

**OFFICE OF THE
REGULATED MARKET COMMITTEE, KHARIAR ROAD
AT/PO-KHARIAR ROAD, DIST-NUAPADA, PIN -766104
E-Mail-rmckhariarroad@gmail.com**

No. 621.....

Dt. 16/09/2025

Quotation/Tender Call Notice

Sealed quotations/tenders are invited from interested reputed Travel Agencies/Tour Operators/Individuals for providing one vehicle having sitting capacity not more than 05 including driver like Tiago/ Bolt/ Celerio/Hundai or any equivalent vehicle or superior vehicle preferably BS-VI compliant Petrol Vehicle which shall conform to the Terms and conditions (Annexure-A) for official use in the Office of the Regulated Market Committee, Khariar Road on monthly rent basis:

1. The service provider shall have a valid GST registration to participate in the tendering.
2. The service provider, participating in the bidding process under the jurisdiction of Municipal Corporations, shall be registered on GeM platform.
3. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle.
4. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
5. The Driver should be well behaved, gentle and obedient in nature.
6. A sum of Rs.5,000/- (Rupees Five Thousand) only Shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favor of Secretary, Regulated Market Committee, Khariar Road and submitted along with the tender as EMD). After completion of tender process, EMD shall be refunded to unsuccessful bidders.
7. The monthly rate of hire charge, excluding GST be quoted separately, excluding fuel.
8. The Vehicle must achieve a fuel efficiency of minimum 17 KM per litre.
9. The details of the make and year of manufacture of the vehicle, registration no, mileage (KM covered per litre) and name of the Driver, Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Appendix-B), Monthly hire charges maximum up to Rs.24,000/- per month.
10. The Quotation completed in all respect should reach the undersigned on or before 26/09/2025 by 1.00 P.M. through registered post, super scribing on the envelope as BID DOCUMENTS FOR HIRING OF VEHICLES FOR REGULATED MARKET COMMITTEE, KHARIAR ROAD and shall be opened on the same day at 5.00 P.M. in presence of the bidders or their authorized representatives.
11. The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. can be collected at Regulated Market Committee, Khariar Road on any working day during office hours from Date 16/ 09/2025 to Date 26/09/2025, or the same can be downloaded from <https://nuapada.odisha.gov.in>

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16-09-25
Collector-cum-Chairman,
RMC, Khariar Road

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Memo No. 622 Dated 16/09/2025

Copy to Notice Board /Private Vehicle Owners Association, Nuapada, Khariar & Khariar Road for information and necessary action.

Copy to the all District Level Officers/ All BDOs/ All Tahasildars / CDPOs / EO, NACS for wide circulation.

Copy to the members tender evaluation committee for hiring of vehicle for information.

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16-09-25
Collector-cum-Chairman,
R.M.C, Khariar Road

SM

Memo No. 623 Dated. 16/09/2025

Copy along with Quotation/Tender call notice bearing No. /Dated forwarded to the District e-Governance Manager, Collectorate, Nuapada for information. He is directed to upload the Quotation/Tender call notice in the District Official Website for wide circulation.

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16-09-25
Collector-cum-Chairman,
R.M.C, Khariar

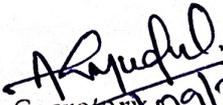
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Terms and conditions

Annexure - A

The following terms and conditions must be fulfilled by bidder

1. The hired vehicle, during period of contact, shall have all necessary valid MV documents such as :- Valid registration Certificate, Insurance Certificate, Pollution certificate , Fitness Certificate, Valid Contract Carriage permit , proof up to date tax payment etc. and D.L of the driver available all the times.
2. The Department/Office hiring the vehicle shall not be responsible for any damage / loss caused to hire vehicle or loss of life /injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of the spare parts, lubricating oil of Engine, Gear box and differential coolant, Tyres and Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the service provider.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the servicer provider.
6. In case of vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicle shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be made.
9. Monthly hire charges and reimbursements towards cost of fuel (as per norms) will be paid in every succeeding month as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 03 years old from initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the RMC, Khariar Road shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, its shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, RMC, Khariar Road shall forfeit the entire amount of security deposit.


Secretary
16/09/2025
R.M.C, Khariar Road

**General Information to be submitted by the bidder for hiring of vehicle in the office of the
Regulated Market Committee, Khariar Road.**

| <u>Sl. No.</u> | <u>Particulars</u> | |
|----------------|---|--|
| 1 | Name of the Service Provider | |
| 2 | Complete Address | |
| 3 | GST Number | |
| 4 | GeM Registration Number | |
| 5 | Bank Account No and IFSC Code | |
| 6 | Registration No. of Vehicle | |
| 7 | Year of Manufacture | |
| 8 | Make & Model | |
| 9 | Date of registration | |
| 10 | Name & complete address of the owner of vehicle | |
| 11 | Fitness Certificate validity | |
| 12 | Pollution Certificate validity | |
| 13 | Permit validity | |
| 14 | Insurance validity | |
| 15 | Name/ Address of the Driver | |
| 16 | D.L. No. & Validity of the D.L. of the Driver | |
| 17 | Contact Number of the Service provider | |
| 18 | Contact number of Driver | |
| 19 | Proposed hire Charge of the vehicle per month excluding fuel cost | |
| 20 | Rate of fuel consumption / Mileage per litre | |

"Certified that the information submitted above is true to the best of my knowledge and belief."

Seal & Signature of Tenderer