

ZILLA PARISHAD, NUAPADA

Quotation Call Notice No. 1846 //ZP//Date: 24.07.2024

Zilla Parishad, Nuapada invites "Quotation for hiring of Vehicle" as per specifications, from interested reputed Travel Agencies/ Tour Operators or private individuals having valid OGST registration & GeM registration, for providing 01 (one) no. of Tiago/ Celerio/ Bolt Petrol/ Diesel driven vehicle having sitting capacity not more than five including driver, for official use in Zilla Parishad Nuapada, on monthly rent basis.

Detailed Quotation paper comprising Background, scope of work, terms & conditions for submitting the quotation can be downloaded from district website www.nuapada.odisha.gov.in during the notice period.

1. Quotation Paper can be purchased from the Zilla Parishad Nuapada office on any working day from 11.00 AM to 5.00 PM or downloaded from district website during the notice period; 2. The last date for purchase/download of Quotation Paper is 05.08.2024 01.00 PM; 3. Last date for submission of Quotation: 05.08.2024, 04.00 PM through Regd. Post/ Speed post only; 4. The quotations will be opened on: 05.08.2024, 05.00 PM., 5. The Travel Agencies/ Tour Operators or private individual have to submit the EMD amounting to Rs.5,000.00 (Rupees Five thousand) only in shape of Bank Draft drawn in favour of the CDO-cum-EO, Zilla Parishad Nuapada, payable at Nuapada, 6. The application form of quotation/ tender containing General Bid Information & Terms and Conditions for Hiring of Vehicles etc. will be available with the Zilla Parishad, Nuapada on payment of Rs.500.00 (Rupees Five hundred) only from dt. 24.07.2024 to 05.08.2024 or can be downloaded from district website www.nuapada.odisha.gov.in from dt. 24.07.2024 to 05.08.2024. In case the application form is downloaded from district website, the applicant shall furnish a Bank Draft for Rs.500.00 (Rupees Five hundred) only, drawn in favour of the CDO-cum-EO, Zilla Parishad Nuapada, payable at Nuapada towards cost of application form of quotation for hiring of vehicle.

The authority reserves the right to reject any or all Quotations without assigning any reasons thereof.


CDO-cum-Executive Officer
Zilla Parishad, Nuapada

Memo No. 1847 //ZP// Date: 24.07.2024

Copy along with soft copy to the DeGM, Collectorate, Nuapada with a request to display the notice in the district website till 05.08.2024, 01.00 PM. for wide circulation as per Order No. 3240 dtd 12.04.2024.


CDO-cum-Executive Officer
Zilla Parishad, Nuapada

Memo No.1848 //ZP// Date: 24.07.2024

Copy to office Notice Boards of Zilla Parishad/ Collectorate Office/ Zilla Parishad/Sub-Collector Office/ All Block Offices/ All Tahasil Offices for wide circulation.


CDO-cum-Executive Officer
Zilla Parishad, Nuapada

Memo No.1849 //ZP// Date: 24.07.2024

Copy submitted to PA to Collector-cum-CEO, Zilla Parishad Nuapada for kind information of Collector-cum-CEO, Zilla Parishad Nuapada.


CDO-cum-Executive Officer
Zilla Parishad, Nuapada

Memo No.1850 //ZP// Date: 24.07.2024

Copy submitted to PA to President, Zilla Parishad Nuapada for kind information of President, Zilla Parishad Nuapada.


CDO-cum-Executive Officer
Zilla Parishad, Nuapada

Govt. of Odisha
Zilla Parishad, Nuapada
Quotation Call Notice

Sealed quotations are invited from interested reputed Travel Agencies/ Tour Operators or private individuals having valid GST registration, for providing 01 (one) no. of Tiago/ Celerio/ Bolt Petrol/ Diesel driven vehicle having sitting capacity not more than five including driver, which shall conform to the Terms and Conditions (Annexure-II) for official use in office of Zilla Parishad Nuapada for supervision, on monthly rent basis:

- (3) The service provider shall have a valid OGST registration to participate in the tendering.
- (4) The service provider, participating in the bidding process under the jurisdiction of Municipal Corporation, shall be registered on GeM platform.
- (5) The vehicle must be in Road Worthy condition, shall not more than 03 (three) years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
- (6) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/ passenger vehicle.
- (7) The Driver should be well behaved, gentle and obedient in nature.
- (8) A sum of Rs.5,000.00 (Rupees Five thousand) only shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the CDO-cum-Executive Officer, Zilla Parishad and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
- (9) The monthly rate of hire charges must be quoted separately in the general bid information (excluding fuel and lubricants).
- (10) The Vehicle must achieve a fuel efficiency of 17 (Seventeen) kms per litre.

- (11) The maximum ceiling of hire charge of the vehicle is Rs.20,000.00 (Rupees Twenty thousand) only p.m. excluding the tax applicable and POL cost. Any excess expenditure in this head is not permissible.
- (12) The details of the make and year of manufacture of the vehicle, Registration No, mileage (Kms covered per litre) and name of the Driver with Driving License No. and period of validity should be specially provided in the general bid information to be furnished with the Quotation (Annexure-II).
- (13) The vehicle must have been registered for commercial purpose (Taxi).
- (14) The Quotation completed in all respect should reach the undersigned through Registered/ Speed Post only, on or before 05.08.2024 by 04.00 P.M. and shall be opened on 05.08.2024 at 05.00 P.M. in presence of the bidders or their authorized representatives. Any other mode of receipt of quotation will lead to disqualification of the same. Zilla Parishad Nuapada will not be responsible for any postal delay for non-receipt of application form within prescribed timeline.
- (15) The application form of quotation/ tender containing General Bid Information & Terms and Conditions for Hiring of Vehicles etc. will be available with the Zilla Parishad, Nuapada on payment of Rs.500.00 (Rupees Five hundred) only from dt. 24.07.2024 to 05.08.2024 or can be downloaded from district website www.nuapada.odisha.gov.in from dt. 24.07.2024 to 05.08.2024. In case the application form is downloaded from district website, the applicant shall furnish a Demand Draft for Rs.500.00 (Rupees Five hundred) only towards cost of application along with the application.


CDO-cum-Executive Officer
Zilla Parishad, Nuapada

TERMS & CONDITIONS

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle, during period of contact, shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate Pollution Certificate, valid Contract carriage Permit, proof up to date tax payment etc. and D.L. of the driver available all the times.
2. The Zilla Parishad Nuapada shall not be responsible for any damage/ loss caused to hired vehicle of loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The vehicle owner shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
4. In view of pollution being high through use of Diesel vehicles, it is preferable to hire BS-IV compliant Petrol vehicles. The vehicle must have minimum safety features like at least two Airbags, ABS etc.
5. It shall be the responsibility of the bidder to provide to provide a good driver and the salary of the driver shall be borne by the owner of the vehicle.
6. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
7. In case of vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice and may engage vehicle from other source.
8. The vehicle shall report for duty for minimum of 25 days in a month.
9. In case of emergency, the driver will have to report for duty as per the requirement of Zilla Parishad Nuapada. No extra payment shall be demanded by the vehicle owner.

10. Monthly hire charges and reimbursements towards cost of fuel (as per actual) and lubricants (as per Govt. norms and as applicable) for selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
11. The vehicle shall not be more than 03 years old from the initial registration and also in good running condition during the period of contract.
12. If the services are found to be unsatisfactory, the Zilla Parishad Nuapada shall give one month prior notice and terminate the agreement.
13. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
14. If the bidder violates any of the terms of contract, Zilla Parishad Nuapada shall forfeit the entire amount of security deposit.
15. The hired vehicle cannot be used for any private/commercial purpose beyond office hours or during holidays.
16. The period of the contract shall be initially for a period of two years which can be extended subject to satisfactory performance.


CDO-cum-Executive Officer
Zilla Parishad, Nuapada

General Information

Sl. No.	Particulars	
1	Name of Service Provider	
2	Complete Address	
3	OGST Number	
4	GeM Registration Number	
5	Bank Account No. and IFSC Code	
6	Registration No. of Vehicle	
7	Year of Manufacture	
8	Make & Model	
9	Date of Registration	
10	Name & Complete address of the owner of the vehicle	
11	Fitness Certificate validity	
12	Pollution Certificate validity	
13	Permit validity	
14	Insurance validity	
15	Name/ Address of the Driver	
16	D.L. No. & validity of the D.L. of the Driver	
17	Proposed Hire Charge of the vehicle per month excluding fuel cost	
18	Rate of fuel consumption/ Mileage per liter	
19	Contact Number of the Service provider (Tenderer/ Quotationer)	
20	Contact Number of Driver	

“Certified that the information submitted above is true to the best of my knowledge & belief.”

Seal & Signature of
Quotationer/ Tenderer