



ODISHA RURAL DEVELOPMENT AND MARKETING SOCIETY, Nuapada
(Panchayati Raj & Drinking Water Department, Government of Odisha)
OFFICE OF THE ZILLA PARISHAD, NUAPADA



Letter No: 1342 // Dated: 06/03/2025

QUOTATION CALL NOTICE

Sealed Quotations are invited from registered Firms/ Agencies/ Organizations having GST Registration for the following service required for the State Level Pallishree Mela, Nuapada-2025, to be organized by ORMAS & District Administration, Nuapada at Mini Stadium, Nuapada from 1st to 5th April-2025. The details of the works are given below:

Sl. No.	Nature of Work	Eligible bidder
1.	Security Service	Registered Security Service provider Firm/ Agency/ Organization

The quotation paper will be available in the Nuapada district official website www.nuapada.odisha.gov.in. The downloaded quotation paper along with details specifications and eligibility criteria of the above works are required to be submitted along with the Demand Draft/ Pay Order.

The sealed quotations must be reached to the following address by Speed post/ courier/ by hand to be dropped in the Tender Box at ORMAS Nuapada. Any other mode of submission of quotation paper will not be accepted.

Address to:

The Deputy, CEO, ORMAS, Nuapada, O/O-Zilla Parishad, Nuapada, At/Po-Nuapada, Dist-Nuapada, Pin-766105 (Odisha)

The sealed quotation completed in all respect should reach on or before 12th March, 2025 by 1.00 PM. The sealed quotations will be opened in the office chamber of CDO-cum-EO, Zilla Parishad, Nuapada on the same date i.e., 12th March, 2025 at 4.00 PM in the presence of the bidder or their authorized representative. All the bidders are requested to specify the nature of works as mentioned above on the top of the envelope containing the bid documents. The authority is not liable for delay in submission of quotation due to any postal/ other delay. The undersigned reserves the right to accept/ modify/ reject any or all the quotation without assigning any reason thereof.


CDO-cum-EO
Zilla Parishad, Nuapada

Memo No. 1343 / Date: 06/03/2025

Copy to the De GM, Collectorate Nuapada for information and Web hoisting of the Quotation Call Notice in the District Website.


CDO-cum-EO
Zilla Parishad, Nuapada

Memo No. 1344 / Date: 06/03/2025

Copy to the Zilla Parishad /Collectorate, Nuapada Notice board for wide publicity of Quotation Call Notice, Pallishree Mela-2025.


CDO-cum-EO
Zilla Parishad, Nuapada

At-DRDA Building Nuapada, Odisha, Pin- 766105,
Ph: 06678-225260, Fax: 225033, Email: dsmsnuapda@gmail.com

BIDDER DETAILS

A. NAME AND ADDRESS OF BIDDER:

(To be filled in by the bidder)

Bidder Name and Address: M/s..... <div style="text-align: right;">Signature of the bidder</div>

B. E.M.D. (Refundable): Rs.5,000/- (Rupees Five thousand only) in shape of Demand Draft/Pay order in favour of Chief Executive, DSMS, Nuapada.

Demand Draft/Pay order No.....Dated...../...../2025

C. LAST DATE & TIME OF RECEIPT OF QUOTATION: 12th March, 2025 by 1.00 PM.

D. DATE & TIME OF OPENING OF QUOTATION: 12th March 2025 at 4.00 PM in Office Chamber of CDO-Cum-EO, ZP Nuapada.

E. Tentative Requirement of Security Personal in Pallishree Mela-2025

Sl. No.	Name of Item	Required Specification	Approximate Quantity required
1	Security Guard with Lathi	1st Shift- (6.00 AM to 2.00 PM)	04
		2nd Shift (2.00 PM to 10.00 PM)	09
		3rd Shift (10.00 PM to 6,00 AM)	07
2	Supervisor	1st Shift- (6.00 AM to 2.00 PM)	01
		2nd Shift (2.00 PM to 10.00 PM)	01
		3rd Shift (10.00 PM to 6,00 AM)	01

Terms of Reference- Requirement of Security Personal in the State Level Pallishree Mela-2025

1. The firm should submit the documents in duplicate like Registration Certificate, PASARA License, Income Tax Return for the period of 2021-22, 2022-23 & 2023-24 up to date ECR copy of EPF & ESI deposit receipt for the month of Sep-24, Oct-24 & Nov-24 and present customer list with the quotation paper positively. In absence of the documents mentioned above, the quotation will be rejected.
2. Experience certificate for execution of similar nature of works should be

- enclosed.
3. ORMAS, Nuapada will not be responsible for any occurrence like theft & missing of any articles while deployment of guards during the exhibition period.
 4. In case of any occurrence of theft, the Security Agency will conduct proper inquiry.
 5. During inquiry if it is found any fault or lapses on the part of security personnel for theft, the Security Agency will be responsible to pay the amount of loss towards theft of any article during the exhibition period from the premises.
 6. Arrangement of lodging, boarding & logistics of the guards at exhibition towns during the exhibition period will be the responsibility of the Security Agency.
 7. The required no. of security personnel & the time period of deployment will be intimated separately, well in advance of each exhibition.
 8. Sanction so far advance will not be considered. Full & Final payment will be made on completion of each event.
 9. The rate offered by the firm should be valid for entire period of State Level PallishreeMela'2025 at Nuapada.
 10. The bidders have to offer the price for all items together. Else the quotation paper will not be considered for evaluation.
 11. The rate offered by the firm shall be including of all taxes and duties including service tax, as applicable.
 12. The L-1 bidder will be selected on the basis of lowest total amount quoted by the bidder. Further, L-1 bidder will be selected subject to negotiation of price.
 13. The item wise quantities specified in the quotation paper are indicative in nature. There may be changes as per the requirement. In such cases, the per unit cost will be taken into consideration.
 14. While submitting the quotation, the quotationer should submit the followings:
 - I. Copy of the Registration Certificate
 - II. Up to date ECR copy of EPF & ESI deposit receipts of the employees.
 - III. GST registration certificate and copy of the return for the month of Sep-2024 to Nov-2024.
 - IV. Copy of the PASARA license.
 - V. Bio Data information of Security Personnel to be engaged.
 15. **Validity of Quotation:** Quotation shall remain valid for the entire period of event.

DECLARATION

I/We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative advertisement of my quotation is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by ORMAS. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Signature of the Quotationer with seal



FINANCIAL BID for SECURITY SERVICE AT STATE LEVEL PALLISHREE MELA -2025.
NUAPADA

A. SECURITY SERVICE :

Sl No.	Category	No. of Guard	Rate per shift i.e. 8 hours (inRs.)
1	Guard with Lathi	1	
2	Supervisor	1	
Total			

Signature with Seal of the Quotationer
Date :

