

OFFICE OF THE COLLECTOR & DISTRICT ELECTION OFFICER, NUAPADA

e-mail: electionnuapada@gmail.com

No. 681 /Elec. Dt 04/10/2025

SHORT TENDER CALL NOTICE

Sealed tenders in plain paper are invited from the intending local bonafide Agencies/Firms/Industries/Individuals for **CCTV Coverage** for critical and important events with manpower as required in connection with the ensuing Bye-Election to 71 Nuapada AC in Nuapada District.

The indicative list of such provision of CCTV includes:

Sl. No.	Indicative Items of Work
1	CCTV coverage for safety and security of EVMs & VVPATs in the strong room/ Warehouse (RO Strong Room)
2	RO Chamber for Nomination (Inside and outside coverage through CCTV as per instructions of RO)
3	CCTV coverage in the corridor from Strong room to Counting Hall and inside the Counting Hall
4	CCTV coverage of any other events as per instructions of ECI/CEO or need of RO

The Tender Papers along with the details of specification of the articles are available in the District Website <https://nuapada.odisha.gov.in>. Interested bidders can download the tender documents from the district Website and the sealed tender papers duly filled in along with supporting documents must reach to the District Election Office, Nuapada only through Speed Post or in the assigned drop box kept in District Election Office, Nuapada latest by **12.10.2025 at 1.00 PM**. The undersigned will not be held responsible for any delay in postal service. The sealed tenders will be opened on **12.10.2025 at 4.00 PM** in the Office Chamber of ADM(General) , Nuapada in presence of members of District Purchase Committee and Bidders or their authorized agents.

The District Election Officer & Collector, Nuapada reserves the right to accept or reject any or all the tenders without assigning any reason thereof and also issue Corrigendum/addendum to the Tender Call Notice if felt necessary. Hence the bidders are advised to visit the District Website frequently to track any modifications/corrigendum etc.


04.10.25
**District Election Officer & Collector
Nuapada**

Terms and Conditions

1. The interested suppliers/ firms should submit quotations in a sealed envelope super scribed with **“.TENDER FOR CCTV COVERAGE FOR BYE-ELECTION TO 71-NUAPADA ASSEMBLY CONSTITUENCY, DISTRICT-NUAPADA”**. The sealed envelope containing the proposals must be delivered to the District Election Officer & Collector, Nuapada by speed post or in the drop box kept in District Election Office, Nuapada **latest by 12.10.2025 (01.00 PM)**. Bids received after due date & Time will not be entertained and shall be liable for rejection.
2. The Security Money (EMD Cost) of Rs.10,000/- (Rupees Ten Thousand) only (refundable) and Tender application fee of Rs. 1000/- (Rupees One Thousand) only (non-refundable) are to be deposited in shape of Bank Draft drawn in favour of the OIC, Election, Collectorate, Nuapada payable at SBI Main Branch, Nuapada from any Nationalized Bank along with tender documents. Transfer or adjustment of E.M.D. will not be entertained. Shortfall of any required document, EMD and tender application fee will not be entertained and the tender paper will be liable for rejection in this situation.
3. The Bidder must have valid GST Registration and PAN.
4. The Bidder should have past experience of CCTV installation in last General Elections to Lok Sabha/OLA/Panchayat elections or any other similar service to any Govt. or Autonomous Body. Bidder must furnish proof in the form of purchase order / supply order.
5. Evaluation will be done on the basis of rate quoted for CCTV articles. L1 Bidder will be decided based on unit price of all items to be procured exclusive of GST & other taxes if any.
6. No transportation charges will be claimed by the L1 bidder.
7. The L1 bidder must provide technical manpower for installation of CCTV and other arrangement.
8. The CCTV must have date & time recording system
9. Self attested Photocopy of valid PAN Card, GSTIN Registration Certificate must be enclosed by the bidder. The bidder must submit self attested copies of GSTIN Return/Income Tax Return (preceding 3 years) etc without which the Bid will not be taken into consideration. Proof of Such returns must be attached.
10. The bidder must provide quality service and timely performance in full as per the specification within the stipulated period at the places to be decided by the District Election Office, Nuapada.
11. Any legal dispute arises out of this is subject to jurisdiction of Nuapada District only.

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12. The bidder should not have been blacklisted by any Govt organization. If found later on, action shall be taken against the firm as per the law. Affidavit must be submitted by the bidder in this regard.

13. The District Election Officer & Collector, Nuapada reserves the right to accept or reject any or all the quotations without assigning any reason thereof and also has the right to allot/distribute the work to L2 supplier/firm at the lowest (L1) rate in case of L1 bidder fails to render service within the prescribed timeline.

14. The DEO & Collector, Nuapada reserves the right to reject any/ all quotations without giving any reason thereof. The decision of DEO & Collector, Nuapada will be final. No correspondence in this regard will be entertained.

15. The Earnest Money/Security Money will be released only after satisfactory performance of Service.

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04.10.25
District Election Officer & Collector
Nuapada

Memo No. 682 /Date: 04/10/2025

Copy to Sub-Collector, Nuapada / All BDOs / All Tahasildars/ All EOs of ULBs/ DIPRO, Nuapada for information with a request to publish the Notice in their Office Notice Board for wide publicity among the General Public.

Copy to the Notice Board of Collectorate, Nuapada

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04.10.25
District Election Officer & Collector
Nuapada

Memo No. 683 /Date: 04/10/2025

Copy to all members of District Level Purchase Committee for information and necessary action.

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04.10.25
District Election Officer & Collector
Nuapada

Memo No. 684 /Date: 04/10/2025

Copy to the DeGM, Nuapada for information and necessary action. He is requested to upload the tender call notice in the District Portal i.e. <https://nuapada.odisha.gov.in>

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04.10.25
District Election Officer & Collector
Nuapada

BID APPLICATION

(General Information about Manufacturer/Authorized supplier)

SI. No.	Particulars	Details to be furnished
Details of Bidder:		
1	Name	
2	Address	
3	Telephone/Mobile Number	
4	Email Id	
5	GST Regn Number	
6	PAN	
7	Aadhaar Number of the Owner of the Business	
8	Bank Account Details (Enclose copy of the Canceled Cheque)	
9	Valid Dealership Certificate	
10	Income Tax Assessment Return of last 03 years.	
11	GST Return for the year 2024-25 (Enclose copies)	

DECLARATION

I Shri _____ Son/Daughter/Wife of Shri _____

Proprietor/Director/authorized signatory of the manufactures/authorized supplier/ agency mentioned above, am competent to sign this declaration and execute this tender document. I have carefully read and understood all the Terms & Conditions of the Tender & undertake to abide by them. The information/documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/we am/are well aware of the fact that furnishing any false information/fabricated documents would lead to rejection of my Tender at any stage besides liabilities towards prosecution under appropriate provisions of law.

Signature & Seal of
Authorized
Signatory

DECLARATION

(To be submitted with Bid Application)

To,

The District Election Officer &
Collector, Nuapada

Ref: Tender Call Notice No /Elec. Dt.

Sir,

I/ We, the undersigned offer to supply CCTV against the Tender Call Notice of District Election Office, Nuapada for the ensuing Bye-Election to 71-Nuapada Assembly Constituency. I/We do hereby submit the required bid,

I/We hereby declare that all the information and statement made in this bid are true and accept that any of our misrepresentation/blacklisting contained in it may lead to our disqualification.

My/Our bid is valid for a period of one year & till completion of the process of Bye-Election to 71-Nuapada Assembly Constituency. If we are assigned the work during the period of validity of the bid, we undertake to carry out the same as per the terms and conditions of the tender documents.

We have carefully gone through the Terms & Conditions contained in the tender documents and declare that all the provisions of this tender document are acceptable to my company/dealership/agency.

Yours faithfully,

Authorized Signatory (in full and initials):

Name and Title of Signatory:

Name of the Firm:

(Seal)



Price quoted for procurement of CCTV for the forthcoming Bye-Election to 71-Nuapada Assembly Constituency of Nuapada District			
Sl. No	Name of the item	Make	Price per unit including GST & Other Tax (in Rs.)
1	DVR- 4 Port		
2	DVR- 8 Port		
3	DVR- 16 Port		
4	DVR- 32 Port		
5	SMPS-5 Amps		
6	SMPS-10 Amps		
7	SMPS-20 Amps		
8	Cable (3+1)		
9	Hard disc- 1 TB		
10	Hard disc- 2 TB		
11	Hard disc- 4 TB		
12	UPS- 1 KVA		
13	Connector (BNC)		
14	Connector (DC)		
15	Camera (Bullet) 3.6.mm Lens/2 MP		
16	Camera (Bullet) 6.mm Lens/2 MP		
17	Camera (Bullet) 8.mm Lens/2 MP		
18	Camera (Dome) 3.6.mm Lens/2 MP		
19	Monitor 22"		
20	Monitor 32"		
21	Monitor 48"		
22	Installation charges/De-installation charges/ Transportation Charges/Manpower charges per day		



Signature and seal of the Bidder

Annexure-II**CCTV PROCUREMENT & INSTALLATION FOR THE DISTRICT ELECTION OFFICE,
NUAPADA IN CONNECTION WITH BYE-ELECTION TO 71-NAUAPADA AC****CHECK LIST**

I/We have enclosed the following documents with the Tender Application and arrange the documents serially in the following order.

1	Tender Application Fee of Rs.1000/- in shape of DD in favour of OIC, Election, Collectorate, Nuapada.	Yes / No
2	E.M.D of Rs.10,000/-in shape of DD in favour of OIC, Election, Collectorate, Nuapada	Yes / No
3	Bid Application in Annexure-I	Yes / No
4	Check list in Annexure-II	Yes / No
5	Quotation of item wise price in Annexure-III	Yes / No
6	Copy of the GST Registration Certificate /Return	Yes / No
7	Copy of PAN Card	Yes / No
8	Copy of the Income Tax return filed for the last Three assessment years	Yes / No
9	Copy of GST Returns for the Financial Year 2024-25	Yes / No
10	Xerox copy of Bank Account details	Yes / No
11	Copy of Authorization to the person attending the Tender opening meeting if any.	Yes / No
12	Affidavit to the effect that the Bidder has not been blacklisted by any Organization is attached with the Bid Application	Yes / No

Name of the Firm: