



OFFICE OF THE SUPERINTENDANT, CHC SINAPALI

At-Ps-Sinapali, Dist- Nuapada

Telefax : 06671 - 236160, E-mail : [bpmsusinapali@gmail.com](mailto:bpmsusinapali@gmail.com)

BLOCK PROGRAMME MANAGEMENT SUPPORTING UNIT



Letter No. 51/NHM....

Date 20/01/2025

**TENDER CALL NOTICE**

Sealed quotation are invited in the prescribe from Travel agencies/Private Organization/individual for hiring vehicle (SCORPIO/BOLERO PLUS/INNOVA/TAVERA etc) with A/c on monthly rental basis for engagement /empanelment of vehicle for **BPMU** CHC Sinapali. Interested travel agencies/Private Organization/Individual may apply in Prescribe format. The details term, condition and formats will be available at district website [www.nuapada.odisha.gov.in](http://www.nuapada.odisha.gov.in) from the Date - **21.01.2025 to 04.02.2025** till **05.00** PM. The complete quotations should reach at O/o the Medical officer I/c CHC Sinapali on or before **04.02.2025** by 05.00 PM through **Speed Post/Regd. Post /office drop box** only. The sealed quotation will be opened on **07.02.2025 at 11.00** AM in the office Meeting Hall of the undersigned. The Quotation should be super scribed as "Tender for hiring of vehicle under **BPMU** CHC Sinapali for engagement in CHC Sinapali.

The undersigned reserve the right to reject any or all the quotations without assigning any reason thereof.

  
Medical Officer I/c  
CHC Sinapali

Memo No: 52/NHM

Date: 20/01/2025

Copy to **Joint Director (Advertisement)**, I & PR Department Government of Odisha Bhubaneswar with a request to Public the tender Document in the leading News Papers (two Odiya daily) for wide circulation and submit a copy to the undersigned for official records.

  
Medical Officer I/c  
CHC Sinapali

Memo No: 53/NHM

Date: 20/01/2025

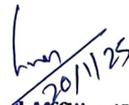
Copy to the **DeGM, Collectorate, Nuapada** for information and necessary action .He is requested to upload the tender call document on **21.01.2025** in the district website and the same should be available till **04.02.2025** up to **5.00PM**.

  
Medical Officer I/c  
CHC Sinapali

Memo No: 54/NHM

Date: 20/01/2025

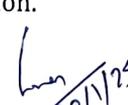
Copy to the **2<sup>nd</sup> MO/PHEO/BPM/BAM** for information and necessary action .Theyare requested to attend in the office of the undersigned on **Dt. 07.02.2025 at 11.00** AM for opening of the quotation.

  
Medical Officer I/c  
CHC Sinapali

Memo No: 55/NHM

Date: 20/01/2025

Copy Submitted to CDM & PHO cum DMD Nuapada for kind information.

  
Medical officer I/c  
CHC Sinapali



**BLOCK PROGRAMME MANAGEMENT UNIT, NHM**  
**CHC, SINAPALI, NUAPADA, ODISHA, 766108**



**TENDER DOCUMENT for BPMU VEHICLE**

Sealed quotations are invited in the prescribed format from Travel Agencies / Individuals for engagement/empanelment of vehicle with Commercial number (SCORPIO/INNOVA/TAVERA/BOLORO/BOLORO PLUS with A/C and Non A/C for engagement by the BPMU, Sinapali (**Details at Annexure-A**) at Block level for a period of one year and may be renewed based on the condition of the vehicle and satisfactory performance.

**Terms & Conditions**

1. The vehicle must show a mileage of at least 12 km per liter for AC/ NON AC. **The vehicle should be less than 2 years old.** New Vehicle will be given preference.
2. All the major and minor repair for the vehicle shall be made by the vehicle owner/travelling agency himself. BPMU will provide only DOL.
3. The vehicle must be available with BPMU on all working days including off hours & on holidays as desired by BPMU.
4. A log book has to be maintained on daily basis and be signed by the concerned member of BPMU or whoever uses the vehicle on that particular day.
5. EMD of Rs.5, 000/- **Rupees (Five Thousand)** only may be paid in shape of DD drawn in favor of (**Details at Annexure-A**) and must be attached with the tender. The EMD of unsuccessful bidders will be refunded without any interest within 30 days of tender opening.
6. The quotation of the bidder having vehicle will only be accepted.
7. If during the course of engagement of the vehicle any accidents etc, occurred either to vehicle or to the third party, authority will not be responsible and any liability arising out such accident will be the responsibility of the party only.
8. The driver will report at BPMU at 08.00 AM in the morning and will be available till 08.00 PM in the evening or as desired by BPMU to drive the vehicle beyond stipulated time.
9. The vehicle will be parked in the office campus of BPMU. The responsibility of comprehensive insurance of vehicle and personal accident insurance of the driver will be of the vehicle owner/travelling agency.
10. No Personal use of the Vehicle by the vehicle owner/travelling agency is allowed without the prior permission of the authority.
11. In case the driver is called in night or beyond stipulated house as above, no extra charge will be paid.
12. There will be no extra night halt charge for using the vehicle in the night.
13. The vehicle owner/travelling agency will provide service of vehicle in a neat & clean condition with clean towels on the seat twice a month and general servicing and pollution check-up will be carried out by the owner/travelling agency time to time as required.
14. Owner/travelling agency must make alternative arrangements, if regular driver is absent or the vehicle become off road.

  
20/1/25  
**Medical Officer Incharge**  
**CHC, Sinapali**

15. If any bidder purchases new vehicle within the tender period & He/She final as L1 bidder then he must submit his/her all document within 15 days, if he/ she not submit their document within time the second bidder is final for the same.

### Remuneration & Payment

- The rate per month is to be quoted irrespective of distances/ mileage travelled in a month. The payment will be made within 7 days of submission of claim and updated logbook on a monthly basis.
- The quoted amount (rate per month) includes the cost towards salary of driver, repair & maintenance of the vehicle.
- The minimum limit of one litre for 12 K.Ms for A/C and non A/C will be paid as DOL charges.
- The travel agency / individual will maintain the record of vehicle use and logbook.

### Special Provisions

The approved bidders have to sign an agreement with the Medical officer I/c, CHC, Sinapali for engagement at BPMU. The bidders shall commence the services from the date of agreement and shall continue to provide the services for a period of 12 months or till closure of the project whichever is earlier.

If the contractor/ driver fails or neglects any of his obligations under the contract it shall be lawful for NHM to forfeit either whole or any part of performance security furnished by the bidder as compensation for any loss resulting from such failure.

### Submission of bid

The interested bidder has to collect the total document from district website [www.nuapada.odisha.gov.in](http://www.nuapada.odisha.gov.in) from **21.01.2025**. He has to sign on every pages of the document and to send after duly filling the prescribed form along with all the documents of the vehicle.

**The envelope containing the quotation should be superscribed as "QUOTATION FOR HIRING OF VEHICLE for BPMU.**

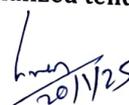
The documents should be submitted to: **(DETAILS AT ANNEXURE-A)**. The documents should reach within **04.02.2025 by 5 P.M** through Speed Post/Regd.Post & drop box only. The sealed quotation will be opened on Date - **07.02.2025 at 11 P.M** at CHC, meeting hall. **(DETAILS AT ANNEXURE-A)**. The undersigned reserves the right to reject all or any offers without reason thereof.

### Documents to be attached with the quotation (Copy to be enclosed)

1. Valid registration Certificate.
2. Driving license of the Driver.
3. Up to date road tax payment receipts
4. Copy of up to date vehicle insurance.
5. Vehicle fitness certificate.
6. Vehicle pollution Certificate.

**(Bidder not submitted the above documents will be rejected)**

**N.B. If incase of new vehicle the undertaking will be acceptable for above document & all original document must submit within fifteen days after finalized tender.**

  
20/1/25  
Medical officer I/c  
CHC, Sinapali  
Medical Officer Incharge  
CHC, Sinapali

**QUOTATION FOR HIRING OF VEHICLE UNDER BPMU, SINAPALI**

To

**Medical officer I/c, CHC, Sinapali for applying to BPMU.**

**Sub: Submission of quotation for engagement of vehicle at BPMU, Sinapali.**

Ref: Your Quotation call Notice No. \_\_\_\_\_ dated \_\_\_\_\_.

Sir,

This is to inform you that after gone through the terms & conditions in the notice, I am quoting the rate as follows -

Vehicle Type -

Vehicle No:-

Purchase Date:-

Registration Date:-

To be engaged at (BPMU) -

Vehicle Color:-

Name of the Driver with Driving licence No -

Fuel to be used (AC & NON AC ..... Kms/ litre)

**Lubricant** - 1 litre/ \_\_\_\_\_ KM.

Rate per month - Rs. \_\_\_\_\_ / per month (irrespective of distances/ mileage travelled in a month -

Rate (in figure) .....

EMD Details - DD No \_\_\_\_\_ Date \_\_\_\_\_ Amount \_\_\_\_\_.

Name of Individual / Travel agency -

Address: -

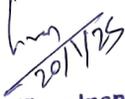
Telephone No -

Signature with date

  
Medical Officer Incharge  
CHC, Sinapali

**"ANNEXURE-A"**

Sl.No	Vehicle To Be engaged at	EMD Amount (In Rs.)	EMD Should be in favour of	Documents to be submitted at	Place for Opening of Bid
1	BPMU,Sinapali	5,000.00 (Five thousand rupee only)	ROGI KALYAN SAMITI CHC SINAPALI	O/O Medical officer I/c,CHC Sinapali Dist-Nuapada, 766108	Meeting Hall CHC Sinapali , on date 07.02.2025

  
20/1/25  
**Medical Officer Incharge**  
CHC, Sinapali