



## DISTRICT PROJECT OFFICE, SAMAGRA SHIKSHA, NUAPADA



No. 867/Civil/2025

Dated 06.03.2025

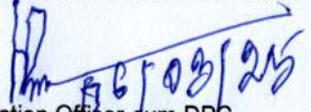
### TENDER CALL NOTICE

Sealed tenders are invited from the reputed & credible Manufacturers/ authorized Firms for Supply & installation of 5 numbers of Solar Power System in 5 nos. of Kasturaba Gandhi Balika Vidyalay (KGBV) hostels of NUAPADA District in two bid systems (Technical & Financial Bid) as detailed below.

| Name of the Tender   | Tender paper cost | Amount of EMD | Last Date & time of receipt of Bid      | Date & time of opening of Technical Bid |
|--|-------------------|---------------|---|---|
| Supply & installation of 5 numbers of Off-Grid Solar Power System in 5 Nos of Kasturaba Gandhi Balika Vidyalay (KGBV) hostel of NUAPADA District | Rs.5,000/-        | Rs.50,000/-   | Dt. <u>17.03.2025</u><br>Up to 05.00 PM | Dt. <u>18.03.2025</u><br>At 11.00 AM    |

The detailed BID document is available in the website <http://nuapada.odisha.gov.in> & [www.osepa.odisha.gov.in](http://www.osepa.odisha.gov.in). Interested and eligible agency / firm may download BID DOCUMENT from the above website and apply accordingly. Corrigendum / addendum, if required, will be uploaded in the above web sites. Hence potential bidders are requested to be in continuous touch with the above web sites.

The Tender Inviting Authority (TIA) reserves the right to accept / reject any full or part / all BID/ cancel the entire selection process at any stage without assigning any reason thereof.

  
District Education Officer-cum-DPC  
Samagra Shiksha, Nuapada

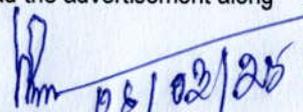
Memo No: 868 Date: 06.3.25

Copy to advertisement manager The "SAMBA", The "SAKALA" & The Indian Express for information with a request to publish the advertisement for one day in small letter and single space. The bill amount must be as per I&PR rate.

  
District Education Officer-cum-DPC  
Samagra Shiksha, Nuapada

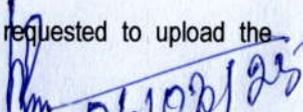
Memo No: 869 Date: 06.3.25

Copy to e-Governance Manager, Collectorate, Nuapada for information with a request to upload the advertisement along with Bid Documents in the district official website for wide publicity.

  
District Education Officer-cum-DPC  
Samagra Shiksha, Nuapada

Memo No: 870 Date: 06.3.25

Copy submitted to SPD, OSEPA, Bhubaneswar for favour of kind information with a request to upload the advertisement along with Bid Documents in OSEPA Website for wide publicity.

  
District Education Officer-cum-DPC  
Samagra Shiksha, Nuapada



# **Bid Document**

**FOR**

**Supply & Installation of Off-Grid Solar Power System in  
KGBV Hostels of Nuapada District**

Notice Inviting Tender No. 867 / CIVIL/25, Dated. 06.03.2025

**OFFICE OF THE DISTRICT PROJECT CO-ORDINATOR  
SAMAGRA SHIKSHA, NUAPADA**

*Handwritten signature and date: 06/03/25*

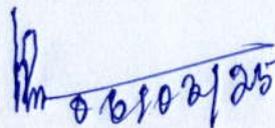
**CONTENTS OF BID DOCUMENT**

| <b>SI No.</b> | <b>Description of contents</b>                                    | <b>Page Number</b> |
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| 1.            | Important information to the Bidders                              | 04-04              |
| 2.            | Bid Document: Scope of work and general instructions for Bidders. | 05-10              |
| 3.            | Application-Technical Bid   | 11-17              |
| 4.            | Application-Financial Bid   | 18-19              |
| 5             | Format A & B  | 20-21              |

*Handwritten signature and date: 06/03/25*

**IMPORTANT INFORMATION TO THE BIDDER.**

| S. No. | Particular  | Details  |
|--------|---|--|
| 1.     | Tender Inviting Authority (TIA)   | O/o the DPC, SS,NUAPADA  |
| 2.     | Availability of the Bid document  | <a href="http://nuapada.odisha.gov.in/www.osepa.odisha.gov.in">http://nuapada.odisha.gov.in/www.osepa.odisha.gov.in</a>  |
| 3.     | Date of Issue of the Bid  | Dt. <u>06</u> /03/2025   |
| 4.     | Last date and time of receipt of the Bid only through speed post / registered post / courier. | Dt. <u>17</u> /03/2025 Up to 05.00 PM  |
| 5.     | Date & time for opening of Technical BID.   | Dt. <u>18</u> /03/2025 at 11.00 AM   |
| 6.     | Date of opening of Financial BID  | Will be declared on the date of opening of the technical bid after assessment of Technical Bids.   |
| 7.     | Bid Processing Fee (Non-Refundable)   | Rs. 5,000/- (Rupees Five thousand Only) (non-refundable) in shape of <b>Demand Draft</b> drawn in any nationalized/scheduled bank in favour of <b>DEO CUM DPC SS NUAPADA</b> , payable at <b>NUAPADA</b> which will be annexed with the Technical Bid.   |
| 8.     | Earnest Money Deposit (EMD) (Refundable without interest)                                     | Rs. 50,000/- (Rupees Twenty-nine Thousand Only) in shape of <b>Demand Draft</b> drawn in any nationalized/scheduled bank in favour of <b>DEO CUM DPC SS NUAPADA</b> , payable at <b>NUAPADA</b> which will be annexed with the Technical Bid.  |
| 9.     | Address & mode of submission of proposal  | O/o the District Project Coordinator, Samagra Shiksha, Nuapada, 766105.<br><b>Mode of Submission:</b> Speed Post / Registered Post / Courier only to the address as specified above during the office hour only).<br>Submission of proposal through other mode and late bid shall be liable to reject. |
| 10.    | Place of Opening of Proposal  | District Project Office, Samagra Siksha, Nuapada   |
| 11.    | Point of Delivery & Completion of supply  | At 5 nos. of KGBVs<br>1. KGBV, Nuapada, 2.KGBV, Komna, 3.KGBV, Lanji,Khariar,4.KGBV, Boirgaon, Boden, and 5.KGBV, Sinapali.<br>within 30 (Thirty) days from the date of issue of work order  |
| 12.    | Submission of Performance security & Signing of agreement.                                    | within 02(two)days of issue of letter to Selected bidder   |

  
06/03/25

## BID DOCUMENT

### For supply and installation of Off-Grid Solar Power Sysytem in 05 nos of Kasturaba Gandhi Balika Vidyalay (KGBV) hostels of NUAPADA District

The District Project Co-ordinator, Samagra Shiksha, Nuapada invites bids from the reputed & credible Manufacturers / Firms for supply of **05** numbers of Off Grid Solar Power Sysytem in 05 nos of Kastuba Gandhi Balika Vidyalay (KGBV) hostels of NUAPADA District. The detailed terms & conditions of the above bid are as under;

#### SCOPE OF WORK AND CONDITIONS FOR BIDDERS

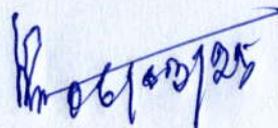
##### **1. Eligibility Criteria :**

The Manufacturer / Firm must have agreed on the following points and to enclose self-attested photocopies of the following valid documents /papers in the **Technical Bid envelope**. The proposal submitted without the following documents/papers shall not be considered:

- (a) Valid Aadhar/Udyog Registration or UDYAM for OEMs / in case the bidder is other than a manufacturer, then the authorization from the OEM on their letter head Authorizing the supplier to quote and provide service related to supply, installation and after sales maintenance support for the committed warranty period. The bidder should have a valid trade license or registered under Indian Companies Act or registered under Partnership Act or NSIC Certificate.
- (b) The bidder must submit proof of having service centre in the State of Odisha.
- (c) Valid PAN
- (d) Valid GST Registration Certificate.
- (e) Bidder shall have to provide Undertaking on Rs.100/- legal stamp paper that the bidder is not blacklisted with any state Govt. or Central Govt. Department / PSU / Banks / Financial Institutions on account of corrupt or fraudulent practice from 2019-20 till date.
- (f) Bidder should not be under liquidation, court receivership or similar proceedings /should not be bankrupt. Bidder to upload undertaking Rs.100/- stamp paper to this effect with bid.
- (g) The bidder applying for supply & installation of Off Grid Solar Power System should have minimum average turnover of Rs.1 Crores for the last three financial years i.e., 2021-22, 2022-23 & 2023-24. The bidder should submit Audited Profit and Loss Account and Balance Sheet along with CA Certificate and CA Registration Number and Seal.
- (h) Income Tax Filing for last 03 financial years i.e., 2021-22, 2022-23 & 2023-24
- (i) Updated GST Return file for the period up to June 2024 for Quarterly Tax Payers and up to July 2024 for monthly Tax Payers.
- (j) The Manufacturer / Firm must have experience in sales & service of the Solar System Machines and equipment for last 02 years and submit the work order and completion certificate of supply.
- (k) The bidder and OEM must have a valid ISO9001:2015 certification and ISO14001:2015.
- (l) Sample of the off grid solar power system as per the specification mentioned in the product catalogue and should also in conformity with the specification mentioned in the tender paper and there should be a Demo for use of equipment.
- (m) The bidder should submit the product catalogue along with the technical bid.
- (n) The firm should submit the certificate of compliance of delivery.
- (o) The firm should submit the certificate of Good Manufacturing Practice (GMP)
- (p) The tenderer must sign on each page of the tender document

##### **2. Application Procedure:**

- (a) The Bid has been invited under two bid system i.e. **Technical Bid and Financial Bid**. The interested bidders are advised to submit two separate sealed envelopes super scribed "Technical Bid for Supply



& installation of off grid solar power system in KGBVs of Nuapada district & "Financial Bid for Supply & installation of off grid solar power system in KGBVs of Nuapada district". Both sealed envelopes should be kept in another sealed envelope super scribed "Tender for Supply & installation of off grid solar power system in KGBVs of Nuapada district".

(b) **Technical Bid & Financial Bid.**

The Bidder has to fill up the Technical bid Form (**Tech-1, Tech-2, Tech-3, Tech-04 & Tech-05**) & submit it with a separate envelope with all self-attested documents / papers duly signed in each page. Similarly, the Financial Bid form has to be filled up as per prescribed form (**Fin-1 & Fin-2**) and to be submitted in separate sealed envelope. The bidder has to quote rate for **Supply & installation of off grid solar power system for one KGBV Hostel** in the prescribed format (FIN-2). The rate shall include cost of **Supply & installation of off grid solar power system, transportation to the Hostel level of Nuapada District including all Taxes, cess if any.**

The tender should be addressed to "District Project Co-ordinator, Samagra Shiksha, behind mini stadium, Nuapada. Dist: Nuapada, State: Odisha PIN 766105".

(c) The Bid document shall be available in website <http://nuapada.odisha.gov.in> & [www.osepa.odisha.gov.in](http://www.osepa.odisha.gov.in) and the cost of the tender paper of Rs.5,000/- (Rupees Five Thousand) only is to be enclosed in shape of crossed Demand Draft in favour of "**DEO CUM DPC SS NUAPADA**" payable at Nuapada along with the **Technical BID**.

(d) **Earnest Money Deposit (EMD):** Rs. 50,000/- (Rupees Fifty thousand) only for **Supply & installation of off grid solar power system**. The EMD (Refundable – without interest) should be submitted in shape of **Bank Guarantee/Demand Draft** only favoring **DEO CUM DPC SS NUAPADA** payable at Nuapada which will be annexed with the Technical Bid ( Format A), failing which the tender shall be rejected summarily. The bank guarantee should be valid up to at least 90 days beyond the date of opening of financial bid. The EMD of the un-successful bidders shall be refunded within 30 days after award of contract.

3. The Bidder who meets the requirements specified in the Technical Bid will only be considered for participating in the Financial Bid. Financial Bid of the technically disqualified bidders will not be considered & opened.

4. **Submission & opening of Tender:**

- (a) The interested Bidders may submit the tender document complete in all respects along with EMD, Tender paper cost and other requisite documents on or before 17.3.25 (in all working days) addressed to District Project Coordinator, Samagra Shiksha, Nuapada, Behind Mini Stadium, Dist: Nuapada Odisha, Pin – 766105 only by **registered Post / Speed Post**. The Authority is not responsible for any postal delay. No other mode of submission of bid shall be entertained.
- (b) **Late Bidders:** Any bid received by the authority after the prescribed time and dateline for submission of bids will not be considered and opened. Thus the same is deemed to be rejected.
- (c) The Technical bids shall be opened on the scheduled date and time at **District Project Office, Samagra Shiksha, Nuapada** in the presence of the members of the Tender Committee and bidders or their authorized representatives.
- (d) The Financial Bid of only those bidders will be opened whose Technical bids are found in order. The date, time & place of opening of Financial BID will be communicated after evaluation of Technical BID.

*[Handwritten signature]*  
17/03/25

**5. Technical Details / Scope / Specifications :**

| Components              | Items   | Specification                                     |
|-------------------------|---|---|
| PV Module (Solar Panel) | Type of Solar Module  | MONO HALF CUT                                     |
|                         | Rated Power of each pv module used                                    | 540WP   |
|                         | Module Efficiency   | 20.90%  |
|                         | module product warranty   | 25(year )   |
| Inverter (PCU)          | Charger Technology  | MPPT  |
|                         | Capacity of power plant (kva)   | 5.2Kva  |
|                         | Efficiency at stp for linear loading                                  | >=90%   |
|                         | Input phase   | Single  |
|                         | Output Phase  | Single  |
|                         | Nominal battery DC System Voltage                                     | 12.0(volt)  |
|                         | WARRANTY Of PCU   | 5 (year on-site warranty)                         |
| Battery Specifications  | Battery Capacity(ah)  | 200Ah   |
|                         | No of battery   | 8   |
|                         | Battery Warranty  | 5 (year on-site warranty)                         |
|                         | Nominal battery voltage (vdc)<br>maximum pv power                     | 96V 5400wp  |
|                         | Battery Charging Current from solar<br>charging stage type of battery | 30A Boost , Absorption, Float<br>Tubular/SMF/FLAT |
| Generic                 | Capacity of power plant (kw)  | 5.4kw   |

Terms and Conditions

**Eligibility Criteria for the Original Equipment Manufacturer (OEM)**

- OEM should have presence in India for minimum 25 years (Certificate of Incorporation required).
- The manufacturer should have average annual turnover of Rupees 4000 Crore during last three financial years.
- OEM should have Registered Office/Service Centre in Odisha (Valid document is required) with management details & Service team organization chart with name and contact number on his authorization letter head.
- Local Service center with contact numbers of Engineers in the existing districts with proper documentary proof.
- OEM Should have BIS, FCC, ROHS, ISO 9001:2015, ISO 14001: 2015, ISO 27001: 2013, ISO 45001: 2018, ISO 50001: 2018

**Bidder's/Firm's Criteria**

- Bid Specific Manufacturer Authorization of all products in OEM Letter Head with Seal, Signature, Name, Email Id, Designation and Contact Number., OEM must mention Bidder name with details Communication Address, Proof copy must be enclosed.
- The bidder should have average turnover of Rs 1.00 Crore during the last three financial years i.e 2021-22, 2022-23 & 2023-24. The bidder should submit Audited Profit and Loss Account along with CA Certificate and CA Registration Number and Seal.
- The Bidder and OEM annual average turnover must have certified by the auditor with valid UDIN.
- Bidder/Firm has to submit Udyam registration certificate.
- The Bidder has to submit the last 3 years audited IT return.
- The Bidder has to submit the PAN, GST Certificate & Last GST clearance certificate.

*[Handwritten signature]*

- Same Brand Inverter, Panel, Battery is mandatory for smooth service and good performance.
- Bidder/OEM has to submit some work order copies of similar products or any other products at school level.
- Bidders must submit an Undertaking for Not Blacklisted by any Civic Body in their letterhead.
- Bidder has to submit offered Product Compliance Sheet with Brand, Model in OEM Letter Head with Seal, Signature, Name, Email Id, Designation and Contact Number. Proof copy must be enclosed.
- The OEM/Bidder must provide minimum 5 years of onsite warranty on Battery and Inverter each.
- Bidder must be ISO 27001: 2022, GMP, ISO 9001:2015, ISO 14001:2015, ISO 45001: 2018, CE, CVC, WAC India certified, Zed certificate.
- All documents should have self-attested.
- All costs include delivery, civil works, installation, earthing, and transportation at hostel point.

6. The Bidder must provide after sales maintenance support within 48 hours of receipt of complaint regarding non-functioning of the equipment during the committed warranty period.
7. EMD is exempted for the bidders having valid registration under UDYOG AADHAAR, Single point registration scheme of NSIC & all micro & small enterprises registered with Director of Industries from DIC for the incinerator & vending machine for which this tender is issued. Self certified scanned copy of supporting document must be attached for claiming exemption.

**8. Evaluation of BID:**

The Tender Committee will evaluate the Technical & Financial BID taking into consideration all related equipment relating to Solar power system as one unit. The Bidder who meets the requirements specified in the Technical Bid will only be considered for participating in the Financial Bid. Financial Bid of the technically disqualified bidders will not be opened.

**9. Acceptance or Rejection of the Bids:**

- (a) The TIA reserves the right to accept / reject any / all bids / cancel the entire selection process at any stage without assigning any reason thereof. No claim, whatsoever, shall be admissible for the alleged loss/damage suffered by the bidder/s on account of such rejections.
- (b) Any bid with incomplete information is liable for rejection.

**10. Award of Contract :**

The contract will be awarded to the Bidder/s substantially responsive to the Bid document & offered lowest evaluated cost.

**11. Signing of Contract :**

- (a) The successful bidder/s whose bid has been accepted have to produce all original documents before signing of the agreement with the TIA within 07 days of issue of the work order.
- (b) Failure by the tenderer to comply with the requirement of above mentioned clause, the offer shall be rejected and the tenderer shall have no claim further.

**12. Performance Security Deposit:**

The selected bidder shall have to submit Performance Security Deposit of 05% of contract value in shape of Bank Guarantee (BG) in favour of the "DEO CUM DPC SS NUAPADA" within 07days of award of the contract.

*[Handwritten signature and date: 24/02/25]*

**13. Requirement & Delivery Schedule :**

The selected firm shall supply & install solar power system to the Hostel point within 30 days of issue of work order. **The above requirement may increase or decrease as per need.**

**14. Payment terms:**

- (i) **On Final Acceptance** :After necessary installation, commissioning, supervision and demonstration of equipments (Solar power System)at school level, the successful bidder should submit the delivery challans, installation, commissioning, and demonstration report duly signed by the concerned HM and two copies of GSTIN invoice as well as bank details for payment purpose.
- (ii) No advance payment shall be made, or no payment shall be entertained on negotiation through Bank.
- (iii) Deduction of tax at source shall be made at the appropriate rate under IT Act, GST Act etc.

**15. Penalty :**

If the work is delayed for any reason for which the TIA is not responsible, penalty @ 0.5 % per week or part thereof on the total cost maximum up to 10% of the contract value will be imposed on the firm under orders of appropriate Authority. The TIA reserves the right to forfeit the Performance Security & debar the bidder from participating in any other bid of his/her office. In such cases the TIA may write to Govt. for blacklisting the firm.

**16. Amendments to BID terms ,conditions and issue of Corrigendum/addendum:**

- (a) Seven (07) days before the last date of submission of Bids, the TIA may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder/s, modify the Bidding Documents by amendment /corrigendum.
- (b) The amendment in shape of corrigendum/addendum will be notified on the websites <http://nuapada.odisha.gov.in> & [www.osepa.odisha.gov.in](http://www.osepa.odisha.gov.in) and the prospective bidder/s are requested to take cognizance of such notification/s while submitting their tender proposal.
- (c) In order to allow prospective Bidder/s reasonable time in which to take the amendment into account in preparing their bid, the TIA may, at its discretion, extend the deadline for the submission of bids.

17. Only one tender should be submitted by one party. Submission of more than one tender will lead to rejection of all proposal of the bidder.
18. The bidder/s may use additional e piece of paper, where the space provided in the formats in this tender document for submission of information is not sufficient. The information in the additional sheet of paper shall be in prescribed format and its page should be serially numbered and duly authenticated.
19. All the information uploaded & submitted or supplied in the formats of this tender document shall be presumed to be true to the best of the knowledge of the bidder/s.
20. No document as required and mentioned in the Bid shall be submitted in the Technical bid / Financial bid documents unless otherwise specifically mentioned therein. All required documents shall be submitted with serial number and page mark.
21. The TIA reserves the right to modify any term in the bid document at the time of execution of contract, if felt necessary.
22. The bid validity period is 90 days from the date of opening of the financial bid. Accordingly the bidder shall submit the Bid.

23. The TIA reserves the right to reject any or all the bids without assigning any reason thereof. The TIA also reserves the right to modify any term in the bid document at the time of execution of contract, if felt necessary.

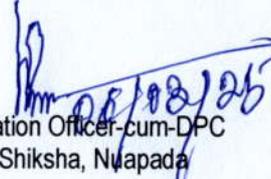
**24. Resolution of Disputes:**

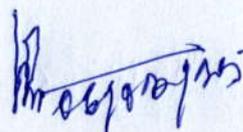
(a) The decision of the Chairman of the Tender Committee is final in case of any dispute.

**25. Applicable Law and Jurisdiction of Courts:**

(a) The Contract shall be governed by and interpreted in accordance with the existing law of India in force.

(b) All disputes relating to the contract is subject to the pecuniary jurisdiction of the Court at Nuapada

  
District Education Officer-cum-DPC  
Samagra Shiksha, Nuapada



COVERING LETTER

(ON BIDDER/S'S LETTER HEAD)

[Location, Date]

To:

The District Project Co-ordinator  
Samagra Shiksha, Nuapada, Behind Mini Stadium, Nuapada  
Odisha, Pin - 766105

**Subject:** Supply of Off Grid Solar Power System in 05 nos KGBV Hostels of Nuapada District.

Madam/Sir,

I/We, the undersigned, request you to participate in the selection process towards Supply of Off Grid Solar Power System in 05 nos KGBV Hostels of Nuapada District in accordance with your Tender Call Notice No \_\_\_\_\_ dated \_\_\_\_\_. I/We are hereby submitting our proposal, which includes Technical Bid and Financial Bid separately.

I/We, hereby declare that all the information and statements made in this Technical BID are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our Bid. Our Bid will be valid for acceptance up to **90 Days** from the date of opening of the financial BID and I confirm that this proposal will remain binding upon us and may be accepted by you at any time before this expiry date.

I/We, hereby unconditionally undertake to accept all the terms and conditions as stipulated in the BID document. In case any provision of this BID document are found violated, then TIA shall without prejudice to any other right or remedy be at liberty to reject our Bid including legal action as per law.

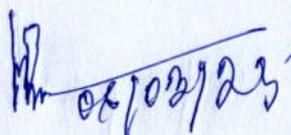
Yours faithfully,

Place:

BIDDER/S'S OFFICIAL SIGNATORY

Date:

Name & Designation with Rubber Stamp



**Bidder/s's Organisation (General Details)**

| SI No. | Description   | Full Details |
|--------|---|--------------|
| 1      | Name of the Bidder/s  |              |
| 2      | Address for Communication<br>Tel :<br>Email id :  |              |
| 3      | Name of the authorized person signing & submitting the bid on behalf of the Bidder/s:<br>Mobile No. :<br>Email id :   |              |
| 4      | Valid Aadhar Udyog Registration No. (UDYAM) or Valid Trade License or Registration No. under Indian Companies Act or Indian Partnership Act or NSIC Registration        |              |
| 5      | ISO Certification, Certificate of Compliance and Certificate of GMP   |              |
| 6      | Proof of Service Centre in Odisha<br>If Yes, Please furnish contact details   |              |
| 7      | Tender paper cost Details<br>Amount :   |              |
| 8      | EMD details<br>Amount :   |              |
| 9      | PAN   |              |
| 10     | GSTIN   |              |
| 11     | Audited Turnover, P&L A/c and Balance Sheet along with CA Certificate and CA Registration Number & Seal for last three financial years 2019-20, 2020-21 and 2021-22     |              |
| 12     | IT return for last three financial years 2019-20, 2020-21 and 2021-22   |              |
| 13     | Updated GST Return file for the period up to June 2023 for Quarterly Tax Payers and up to July 2023 for monthly Tax Payers  |              |
| 14     | Experience in sales & service of incinerator& vending machine for last 02 year i.e., 2022-23 and 2023-24 and submit the work order and completion certificate of supply |              |
| 15     | Confirm to carry out assignments as per the scope of work of the Bid Document   | YES          |
| 16     | Confirm to accept all the terms and conditions as specified in the Bid Document   | YES          |

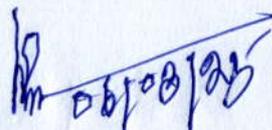
|    |  |  |
|----|--|--|
| 17 | Undertaking regarding Non- Blacklisted of the firm |  |
| 18 | Undertaking regarding Not Bankrupt                 |  |
| 19 | Sample as per the Specification                    |  |

Place:

BIDDER/S'S OFFICIAL SIGNATORY

Date:

Name & Designation with Rubber Stamp



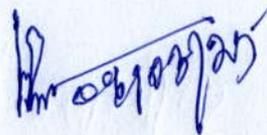
## Check list of documents &amp; Items to be enclosed with Technical Bid

| Sl. No | Criteria  | Particulars | Whether Submitted (Yes / No) | Page Nos. |
|--------|---|-------------|------------------------------|-----------|
| 1      | Valid AadharUdyog Registration No. (UDYAM) or Valid Trade License or Registration No. under Indian Companies Act or Indian Partnership Act or NSIC Registration         |             |                              |           |
| 2      | ISO Certification, Certificate of Compliance and Certificate of GMP   |             |                              |           |
| 3      | Proof of Service Centre in Odisha<br>If Yes, Please furnish contact details   |             |                              |           |
| 4      | Tender paper cost details<br>Amount :   |             |                              |           |
| 5      | EMD details<br>Amount :   |             |                              |           |
| 6      | PAN   |             |                              |           |
| 7      | GSTIN   |             |                              |           |
| 8      | Audited Turnover, P&L A/c and Balance Sheet along with CA Certificate and CA Registration Number & Seal for last three financial years 2019-20, 2020-21 and 2021-22     |             |                              |           |
| 9      | IT return for last three financial years 2019-20, 2020-21 and 2021-22   |             |                              |           |
| 10     | Updated GST Return file for the period upto June 2023 for Quarterly Tax Payers and up to July 2023 for monthly Tax Payers   |             |                              |           |
| 11     | Experience in sales & service of incinerator& vending machine for last 02 year i.e., 2021-22 and 2022-23 and submit the work order and completion certificate of supply |             |                              |           |
| 12     | Confirm to carry out assignments as per the scope of work of the Bid Document   |             |                              |           |
| 13     | Confirm to accept all the terms and conditions as specified in the Bid Document   |             |                              |           |
| 14     | Undertaking regarding Non- Blacklisted of   |             |                              |           |

|    |   |  |  |  |
|----|---|--|--|--|
|    | the firm  |  |  |  |
| 15 | Undertaking regarding Not Bankrupt                              |  |  |  |
| 16 | Sample as per the Specification and Product Catalogue submitted |  |  |  |

Place:  
Date:

BIDDER/S'S OFFICIAL SIGNATORY  
Name & Designation with Rubber Stamp/  
Official Seal of the Firm.



**(In Bidder's letter Head)**

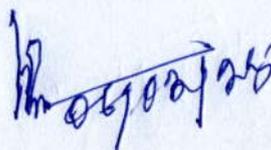
[Location, Date]

To:

The District Project Co-ordinator  
Samagra Shiksha, Nuapada

**Undertaking / Declaration**

1. I, \_\_\_\_\_ Son / Daughter / Wife of Shri \_\_\_\_\_ Proprietor / Director/ Authorized Signatory of the bidder, mentioned above, am competent to sign this declaration and execute this bid document;
2. I/we have carefully read and understood all the terms and conditions of the BID document and undertake to abide by them.
3. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I /We, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my BID at any stage besides liabilities towards prosecution under appropriate law.
4. I/we also certify that our firm has not been blacklisted / debarred / banned by any State Govt. / UT / Central Govt. /Govt. organization / Govt. Institution / PSU / Govt. run autonomous body, Society / OSEPA and or convicted by any court of law due to (a) Service or quality supplied (b) submission of fake or forged documents (c) submission of incorrect information/ suppression of vital information and facts / misrepresentation of quality certificates (d) non-performance or non-supply (e) any other reasons.
5. This is also certified that neither my-self nor my organization will be indulged in any corrupt practices so far as this bidding is concerned.

**Authorized Signatory [In full and initials]****Name and Designation of Signatory with Date and Seal:****Address of the Bidder**


**(In Bidder's letter Head)**

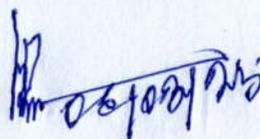
[Location, Date]

To:

The District Project Co-ordinator  
Samagra Shiksha, Nuapada

**Undertaking / Declaration**

6. I, \_\_\_\_\_ Son / Daughter / Wife of Shri  
\_\_\_\_\_ Proprietor / Director/ Authorized  
Signatory of the bidder, mentioned above, am competent to sign this declaration and execute this bid document;
7. I/we have carefully read and understood all the terms and conditions of the BID document and undertake to abide by them.
8. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I /We, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my BID at any stage besides liabilities towards prosecution under appropriate law.
9. I/we also certify that our firm has not been under liquidation, court receivership or similar proceedings and not declared bankrupt under the Insolvency Acts and other similar acts.
10. This is also certified that neither my-self nor my organization will be indulged in any corrupt practices so far as this bidding is concerned.

**Authorized Signatory [In full and initials]****Name and Designation of Signatory with Date and Seal:****Address of the Bidder**


**FORWARDING LETTER****(In Bidder's Letter Head)**

[Location, Date]

**To****The District Project Co-ordinator,  
Samagra Shiksha, Nuapada****Subject:** Supply of Off Grid Solar Power System in 05 nos KGBV Hostels of Nuapada District. **-FINANCIAL PROPOSAL**

Madam/Sir

I, the undersigned, offer to Supply of Off Grid Solar Power System in 05 nos KGBV Hostels of Nuapada District in accordance with your Tender Call Notice No. \_\_\_\_\_, Dated: \_\_\_\_\_. Our attached Financial Proposal is for the sum of Rs. \_\_\_\_\_ [

***Insert amount(s) in words and figures\**].**

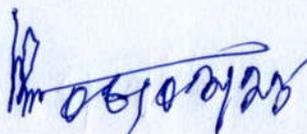
The quoted rate is inclusive of cost of the Incinerator and / Vending Machine, transportation cost up to school point & installation, commissioning, supervision and demonstration of equipments (Off Grid Solar Power System) at Hostel level, and all other charges/levies/duties. I do hereby undertake that, in the event of acceptance of our bid, the supply shall be made in respect to the terms and conditions as stipulated in the BID document.

Our financial proposal shall be binding upon us subject to the modifications resulting from contract negotiations, up to expiration of the validity period of the proposal of <90.> days from the date of opening of the Financial bid.. I have carefully read and understood the terms and conditions of the Bid document and do hereby undertake to provide the article accordingly.

Yours faithfully,

**Authorized Signatory [In full and initials]****Name and Designation of Signatory with Date and Seal:****Address of the Bidder:**

- Amount must match with the one indicated in FIN-2.



(In Bidder's Letter Head)

| Name of the equipment  | Rate per Equipment (inRs.) |
|--|----------------------------|
| 1  | 2                          |
| Supply & installation of Off Grid Solar Power System in 01 nos KGBV Hostel of Nuapada District |                            |
| Total  |                            |

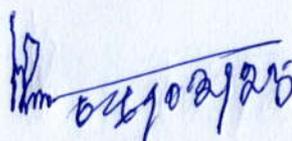
The quoted rate is inclusive of cost of the c, transportation cost up to school point & installation, commissioning, supervision and demonstration of equipments (Supply of Off Grid Solar Power System in 05 nos KGBV Hostels of Nuapada District) at school level, and all other taxes /charges/levies/duties like GST etc.

**NB: The rate per unit may be quoted up to two decimal points.**

Place: BIDDER'S OFFICIAL SIGNATORY

Date: Name & Designation with Rubber Stamp/

Official Seal of the Firm.



**Bank Guarantee Format for Furnishing EMD**

To,

The District Project Co ordinator,  
SamagraShiksha, Nuapada

**WHEREAS** \_\_\_\_\_ (Name and address of the tenderer) (hereinafter called "the Tenderer") has submitted their offer dated \_\_\_\_\_ for Supply & installation of Off Grid Solar Power System in 05 nos KGBV Hostel of Nuapada District against the purchaser's Notice inviting tender No \_\_\_\_\_ dated \_\_\_\_\_ KNOW ALL MEAN by these presents that We..... of..... having our registered office at.....(hereinafter called the "Bank") are bound unto the District Project Co-ordinator Samagra Shiksha, Nuapada (hereinafter called "purchaser") in the sum of Rs. \_\_\_\_\_/- for which payment will and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents.

Sealed with the Common Seal of the said Bank this..... day of.....2023

## THE CONDITIONS OF THIS OBLIGATION ARE:

1. If the Tenderer withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this Tender.
2. If the tenderer having been notified of the acceptance of its tender by the Purchaser during the period of its validity :-
  - a) If the tenderer fails to furnish the performance security for the due performance of the contract
  - b) Fails or refuses to accept / execute the Contract.

WE undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser have to substantiate its demand, provided that, in it's demand the purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to \_\_\_\_\_ and including 45 days after the period of tender validity and any demand in respect thereof should reach the Bank not later than the above date.

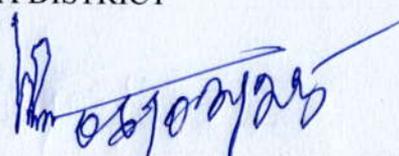
Our \_\_\_\_\_\*branch at \_\_\_\_\_ (name and address of the \_\_\_\_\_\*branch) is liable to pay the guaranteed amount depending on the filing of claim and any part thereof under this bank guarantee only and only if you serve upon us at our \_\_\_\_\_\*branch. A written claim or demand and received by us at our \_\_\_\_\_\* branch on or before dated \_\_\_\_\_ otherwise bank shall be discharged of all liabilities under this guarantee thereafter.

**(Signature of the authorized officer of the Bank)**

**(Name & designation of the officer)**

**Seal, name, date & address of the bank and address of the branch**

\*Preferably at district head quarter.



**PERFORMANCE BANK GUARANTEE FORMAT**

To,  
The District Project Co ordinator,  
SamagraShiksha, Nuapada

**WHEREAS** \_\_\_\_\_ (Name and address of the supplier) (hereinafter called "the supplier") has undertaken, in pursuance of contract No \_\_\_\_\_ dated \_\_\_\_\_ for Supply & installation of Off Grid Solar Power System in 05 nos KGBV Hostel of Nuapada District

(herein after called "the contract").

**AND WHEREAS** it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

**AND WHEREAS** we have agreed to give the supplier such a bank guarantee;

**NOW THEREFORE** we hereby affirm that we are guarantors and responsible to you, on behalf of the Consultant, up to a total of \_\_\_\_\_ (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the consultant to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified there in.

We hereby waive the necessity of your demanding the said debt from the consultant before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the consultant shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This performance bank guarantee shall be valid until the \_\_\_\_\_ day of \_\_\_\_\_, <Year>

Our branch at \* \_\_\_\_\_ (Name & Address of the Bank) is liable to pay the guaranteed amount depending on the filing of claim and any part thereof under this Bank Guarantee only and only if you serve upon us at our \_\_\_\_\_\*branch a written claim or demand and received by us at our \_\_\_\_\_\*branch on or before Dt. \_\_\_\_\_ Otherwise bank shall be discharged of all liabilities under this guarantee thereafter.

.....  
(Signature of the authorized officer of the Bank)

Name and designation of the officer

.....  
Seal, name & address of the Bank & Branch

\*Preferably at district head quarter.