

**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, NUAPADA  
(MISSION SHAKTI)**

No 1330 //Dated 05/02/2026

**TENDER CALL NOTICE**

Office of the Collector & District Magistrate, Nuapada invites open tender in sealed cover under Two Bid system, from reputed, registered and competent firms/ persons/ entities to carry out tentage & event management work for organization of District Level Subhadra Shakti Mela – 2026 at National Degree College field, Nuapada from 24<sup>th</sup> February 2026 to 02<sup>nd</sup> March 2026. It is an opportunity for your agency to showcase your professional skill through participation in the tender.

Bidders are required to submit the Technical and Financial bids separately. The bids in sealed Envelope-1 containing "Pre-Bid documents", sealed Envelope-2 containing "Technical Bid documents" and the sealed Envelope-3 containing "Financial Bid" should be placed in a fourth sealed cover super-scribed "Tender for providing tentage & event management work for organization of District Level Subhadra Shakti Mela – 2026" which must reach to the **Collector & District Magistrate**, Nuapada on or before 13.02.2026 1.00 PM by Speed Post/ Registered Post or physically dropped in the Tender Box at Collectorate, Nuapada.

The Tender Document containing the details of qualification criteria, submission of requirement, brief objective & scope of work and evaluation criteria, etc. can be downloaded from website:- [www.nuapada.odisha.gov.in](http://www.nuapada.odisha.gov.in) under the link "NOTICES > Tender" . Last date for submission of Tender is **13<sup>th</sup> February up to 1.00 PM**. The sealed envelope must reach the captioned address, containing Tender, Rs.10,000.00 as Bid Processing Fees (non-refundable) and Rs.50,000.00 as E.M.D. in shape of Demand Draft, drawn in favour of CDO-cum-Executive Officer, Zilla Parishad, Nuapada, payable at Nuapada.

Authority in no way will be responsible for any delay in submission of the tender. The financial bid shall be opened after technical evaluation by the District Level Tender Committee (DLTC). Late receipt of bid, beyond the allotted date and time will be rejected outrightly.

The authority reserves the right to reject/cancel/modify any or all the quotations in part or whole without assigning any reason thereof.

  
05/02/26  
Collector & District Magistrate,  
Nuapada

Memo No. 1331 // Date 05/02/2026

Copy along with Tenders documents are forwarded to the DeGM, Collectorate, Nuapada for information and necessary action with a request to web host the Tender Call Notice in Nuapada district website [www.nuapada.odisha.gov.in](http://www.nuapada.odisha.gov.in) expeditiously for wide dissemination & public access.

  
CDO-cum-EO,  
Zilla Parishad, Nuapada

Memo No. 1332 // Date 05/02/2026

Copy to the District Information & Public Relations Officer, Nuapada for information and necessary action with a request to publish the advertisement for one day as per I&PR rate, in one Odia daily and one English daily newspaper for wide circulation.

  
CDO-cum-EO,  
Zilla Parishad, Nuapada

Memo No. 1333 // Date 05/02/2026

Copy along with Tenders documents are forwarded to the Sub-Collector, Nuapada/ All Tahasildars / BDOs/ CDPOs/ District Level Officers for information with a request to publish the Tender Call Notice in their respective Office Notice Board at the earliest for wide publicity and accessibility of Tender Call Notice by all outsourcing agencies.

Copy to office Notice Board of Collectorate Nuapada/ Zilla Parishad, Nuapada for information of public.

  
CDO-cum-EO,  
Zilla Parishad, Nuapada



NOTICE OF TENDER FOR  
SELECTION OF  
TENTAGE & EVENT MANAGEMENT  
AGENCY FOR  
“DISTRICT LEVEL SUBHADRA  
SHAKTI MELA”-2026

NO. 1330

DATE: 05/02/2026

**DISTRICT ADMINISTRATION,  
NUAPADA**

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## SECTION-I

### DISCLAIMER

District Administration Nuapada is Organising the 'District Level Subhadra Shakti Mela2026' in an attempt to celebrate, revive and rekindle the old customs, traditions, literature, art as well as of the Nuapada District as a whole. The Subhadra Shakti Mela will be celebrated w.e.f 24.02.2026 to 02.03.2026 (for a period of 07 days)

For the above purpose, District Administration Nuapada intends to select appropriate agencies to manage tentage, stalls, stage etc. through open tender. The purpose of this Tender document is to provide interested parties with information that may be useful to them in the formulation of their bid for qualification and selection.

This document includes statements, which reflects various assumptions and assessments arrived at by the District Administration in relation to the works. Such assumptions and statements do not purport to contain all the information that each bidder may require. This Tender may not be appropriate for all persons and it's not possible for the District Administration, its employees or advisors to consider the objectives, financial situation and particular needs of each party who reads or use this Tender. This document is neither an agreement nor it guarantees firm/ person/ bidder of issue of any work order.

This Tender is not an agreement and is neither an offer nor invitation by the District Administration to the prospective bidders or any other person. Each bidder shall conduct its own investigations & analysis and shall check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessment, statements and information contained in this document. The Tender accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein. This District Administration shall have no liability to any person including any bidder under any law, statute, rules or regulations, principles of restitution or unjust enrichment or otherwise for any loss, damages cost or expense which may arise from or be incurred or suffered on account to anything contained in this Tender or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the Tender and any assumptions, assessment, statements or information contained therein or deemed to form part of this Tender or arising in anyway in the Selection process. The District Administration also accepts no liability of any nature whether resulting from negligence or otherwise, however caused arising from reliance of any bidder upon the statements contained in this Tender. The issue of this Tender does not imply that the District Administration is bound to select and shortlist any bid. The District Administration reserves the right to reject all or any of the bid without assigning any reason whatsoever at any stage of the bid.

The Bidder shall bear all its costs associated with or relating to the preparation and submission of its bid including but not limited to preparation, copying postage, delivery fees expense associated with any demonstrations or presentations which may be required by the District Administration or any other cost incurred in connection with or relating to its bid. All such cost and expenses will remain with the bidder and the District Administration shall not be liable in any manner whatsoever for the same or for any other cost or other expense incurred by the bidder in preparation / submission of the bid, regardless of the conductor outcome of the Bidding Process.

The District Administration shall be the sole and final authority with respect to selection of an agency through this Tender

**SECTION-II**  
**NOTICE INVITING TENDER**  
**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, NUAPADA**

1330 Date: - 05/02/26 Collector & DM, Nuapada invites sealed tenders from competent firms/ persons/ entities etc. to carry out tentage & event management work for organization of **District Level Subhadra Shakti Mela- 2026** at National Degree College Field, Nuapada from 24<sup>th</sup> February 2026 to 2<sup>nd</sup> March 2026. Bidders are requested to go through the tender documents carefully and submit bids accordingly.

**Tender schedule and important information to the bidders (ITB)**

SI No.	PARTICULARS	DETAILS
1	Name of the work	Selection of Agency for <b>District Level Subhadra Shakti Mela - 2026</b> at National Degree College Field, Nuapada
2	Method of selection	Open Tender, Least Cost Method
3	Bid start date and time:	<b>05.02.26 from 10:00 am</b> onwards. Tender documents can be downloaded from online portal ( <a href="https://nuapada.odisha.gov.in/">https://nuapada.odisha.gov.in/</a> ) or can be obtained through offline mode from the Mission Shakti section, Collectorate, Nuapada.
6	Last date and time for submission of bid	<b>13.02.2026 till 1:00 PM.</b> (All bids are either to be sent through Speed Post/ Regd. Post OR are to be physically dropped at the office of the Collectorate, Nuapada. Any bids received beyond the above-stated cutoff date and time will not be taken into consideration for the next stages)
7	Date, time & place of opening of technical bid and preparation of list of qualified bidders	<b>13.02.2026 at 3:00 PM at Sadbhabana Sabha Gruha, Nuapada</b>
8	Date, time and place of opening of financial Bids of qualified bidders	<b>13.02.2026 at 5:00 PM at Sadbhabana Sabha Gruha, Nuapada</b>
10	Bid Processing Fee (Non-Refundable)	Rs.10,000/- in shape of Demand Draft in favour of "CDO-cum-EO, Zilla Parishad, Nuapada" drawn in any Scheduled Commercial Bank payable at Nuapada
11	Earnest Money Deposit (EMD)(Refundable)	Rs.50,000/- (Rupees Fifty Thousand only) in shape of Demand Draft in favour of "CDO-cum-EO, Zilla Parishad, Nuapada" drawn in any Scheduled Commercial Bank payable at Nuapada
12	Address & mode for delivery of Bid Processing Fees and EMD by Speed Post/ Regd. Post	<b>Address:</b> Office of the Collector & DM, Nuapada, Mission Shakti Section, Collectorate Nuapada, NH-353, Pin - 766105

5  
05.02.26  
Collector & District Magistrate,  
Nuapada

### SECTION-III

#### SCOPE OF THE WORK

##### About the District Level Subhadra Shakti Mela, 2026

The scope of the work under this tender shall include the elements mentioned below. However, the quantities mentioned under the elements are tentative may likely to increase or decrease.

1. **Scope of the work:** The scope of this works includes erection of tents, event management and carrying out allied works, as follows:

Sl.No.	Particulars of the work
1	<b>Ground layout</b>
2	<b>Construction of Stage (40 feet x 30 feet) with ramp provision(12 Feet)with Staging materials with Parada, Cloth Backdrop for side and back walls.</b>
3	<b>Construction of 2 nos. of Gates (Entry and Exit)</b>
4	<b>Carpeting – Thick Red carpet (New) for Stage, Passage, Green Room, VVIP &amp; VIP Area, D Area and Netting-90% Density for Public Sitting Gallery, Stall areas (All area)</b>
5	<b>Tentage&amp; Stalls–Waterproof Tent for Green Room (2 no.) andWaterproof Stall-With three side cover and white ceiling with 3ft Border with Cotton Twill Flex Fascia for 120 nos. ofStalls.</b>
6	<b>Sitting arrangement - VIP SS Cushion Chair with Cover, VIP Leather Sofa with Cover-2-Seater, Center Table (Glass), VIP Chair-Supreme, Modular Chairs &amp; tables for General Public with the provision of Jumbo Cooler on Stage and in VIP areas. Pedestal Fans in general public sitting area.</b>
7	<b>Barricading- Barricading with Bamboo and Ballah for separating the general public area from VIP area, peripheral barricading for public sitting zone, barricading for food stalls, parking, police control room etc.</b>
8	<b>Light &amp; Sound – Complete sound and light system (package) for on and off the stage, peripheral lighting for the ground electrification, LEDs etc. with Sound &amp; Light Engineer and Event coordinator for conducting cultural functions.</b>
9	<b>Decoration of Stage and other areas with Flowers – Complete Flower Garland and Malas to be provided as applicable for decoration of Stage and other areas.</b>
10	<b>Videography/ Photography – Video camera Set up (package) capable of Live Streaming with Drone Photography along with technical manpower.</b>
11	<b>Power back up –2 nos. (or as required by the total wattage) of 125 KVA DG Set with provision of required Diesel for 7 days</b>
12	<b>Other miscellaneous works - (Selfie Point etc., CC TV Surveillance, Kids Zone, Mascot, Kitchen, Plastic/Iron Dining for Food Court)</b>

## 2. Detailed specification of the works:

**2.1. Ground layout:** The work includes levelling off the ground for the Stall & Public Sitting area and parking areas. The bidder needs to inspect the ground at National Degree College Field, Nuapada and submit layout plan in their bid indicating the map of the different functional areas of the Mahotsav.

**2.2. Construction of Stage (40 feet x 30 feet) with ramp provision (12 Feet), with a total staging area of 1200 sft.** The stage needs to be covered with Pardas and cloth backdrops back and side walls. (North, East & West)

SI No.	Particulars	Specification
A	Main Stage	(40 feet x 30 feet) with ramp provision(8 Feet X 12 Feet) with truss structure with wooden battens at bottom and ply top. (1200 sft.)
B	LED Risers	4'x12'x 3 Pcs with complete structure for providing support structure for LEDs to be installed
C	Media	12'x12' for Media & Videography
D	Wall	Pardas and cloth backdrops back and side walls. (North, East & West) [72' x 20' + 40' x 20' x 2]
E	Dias/ Podium	Podium Dias for Stage – 2 nos.
F	SS Railing	SS Railing for Stage – 100 rft.

### 2.3. Construction of gate near Entry & Exit

SI No.	Particulars	Specification
A	Gate Structure for 2 nos. of Gates	<ul style="list-style-type: none"><li>2 nos. x 14' x 14' for entry and exit gates at National Degree College Field, Nuapada with welcome message.</li></ul>

**2.4. Carpeting:** Thick Red carpet (New) for Stage, Passage, Green Room, VVIP & VIP Area, D Area and Netting-90% Density for Public Sitting Gallery, Stall areas (All area)

SI No.	Particulars	Specification
A	Stage, Passage, Green Room, D Area	<ul style="list-style-type: none"><li>Thick Red carpet (Brand New) – 6000 Sft.</li><li>(Stage, D Area, 120 Stall, Control Room, Green Room)</li></ul>
B	Public Sitting Gallery, Stall areas (All other area)	<ul style="list-style-type: none"><li>Netting-90% Density Carpet 70,000 sft.</li></ul>

**2.5. Tentage & Stalls:** Waterproof Tent for Green Room (2no.) and Waterproof Stall- With three side cover and white ceiling with 3ft Border with Cotton Twill Flex Fascia for 120 nos. of Stalls.

SI No.	Particulars	Specification
A	Green Room (2 nos.)	Waterproof Tent with size 20' x 20' (2 nos.) for Green Room with 6-inch height staging platform with sitting & Lighting facility.

B	120 Nos. of Waterproof Stall	<p>Tentage with three side cover and white ceiling with 3ft Border with Cotton Twill Flex Fascia for 120 nos. of Stalls.</p> <p>Shelf of the racks will be of size 1'6" X 10'Ft (Surface size 18 feet ply or wooden or thin sheet can be fixed for product display on the rack) with the first layer fixed at a height of 2'6" &amp; covered with Ply or wooden plank as well as new white cloths. The space of below racks will be used for storage of goods. All the three racks should be covered with surface ply or thin sheet as well as white cloth.</p> <p>Front counter table/ Display table in wooden batten and planks / steel table size 8' x 2' X 3' height. The table needs to be wrapped with new white cotton cloth. Plastic Moulded Chair -2 Nos. to be supplied to each stall.</p> <p>1 Ceiling Fan &amp; 1 Plug Point, 2 LED Bulb connected with an on/off switch should be installed in each stall.</p> <p>All stalls should be numbered with vinyl pasted sun board. Each number plate should have both English and Odia numerical numbers,</p> <p>Front cloth drops/screens. Daily putting up and off of the same is the responsibility of the bidder.</p>
C	Kitchen Area	Kitchen Shed: Tentage structure, tin roofing and tin walling of size 10' x 15' each to be erected in the back side of the 25 Nos. food stall.

**2.6. Sitting arrangement -** VIP SS Cushion Chair with Cover, VIP Leather Sofa with Cover-2-Seater, Center Table (Glass), VIP Chair-Supreme for VIP areas and Modular Chairs & Tables for General Public with the provision of Jumbo Cooler on Stage and in VIP areas & Pedestal Fans in general public sitting area.

SI No.	Particulars	Specification
A	Chairs & Coolers in VIP areas	<ul style="list-style-type: none"> <li>• VIP SS Cushion Chair with Cover - <b>60 nos.</b> (all in VIP &amp; official zone in front of stage),</li> <li>• VIP Leather 2-Seater Sofa with cover- <b>20 nos.</b></li> <li>• 9 nos. in D-zone/ VIP zone in front of stage</li> <li>• Centre Table (Glass) – <b>10 nos.</b> Total</li> <li>• 2 nos. in Green Room), 6 nos. on Stage</li> <li>• VIP Chair Supreme - <b>25 nos.</b> for VIP areas</li> <li>• Jumbo Coolers – 6 nos. Total (2 no. in Green Room/ VIP Pagoda, 2 nos. on Stage, 2 nos. in VIP zone in front of stage)</li> </ul>
B	Chairs & fans in General Public sitting area and stalls	<ul style="list-style-type: none"> <li>• Chair Fibre Modular –<b>1500 nos.</b></li> <li>• 2 nos. per stall = 240 nos.</li> <li>• 1000 nos. for sitting gallery</li> <li>• Dining Table (plastic/Iron) with Jhalar&amp;Cloth– <b>25 nos.</b> in front of Food Court.</li> <li>• Pedestal Fans – <b>30 nos.</b></li> </ul>

**2.7.Barricading** - Barricading with Bamboo and Ballah for separating the general public area from VIP area, peripheral barricading for public sitting zone, barricading for food stalls, parking, police control room etc.

SI No.	Particulars	Specification
A	Barricading for public sitting zone, food stalls, police control room etc.	<ul style="list-style-type: none"> <li>Barricading (with 4-inch Ballahs spaced at 6 feet centre to centre and double bamboo runner) Length. Total length = 2360 rft.</li> <li>Barricading for Sitting area of general public – 1400 rft. (running feet)</li> <li>Miscellaneous (other areas) – 500 rft.</li> </ul>

**2.8.Light & Sound** – Complete sound and light system (package) for on and off the stage, peripheral lighting for the ground electrification, LEDs etc. with Sound & Light Engineer and Event coordinator for conducting cultural functions.

SI No.	Particulars	Specification
A	Complete sound and light system (package) for on and off the stage, peripheral lighting for the ground electrification, LEDs etc. with Sound & Light Engineer and Event coordinator for conducting cultural functions	<ul style="list-style-type: none"> <li>LED Wall Screen – 20'x 12' - 1 no. + 12' x 8' - 2 nos. (Total 3 nos.)</li> <li>LED Metal 200W(All area) – 100 nos.</li> <li>LED Bulb 45W(All area) – 62 nos.</li> <li>Wiring 25mm – 500 mtr.</li> <li>Wiring 16mm – 500 mtr</li> <li>Wiring 10mm – 500 mtr</li> <li>Wiring 1.5mm – 500 mtr</li> <li>Panel Board 200Amp – 4 nos.</li> <li>LED Console Unit – 1 no.</li> <li>Plug Point(Stall &amp; Ceremony area)– 50 nos.</li> <li>Earthing (All Area) – 6 nos.</li> <li>Stage Truss Aluminium - Main Stage- 20'Hx72'Lx40'W – 1 Unit</li> <li>LED Par Multicolour 3x54 – 24 nos.</li> <li>Par 64 – 24 nos.</li> <li>Sharpy 10R – 14 nos.</li> <li>RGBLaser – 4 nos.</li> <li>Blinder – 4 nos.</li> <li>Follow Spot Light – 2 nos.</li> <li>Jumbo Smoke Machine 2 nos.</li> <li>Moving Heads – 6 nos.</li> <li>Strobe Light 4 nos.</li> <li>Monitor– (Culture &amp; Main Stage) – 8 nos.</li> <li>Amplifier 5000W(Console) – 4 nos.</li> <li>Amplifier 6000W(Console) – 2 nos.</li> <li>Amplifier 700W(Console) – 8 nos.</li> <li>Podium Microphone (Main Stage) – 3 nos.</li> <li>Digital Mixer 32Ch – 2 nos.</li> <li>Mikes with Stand (Culture Stage, Public Announcement with Make-Shure/Sennheiser or similar) – 8 nos.</li> <li>Cordless Mic - (Culture Stage, Public Announcement with Make-</li> </ul>

		<p>Shure/Sennheiser or similar) – 4 nos.</p> <ul style="list-style-type: none"> <li>• Line Array Sound System (Make: JBL Vertec/VTX, RCF HDL, Adamson/Dynatech or Similar) <ul style="list-style-type: none"> <li>• Large Format Line Array – 12 nos.</li> <li>• Line Array Woofer – 4 nos.</li> <li>• LA Amplifier 5000W – 4 nos.</li> <li>• LA Amplifier 6000W – 4 nos.</li> <li>• LA Speaker Management – 2 nos.</li> <li>• LA Top Speaker – 6 nos.</li> <li>• Power Saver – 6 nos.</li> <li>• Crossover – 2 nos.</li> <li>• Speaker – 4 nos.</li> <li>• Amplifier (Stand By) – 6 nos.</li> <li>• Battery (Stand By) – 6 nos.</li> </ul> </li> <li>• Snake Cable (Line Array) – 4 nos.</li> <li>• Antena Splitter (For cordless) – 2 nos.</li> <li>• Laptop (Console) – 2 nos.</li> <li>• Speaker (Pandal Area) – 18 nos.</li> <li>• Speaker (Culture) – 6 nos.</li> <li>• Trumped Horn (Roadside) – 12 nos.</li> <li>• Subwoofer (Pandal Area) – 4 nos.</li> <li>• Subwoofer (Culture) – 4 nos.</li> <li>• Corded Mic (Culture Stage) – 8 nos.</li> <li>• CD player (Console) – 2 nos.</li> <li>• Equalizer (Console) – 2 nos.</li> <li>• Power Stabiliser (Console) – 2 nos.</li> </ul>
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**2.9. Decoration of Stage and other areas with Flowers** – Complete Flower Garland and Malas to be provided as applicable for decoration of Stage and other areas.

SI No.	Particulars	Specification
A	Floral Décor	Main Stage, VIP Area etc. as per scope of work

**2.10. Videography/ Photography** – Video camera Set up (package) capable of Live Streaming with Drone Photography along with technical manpower.

SI No.	Particulars	Specification
A	Video camera Set up & Drone	Video Camera capable of Live Streaming and Drone as applicable to cover the whole ground

**2.11. Power back up** – 2 nos. (or as required by the total wattage) of 125 KVA DG Set with provision of required Diesel for 7 days

**2.12. Other miscellaneous works** - (Selfie Point etc., CC TV Surveillance)

SI No.	Particulars	Specification
A	Selfie Point	Two Selfie Point at location to be finalized by the District Administration to be prepared with <b>District Level Subhadra Shakti Mela- 2026</b> Background and with Lighting facility for night time photography.

B	CC Surveillance	TV	CCTV Set up with 20 nos. of Wired Cameras installed at various key locations of the ground with 1 no. Monitor, Keyboard and Mouse set up to be installed at the Control Room.
C	Mascot		Subhadra Didi Mascot - 04 nos.
D	Hydrozen Ballon		Size 12' - 01 piece

### 2.13. Kids' Zone

**Space & Layout:** 900 sq ft (approx 30×30 ft), fenced with soft foam/rubber flooring, clear entry/exit, 1 emergency exits.

**Safety:** Padded edges, first-aid kit, 1 staff on floor (from 3 PM to 11 PM), clear signage

SI No.	Particulars	Specfication of Playing Equipment
A	Kids' Zone	<ul style="list-style-type: none"> <li>- Bouncy castle (1)</li> <li>- Ball pit (1)</li> <li>- Mini train or carousel (1-2 small rides)</li> <li>- Art &amp; craft corner (tables + chairs)</li> <li>- Face painting booth (1-2 stations)</li> <li>- Interactive games (ring toss, bean bag throw)</li> </ul>

## SECTION-IV

### TECHNICAL BID

#### 1. Technical qualification criteria:

The technical qualification required for submission of bid is mentioned below. The bidders need to read the same carefully and submit the documentary proof of fulfilment of the qualification in the sequence mentioned below. Bid without any of following documents will lead to outright rejection, for further participation in financial bid.

#### TECHNICAL BID EVALUATION CRITERIA

SI No	Technical qualification criteria	Documentary evidence (Self attested)
1.1	<b>PAN &amp; GSTIN: -</b>	
	The bidder must have PAN and GST (GSTIN) registration	Copy of PAN and GSTIN
1.2	<b>Experience: -</b>	
	(i) The Bidder should have experience of providing Event Management Services to the Central/ State Governments, having experience of Event management in State Level/ National events organized by Government in last five years as on 31 <sup>st</sup> December, 2025.	Work order. Work Completion Certificate/ Experience Certificate issued by the Concerned Govt. Authority
	(ii) The bidder must have completed at least one Event Management work (Single work order), having value not less than 15.00 lakh in last five years	-do-
1.3	<b>Turnover: -</b>	
	The agency should have an average annual turnover of 30.00 lakhs during the last three Financial Year:, 2022-2023 , 2023-2024&2024-25	Audited Balance Sheet & Turnover Certificate issued by a Statutory Auditor. CA/ Income Tax returns showing proof of income.
1.4	Declaration to the effect that the bidder has not been blacklisted by any Central/State Government.	Form of Declaration in the format at part-II in Annexure-A

#### 2. Manner of submission of Bid:

The bidder has to furnish the bid in the four envelopes, i.e. Envelope-1 containing 'Pre-bid documents', Envelope-2 containing 'Technical Bid document' Envelope-3 containing 'Financial Bid document' and Envelope-4, containing Envelope, 1, 2 and 3.

#### PROCEEDURE TO BE FOLLOWED TO SUBMIT THE BID

SI No.	Envelope No.	Content	How the envelope is to be labelled
2.1	Envelope-1	(i) Covering letter in the format at Annexure-A. (ii) Information in the format at Annexure-B along with the documents.	Envelope-1: Pre-Bid - Selection of Agency for Tentage & Event Management work for District Level Subhadra Shakti Mela – 2026.

SI No.	Envelope No.	Content	How the envelope is to be labelled
2.2	Envelope-2	Information in the format at Annexure-C along with the documents.	Envelope-2: Technical Bid – Selection of Agency for Tentage & Event Management work for District Level Subhadra Shakti Mela – 2026.
2.3	Envelope-3	Financial Bid Documents	Envelope-3: Financial Bid – Selection of Agency for Tentage & Event Management work for District Level Subhadra Shakti Mela – 2026.
2.4	Envelope-4	Sealed envelope 1, 2 and 3	BID for Selection of Agency for Tentage & Event Management work for District Level Subhadra Shakti Mela – 2026.

**3. General checklist of documents to be submitted by the bidder**

SI No.	Particular of the documents	Remarks
3.1	Covering Letter in the Bidder's letterhead requesting to participate in the tender.	Envelope – 1
3.2	Bid-Processing Fee (Non-refundable) for Rs. 10,000/- in shape of Bank Draft drawn in favour of "CDO-cum-EO, Zilla Parishad, Nuapada," payable at Nuapada.  Non-submission of Bid-processing fees shall entail the proposal to be rejected.	
3.3	EMD for Rs.50,000/- (Rupees Fifty Thousand Only) in shape of Bank Draft drawn in favour of "CDO-cum-EO, Zilla Parishad, Nuapada," payable at Nuapada.  Non-submission of EMD amount in the prescribed manner shall entail the proposal to be rejected.	
3.4	Copy of PAN	
3.5	Copy of GSTIN Registration	
3.6	Experience Certificate (arranged in ascending order, year-wise)	Envelope – 2
3.7	Audited balance sheet of the firm issued by a statutory auditor/ from chartered accountant/ Income tax returns showing proof of income for financial year 2022-23, 2023-24 & 2024-25 (arranged in ascending order, year-wise)	
3.8	Affidavit before NOTARY to the effect that the bidder has not been blacklisted by any Central/ State Government.	
3.9	Financial bid Document	Envelope – 3
3.10	Envelope 1, 2 and 3	Envelope – 4

The bidder has to submit the details of its manpower, professionals to handle the tentage & event management, event specific plans for the 'District Level Subhadra Shakti Mela – 2026'. Some of the broad areas/ points to be taken care of by the bidder (if selected) are as follows: -

**4. Indicative Description of the elements of the taken care of by the selected bidder during execution of the Event:**

- a. Manpower Deployment Plan
- b. Overall layout of the Event – particularly Optimal Utilization of space (without compromising with norms of quality, hygiene & safety).
- c. Fire and emergency Exit plan and statutory safety compliances.
- d. Power backup & environment
- e. Overall Branding by Flex/ Digital Prints (Interior & exterior) or any other material.
- f. Any other innovation, quality improvement and aesthetics.
- g. **The work in all completeness (Stage, Stalls, barricading with all the above stated components under scope of work) shall be handed over to the District Administration, Nuapada by the evening of 22.02.2026.**

**5. Methodology of Evaluation – Open Tender**

- a. The selection shall be based on open tender with the **Least Cost** method.
- b. The bidders who qualified in the technical bid would be eligible for participation in financial bid.
- c. Financial bids will only be opened in case of those parties who have qualified in the technical round.

**6. Award of Contract:**

The office of the CDO-cum-EO, Zilla Parishad, Nuapada will intimate the successful bidder by issuing an offer letter/ work order. In case the successful bidder fails to execute the agreement within 3 days of issuance of the offer letter, the EMD furnished by the bidder shall be forfeited. In such case, the office may invite the second most successful bidder to execute the project at the prices of the L-1 bidder/ successful bidder. **(Sub-contracting is not allowed under this assignment)**

**7. Other Terms & Conditions:**

- a. Bidder shall depute adequate staff for execution & supervision of the work along with the list of professional employees of the firm having experience in the required area. The supervision work will be done constantly by the qualified staff employed by the Bidder.
- b. The bidder should have experience in liaising with various Government Tenders i.e., Police Tender, Health tender, Fire tender, Labour tender, Industry tender, Electricity tender, etc. for necessary statutory permissions & NOCs to organize such type of events.
- c. The Tenderer will not be responsible for any occurrences of theft or cases of missing article during execution till the decommissioning of the event and shall be the sole responsibility of the successful bidder/ executant.
- d. Arrangement of lodging, boarding & logistics to be required by the team of the agency will be the sole responsibility of the Agency.
- e. The Agency will be responsible for upkeep and maintenance of the entire work done by them till the closing and decommissioning of the event.
- f. With regard to the electrical fittings etc., the agency shall have to engage qualified licensed electricians/ contractor for erecting, handling and maintaining the supply-line and its upkeep.

- g. **The rate quoted by the Agencies against each item shall be inclusive of GST & other taxes.**
- h. The Agency shall open its own office/ temporary camp on the proposed ground with required manpower to coordinate all their activities and to handle any work to be assigned during the event by the authority.
- i. **The bidder shall quote their price for all items without leaving any column/ row blank.**
- j. The payment will be made on the basis of the actual work done and work assessment report in the specified format by the Committee (as decided by authority). The agency shall not use any additional materials other than the brand/ type of material specified in the work order without obtaining the prior permission of the Authority. In case of any additional requirement or modified material, the agency has to take the prior written permission from the competent authority before executing the same.
- k. The agency shall be prepared to provide additional materials in case of requirement, **at the market price**, for the items NOT included in the BoQ/ Schedule.
- l. The successful bidder of the contract will have to deposit a **Performance Security** in shape of in shape of N.S.C/Post office Saving Bank Account/POTD/Kisan Vikas Patra/Bank Guarantee/e-Bank Guarantee with Nationalized Bank drawn in favour of "CDO-cum-EO, Zilla Parishad, Nuapada". Performance Security of 5% of the total contract/ agreement value in the form payable at Nuapada within 3 days of the receiving of the order. Performance Security shall remain valid for a period of thirty (30) days beyond the date of competition of all contractual obligations of the supplier. If the successful bidder fails to submit the Performance Security within the period of 3 days, EMD will be forfeited and the order will stand rejected. Order will be taken to award the contract to the 2<sup>nd</sup> lowest bidder as per the price quoted by the L1 bidder. Performance security also may be forfeited in the event of breach of contract obligations by the supplier. The performance Security will be returned to the bidder immediately after successful completion of the Programme.

**8. Disclosure:**

- a. Bidders have an obligation to disclose any actual or potential conflict of interest. Failure to do so may lead to disqualification of the bidder or termination of its contract.
- b. Bidders must disclose if they are or have been the subject of any proceedings (such as blacklisting) or other arrangements related to bankruptcy, insolvency or the financial standing of the bidder, including but not limited to appointment of any officer such as a receiver in relation to the Bidder's personal or business matters or arrangement with creditors, or of any other similar proceedings.
- c. Bidders must disclose if they been convicted of, or are the subject of any proceedings related to"

- i. Criminal Offence or other serious offence punishable under the law of the land, or where, they have been found by any regulator or professional body to have committed professional misconduct;
- ii. Corruption including the offer or receipt of an inducement of any kind in relation to obtaining any contract;
- iii. Failure to fulfil any obligation in any jurisdiction relating to the payment of taxes or social security contributions.

**9. Anti-Corruption Measure(s):**

- a. Any effort by Bidder(s) to influence the Department in the evaluation and ranking of financial bids, and recommendation for award of contract, will result in the rejection of the bid.
- b. A recommendation for award of Contract shall be rejected if it is determined that the recommended bidder has directly, or through an agency, have engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the contract in question. In such cases, the Dept. shall blacklist the bidder either indefinitely or for a stated period of time, disqualifying it from participating in any related bidding process for the said period.

**10. Legal jurisdiction:**

Legal Disputes are subject to the jurisdiction of Civil Court of Nuapada Only.

**11. Governing Law and penalty Clause:**

The schedule given for delivery is to be strictly adhered to in view of the strict time schedule. Any unjustified and unacceptable delay in delivery shall render the bidder liable for liquidated damages; thereafter the officer holds the option for cancellation of the contract for pending activities and completes the same through any other agency. The officer may deduct such amount from any payment or payment there become due to bidder for such work executed through any other agency. The payment or deduction of such sums shall not relieve the bidder from his obligations and liabilities under the contract. The rights and obligations of the office and the bidder under this contract will be governed by the prevailing laws of Govt. of Odisha. Failure on bidder's part to furnish the deliverables as per the agreed timeline will enforce a penalty of 0.5 percent of contract value per day subject to a maximum of **10% of the contract value**. The amount will be deducted from the subsequent payments of the Agency.

**12. Number of bids:**

Each Bidder shall submit only one (1) bid, in response to this TENDER. Any bidder who submits or participates in more than one bid shall be summarily disqualified. The bidder shall be responsible for all costs associated with the preparation of its bid and its participation in the bidding process.

**13. Authority's Right to accept any bid or to reject any oral bid(s):**

The officer reserves the right to accept or reject any bid, and to annul or amend the bidding/ selection/ evaluation process and reject all bids at any time prior to award of contract, without assigning any reasons thereof and thereby shall not incur any liability to the bidders. Misrepresentation / improper response occurs after the bids have been opened and the successful Bid gets disqualified/ rejected, then the Authority reserves the right to consider the next most successful bidder, or take any other measure as may be deemed fit in the sole discretion of the Authority, including annulment of the selection process.

**SECTION-V**  
**FINANCIAL BID**

The Bidder shall submit the financial bid in the following format under the letterhead of the bidder

**COVER LETTER (In Bidder's Letter Head)**

To.

The CDO-cum-EO, Zilla Parishad, Nuapada

Sub: - Submission of Bid for Tentages and Even Management Service of **District Level Subhadra Shakti Mela – 2026.**

Sir,

I, the undersigned, offer to provide the tentage/ event management service for [*Insert title of assignment*] in accordance with your Request for Bid No. \_\_\_\_\_, Dated \_\_\_\_\_. Our attached Financial Bid is for the sum of [*Insert amount(s) in word & figures\**]. The amount is inclusive of all taxes applicable as per GST Act and is *intended towards the complete price for the 5-day program*. I do hereby undertake that, in the event acceptance of our bid, the services shall be provided in respect to the term and conditions as stipulated in the TENDER CALL NOTICE documents. Items wise rate as per format given in the TENDER CALL NOTICE documents are given below:

SI No.	Items	Relevant Clause of DTCN	Category	Unit	Cost per unit	Required Qty. in units (tentative)	Total Amount (in Rs.) including GST
1.	Waterproof Tent of Size (20'x20') for Green Room	Refer Cl. No. 2.5 A	-	Number		2 Nos.	
2.	Bottom Platform for Green Room of Size (20'x20')	Refer Cl. No. 2.5 A	-	Number		2 Nos.	
4.	Square Folding Stage Media (12'x12')	Refer Cl. No. 2.2 C	-	Number		1 No.	
5.	Square Folding Stage LED Risers (4'x12')	Refer Cl. No. 2.2B	-	Number		3 Nos.	

SI No.	Items	Relevant Clause of DTCN	Category	Unit	Cost per unit	Required Qty. in units (tentative)	Total Amount (in Rs.) including GST
6.	Square Folding Stage (40 X 30")	Refer Cl. No. 2.2 A	-	Number		1 No.	
7.	Decorative Walls (with Pardas and cloth backdrops) for side walls main stage	Refer Cl. No. 2.2 D	Single package	Per package		1 No.	
8.	Podium/ Dias for Main Stage	Refer Cl. No. 2.2 E	-	Number		2 No.	
9.	SS Railings for Main Stage	Refer Cl. No. 2.2 F	-	Running Feet (Rft.)		100 Rft.	
10.	Gate Structure for 2 nos.	Refer Cl. No. 2.3 A	Single package	Per package		1 No.	
11.	Thick Red Carpet (Brand New)	Refer Cl. No. 2.4 A	-	Sft.		6000 Sft.	
12.	Green Netting Carpet - 90% Density	Refer Cl. No. 2.4 B	-	Sft.		70000 Sft.	
13.	Stall Work	Refer Cl. No. 2.5 B	-	Number		120 Nos.	
14.	Kitchen Area	Refer Cl. No. 2.5 B	Single package	Per Package		1 No.	
15.	Modular Chair (Fibre Chairs)	Refer Cl. No. 2.6 B	-	Number		1500 Nos.	
16.	VIP SS Cushion Chair with Cover	Refer Cl. No. 2.6A	-	Number		60 Nos.	
17.	VIP Leather Sofa with Cover-2-Seater	Refer Cl. No. 2.6A	-	Number		20 Nos.	
18.	VIP Chair-Supreme	Refer Cl. No. 2.6A	-	Number		25 Nos.	
19.	Centre Table (Glass)	Refer Cl. No. 2.6A	-	Number		10 Nos.	
20.	Jumbo Coolers	Refer Cl. No. 2.6A	-	Number		6 Nos.	
21.	Pedestal Fans	Refer Cl. No. 2.6 B	-	Number		30 Nos.	
22.	Dining Table (Plastic/Iron) with Jhalar & Cloth	Refer Cl. No. 2.6 B	-	Number		30 Nos.	
23.	Bamboo Barricading	Refer Cl. No. 2.7 A	-	Rft.		2360 Rft.	

**Light & Sound System**

SI No.	Items	Relevant Clause of DTCN	Category	Unit	Cost per unit	Required Qty. in units (tentative)	Total Amount (in Rs.) including GST	
24.	<b>LED Wall Screen (3 nos.)</b>	Refer Cl. No. 2.8 A	-	Sft.		320 Sft.		
25.	LED Metal 200W		-	Number		100 Nos.		
26.	LED Bulb 45W		-	Number		62 Nos.		
27.	Wiring 25mm		-	Number		500 Nos.		
28.	Wiring 16mm		-	Number		500 Nos.		
29.	Wiring 10mm		-	Number		500 Nos.		
30.	Wiring 1.5mm		-	Number		500 Nos.		
31.	Panel Board 200Amp		-	Number		4 Nos.		
32.	LED Console Unit		-	Number		1 No.		
33.	Plug Point		-	Number		50 Nos.		
34.	Earthing		-	Number		6 Nos.		
35.	<b>Stage Truss Aluminium Main Stage- 20'Hx72'Lx40'W</b>		Single Package	Per package		1 No.		
36.	LED Par Multicolour 3x54		-	Number		24 Nos.		
37.	Par 64		-	Number		24 Nos.		
38.	Sharpy 10R		-	Number		14 Nos.		
39.	RGB Laser		-	Number		4 Nos.		
40.	Blinder		-	Number		4 Nos.		
41.	Follow Spot Light		-	Number		2 Nos.		
42.	Jumbo Smoke Machine		-	Number		2 Nos.		
43.	Moving Heads		-	Number		6 Nos.		
44.	Strobe Light		-	Number		4 Nos.		
45.	Monitor		Refer Cl. No. 2.8 A	-	Number		8 Nos.	
46.	Amplifier 5000W			-	Number		4 Nos.	
47.	Amplifier 6000W			-	Number		2 Nos.	
48.	Amplifier 700W			-	Number		8 Nos.	
49.	Podium Microphone			-	Number		3 Nos.	
50.	Digital Mixer 32Ch			-	Number		2 Nos.	
51.	Mikes with Stand			-	Number		8 Nos.	
52.	Cordless Mic			-	Number		4 Nos.	

SI No.	Items		Category	Unit	Cost per unit	Required Qty. in units (tentative)	Total Amount (in Rs.) including GST
53.	Large Format Line Array		-	Number		12 Nos.	
54.	Line Array Woofer		-	Number		4 Nos.	
55.	LA Amplifier 5000W		-	Number		4 Nos.	
56.	LA Amplifier 6000W		-	Number		4 Nos.	
57.	LA Speaker Management		-	Number		2 Nos.	
58.	LA Top Speaker		-	Number		6 Nos.	
59.	Power Saver		-	Number		6 Nos.	
60.	Crossover		-	Number		2 Nos.	
61.	Speaker		-	Number		4 Nos.	
62.	Amplifier (Stand By)		-	Number		6 Nos.	
63.	Battery (Stand By)		-	Number		6 Nos.	
64.	Snake Cable		-	Number		4 Nos.	
65.	Antena Splitter		-	Number		2 Nos.	
66.	Laptop		-	Number		2 Nos.	
67.	Speaker (Pandal Area)		-	Number		18 Nos.	
68.	Speaker (Culture Area)		-	Number		6 Nos.	
69.	Trumped Horn		-	Number		12 Nos.	
70.	Subwoofer (Pandal Area)		-	Number		4 Nos.	
71.	Subwoofer (Culture Area)		-	Number		4 Nos.	
72.	Corded Mic		-	Number		8 Nos.	
73.	CD Player		-	Number		2 Nos.	
74.	Equalizer	Refer Cl. No. 2.8 A	-	Number		2 Nos.	
75.	Power Stabiliser	Refer Cl. No. 2.9 A	-	Number		2 Nos.	
76.	Floral Décor	Refer Cl. No. 2.10 A	Single Package	Per package		1 No.	
77.	Photo & Videography with Live Streaming & Drone Shots	Refer Cl. No. 2.11 A	Single Package	Per package		1 No.	
78.	Power back up - DG Set 125 KVA	Refer Cl. No. 2.12A	-	Number		2 Nos.	
79.	Selfie point	Refer Cl. No. 2.12A	Single Package	Per package		2 No.	

SI No.	Items	Relevant Clause of DTCN	Category	Unit	Cost per unit	Required Qty. in units (tentative)	Total Amount (in Rs.) including GST
80.	CC TV Surveillance Package	Refer Cl. No. 2.12B	Single Package	Per package		1 No.	
81.	Mascot	Refer Cl. No. 2.12C	Single Package	Per package		4 Nos.	
82.	Hydrozen Ballon	Refer Cl. No. 2.12D	Single Package	Per package		1 No.	
83.	Kids Zone	Refer Cl. No. 2.14 A	Single Package	Per package		1 No.	
Grand Total [District Level Subhadra Shakti Mela Nuapada-2026] including GST & Other Taxes							
<b>NB: The Total Quoted Amount with GST shall not exceed Rs.38,00,000/- (Rupees Thirty-eight Lakh Only)</b>							

I have carefully read and understood the terms and conditions of the TENDER CALL NOTICE and do hereby undertake to provide the service accordingly. I understand, the rates quoted by me are tentative and subject to increase, as the case may be.

Yours faithfully,

**Authorized Signatory [In full and initials]**  
**Name and Designation of Signatory with Date and Seal**  
**Address of the Bidder:**

**SECTION-VI**  
**MISCELLANEOUS**

**1. Letter of Intent and Bank Guarantee**

Letter of Intent shall be allowed to the selected agency after finalization of the tender. The agency has to acknowledge receipt of the same convey his acceptance within 3 days.

**2. Submission of Performance Security: -**

The selected agency has to submit Performance Security along with acceptance of the letter of Intent. The Performance Security shall be submitted in shape of N.S.C/Post office Saving Bank Account/POTD/Kisan Vikas Patra/Bank Guarantee/e-Bank Guarantee with Nationalized Bank drawn in favour of "CDO-cum-EO, Zilla Parishad, Nuapada". The amount of the Performance Security shall be equal to 5% of the value of the tender. The performance security shall be pledged for a period of 30 days from the stipulated date of completion of the project.

**3. Award of work order: -**

3.1. Work order shall be issued in favour of the selected agency after receipt of the acceptance of the LoI, Performance Security in shape of the Bank Guarantee on the total tender value.

3.2. The quantities of the work mentioned in the tender are tentative. The office reserves the right to enhance or reduce the elements of the work mentioned by it earlier, depending upon the actual requirement of work. The Department also reserves the right to issue additional work order if necessary.

**4. Terms of payment:**

Payment to the selected agency shall be released in one installment as mentioned below. The agency has to achieve the required milestones for each installment and shall submit the documents mentioned therein, subject to satisfactory performance of the agency.

**TERM OF PAYMENT**

Installment No.	Time	Percentage of the value of the work	Milestone to be achieved
1 <sup>st</sup> & Final	After completion of the milestone of the District Level Subhadra Shakti Mela Nuapada-2026	100%	1. Completion of the project as per the work order. 2. Submission of final report and compliances of all legal and regulatory obligations. 3. Clearance of all dues payable to public authorities, if any 4. Ground vacation and clearance report.

**5. Format for submission of handing over report:**

The agency shall hand over the work in required quantities and confirming to the specified quantities to the District Administration, Nuapada. The report shall be submitted in the following format:

HANDING OVER REPORT					
SI No.	Element	Work order no. and date	Quantity as in work order	Quantity, as executed	Details of the documentary proof
Date: Place					Signature
Seal					

**6. Intellectual property rights:**

All intellectual property rights related to any knowledge, ideas, materials or information shared during the course of this engagement shall be retained by the respective disclosing party. It is mandatory for the proposal of explicitly acknowledge and agree that the intellectual property of knowledge shared during the engagement will remain the solo property of the organizing party, and no authorized use, reproduction, or dissemination will be permitted without prior written consent. The agency shall hand over all the materials which involve intellectual property and all the works assigned as per the work order, work actually executed submitted the completion report.

**7. Declaration regarding clearance off all pending dues to public authorities:**

The Agency shall submit a declaration that all liabilities to any public authority have been paid and nothing is outstanding. IN case any such liability is notices the agency shall make necessary compliance, including any penalty or otherwise. Under no circumstance, the office shall be liable the same.

**SECTION-VII**

**ANNEXURES**

**Annexure-A**

(Letter head of the bidder's organization)

No. \_\_\_\_\_

Date \_\_\_\_\_

To,

The Collector & District Magistrate, Nuapada

Subject: Submission of proposal for participation in the tender for selection of agency for Tentage & Event Management for **District Level Subhadra Shakti Mela Nuapada-2026.**

Reference: - Collector & DM, Nuapada Tender Invitation No. \_\_\_\_\_ Date \_\_\_\_\_

Sir/Madam,

**PART:-I Willingness to participate in the Tender**

In reference to the above, I/We, excess my/our willingness to participate in the Tender mentioned under reference. I/We will abide by all the terms and conditions and hereby submitted Paper in the manner prescribed.

**PART: -II Declaration**

I/We farther declare that I/We have not been blacklisted by any Central/State Government for organizing any work of Tentage services or otherwise.

Regards.

Signature  
Name:  
Designation

Seal of the organization

Annexure-B

**FORMAT FOR SUBMITTING OF PER-BID INFORMATION ALONG WITH  
SUPPORTING DOCUMENTS BY THE BIDDER**

Bidder has to furnish information with supporting documents in the following for pre-bid qualification in Envelope-I

Sl. No.	Description	Full Details
1.1	<b>Name of the Bidder</b>	
1.2	<b>Address for communication</b> Tel: Fax: E-Mail id:	
1.3	<b>Name of the authorized person signing &amp; submitting the bid on behalf of the Bidder:</b> Mob No.: E-Mail ID:	
1.4	<b>Contact details of the local office in Odisha (Address, Mail Id &amp; Telephone Number)</b>	
1.5	<b>Bid Processing Fees Detail</b> Amount: DD No.: Date: Name of the Bank:	
1.6	<b>EMD Details</b> Amount DD No. Date: Name of the Bank	
1.7	PAN Number	
1.9	Goods and SERVICE Tax Identification Number (GSTIN)	
1.10	Willing to carry out assignment as per the scope of the work of the TENDER	<b>YES</b>
1.11	Willing to accept all the terms and conditions as specified in the TENDER	<b>YES</b>

Authorized Signatory [In full and initials]: \_\_\_\_\_

Name and Designation with Date and Seal: \_\_\_\_\_

### Annexure-C

The bidder has to submit of information with documents in the following format evaluation of Technical Bid after qualifying in the Pre-Bid. Technical Bid:

#### FORMAT FOR SUBMISSION OF TECHNICAL BID INFORMATION ALONG WITH SUPPORTING DOCUMENTS BY THE BIDDER

Part-I: Turn-over of the bidder in the previous financial year				
Details	FINANCIAL YEAR			Figures in Rs. Lakh
	2022-23	2023-24	2024-25	Average turn-over
Turnover from Tentage services				
<b>Supporting Documents:</b>				
1: Audit and certified financial statement under the signature of a CA, for the above-mentioned period for each Financial Year to be submitted.				
2: The statement should be signed by the bidder on each page.				

Signature and the seal of the Chartered Accountant with Date in original:

Signature of the Authorized Signatory of the bidder [With Date and Seal: \_\_\_\_\_]

[NB: No. Scanned Signature will be entertained]

#### Part-II Information on past experience of the Bidder in Tentage works

Sl. No.	Year	Name of the assignment	Name of the Deptt./Govt. organization	Contract Value	Period (mention date) and duration (mentioned no. of days)	Date of award of work	Date of completion of the work	Remarks (if any)

(more rows may be added if required)

Signature of the Authorized Signatory [With Date and Seal]: \_\_\_\_\_

#### Part-III Information regarding any conflicting activities and declaration thereof.

##### DECLARATION

1. I, hereby declare that our agency as individual is not indulged in any such activities which can be turned as the conflicting activities as mentioned in the tender documents.
2. I, also acknowledge that in case of misrepresentation of any of the information, our bid/contract shall be rejected/terminated by the Department which shall be binding and abided fully.

Signature of the Authorized Signatory [With DATE AND Seal]: \_\_\_\_\_