



ZILLA SWASTHYA SAMITI, NUAPADA National Health Mission



QUOTATION CALL NOTICE

No./NHM/ 2024-25 Date: 11-02-2025

Sealed quotations are invited from the reputed supplier having valid PAN and GST certificate for supply of following items:

Sl.No	Name Of the Items	Specification
1	Contingency item for office use	Detailed terms and condition with specification can be downloaded from website www.nuapada.odisha.gov.in

The sealed quotations should reach the office of the undersigned in any working day by 21/02/2025 till 5 PM along with all required documents by **speed post/regd post/courier/hand only**. The tender will be opened on 25/02/2025 at 11 AM in the office of the undersigned in presence/absence of the quotationers/authorized representative of the quotationers. Details regarding items and terms and conditions may be downloaded from www.nuapada.odisha.gov.in from 12/02/2025 The envelope should be superscripted as "Quotation for supply of Contingency item for office use" The undersigned reserves the right to accept or reject any or all the quotations without assigning any reason thereof.

TS ee pan
11/02/2025
CDM & PHO Cum District Mission Director
Nuapada.

Memo No: 508 /DPMU/NHM

Date: 11-02-2025

Copy to DeGM, Nuapada for information and necessary action. He is requested to upload the tender documents on _____ in the district website and the same should be available till _____ up to _____ (Soft copy enclosed)

TS ee pan
11/02/2025
CDM & PHO Cum District Mission Director
Nuapada.

Memo No: 509 /DPMU/NHM

Date: 11-02-2025

Copy to ADPHO(VBD)/DPHO/ADPHO(FW)//DPM/DAM/DVLM for information and necessary action. They are requested to attend the tender opening meeting in the office of the undersigned on _____ at _____.

Copy to Section Officer of CDM&PHO Nuapada for information & requested to received the above quotation.

TS ee pan
11/02/2025
CDM & PHO Cum District Mission Director
Nuapada.

TERMS AND CONDITIONS

Scaled quotations will be received by **21.02.2025 till 5 P.M** along with all required documents. The quotations will be opened on the **25/02/2025 at 11 A.M** in the office of the CDMO cum District Mission Director, Nuapada in presence of the quotations /authorized representative of the quotations who may wish to be present. Any quotation received after the due date & time will be rejected. **The quotations will be received through Regd. Post / Speed Post /Courier /hand only.**

1. The quotationer(s) are to submit their quotations in **separate** sealed covered envelopes for **technical bid** and **Price bid** by superscribing **Cover "A" (Technical Bid)&Cover "B" (Price Bid)** and both the sealed covers should be put into a **third outer Cover**, which should be superscripted as **"Quotation for supplying of Contingency item for office use"**
2. Rates should be inclusive of all taxes, Transportation& Delivery.
3. Supplier should quote quality item.
4. The supplier selected shall have the responsibility to supply above mentioned items as per supply order which is required for carrying out day to day official work.
5. The suppliers shall also ensure that the quality and quantity has to be as per the supply order and approved rate contract in the quotation process.
6. The firm should have PAN/GST Registration. (Originals to be produced at the time of quotation opening).
7. Order to the supplier will be made as per the requirement.
8. The supply of items shall be made immediately according to volume after placing the supply order in the Office of CDMO cum DMD, Nuapada/ any other office under the jurisdiction of the undersigned and supplier shall submit the bill for payment at the approved rate in respect to the quantity of items supplied. The transportation of items is sole responsibility of the supplier and must deliver the item on door delivery basis.
9. Payment will be made after 100% delivery of the Item.
10. The undersigned reserves the right to accept or reject any or all the quotations without assigning any reason thereof.

Place

Date

Signature and seal of the authorized signatory

Handwritten signature and date:
11/02/2025

QUOTATION FORM 'A'

Technical Bid

1	Name of the Firm/agency	
2	Address of the Firm/agency	
4	PAN (Photo Copy to be Attached)	
5	GST number attached (Photo Copy to be Attached)	
6	Name of authorized signatory(in capital letters)	
7	Specimen signature of the authorized signatory.	
8	Telephone number of authorized signatory / Firm/agency	
9	Whether all documents submitted signed by the authorized signatory of the Firm/agency (Yes/ No)	

DECLARATION

I / we hereby certify that the terms and conditions, specification etc. given with the short quotation notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of my /our knowledge. I / we understand that in case of any deviation in the above statement at any state, our Firm/Agency will be blacklisted and will not have any dealing with your organization in future.

Place:

Date:

(Signature and seal of the authorized signatory)

Seal

QUOTATION FORM 'B'

Financial Bid

Si.No	Name of The Items	Name of the Brand	Name of the Model.	Rate quoted in Rs (including all tax and Transportation cost)	Remarks
1	Lever Arch file				
2	Guard file with hole				
3	Fly Leaf				
4	Tag (7 to 8 inch) Rate to be quoted in 100 pcs bundle				
5	Stapler 10				
6	Stapler 45D				
7	Stapler pin -10				
8	Stapler Pin 45D				
9	Envelop (4" x 8")				
10	Envelop (4" x 11")				
11	Envelop (A4)				
12	Stamp Pad (11cmX7cm)				
13	Highlighter				
14	Correction Pen				
15	Pen (Use & Throw)				
16	Calculator(12digit)				
17	Pencil (Non-Dust)				
18	Eraser (Non-Dust)				
19	Pencil Sharpener				

20	Permanent Marker				
21	Paper Punch Double (small size)				
22	Heavy Duty Double Punch (Minimum 250 sheet capacity)				
23	Stamp Pad Ink(small bottle)				
24	Gum Tube (MRP 20/-)				
25	Paper Punch (Single Hole)				
26	Canon 328 Cartridge Compatible				
27	HP 110 A (with chip) compatible cartridge				
28	HP 137 A (with chip) compatible cartridge				
29	Quick Heal Antivirus (10 user)				
30	Quick Heal Antivirus (3 user)				
31	Cello Tape(4 inch)				
32	Extension Cord (minimum 4 port)				
33	Room Freshener(Minimum 250 M.L.)				
34	Foot operated Dustbin				
35	Pen Drive 128 GB (body should be Metal)				
36	Matt for Bathroom				
37	Scissor				
38	Wi-Fi Receiver				
39	UPS (Capacity-600VA)				

40	Key Board				
41	Phenol 1 Litre				
42	Wall Clock				
43	Register 150 pages				
44	Epson Colour Ink No. 003 (combo)				
45	Epson Colour Ink No. 003 (Block)				
46	HP 88 A compatible cartridge				
47	HP 12 A compatible cartridge				
48	Glass Beaker 50 ml with Petridish				
49	Table Cloth Per Sq. Ft.				
50	Towel Big Size (Minimum size 88X175Cms.)				
51	Towel Small Size (Minimum 3sqft.)				
52	Paper Weight				

(Signature, name and designation of the authorized executive of the firm)

For and on behalf of.....

(Name and address of the tendering firm).....

Place:

Date:

(Signature and seal of the authorized signatory)
Seal