

CT & GST CIRCLE, NUAPADA(AT-KHARIAR ROAD)

(Under CT & GST Territorial Range, Balangir)

(Finance Department, Govt. of Odisha)

Email Id-nuapadacircle@gmail.com

No. 631 /CT&GST

Date. 06/03/2026

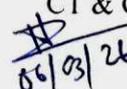
Tender Call Notice

Sealed quotations/tenders are invited from interested reputed Travel Agencies/ Tour operators or private individuals for providing 01 no. Of AC Petrol/Diesel driven Vehicle having sitting capacity not more than 7 (Seven) including driver, which shall conform to the Terms and conditions (Appendix-A) for official use in CT & GST Circle, Nuapada(At-Khariar Road) on monthly rent basis. The vehicles will be engaged from the date of signing of Agreement. The types of vehicles required are as detailed below.

SL No.	Type of Vehicle	No. Of Vehicle required	Maximum Hire Charges per Month (Excluding Fuel cost & GST)	Minimum Average Mileage in KMs per Litre
1	TUV/BOLERO/TATA SUMO GOLD/ERTIGA (preferably AC vehicle)	1 (One)	Rs.37200/-	10 (Ten)

The application form of Tender containing General Bid information & Terms and conditions for Hiring of Vehicle may be obtained from CT & GST Circle, Nuapada(At-Khariar Road) on payment of non-refundable amount Rs.1000/-(Rupees One Thousand Only) in form of Demand Draft in favour of Deputy Commissioner of CT & GST, CT & GST Circle, Nuapada(At-Khariar Road) drawn on any scheduled commercial Bank & Payable at Nuapada on any working day with in Dt.**23.03.2026** between 10.00 A.M to 5.30 P.M. The tender completed in all respect should reach the undersigned on or before Dt.**23.03.2025** by 5.30 P.M by Speed post/ Courier only.

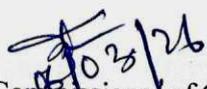
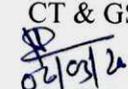
The Authority reserves the right to reject any or all bids and terminate the tender process without assigning any reason thereof.


Deputy Commissioner of CT & GST,
CT & GST Circle, Nuapada(At-Khariar Road)


Memo No...632...../CT & GST

Date 06/03/2026

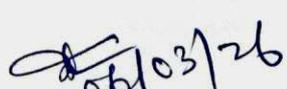
Copy submitted to the Range Head, Territorial Range, Balangir for kind information.


Deputy Commissioner of CT & GST,
CT & GST Circle, Nuapada(At-Khariar Road)


Memo No...633...../CT & GST

Date 06/03/2026

Copy submitted to the Commissioner of CT & GST (Odisha), Cuttack for kind information.


Deputy Commissioner of CT & GST,
CT & GST Circle, Nuapada(At-Khariar Road)


CT & GST CIRCLE, NUAPADA(AT-KHARIAR ROAD)

(Under CT & GST Territorial Range, Balangir)

(Finance Department, Govt. of Odisha)

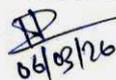
Email Id-nuapadacirle@gmail.com

Quotation/Tender Call Notice

Sealed quotations/tenders are invited from interested reputed Travel Agencies/ Tour operators or private individuals for providing 01 no. Of AC Petrol/Diesel driven Vehicle having sitting capacity not more than 7 (Seven) including driver, which shall conform to the Terms and conditions I(Appendix-A) for official use in CT & GST Circle, Nuapada (At-Khariar Road) on monthly rent basis.

1. The Service Providers shall have a valid OGST registration to participate in the tendering.
2. The Service Provider, participating in the bidding process under the jurisdiction of Municipal Corporations, shall be registered on GeM platform.
3. The vehicle must be in Road Worthy condition, shall not be more than 3 (three) years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contact Carriage Permit, proof of up-to-date tax payment etc, mandatory for plying of vehicle.
4. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
5. The Driver should be well behaved, gentle and obedient in nature.
6. A sum of Rs 5000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft in favour of Deputy Commissioner of CT & GST, CT & GST Circle, Nuapada (At-Khariar Road) and submitted along with the tender as security deposit. After Completion of tender process, the amount will be refunded to unsuccessful bidders.
7. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel & lubricants).
8. The Vehicle must achieve a fuel efficiency of 10 Kms. Per Litre.
9. The details of the make and year of manufacture of the Vehicle, Registration No, Mileage (Kms. Covered per litre) and name of the Driver with Driving License No. And period of validity should be specifically provided in the general bid information to be furnished with the Quotation/ Tender (Appendix-B).
10. The Quotation completed in all respect should reach the undersigned on or before **dt.23.03.2025 by 5.30 P.M and shall be opened on the next day i.e. 24.03.2025 at 11:30 A.M** in presence of the bidders or their authorized representatives.
11. The application form of quotation/tender containing General Bid Information & Terms and Conditions for Hiring of Vehicles etc will be available with the Deputy Commissioner of CT & GST, CT & GST Circle, Nuapada (At-Khariar Road) on payment of Rs 1000/- in shape of demand draft in favour of the Deputy Commissioner of CT & GST, CT & GST Circle, Nuapada from date 06.03.2026 to 23.03.2026.


Deputy Commissioner of CT & GST,
CT & GST Circle, Nuapada(At-Khariar Road)


06/03/26

TERMS AND CONDITIONS

The following terms and condition must be fulfilled by the successful bidder for providing vehicle on hire on monthly rent basis.

1. The hire vehicle, during period of contract/ hiring, shall have all necessary valid M.V. documents such as : - valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid Contract Carriage permit, proof of up to date tax payment etc. And D.L. of the driver available all the times.
2. CT & GST Circle, Nuapada(At-Khariar Road) shall not be responsible for any damage/ loss caused to hired vehicle or losses of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid on monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricants oil of Engine, Gear Box and differential Coolant, tyres and Tubes, Battery etc. Will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
7. The Vehicle shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
9. Monthly hire charges and reimbursements towards cost of fuel (as per actual) and lubricants (as per actual) and lubricants (as per Govt norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3 years from the initial registration. And also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the authority shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to give one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any term of the contract, Government shall forfeit the entire amount of security deposit.


Deputy Commissioner of CT & GST,
CT & GST Circle, Nuapada(At-Khariar Road)


06/03/26

General Information

SI No	Particulars	
1	Name of the Service Provider	
2	Complete Address	
3	OGST Number	
4	GeM Registration Number	
5	Bank Account No and IFSC Code	
6	Registration No of Vehicle	
7	Year of Manufacture	
8	Make & Model	
9	Date of Registration	
10	Name & Complete address of the owner of the Vehicle	
11	Fitness Certificate Validity	
12	Pollution Certificate Validity	
13	Permit Validity	
14	Insurance Validity	
15	Name/Address of the Driver	
16	D. L. No & Validity of the D.L. of the Driver	
17	Contact Number of the Service Provider (Tender/Quotationer)	
18	Contact number of Driver	
19	Proposed hire Charges of the Vehicle per Month excluding fuel cost	
20	Rate of fuel consumption/mileage per litre	

"Certified that the information submitted above is true to the best of my knowledge and belief.

Seal & Signature of the
Quotationer/Tenderer