



ପଞ୍ଚାୟତ ସମିତି, ନୂଆପଡ଼ା  
PANCHAYAT SAMITI, NUAPADA

Dist. : NUAPADA  
Pin : 766105  
E-mail : [ori-bnuapada@nic.in](mailto:ori-bnuapada@nic.in)

(RURAL HOUSING CELL)

No. 2439 // Dated 03/05/2025 //

QUOTATION/TENDER CALL NOTICE

Sealed quotation/tenders are invited from interested reputed Travel Agencies/ Tour Operators or private individuals having valid GST Registration for providing 01 Nos. of AC Diesel driven vehicles (Bolero/Bolero Neo) having sitting capacity not less than Seven (07) including driver, which shall conform to the Term and condition (Annexure-1) for official use in **Block Office (Rural Housing Section), Nuapada** on monthly rent basis.

- 1) The vehicle must be in Road Worthy condition, shall not be more than 02 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid contract Carriage Permit, proof of up-to-date tax payment, Pollution Certificate etc.
- 2) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3) The Driver should be well behaved, gentle and obedient in nature.
- 4) A sum of Rs. 5000/- (Rupees Five thousand) only shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in Favor of the **Block Development Officer, Nuapada** and submitted along with the tenders as security deposit. After Completion of tender process, the amount will be refunded to unsuccessful bidders.
- 5) The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants)
- 6) The vehicle must achieve a fuel efficiency of 10 KMs per liters.
- 7) The detail of the make and year of manufacture of the vehicle, registration no. mileage (KMs covered per liter) and name of the Driver with Driving license No. and period of validity should be specifically provided in the general bid information to be furnished with the quotation/Tender (Annexure -II)
- 8) The quotation completed in all respect should reach the undersigned on or before **15th May-2025 by 3.00 P.M.** and shall be opened on the next day i.e. on **16th May-2025 at 10.30 AM.** in presence of the bidder or their authorized representatives.
- 9) The application form of quotation /tender containing General Bid information & Terms and conditions for Hiring of Vehicles etc. will be available with Block Office, Nuapada on payment of Rs. 300/- (Rupees Three Hundred) Only in office hour from date **05.05.2025 to 14.05.2025** or can be downloaded from Nuapada District Website [www.nuapada.nic.in](http://www.nuapada.nic.in) from date **05.05.2025 to 14.05.2025**. In case the application form is downloaded from Govt. website, the applicant shall furnish a Demand Draft for an amount of Rs. 300/- (Rupees Three Hundred) only towards the cost of the application along with the application.

  
Block Development Officer,  
NUAPADA



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Letter No 2440 // Dated 03/05/2025 //

Copy to Notice Board of the P.S. for wide publication for general public.

Copy to Executive Officer, NAC, Nuapada /Khariar Road, Tahasildar, Nuapada / Sub Collector, Nuapada/ E.O. Zilla Parishad, Nuapada for information with a request to publish the quotation/Tender Call Notice in their notice board for wide publicity.

  
Block Development Officer,  
NUAPADA

Memo No: 2441 // Panchayat Samiti, Nuapada / Date: 03/05/2025 //

Copy submitted to DEGM, Nuapada with a request to upload the Quotation/Tender Call Notice in the District web site [www.nuapada.nic.in](http://www.nuapada.nic.in)

  
Block Development Officer,  
NUAPADA

**TERMS AND CONDITIONS FOR HIRING OF VEHICLES**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MIV documents such as: valid Registration Certificate, Insurance Certificate, valid Contract Carriage, Permit, proof of up-to-date tax payment, Pollution Certificate etc. and DL of the driver available all times. The office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential coolant, Tyres and Tubes, Battery etc. will be borne by the bidder.
3. It shall be responsible of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons what so ever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per requirement of the hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 02 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case of service provider intend to withdraw the services of the vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawn and termination of agreement.
12. If the bidder violates any of the term of contract, Government shall forfeit the entire amount of security deposit.
13. The Monthly hired charges of the vehicle shall not exceed Rs. 31000.00 per month including all taxes.
14. The rental agreement will be for a period for 01(One)Year. The contract may be extended based on mutual agreement.
15. The vehicle must be operating as taxi and must have a valid taxi permit.

  
Block Development Officer,  
NUAPADA

**GENERAL INFORMATION FOR HIRING VEHICLES**

- 1) Registration No. of the Vehicle:
- 2) Type of Vehicle (A/C/Non A/C) :-
- 3) Year of Manufactures: -
- 4) Model: -
- 5) Date of Registration: -
- 6) Name and Complete Address of the Owner of the vehicle: -
- 7) Fitness Certificate Validity: -
- 8) Permit Validity: -
- 9) Insurance validity: -
- 10) Name /Address of the Driver: -
- 11) D.L. No. & Validity of the D.L. Of the Driver: -
- 12) Proposed hire charges of the vehicle per month Excluding fuel cost: -
- 13) Rate of fuel consumption /Mileage per liter: -
- 14) Pollution Certificate: -
- 15) Contract No of the Service provider (tender /Quotation)  
Mobile No.....Telephone.....

Certified that the information submitted above is true to the base of the my knowledge and belief

**Seal and Signature of the  
Quotation/Tenderer**