



By FAX/ E-Mail/ Regd. Post/ Speed Post

ଜିଲ୍ଲା ପରିଷଦ, ନୁଆପଡା ZILLA PARISHAD, NUAPADA

(Nuapada-766105, Email: ori-dnuapada@nic.in)

Odisha Livelihoods Mission

(Department of Mission Shakti, Government of Odisha, Bhubaneswar)

No. 430 /ZP (OLM)

Dated the 30th, October, 2024

Tender Call Notice

Sealed tender is invited from intending reputed & registered Suppliers/ Dealers/ Firms/ Agencies having up to date GST clearance certificate for providing Printing of Module training and Flip Book for SHG as per the specification given below for Odisha Livelihoods Mission, Nuapada (District and Block) cell of OLM, Nuapada. The evaluation forms & format of tender completed in all respect should reach the undersigned on or **before 16.11.2024 by 02:00 PM** by REGISTERED/SPEED post (Indian post) only in the address of **Chief Development Officer-cum- District Mission Co-ordinator, Odisha Livelihoods Mission, Zilla Parishad, Nuapada, At/Po/Dist - Nuapada, Pin-766105**. The tender will be opened as same day i.e. on 16.11.2024 at 4.00 PM in presence of the bidder or their authorized representatives.

The undersigned reserves the right to accept or reject all or any tender documents without assigning any reason thereof.

For Tender Form and other Details visit - www.odishalivelihoodsmission.in & www.nuapada.nic.in

1. Specification of the list of items to be printed

A) Specification of Lakhpati Didi modules for printing

SI No	Name of the training Materials	No of Page (Both Cover and Inner Page)	Page specification (Colour, Size & Quality)	Remarks
1	Flip Book	30	Multi-colour, Landscape, A3 size, both side printing, cover page 350 GSM, glossy paper with lamination and inside pages of 80 GSM	Spiral binding
	Total pages	30		

B) Specification of Lakhpati Didi Training Flex/Banner for Printing

SI No	Name of the training Materials	Page specification (Colour, Size & Quality)
1	Flex Banner	Star flex (Size 4 x 3")

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2. Total printing Requirement of Lakhpati Didi Training

SI no.	Name of the Training Material for Printing	No. of books and Banner to be Printed (approximate)	Place of Delivery
1	Flip Book (30 pages)	17536	DMMU, OLM, Zilla Parishad, Nuapada within 15 days from issue of purchase order.
2	Flex Banner (Size 4x3")	438	

3. **Bid Price:**

- A. The bidder shall quote price for all the items as mentioned in each category in the format of tender otherwise it will be rejected. The format specified in **Annexure-I (Supplier Information) & Annexure-II (Financial Bid Document)** should be used.
- B. **All duties, taxes, other levies and transportation cost if any payable by the supplier under the contract shall be included in the quoted price.**
- C. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- D. The Prices should be quoted in Indian Rupees only.

4. Each bidder shall submit only one Tender.

5. **Eligibility criteria of the Bidder:**

5.1 (Non-submission of any of the following document shall be treated as Non-Responsive and will be Rejected out rightly)

- A. Self-attested photocopies of PAN number.
- B. GST Registration Certificate and latest 03 month filed GSTR – 3BTax Payment details.
- C. Tender processing cost & EMD as specified in the quotation Document.
- D. The bidder having experience certificate or supply order from any Govt. Organization for printing of work during last preceding 03 years.
- E. Audit Report for last financial year.
- F. Affidavit in non-judicial stamp paper regarding non-block listing of the agency / firm during last three Financial Year.
- G. Price Bid in the prescribed format duly signed and sealed in each page.
- H. Sample of GSM & Glossy Paper / Banner for the above item shall be attached with the Tender documents in the sealed envelope with sign and Stamp. Samples outside the sealed envelope will not be accepted in any circumstances.

5.2 Tender received late and incomplete documents will not be considered. The bidder should sign and stamp each page of the tender documents.

6. **Earnest Money Deposit;**

The bidder shall furnish Earnest Money Deposit (EMD) of Rs. 70,000/- Rupees (Seventy Thousand Only) in the shape of Account Payee Bank draft drawn in favour of the ODISHA LIVELIHOOD MISSION (NRLM) NUAPADA, payable at State Bank of India, Nawapara ADB. The EMD of the unsuccessful bidder will be returned after finalization of the tender without interest. The above EMD will be forfeited if a bidder.

- (i) Withdraws its bid during the period of bid validity or
- (ii) Fails to perform the contractual obligations as per the purchase order.
- The EMD of the successful bidder will be returned within 25 days after supply of items.


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7 Tender Processing Cost

The tender paper & sample tender format can be obtained from the DMMU, OLM, Zilla Parishad, Nuapada from 30.10.2024 to 16.11.2024 till 5 PM during office hour in working days only on payment of Rs. 1000/- (Rupees One Thousand) only in shape of Bank Draft only drawn in any commercial bank in favour of ODISHA LIVELIHOOD MISSION (NRLM) NUAPADA payable at State Bank of India, Nawapara ADB towards cost of Tender Paper. The tender paper can also be downloaded from the district website, i.e. <https://nuapada.odisha.gov.in> and www.odishalivelihoodsmission.in.

8 Validity of Tender:

Tender shall remain valid for a period ending the current F.Y. 2024-25.

9 Evaluation of Quotations

The competent authority will evaluate the tender to be substantially responsive i.e. which

- (a) Are properly signed and sealed
- (b) Confirm to the terms and conditions and specifications.
- (c) Submitted as per the prescribed format.
- (d) Filled in Indian Currency
- (e) Submit the Money receipt of tender paper cost or Bank Draft.
- (f) Received on or before the due date & time mentioned in the quotation.
- (g) Sample of each GSM of all the items attached in the tender document inside the sealed envelope
The tender would be evaluated for total price quoted for one unit of printing & supply of SHG, CLF & GPLF Training Modules.
- (h) Any delay due to postal delay will not be considered.

10 Award of contract

- (a) The purchase Order will be placed on the selected bidder(s) whose bid has been determined to be substantially responsive and who has offered the lowest evaluated bid price.
- (b) The purchase order will be placed to the supplier from time to time as per the requirement of the OLM, Nuapada.
- (c) The rates of the items will be valid for a period of one year from the date of issue of contract. No adjustment of rates will be applicable within the time period.
- (d) The bids are liable to be rejected if any of the above conditions are not complied with proper require documents.
- (e) Payment shall be made after delivery of the goods through EFMS transfer after submission of the bills and vouchers.
- (f) Any effort by a bidder to influence the purchaser in its decision on bid evaluation or Placement of purchase order may result in rejection of the bidder's offer.
- (g) Any legal dispute arising out of this is subject to concerned district jurisdiction only.
- (h) Notwithstanding the above, the DMMU of OLM Nuapada reserves the right to accept or reject any Quotation and to cancel the bidding process and reject all bids at any time prior to the issue of contract letter.
- (i) The bidders may be present in person or through one of their representative(s) during the opening of Quotations as per the date and time fixed by the undersigned.


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- (j) The 1st Lowest Bidder cannot claim to qualify the tender. The OLM, Nuapada will not be bound to accept the lowest quotation. The decision of the OLM, Nuapada shall be final in this regard.
- 11 The rates can be negotiated depending on the situation prevailing at the time of opening and finalization of the tender.
- 12 The individual/firm/company shall not be blacklisted by any government organization and submit the self declaration in the letter head of the organization with seal. If found later on, the action deemed fit will be initiated against the firm as per the law and security deposit will be forfeited.
- 13 Interested bidders may submit their sealed Quotations in the prescribed format super scribe on cover of the envelop " **Tender for Printing & supply of LakhpatiDidi Training**" for the address to the Chief Development Officer, Zilla Parishad, OLM, Nuapada, At/Po/Dist-Nuapada, Pin-766105 latest by **2.00 PM on 16.11.2024** by Speed/Registered post only. The quotations will be open on the same day i.e. 16.11.2024 at 4.00 PM in presence of the bidder/authorized person.

30/10/24
Collector-cum- DMD
OLM, MS, Zilla Parishad, Nuapada
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Memo No. 431 // Dated 30/10/2024
Copy to the Deputy NIC, Nuapada for webhosting in <https://nuapada.odisha.gov.in> and Procurement –cell, OLM, Bhubaneswar with a request to webhost in www.odishalivelihoodsmission.in

30/10/24
CDO-cum-EO, DMC
OLM, MS, Zilla Parishad, Nuapada
Zilla Parishad, Nuapada

Memo No. 432 // Dated 30/10/2024
Copy of the tender for affix the above quotation call notice in the notice board of Collectorate Nuapada for wide publicity.

30/10/24
CDO-cum-EO, DMC
OLM, MS, Zilla Parishad, Nuapada
Zilla Parishad, Nuapada

Memo No. 433 // Dated 30/10/2024
Copy to DI & PRO, Nuapada with a request to publish in two local Odia daily newspaper for wider publication of the quotation call notice available in the District website i.e. <https://nuapada.odisha.gov.in> .

30/10/24
CDO-cum-EO, DMC
OLM, MS, Zilla Parishad, Nuapada
Zilla Parishad, Nuapada

SUPPLIER INFORMATION

1	Name of the Individual/Firm/Company	
2	Full address of Supplier's shop/showroom Telephone no. Fax no. E-mail address	
3	GSTIN No. (with copy of certificate)	
4	PAN No. (with copy of certificate)	
5	Up to date GST Clearance Certificate (Copy to be attached)	
6	Experience Certificate from any Govt. Organization for printing of work for last preceding 03 years.	
7	Affidavit for not Blacklisted	
8	EMD details of Rs. 50000/-	DD no. _____ Bank & Branch _____ Date ____/____/____
9	Details of Tender paper cost of Rs. 1000/-	Money Receipt No. & Date _____ Bank & Branch _____ DD no. _____ Date ____/____/____

I do hereby certify that the above mentioned particulars are true and correct.

Full Signature of the Bidder

Date:

Seal

DECLARATION BY THE BIDDER:

It is hereby declared that I undersigned have read and examined all the terms and conditions of the quotation document for which I have signed and submitted the bid under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me and I will abide by the conditions of the terms and conditions. This is also certified that our organization / firm have no objection in signing the purchase contract if the opportunity for the supply of the items against this quotation is given to me/us.

Signature :

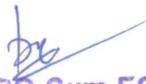
Date:

Name:

Address:

Designation:

On behalf of:


CDO-Cum-EO
Zilla Parishad, Nuapada

FINANCIAL BID DOCUMENT FORMAT

<u>Sl no.</u>	<u>Description of Goods</u>	<u>Specification</u>	<u>Rate quoted per Unit Excluding tax (INR)</u>	<u>Tax amount (INR)</u>	<u>Total Rate Quoted per Unit including taxes (INR)</u>
1	Flip Book of LakhpatiDidi Training (30 pages)	As mentioned in the tender advertisement			
2	Flex Banner (Size 4x3")				
Total Price					

(NB.- Total price including printing & supply of the above items)

DECLARATION OF THE BIDDER

I/We hereby declare that all the statement(s) made in the application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am / we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled . I am/we are willing to abide by the terms and conditions laid by OLM. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response in found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Signature of the Bidder

Name of the firm/Agencies

Address _____

Date

Place

Seal



**CDD-Cum-EO
Zilla Parishad, Nuapada**