OFFICE OF THE MEDICAL SUPERINTENDENT CHC KOMNA, DIST.NUAPADA

(Block Programme Management Unit)

E-Mail: bpmsukomna@gmail.com, Ph.06679244718

Letter No....41..... Date. 16/01/2025

TENDER CALL NOTICE

Sealed quotations are invited in the prescribed format from Travel agencies/Private organization/ Individual for hiring of vehicles ***(TUV/ERTIGA/BOLERO/DESIRE/Tiago Etc.)*** with A/C on monthly basis for engagement/empanelment of vehicles for BPMU (NHM) CHC, Komna. Interested travel agencies / Private Organization / Individual may apply in the prescribed format. The details terms & conditions and formats will be available at district website www.nuapada.nic.in from 20.01.2025 to 03.02.2025 till 5.00PM. The complete quotations should reach **at O/o Medical Officer I/C, CHC Komna on or before 03.02.2025 by 5.00 PM through Speed Post/Regd. Post only**. The sealed quotation will be opened on 05.02.2025 at 11.30 AM in the Office Chamber of the undersigned for BPMU (NHM) CHC, Komna. The quotation should be superscripted as Tender for **'Hiring of Vehicles for BPMU (NHM) for CHC Komna.** The undersigned reserves the right to reject any or all the quotations without assigning any reason thereof.

16/01/2025

Medical Officer I/C
CHC, Komna

Memo No 42 **// Dated** 16/01/2025

Copy to **DeGM, Collectorate Nuapada** for information & necessary action. He is requested to upload the tender documents on 20.01.2025 in the district website and the same should be available till 03.02.2025 up to 5.00 PM

16/01/2025

Medical Officer I/C
CHC, Komna

Memo No 43 **// Dated** 16/01/2025

Copy to PHEO, HQ Pharmacist, BPM, BAM, EDM, MTS, STS & all applicants for information and are requested to attend in the office of the undersigned on 05.02.2025 **at 11.30 A.M** for opening of the quotation.

16/01/2025

Medical Officer I/C
CHC, Komna

Memo No 44 **// Dated** 16/01/2025

Copy to CDM & PHO Cum DMD, Nuapada for kind information.

16/01/2025

Medical Officer I/C
CHC, Komna

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16/01/2025

Medical Officer I/C
CHC Komna

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SECTION-I

Date & Time of Tender Submission and Finalization

DETAILED PROPOSALS ARE INVITED FROM ELIGIBLE BIDDERS FOR HIRING OF VEHICLES FOR BPMU AT KOMNA BLOCKCHC LEVEL

Detail terms and condition available in Section -II andSection-III.

1	Period of Availability of Tender Document in the district website	20.01.2025 to 03.02.2025
2	Last date for submission of Tender & address	**Date:** 03.02.2025, **Time : 5 P.M** **Address: Medical Officer I/C ,CHC Komna**
3	Date, time and place of opening of Tender(Technical & Financial Bid)	**Date: 05.02.2025 Time: 11.30AM** **Office of the Medical Officer I/C , CHC Komna**
4	Signing of the contract and physical deployment of the vehicle	**Date: 10.02.2025** **Office of the MO I/C CHC Komna**

(Bidders / authorized representative may remain present at the time of opening of Tender)

16/01/2025

Medical Officer I/C
CHC Komna

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SECTION –II

INSTRUCTIONS TO BIDDERS

1. Scope

Interested bidders fulfilling the eligibility criteria may submit their bid for engagement of vehicle for BPMU at CHC Komna.

2. Eligibility Criteria

- Any private individuals/ Tour operators / Travel Agency / Society /Firm can participate in the tender process.
- Should submit the required EMD @ **Rs.10, 000/-** for each vehicle offered.

Note: Vehicles with only commercial registration shall be accepted.

3. Submission and Signing of Tender

Interested eligible bidders may submit their bid(s) for engagement of vehicle for BPMU at O/o of the Medical Officer I/C, CHC Komna

4. Packing, Sealing and Marking of Bid

The **sealed envelope** containing the Annexure- I, Photocopy of the required documents & Annexure –II should clearly be **super scribed** with the following:

Tender for "Hiring of Vehicles For BPMU" for CHC Komna.

- The bidder's Name & address shall be mentioned in the left hand corner of the envelope.
- The envelope shall be **addressed** to the **Medical Officer I/C, CHCKomna.**

5. Content of the Tender Submission

The sealed envelope shall contain the following:

1. EMD of **Rs.10, 000/-** in the shape of a Demand Draft in favour of **"ROGI KALYAN SAMITTEE, CHC KOMNA"** payable at State Bank of India, Komna.

2. **Annexure-I** duly filled in

3. Any other details, the bidder like to include in the proposal.

4. **Annexure–II (Financial Bid)** with proper signature and seal of the bidder.

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SECTION -III

TERMS OF REFERENCE

Hiring of Vehicles for Block Programme Management Unit (BPMU)

1. Essential Features of Vehicles to be engaged for BPMU

- **The vehicle shall not be more than 2 years old**at the time of hiring / award of contract **from the initial registration.**
- The hired vehicles, during period of contract, shall have all necessary **valid MV documents such as:-** Valid Registration Certificate, Insurance certificate, fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times.
- **The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss** cause to hired vehicles or loss of life/ injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
- **The vehicle will be empanelled by the concerned CHC and offer will be given as and when required within one year of finalization of the tender.**

2.Specifications:

Type of Vehicles permissible to be hired	Make & Model	Minimum Average Mileage / Lit. for reimbursement purpose	Maximum Hire charges per month	Remarks
AC Diesel driven vehicles having sitting capacity not less than 7 persons including driver.	***TUV/ERTIGA/BOLERO/DESIRE***	10Kmpl	Rs. 18,000/- (However, rate will be fixed **for all vehicles** as per L1 rate of the respective block)	**Service Tax would be reimbursed separately over & above the hire Charges.**

- **The Driver of the vehicle must have a valid Driving License** for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- For effective coordination, the driver of the vehicle has to be provided with a **mobile phone by the Vehicle owner.**
- **The Driver** should have a clean track record without any history of conviction in the court of law.

3. Major Features of Contract

- **Vehicle will be hired locally** on contractual basis. The contracts shall be initially for period **of one year which may be extended subject to** satisfactory

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performance assessed by appropriate authority (Mo I/C of block CHC) every year.

- Any private individuals/ Tour operators / Transport Agency / Society /Firm can participate in the tender process.
- **The monthly rate of hire charge** shall be quoted separately in the price bid (excluding fuel).
- **The agency interested will quote the financial bid** keeping in account the road tax, insurance premium, VAT, parking fee, toll tax etc. for which State Government or RogiKalyanSamiti (RKS) will not pay.
- **In case of breakdown** for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
- The Vehicles shall report for duty for **minimum of 26 days** in a month.
- The vehicles shall be required generally for **10 hours in a day** (8 AM to 6 PM)
- **In case of emergency**, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
- The driver will maintain a log book to track vehicle movement. The log book will be verified and checked by the BPMU and counter checked by the M.O I/C of block CHC/PHC on regular basis.
- If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
- The successful bidder shall execute an agreement with the Member Secretary of respective RogiKalyanSamiti (RKS) for engagement of vehicle/s.
- All charges will be paid on monthly basis as per the terms of reference within fifteen days of the submission of bills by the service provider. No advance payment will be made in any circumstances.
- If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement. The Contract will also be **terminated in case of following reasons**;
    - If the **behavior of the Driver** is not proper;
    - Any attempt to **tamper** the log book/GPRS device;
    - In case of the vehicle do **not report regularly;**
    - In case the driver of the vehicle is found to be convicted.
- In case the service provider intends **to withdraw the services** of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

4 EMD/Security Deposit

- **Tenders shall have to deposit EMD of Rs. 10,000/-** (Rupees Fifteen Thousand only) per vehicle offered in the form of crossed Demand Draft/Pay Order in favourof **"ROGI KALYAN SAMITTEE,CHC KOMNA"** along with their tenders. Tenders received without EMD will not be entertained / considered at all and will be rejected summarily. Tenders received along with EMD in the form of cheque/cash will not be accepted /considered and rejected. No interest would be paid on the EMD.
- **Forfeiture:** The EMD will be forfeited if the vendor withdraws or amends impairs and derogates from the tender or fails to execute duties on time as per ToR in any respect within the period of validity of tender.
- **Refund:** (i) EMD will be refunded to the unsuccessful tender within thirty days from the date of issue of work order to the successful tender and no interest would be paid thereon; and (ii) EMD of the successful tender will be converted into security deposit. No interest will be paid on the EMD/Security deposit.

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- **Extension of EMD:** In case the contract signed with service provider (successful Bidder) is extended beyond on year, on mutual consent, the service provider will Have to submit fresh EMD for the extended period.
- **Refund of security deposit:** Will be refunded to the contractor after sixty days from the date of completion of the contract period and no interest would be paid thereon.

5. Tender Procedure:

- **Sealed tenders** in the prescribed form duly super-scribed "Tender for Hiring of Vehicles for BPMU" addressed to Medical Officer I/C CHC Komna.
- **The tender should be submitted** in the proforma given in Annexure-I and Annexure-II. It should be duly signed by authorized signatory on each page.
- **The Tender/Procurement** Committee will open technical bids and only invite the qualified technical bidders for opening of financial bids.
- **Late/delayed tenders** to any reason whatsoever will not be accepted/considered at all under any circumstances.
- Comparative statement duly signed by Tender/Procurement committee will be **approved.**
- The agreement will be **executed between the RKS of CHCKomna and the approved L1 bidder.**
- The monthly hiring charges of all vehicles required for the block will be fixed as per the L1 price.
- In case, no bid is received, vehicle may be hired on **daily basis as per prevailing market rate not more than Rs. 600/- per day excluding DOL, till finalization of the tender.**

Sd/-
(Dr. PradeepKanhar)
Medical Officer I/C
CHC Komna

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ANNEXURE-II

FINANCIAL BID HIRING OF VEHICLE FOR BPMU

Make & Model Vehicle	*Monthly Hiring Charges(Rs) including all Charges of the Driver (Exclusive of Fuel Cost & Service Tax)

(*PL refers to the type of vehicle & the Max. Monthly hire charges requirement mentioned at Section-III of the RFP)

Signature of Applicant

Name (Firm/Company/Tour operator/Individual)_____

Date:

Place:

Seal_____

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ANNEXURE-I

TECHNICAL BID FOR HIRING OF VEHICLE FOR BPMU

Name of the Block CHC applied for:

1	Name of the Bidder			
2	Address & Telephone/ Mobile No			
3	E-mail of the contract person, if any			
4	Id Proof of the Individual / Registration Certificate of the Organization (Photocopy)			
5	Details of EMD enclosed (EMD @ Rs 10,000/- per vehicle to be Submitted)			
6	Details of Vehicle(s) enclosed (Only Vehicle with Commercial registration shall be accepted) • Date of Purchase- • Make & Model- • Registration No- • Insurance Certificate • Fitness Certificate • Up to date tax payment Documentary evidence (Photocopy) for all above details to be attached.	Vehicle 1	Vehicle 2	Vehicle 3
7	Declaration-I/We are not blacklisted by any central/State Government/Public Sector Undertaking in India.(To be furnished in non-judicial stamp paper of worth Rs 10/- duly certified by Notary)			

N.B: EMD @ Rs 10,000/- per vehicle to be submitted

Yours faithfully

(Signature of the Applicant)

Name:

Designation:

Seal:

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