

OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER, KHARIAR

No. 295 /Dt. 10.03.2026

Quotation / Tender Call Notice

Sealed quotations are invited from interested reputed Travel Agencies/ Tour Operators or Private individuals for providing 01 (one) vehicle Bolero , having minimum sitting capacity of 06 + 01 (including driver) , which shall conform to the following Terms and Conditions for official use in Child Development Project Office, Khariar on hire on monthly rent basis.

1. The vehicle must be in Road worthy condition, shall not be more than 03 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date Tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs.5,000/- (Rupees Five Thousands) only shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Child Development Project Officer, Khariar and submitted along with the quotation as security deposit. After completion of selection process, the amount will be refunded to un-successful bidders.
5. The monthly rate of hire charge to be quoted separately in the general bid information. (excluding fuel and lubricants) (Maximum hire charge-22,000/-)
6. The vehicle must achieve a fuel efficiency of 10 kms. Per liter.
7. Maximum hiring charges of the vehicle shall not exceed to Rs. 37500 including fuel per month.
8. The hire charges shall be paid to the tender on monthly basis on completion of vehicle Log Book and after receipt of allotment from the Govt. No advance payment shall be allowed.
9. The details of the make and year of manufacture of the vehicle Registration No. mileage 10 (kms. covered per liter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the quotation (Annexure-II).

10. The quotation completed in all respect should reach the undersigned on or before 24.03.2026 by 5.00 PM and shall be opened on Date.25.03.2026 at 3.00 PM in presence of the bidders or their authorized representatives.
11. The quotation paper received after the schedule Date and time shall not be taken into consideration under any circumstances.
12. The undersign reserves the right to cancel any or all quotation without assigning any reason thereof.
13. The application form of quotation / tender containing General Bid information and Terms and Conditions for hiring of vehicles etc. will be available with the Cashier of the Office on payment of Rs.100/- (Rupees One Hundred) only from 10.00 AM to 5.00 PM from Dt.10.03.2026 to 24.03.2026.
14. Necessary income tax and GST (if applicable) will be deducted from the bill as per rules.
15. The vehicle should not belong to any employee of Govt. organization.


Child Development Project Officer,
Khariar

Memo. No. 296 / Dt. 10.03.2026

Copy to Sub-Collector, Nuapada / District Social Welfare Officer,
Nuapada for kind information.

Copy Submitted to the Block Development Officer, Khariar / Tahasildar
Khariar for information and necessary action.

Copy to District e-Governance Manager, Collectorate, Nuapada to request for
upload in District official website.

Copy to DIPRO, Nuapada for wide publication.

Copy to the President, Private Taxi Owner Association, Khariar, Khariar
road, Nuapada.

Copy to Notice Board for information to all concern.


Child Development Project Officer,
CDPO, KHARIAR
Dist. NUAPADA

Annexure-II

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. of vehicle :
2. Type of Vehicle (AC / Non-AC) :
3. Year of Manufacture :
4. Model :
5. Date of registration :
6. Name & complete address
Of the owner of vehicle :
7. Fitness Certificate validity :
8. Permit validity :
9. Insurance validity :
10. Name / Address of the driver :
11. D.L. No. & validity of the D.L. of the Driver :
12. Proposed hire charge of the vehicle per month
excluding fuel cost :
13. Rate of fuel consumption / Mileage per litre :
14. Contact Number of the Service provider (Tenderer / Quotationer)
Mobile No..... Telephone.....

Certified that the information submitted above is true to the best of my knowledge and belief.

**Seal & Signature of the
Quotationer / Tenderer**

N.B.-Xerox copies of supporting documents are to be enclosed herewith for verification.

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as : valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and DL of the Driver available all the times. The Deptt. / Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Govt. norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box and differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.

8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 03 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Govt. shall forfeit the entire amount of security deposit.

[Handwritten Signature]
03/03/2026

Signature of

Quotation/ Tender Calling Authority

CPRO, KHARJAN
DIST. NAGAR