

OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, NUAPADA

(SOCIAL SECURITY SECTION)

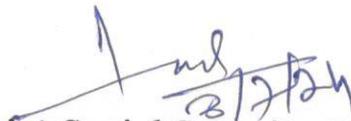
Order No. 842

/Date. 03/07/2024

TENDER CALL NOTICE

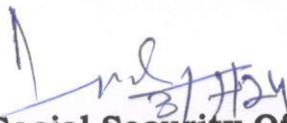
Sealed Tenders are invited in the prescribed forms from the intending authorized supplier/bidders for supply of **30 nos.** of **Xerox machines** as specifications mentioned in the Financial Bid (Tender Form, Part-II) to the DSSO, Nuapada. The Tender Paper containing detail Technical & Financial Bid, Other Statutory requirement etc. can be obtain from the Office of the Collector & District Magistrate, Nuapada, DSSO Section on payment of Rs.1,000/- (Rupees One Thousand) only (non-refundable) in shape of account payee demand draft/Banker's cheque payable in favour of **District Social Security Officer, Nuapada** towards cost of Tender Paper on any working day from the date of publication of this notice till 15.07.2024 at 12.00 PM during the office hour or the same can be downloaded from the District Website <http://www.nuapada.nic.in> and in such case a demand draft/Banker's cheque of Rs.1,000/- (Rupees One Thousand) only (non-refundable) is to be attached towards cost of Tender Paper. The Tender Paper complete in all respect along with all required documents should reach in sealed cover to the District Social Security Officer, Nuapada on or before. **16.07.2024 at 12.00 PM** (by Regd. Post/Speed Post/Courier). The Tender shall be opened on **20.07.2024 at 11.00 AM** by the Committee in presence of the Tenderers or their authorized representatives. The tender received beyond the schedule date and time shall not be taken into consideration.

The undersigned reserves all the right to reject any or all the Tenders without assigning any reason thereof and shall bear no liability what so ever consequent upon such decision.


District Social Security Officer
Nuapada

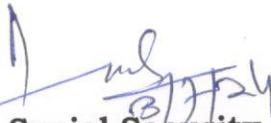
Memo No. 843 Dt. 03/07/2024

Copy to all BDO's /EO of ULBs Nuapada of the district for information and wide publicity in their Notice Board.


**District Social Security Officer
Nuapada**

Memo No. 844 Dt. 03/07/2024

Copy to District Information and Public Relation Officer, Nuapada with a request to publish the Tender Call Notice in his office Notice Board for wide publicity.


**District Social Security Officer
Nuapada**

Memo No. 845 Dt. 03/07/2024

Copy to District e-Governance Manager, Collectorate, Nuapada for information and necessary action with a request to upload the Tender call in the District Official website.


**District Social Security Officer
Nuapada**

**TENDER FORM
PART-I
(TECHNICAL BID)**

1	Name of the contract holder(In capital Letter)	
2	Name of the authorized signatory(In capital Letter)	
3	Specimen signature of the authorized signatory	
4	Telephone/mobile Number	
5	PAN number Submitted(Yes/No)	
6	GST number Submitted(Yes/No)	
7	Whether organization is registered on GeM portal (if yes, provide registration details)	
8	Trade certificate	
9	Bank Draft/Banker's Cheque Number and date of cost of Tender Paper of Rs.1000/-	
10	Bank Draft/ Banker's Cheque Number and date of EMD of Rs.12,000/-	
11	Document of any past experience towards supply of Xerox machine to the Govt. Sector	
12	Affidavit of declaration that, the tenderer/Bidder agreed to abide by all the terms and conditions of the tender	
13	Whether all documents submitted are signed by the Bidder/tenderer(Yes/No)	
14	Whether the GST return is filed for the last 6 months against the Bidder (Yes/No).	
15	Whether Self declaration submitted by the Bidder that its organization is not black listed by government organization.	

DECLARATION

I/we hereby certified that the terms and conditions, specification etc, given with the Tender Notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of my knowledge.

Place:

Date:

Signature and seal of
the authorized signatory

**TENDER FORM
PART-II
(FINANCIAL BID)**

Sl No	Name of the individual/fir m with address (In capital Letter)	Minimum Specifications of the Xerox machine		Rate per piece including GST, transportatio n to dist. Point (Both in figure and word)	Other specification may be provided by the firm/individual , if any
1	2	3		4	5
1		3 in 1 Multi - Functional Printer (Laser Jet) PRINT, XEROX, SCAN	Yes/No		
		Reputed Brand	Yes/No		
		Memory - 64 MB	Yes/No		
		Paper Size Front Cassette: 150 sheets Tray , A4(Legal)	Yes/No		
		Copy Speed (A4) - 20 pages per minute	Yes/No		
		Weight below 10 Kg	Yes/No		
		At least 1 year of Brand Warranty	Yes/No		
		Printer : USB/Wireles s Network model	Yes/No		

Place:

Date:

Signature and seal of
the authorized signatory