



ZILLA SWASTHYA SAMITI, NUAPADA
National Health Mission



QUOTATION CALL NOTICE

No. 539 /NHM/ 2023-24

Date: 15-02-2024

Sealed quotations are invited from the reputed supplier having valid PAN and GST certificate for supply of following items:

Si.No	Name Of the Items	Specification
1	Contingency item for office use	Detailed terms and condition with specification can be downloaded from website www.nuapada.nic.in

The sealed quotation should reach the office of the undersigned in any working day by **27.02.2024 till 2 P.M** along with all required documents by **speed post/regd post/courier** only. The tender will be opened on **same day at 4 P.M** in the office of the undersigned in presence/absence of the quotationers /authorized representative of the quotationers. Details regarding items and terms and conditions may be downloaded from www.nuapada.nic.in from **16.02.2024**. **The envelope should be superscripted as "Quotation for supply of Contingency item for office use"** The undersigned reserves the right to accept or reject any or all the quotations without assigning any reason thereof.

12 ce/ps 15/02/2024
Chief District Medical Officer cum
District Mission Director, Nuapada

Memo No: 540 /DPMU/NHM

Date: 15-02-2024

Copy to DIO, NIC, Nuapada for information and necessary action. He is requested to upload the tender documents on **16.02.2024** in the district website and the same should be available till **27.02.2024** up to 2 P.M. (Soft copy enclosed)

12 ce/ps 15/02/2024
Chief District Medical Officer cum
District Mission Director, Nuapada

Memo No: 541 /DPMU/NHM

Date: 15-02-2024

Copy to DMO(MS) cum superintendent/ADPHO(FW)/DMO/DPM/DAM for information and necessary action. They are requested to attend the tender opening meeting in the office of the undersigned on _____ at **10 A.M.**

12 ce/ps 15/02/2024
Chief District Medical Officer cum
District Mission Director, Nuapada

TERMS AND CONDITIONS

Sealed quotations will be received by **26.02.2024 till 2 P.M** along with all required documents. The quotations will be opened on the same day **at 4 P.M** in the office of the CDMO cum District Mission Director, Nuapada in presence of the quotater(s) /authorized representative of the quotater(s) who may wish to be present. Any quotation received after the due date & time will be rejected. **The quotations will be received through Regd. Post / Speed Post /Courier only.**

1. The quotater(s) are to submit their quotations in **separate** sealed covered envelopes for **technical bid** and **Price bid** by superscribing **Cover "A" (Technical Bid) & Cover "B" (Price Bid)** and both the sealed covers should be put into a **third outer Cover**, which should be superscribed as **"Quotation for supplying of Contingency item for office use"**
2. Rates should be inclusive of all taxes, Transportation & Delivery.
3. Supplier should quote quality item.
4. The supplier selected shall have the responsibility to supply above mentioned items as per supply order which is required for carrying out day to day official work.
5. The suppliers shall also ensure that the quality and quantity has to be as per the supply order and approved rate contract in the quotation process.
6. The firm should have PAN/GST Registration. (Originals to be produced at the time of quotation opening).
7. Order to the supplier will be made as per the requirement.
8. The supply of items shall be made immediately according to volume after placing the supply order in the Office of CDMO cum DMD, Nuapada/ any other office under the jurisdiction of the undersigned and supplier shall submit the bill for payment at the approved rate in respect to the quantity of items supplied. The transportation of items is sole responsibility of the supplier and must deliver the item on door delivery basis.
9. Payment will be made after 100% delivery of the Item.
10. The undersigned reserves the right to accept or reject any or all the quotations without assigning any reason thereof.

Place

NUAPADA

Date

15/02/2024

Signature and seal of the authorized signatory

(Handwritten signature and date)
15/02/2024

QUOTATION FORM 'A'

Technical Bid

1	Name of the Firm/agency	
2	Address of the Firm/agency	
4	PAN (Photo Copy to be Attached)	
5	GST number attached (Photo Copy to be Attached)	
6	Name of authorized signatory (in capital letters)	
7	Specimen signature of the authorized signatory.	
8	Telephone number of authorized signatory / Firm/agency	
9	Whether all documents submitted signed by the authorized signatory of the Firm/agency (Yes/ No)	

DECLARATION

I / we hereby certify that the terms and conditions, specification etc. given with the short quotation notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of my /our knowledge. I / we understand that in case of any deviation in the above statement at any state, our Firm/Agency will be blacklisted and will not have any dealing with your organization in future.

Place:

Date:

(Signature and seal of the authorized signatory)

Seal

Dharanidha
2
2 *arpan.*

QUOTATION FORM 'B'

Financial Bid

Si.No	Name of The Items	Name of the Brand	Name of the Model.	Rate quoted in Rs (including all tax and Transportation cost)	Remarks
1	Lever Arch file				
2	Guard file with hole				
3	Adhesive Flag				
4	Tag (7 to 8 inch) Rate to be quoted in 100 pcs bundle				
5	Stapler 10				
6	Stapler 45D				
7	Stapler pin -10				
8	Stapler Pin 45D				
9	Envelop (4" x 8")				
10	Envelop (4" x 11")				
11	Envelop (A4)				
12	Stamp Pad (11cmX7cm)				
13	Highlighter				
14	Correction Pen				
15	Pen (Use & Throw)				
16	Calculator(12digit)				
17	Pencil (Non-Dust)				
18	Eraser (Non-Dust)				
19	Pencil Sharpener				
20	Permanent Marker				

Handwritten signature and date: 15/02/2024

21	Paper Punch Double (small size)				
22	Heavy Duty Double Punch (Minimum 250 sheet capacity)				
23	Stamp Pad Ink(small bottle)				
24	Gum Tube (MRP 20/-)				
25	Paper Punch (Single Hole)				
26	Canon 328 Cartridge Compatible				
27	HP 110 A (with chip) compatible cartridge				
28	HP 137 A (with chip) compatible cartridge				
29	Quick Heal Antivirus (10 user) <i>Total Security</i>				
30	Quick Heal Antivirus (3 user) <i>Total Security</i>				
31	Cello Tape(4 inch)				
32	Extension Cord (minimum 4 port)				
33	Room Freshner				
34	Gel Pen (MRP Rs 45/- to 50/-)				
35	Foot operated Dustbin				
36	Table Cloth 4x3 ft				
37	Table Cloth 6x4 ft				

(Signature, name and designation of the authorized executive of the firm)

For and on behalf of.....

(Name and address of the tendering firm).....

Place:

Date:

(Signature and seal of the authorized signatory)

Seal

Recep Pak
15-12-2014