

#### PROCEDURE TO BE FOLLOWED TO SUBMIT THE BID

SI No.	Envelope No.	What to contain	How the envelope is to be labelled
2.1	<b>Envelope-1</b>	(i) Covering letter in the format at <b>Annexure-A</b> . (ii) Information in the format at <b>Annexure-B</b> along with the documents.	<b>Envelope-1: Pre-Bid - Selection of Agency for Tentage &amp; Event Management work for Maraguda Lokmahotsav Nuapada – 2026.</b>

SI No.	Envelope No.	What to contain	How the envelope is to be labelled
2.2	Envelope-2	Information in the format at Annexure-C along with the documents.	Envelope-2: Technical Bid – Selection of Agency for Tentage & Event Management work for Maraguda Lokmahotsav Nuapada – 2026.
2.3	Envelope-3	Financial Bid Documents	Envelope-3: Financial Bid – Selection of Agency for Tentage & Event Management work for Maraguda Lokmahotsav Nuapada – 2026.
2.4	Envelope-4	Sealed envelope 1, 2 and 3	BID for Selection of Agency for Tentage & Event Management work for Maraguda Lokmahotsav Nuapada – 2026.

### 3. General checklist of documents to be submitted by the bidder

SI No.	Particular of the documents	Remarks
3.1	Covering Letter in the Bidder's letterhead requesting to participate in the tender.	Envelope No. - 1
3.2	Bid-Processing Fee (Non-refundable) for Rs. 11,800/- (inclusive of taxes) in shape of Bank Draft drawn in favour of "ADM (General), Nuapada", payable at State Bank of India, Main Branch, Nuapada.  Non-submission of Bid-processing fees shall entail the proposal to be rejected.	
3.3	EMD for Rs.15,000/- (Rupees Fifteen Thousand Only) in shape of Bank Draft drawn in favour of "ADM (General), Nuapada", payable at State Bank of India, Main Branch, Nuapada.  Non-submission of EMD amount in the prescribed manner shall entail the proposal to be rejected.	
3.4	Copy of PAN	Envelope – 2
3.5	Copy of GSTIN Registration	
3.6	Experience Certificate (arranged in ascending order, year-wise)	
3.7	Audited balance sheet of the firm issued by a statutory auditor/ from chartered accountant/ Income tax returns showing proof of income for financial year 2022-23, 2023-24,2024-25 (arranged in ascending order, year-wise)	
3.8	Declaration to the effect that the bidder has not been blacklisted by any Central/ State Government.	
3.9	Particulars of the Human Resources/ Manpower of the bidder's organization.	Envelope – 3 Envelope – 4
3.10	Financial bid Document	
3.11	Envelope 1, 2 and 3	

  
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The bidder has to submit the details of its manpower, professionals to handle the tentage 7 event management, event specific plans for the 'Maraguda Lokmahotsav Nuapada – 2026'. Some of the broad areas/ points to be taken care of by the bidder (if selected) are as follows: -

**4. Indicative Description of the elements of the taken care of by the selected bidder during execution of the Event:**

- a. Manpower Deployment Plan
- b. Overall layout of the Event – particularly Optimal Utilization of space (without compromising with norms of quality, hygiene & safety).
- c. Fire and emergency Exit plan and statutory safety compliances.
- d. Power backup & environment
- e. Overall Branding by Flex/ Digital Prints (Interior & exterior) or any other material.
- f. Any other innovation, quality improvement and aesthetics.
- g. **The work in all completeness (Stage, Stalls, barricading with all the above stated components under scope of work) shall be handed over to the District Administration, Nuapada by the evening of 30.03.2026.**

**5. Methodology of Evaluation – Open Tender**

- a. The selection shall be based on open tender with the lowest price.
- b. The bidders who qualified in the technical bid would be eligible for financial bids.
- c. Financial bids will only be opened in case of those parties who have qualified in the technical round.

**6. Award of Contract:**

The office of the ADM (General), Nuapada will intimate the successful bidder by issuing an offer letter/ work order. In case the successful bidder fails to execute the agreement within 3 days of issuance of the offer letter, the EMD furnished by the bidder shall be forfeited. In such case, the office may invite the second most successful bidder to execute the project at the prices of the L-1 bidder/ successful bidder. **(Sub-contracting is not allowed under this assignment)**

**7. Other Terms & Conditions:**

- a. Bidder shall depute adequate staff for execution & supervision of the work along with the list of professional employees of the firm having experience in the required area. The supervision work will be done constantly by the qualified staff employed by the Bidder.
- b. The bidder should have experience in liaising with various Government Tenders i.e., Police Tender, Health tender, Fire tender, Labour tender, Industry tender, Electricity tender, etc. for necessary statutory permissions & NOCs to organize such type of events.
- c. The Tenderer will not be responsible for any occurrences of theft or cases of missing article during execution till the decommissioning of the event and shall be the sole responsibility of the successful bidder/ executant.
- d. Arrangement of lodging, boarding & logistics to be required by the team of the agency will be the sole responsibility of the Agency.

- e. The Agency will be responsible for upkeep and maintenance of the entire work done by them till the closing and decommissioning of the event.
- f. With regard to the electrical fittings etc., the agency shall have to engage qualified licensed electricians/ contractor for erecting, handling and maintaining the supply-line and its upkeep.
- g. **The rate quoted by the Agencies against each item shall be including of GST & other taxes.**
- h. The Agency shall open its own office/ temporary camp on the proposed ground with required manpower to coordinate all their activities and to handle any work to be assigned during the event by the authority.
- i. **The bidder shall quote their price for all items without leaving any column/ row blank.**
- j. The payment will be made on the basis of the actual work done and work assessment report in the specified format by the Committee (as decided by authority). The agency shall not use any additional materials other than the brand/ type of material specified in the work order without obtaining the prior permission of the Authority. In case of any additional requirement or modified material, the agency has to take the prior written permission from the competent authority before executing the same.
- k. The agency shall be prepared to provide additional materials in case of requirement, **at the market price**, for the items NOT included in the BoQ/ Schedule.
- l. The successful bidder of the contract will have to deposit a **Performance Security** in shape of in shape of N.S.C/ Post office Saving Bank Account/ POTD/ Kisan Vikas Patra/ Bank Guarantee/ e-Bank Guarantee with Nationalized Bank drawn in favour of **“ADM (General), Nuapada”**. Performance Security of 5% of the total contract/ agreement value in the form payable at Nuapada within 3 days of the receiving of the order. Performance Security shall remain valid for a period of thirty (30) days beyond the date of competition of all contractual obligations of the supplier. If the successful bidder fails to submit the Performance Security within the period of 3 days, EMD will be forfeited and the order will stand rejected. Order will be taken to award the contract to the 2<sup>nd</sup> lowest bidder as per the price quoted by the L1 bidder. Performance security also may be forfeited in the event of breach of contract obligations by the supplier. The performance Security will be returned to the bidder immediately after successful completion of the Programme.

#### **8. Disclosure:**

- a. Bidders have an obligation to disclose any actual or potential conflict of interest. Failure to do so may lead to disqualification of the bidder or termination of its contract.
- b. Bidders must disclose if they are or have been the subject of any proceedings (such as blacklisting) or other arrangements related to bankruptcy, insolvency or the financial standing of the bidder, including but not limited to appointment of any officer such as a receiver in relation to the Bidder's personal or business matters or arrangement with creditors, or of any other similar proceedings.

- c. Bidders must disclose if they been convicted of, or are the subject of any proceedings related to”
- i. Criminal Offence or other serious offence punishable under the law of the land, or where, they have been found by any regulator or professional body to have committed professional misconduct;
  - ii. Corruption including the offer or receipt of an inducement of any kind in relation to obtaining any contract;
  - iii. Failure to fulfil any obligation in any jurisdiction relating to the payment of taxes or social security contributions.

**9. Anti-Corruption Measure(s):**

- a. Any effort by Bidder(s) to influence the Department in the evaluation and ranking of financial bids, and recommendation for award of contract, will result in the rejection of the bid.
- b. A recommendation for award of Contract shall be rejected if it is determined that the recommended bidder has directly, or through an agency, have engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the contract in question. In such cases, the Dept. shall blacklist the bidder either indefinitely or for a stated period of time, disqualifying it from participating in any related bidding process for the said period.

**10. Legal jurisdiction:**

Legal Disputes are subject to the jurisdiction of Civil Court of Nuapada Only.

**11. Governing Law and penalty Clause:**

The schedule given for delivery is to be strictly adhered to in view of the strict time schedule. Any unjustified and unacceptable delay in delivery shall render the bidder liable for liquidated damages; thereafter the officer holds the option for cancellation of the contract for pending activities and completes the same through any other agency. The officer may deduct such amount from any payment or payment there become due to bidder for such work executed through any other agency. The payment or deduction of such sums shall not relieve the bidder from his obligations and liabilities under the contract. The rights and obligations of the office and the bidder under this contract will be governed by the prevailing laws of Govt. of Odisha. Failure on bidder's part to furnish the deliverables as per the agreed timeline will enforce a penalty of 0.5 percent of contract value per day subject to a maximum of **10% of the contact value**. The amount will be deducted from the subsequent payments of the Agency.

*[Handwritten signature]*  
2/2/26

**12. Authority's Right to accept any bid or to reject any oral bid(s):**

The officer reserves the right to accept or reject any bid, and to annul or amend the bidding/ selection/ evaluation process and reject all bids at any time prior to award of contract, without assigning any reasons thereof and thereby shall not incur any liability to the bidders. Misrepresentation / improper response occurs after the bids have been opened and the successful Bid gets disqualified/ rejected, then the Authority reserves the right to consider the next most successful bidder, or take any other measure as may be deemed fit in the sole discretion of the Authority, including annulment of the selection process.

**13. Number of bids:**

Each Bidder shall submit only one (1) bid, in response to this TENDER. Any bidder who submits or participates in more than one bid shall be summarily disqualified. The bidder shall be responsible for all costs associated with the preparation of its bid and its participation in the bidding process.

2/3/26

2/3/26

## SECTION-V

### FINANCIAL BID

The Bidder shall submit the financial bid in the following format under the letterhead of the bidder

#### COVER LETTER (In Bidder's Letter Head)

To.

The ADM (General), Nuapada

Sub: - Submission of Bid for Tentages and Even Management Service of **Maraguda Lokmahotsav, Nuapada - 2026.**

Sir,

I, the undersigned, offer to provide the tentage/ event management service for [*Insert title of assignment*] in accordance with your Request for Bid No. \_\_\_\_\_, Dated \_\_\_\_\_. Our attached Financial Bid is for the sum of [*Insert amount(s) in word & figures\**]. The amount is inclusive of all taxes applicable as per GST Act and is **intended towards the complete price for the 5-day program.** I do hereby undertake that, in the event acceptance of our bid, the services shall be provided in respect to the term and conditions as stipulated in the TENDER CALL NOTICE documents. Items wise rate as per format given in the TENDER CALL NOTICE documents are given below:

SI No.	Items	Relevant Clause of DTCN	Category	Unit	Cost per unit	Required Qty. in units (tentative)	Total Amount (in Rs.) including GST
1.	Arabian Tent of Size (20'x20') for Green Room and VIP Pagoda	Refer Cl. No. 3.5 A	-	Number		3 Nos.	
2.	Bottom Platform for Green Room & VIP Pagodas of Size (20'x20')	Refer Cl. No. 3.5 A	-	Number		3 Nos.	
3.	Stage Backdrop Structure (3D Stage Craft) of size 80' L x 40' W x 20' H	Refer Cl. No. 3.3 A	Single Package	Per package		1 No.	
4.	Square Folding Stage Media (12'x12')	Refer Cl. No. 3.2 C	-	Number		1 No.	
5.	Square Folding Stage LED Risers (4'x12')	Refer Cl. No. 3.2 B	-	Number		6 Nos.	

SI No.	Items	Relevant Clause of DTCN	Category	Unit	Cost per unit	Required Qty. in units (tentative)	Total Amount (in Rs.) including GST
6.	Square Folding Stage <b>Main Stage</b> (80'x40')	Refer Cl. No. 3.2 A	-	Number		1 No.	
7.	<b>Decorative Walls</b> (with Pardas and cloth backdrops) for side walls main stage	Refer Cl. No. 3.2 D	Single package	Per package		1 No.	
8.	<b>Podium/ Dias</b> for Main Stage	Refer Cl. No. 3.2 E	-	Number		2 No.	
9.	<b>SS Railings</b> for Main Stage	Refer Cl. No. 3.2 F	-	Running Feet (Rft.)		100 Rft.	
10.	<b>Gate Structure</b> for 5 nos. including flex (2 +3)	Refer Cl. No. 3.3 B	Single package	Per package		1 No.	
11.	<b>Thick Red Carpet</b> (Brand New)	Refer Cl. No. 3.4 A	-	Sft.		13040 Sft.	
12.	<b>Green Netting Carpet</b> – 90% Density	Refer Cl. No. 3.4 B	-	Sft.		40000 Sft.	
13.	<b>Stall Work</b>	Refer Cl. No. 3.5 B	-	Number		31 Nos.	
14.	<b>Modular Chair</b> (Fibre Chairs)	Refer Cl. No. 3.6 B	-	Number		5620 Nos.	
15.	<b>VIP SS Cushion Chair</b> with Cover	Refer Cl. No. 3.6 A	-	Number		60 Nos.	
16.	<b>VIP Leather Sofa</b> with Cover - 2-Seater	Refer Cl. No. 3.6 A	-	Number		20 Nos.	
17.	<b>VIP Chair-Supreme</b>	Refer Cl. No. 3.6 A	-	Number		40 Nos.	
18.	<b>Centre Table</b> (Glass)	Refer Cl. No. 3.6 A	-	Number		30 Nos.	
19.	<b>Jumbo Coolers</b>	Refer Cl. No. 3.6 A	-	Number		5 Nos.	
20.	<b>Silent Pedestal Fans</b>	Refer Cl. No. 3.6 B	-	Number		10 Nos.	
21.	<b>Pedestal Fans</b>	Refer Cl. No. 3.6 B	-	Number		31 Nos.	
22.	<b>Table with Jhalar &amp; Cloth</b>	Refer Cl. No. 3.6 B	-	Number		68 Nos.	
23.	<b>Bamboo Barricading</b>	Refer Cl. No. 3.4 B	-	Rft.		2360 Rft.	

<b>Light &amp; Sound System</b>								
SI No.	Items	Relevant Clause of DTCN	Category	Unit	Cost per unit	Required Qty. in units (tentative)	Total Amount (in Rs.) including GST	
24.	<b>LED Wall Screen</b> (3 nos.)	Refer Cl. No. 3.8 A	-	Sft.		320 Sft.		
25.	LED Metal 200W		-	Number		100 Nos.		
26.	LED Bulb 45W		-	Number		62 Nos.		
27.	Wiring 25mm		-	Number		500 Nos.		
28.	Wiring 16mm		-	Number		500 Nos.		
29.	Wiring 10mm		-	Number		500 Nos.		
30.	Wiring 1.5mm		-	Number		500 Nos.		
31.	Panel Board 200Amp		-	Number		4 Nos.		
32.	LED Console Unit		-	Number		1 No.		
33.	Plug Point		-	Number		50 Nos.		
34.	Earthing		-	Number		6 Nos.		
35.	<b>Stage Truss Aluminium Main Stage - 20'Hx80'Lx40'W</b>			Single Package	Per package		1 No.	
36.	LED Par Multicolour 3x54			-	Number		24 Nos.	
37.	Par 64			-	Number		24 Nos.	
38.	Sharpy 10R			-	Number		14 Nos.	
39.	RGB Laser			-	Number		4 Nos.	
40.	Blinder			-	Number		4 Nos.	
41.	Follow Spot Light			-	Number		2 Nos.	
42.	Jumbo Smoke Machine			-	Number		2 Nos.	
43.	Moving Heads			-	Number		6 Nos.	
44.	Strobe Light			-	Number		4 Nos.	
45.	Monitor		Refer Cl. No. 3.8 A	-	Number		8 Nos.	
46.	Amplifier 5000W			-	Number		4 Nos.	
47.	Amplifier 6000W			-	Number		2 Nos.	
48.	Amplifier 700W			-	Number		8 Nos.	
49.	Podium Microphone			-	Number		3 Nos.	
50.	Digital Mixer 32Ch			-	Number		2 Nos.	
51.	Mikes with Stand			-	Number		8 Nos.	

SI No.	Items		Category	Unit	Cost per unit	Required Qty. in units (tentative)	Total Amount (in Rs.) including GST
52.	Cordless Mic		-	Number		6 Nos.	
53.	Large Format Line Array		-	Number		12 Nos.	
54.	Line Array Woofer		-	Number		4 Nos.	
55.	LA Amplifier 5000W		-	Number		4 Nos.	
56.	LA Amplifier 6000W		-	Number		4 Nos.	
57.	LA Speaker Management		-	Number		2 Nos.	
58.	LA Top Speaker		-	Number		6 Nos.	
59.	Power Saver		-	Number		6 Nos.	
60.	Crossover		-	Number		2 Nos.	
61.	Speaker		-	Number		4 Nos.	
62.	Amplifier (Stand By)		-	Number		6 Nos.	
63.	Battery (Stand By)		-	Number		6 Nos.	
64.	Snake Cable		-	Number		4 Nos.	
65.	Antena Splitter		-	Number		2 Nos.	
66.	Laptop		-	Number		2 Nos.	
67.	Speaker (Pandal Area)		-	Number		18 Nos.	
68.	Speaker (Culture Area)		-	Number		6 Nos.	
69.	Trumped Horn		-	Number		12 Nos.	
70.	Subwoofer (Pandal Area)		-	Number		4 Nos.	
71.	Subwoofer (Culture Area)		-	Number		4 Nos.	
72.	Corded Mic		-	Number		8 Nos.	
73.	CD Player		-	Number		2 Nos.	
74.	Equalizer	Refer Cl. No. 3.8 A	-	Number		2 Nos.	
75.	Power Stabiliser	Refer Cl. No. 3.9 A	-	Number		2 Nos.	
76.	<b>Floral Décor</b>	Refer Cl. No. 3.10 A	Single Package	Per package		1 No.	
77.	<b>Photo &amp; Videography with Live Streaming &amp; Drone Shots</b>	Refer Cl. No. 3.11	Single Package	Per package		1 No.	
78.	<b>Power back up - DG Set 125 KVA</b>	Refer Cl. No. 3.13 A	-	Number		2 Nos.	
79.	<b>Selfie point</b>	Refer Cl. No. 3.13 A	Single Package	Per package		1 No.	

SI No.	Items	Relevant Clause of DTCN	Category	Unit	Cost per unit	Required Qty. in units (tentative)	Total Amount (in Rs.) including GST
80.	<b>CC TV Surveillance Package</b>	Refer Cl. No. 3.13 B	Single Package	Per package		10 No.	
Grand Total [Maraguda Lokamahotsav Nuapada-2026] including GST & Other Taxes							
<b><i>NB: The Total Quoted Amount with GST shall not exceed Rs.16,00,000/- (Rupees Sixteen Lakhs Only)</i></b>							

I have carefully read and understood the terms and conditions of the TENDER CALL NOTICE and do hereby undertake to provide the service accordingly. I understand, the rates quoted by me are tentative and subject to increase, as the case may be.

Yours faithfully,

**Authorized Signatory [In full and initials]**

**Name and Designation of Signatory with Date and Seal**

**Address of the Bidder:**

  
2/3/26

**SECTION-VI**  
**MISCELLANEOUS**

**1. Letter of Intent and Bank Guarantee**

Letter of Intent shall be allowed to the selected agency after finalization of the tender. The agency has to acknowledge receipt of the same convey his acceptance within 3 days.

**2. Submission of Performance Security: -**

The selected agency has to submit Performance Security along with acceptance of the letter of Intent. The Performance Security shall be submitted in shape of N.S.C/ Post office Saving Bank Account/ POTD/ Kisan Vikas Patra/ Bank Guarantee/ e-Bank Guarantee with Nationalized Bank drawn in favour of "ADM (General), Nuapada". The amount of the Performance Security shall be equal to 5% of the value of the tender. The performance security shall be pledged for a period of 30 days from the stipulated date of completion of the project.

**3. Award of work order: -**

3.1. Work order shall be issued in favour of the selected agency after receipt of the acceptance of the LoI, Performance Security in shape of the Bank Guarantee on the total tender value.

3.2. The quantities of the work mentioned in the tender are tentative. The office reserves the right to enhance or reduce the elements of the work mentioned by it earlier, depending upon the actual requirement of work. The Department also reserves the right to issue additional work order if necessary.

**4. Terms of payment:**

Payment to the selected agency shall be released in four installments as mentioned below. The agency has to achieve the required milestones for each installment and shall submit the documents mentioned therein, subject to satisfactory performance of the agency.

**TERM OF PAYMENT**

Installment No.	Time	Percentage of the value of the work	Milestone to be achieved
1 <sup>st</sup>	Issuance work order for the work <b>Maraguda Lokamahotsava Nuapada - 2026</b>	30%	1. Issue of work order 2. Submission of performance security 3. Submission of approved work plan and schedule of operation 4. Insurance coverage or other risk mitigation documents 5. Mobilization of Materials.
2 <sup>nd</sup>	After completion of the milestone of the <b>Maraguda Lokamahotsava Nuapada - 2026</b>	70%	1. Completion of the project as per the work order. 2. Submission of final report and compliances of all legal and regulatory obligations. 3. Clearance of all dues payable to public authorities, if any 4. Ground vacation and clearance report.

**5. Format for submission of handing over report:**

The agency shall hand over the work in required quantities and confirming to the specified quantities to the District Administration, Nuapada. The report shall be submitted in the following format:

HANDING OVER REPORT					
SI No.	Element	Work order no. and date	Quantity as in work order	Quantity, as executed	Details of the documentary proof
Date: Place Seal					Signature

**6. Intellectual property rights:**

All intellectual property rights related to any knowledge, ideas, materials or information shared during the course of this engagement shall be retained by the respective disclosing party. It is mandatory for the proposal of explicitly acknowledge and agree that the intellectual property of knowledge shared during the engagement will remain the solo property of the organizing party, and no authorized use, reproduction, or dissemination will be permitted without prior written consent. The agency shall hand over all the materials which involve intellectual property and all the works assigned as per the work order, work actually executed submitted the completion report.

**7. Declaration regarding clearance off all pending dues to public authorities:**

The Agency shall submit a declaration that all liabilities to any public authority have been paid and nothing is outstanding. IN case any such liability is notices the agency shall make necessary compliance, including any penalty or otherwise. Under no circumstance, the office shall be liable the same.

  
2/2/26

**SECTION-VII**

**ANNEXURES**

**Annexure-A**

(Letter head of the bidder's organization)

No. \_\_\_\_\_

Date \_\_\_\_\_

To,

The ADM (General), Nuapada

Subject: Submission of proposal for participation in the tender for selection of agency for Tentage & Event Management for **Maraguda Lokamahotsava Nuapada-2026.**

Reference: - ADM (General), Nuapada Tender Invitation No. \_\_\_\_\_ Date \_\_\_\_\_

Sir/Madam,

**PART:-I Willingness to participate in the Tender**

In reference to the above, I/We, excess my/our willingness to participate in the Tender mentioned under reference. I/We will abide by all the terms and conditions and hereby submitted Paper in the manner prescribed.

**PART: -II Declaration**

I/We farther declare that I/We have not been blacklisted by any Central/State Government for organizing any work of Tentage services or otherwise.

Regards.

Signature  
Name:  
Designation

Seal of the organization

\_\_\_\_\_



Annexure-B

**FORMAT FOR SUBMITTING OF PER-BID INFORMATION ALONG WITH  
SUPPORTING DOCUMENTS BY THE BIDDER**

Bidder has to furnish information with supporting documents in the following for pre-bid qualification in Envelope-I

Sl. No.	Description	Full Details
1.1	<b>Name of the Bidder</b>	
1.2	<b>Address for communication</b> Tel: Fax: E-Mail id:	
1.3	<b>Name of the authorized person signing &amp; submitting the bid on behalf of the Bidder:</b> Mob No.: E-Mail ID:	
1.4	<b>Contact details of the local office in Odisha (Address, Mail Id &amp; Telephone Number)</b>	
1.5	<b>Bid Processing Fees Detail</b> Amount: DD No.: Date: Name of the Bank:	
1.6	<b>EMD Details</b> Amount DD No. Date: Name of the Bank	
1.7	PAN Number	
1.9	Goods and SERVICE Tax Identification Number (GSTIN)	
1.10	Willing to carry out assignment as per the scope of the work of the TENDER	<b>YES</b>
1.11	Willing to accept all the terms and conditions as specified in the TENDER	<b>YES</b>

**Authorized Signatory [In full and initials]:** \_\_\_\_\_

**Name and Designation with Date and Seal:** \_\_\_\_\_

  
2/2/12

**Annexure-C**

The bidder has to submit of information with documents in the following format evaluation of Technical Bid after qualifying in the Pre-Bid. Technical Bid:

**FORMAT FOR SUBMISSION OF TECHNICAL BID INFORMATION ALONG WITH SUPPORTING DOCUMENTS BY THE BIDDER**

<b>Part-I: Turn-over of the bidder in the previous financial year</b>				Figures in Rs. Lakh
<b>Details</b>	<b>FINANCIAL YEAR</b>			<b>Average turn-over</b>
	<b>2021-22</b>	<b>2023-24</b>	<b>2024-25</b>	
Turnover from Tentage services				

**Supporting Documents:**

1: Audit and certified financial statement under the signature of a CA, for the above-mentioned period **for each Financial Year to be submitted.**

2: The statement should be signed by the bidder on each page.

**Signature and the seal of the Chartered Accountant with Date in original:**

**Signature of the Authorized Signatory of the bidder [With Date and Seal: \_\_\_\_\_**

**[NB: No. Scanned Signature will be entertained]**

**Part-II Information on past experience of the Bidder in Tentage works**

SI. No.	Year	Name of the assignment	Name of the Deptt./Govt. organization	Contract Value	Period (mention date) and duration (mentioned no. of days)	Date of award of work	Date of completion of the work	Remarks (if any)

(more rows may be added if required)

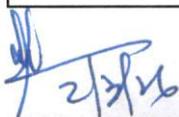
**Signature of the Authorized Signatory [With Date and Seal]: \_\_\_\_\_**

**Part-II Information regarding any conflicting activities and declaration thereof.**

**DECLARATION**

1. I, hereby declare that our agency as individual is not indulged in any such activities which can be turned as the conflicting activities as mentioned in the tender documents.
2. I, also acknowledge that in case of misrepresentation of any of the information, our bid/contract shall be rejected/terminated by the Department which shall be binding and abided fully.

**Signature of the Authorized Signatory [With DATE AND Seal]: \_\_\_\_\_**





OFFICE OF THE COLLECTOR AND DISTRICT MAGISTRATE, NUAPADA

{OLL & C Section}

Memo No 404 Date 02.03.2026

Copy to the DeGM, Collectorate, Nuapada for web-hosting in Nuapada district official website for wide publication.

Additional District Magistrate (Gen.),  
Nuapada

Memo No 405 Date 02.03.2026

Copy to the office notice boards of Collectorate, Nuapada/ Zilla Parishad, Nuapada/ All O/o DFOs, Dist.- Nuapada/ Office of the Sub Collector, Nuapada/ All BDOs, Dist.- Nuapada/ All Tahasildars, Dist.- Nuapada for wide publicity.

Additional District Magistrate (Gen.),  
Nuapada

Memo No 406 Date 02.03.2026

Copy to DI&PRO, Nuapada with a request to publish in two local Odia daily newspaper in minimum size for wider publication of tender call notice. The copies of same may be sent to the office for payment of bill.

Additional District Magistrate (Gen.),  
Nuapada