

OFFICE OF THE PANCHAYAT SAMITI, KOMNA

Order No. 1098/ Date. 05-02-2024

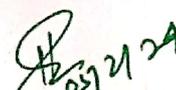
SHORT QUOTATION CALL NOTICE

Sealed quotations are invited from intending suppliers/ reputed manufactures/ Authorized dealers for supply of the following materials to the Panchayat Samiti, Komna. The quotation should mention/ contain the rate of specific models/ categories with specification. The supply order of total no of quantity of the following items/ materials shall be issued by the under signed as per requirement of the office after finalizing of the quotation process. There will a Purchase Committee to decide the quantity, quality and all other parameters of the materials.

TERMS & CONDITIONS

1. Quotation will be received from 06-02-2024 to 12-02-2024 (from 10:30 AM to 5:00 PM) and from 10:30 AM to 3:00 PM on 12-02-2024 during office hours on all working days. The quotations will be received through Postal Service i.e. Register Post / Speed Post. Any quotations received after due date and time will not be entertained in any manner. The received quotations will be opened on 12-02-2024 at 3:30 PM in presence of Block Level Purchasing Committee members, Komna and the quotationers or their authorized representative in the Office chamber of the undersigned.
2. The rate will be quoted including of all taxes and duties. The materials should be supplied within 3 days from the date of receipt of supply order and be delivered at the Panchayat Samiti, Komna.
3. The suppliers shall have to submit the GST clearance certificate along with quotation.
4. The undersigned / purchase committee reserves the right to reject any quotation / supply order without assigning any reason thereof.
5. The quotationers are requested to go through ATC (Additional Terms and conditions) in details annexed at Annexure- A.

| Sl. No. | Name of the Items/ Description | Quotation/ Rate of 1 item | Quantity Required | Make/Brand /Model |
|---------|--|---------------------------|-------------------|-------------------|
| 1 | HP All-in-One PC 12th Gen Intel Core i5-1235U 27-inch (68.6 cm) FHD Anti-Glare Desktop (8GB RAM/1TB HDD+256GB/Win 11/Wireless Keyboard and Mouse Combo/MO/IR Privacy Camera/Starry White) 27-cb1456in | 01 | 01 | HP |
| 2 | HP Victus Gaming Latest 12th Gen Intel Core i5 12450H Processor 15.6-inch (39.6 cm) FHD Gaming Laptop (8GB RAM/512GB SSD/GTX 1650 4GB Graphics/144Hz/BL KB/Win 11/MO/B&O/Alexa/Xbox Pass), 15-fa0070TX | 01 | 04 | HP |
| 3 | Canon Image Class MF271dn All-in-One Monochrome Laser Printer with Duplex & Networking | 01 | 03 | CANON |
| 4 | Ahuja 50W Active Speaker, BTA-880 | 01 | 01 | AHUJA |


Block Development Officer
Komna



Memo No 1099/ Date. 05.02.2024.

Copy to Office Notice Board for wide Publication.

Copy to DIO, NIC, Nuapada for uploading in district Portal for wide Publication.

Copy submitted to the CDO-Cum-EO, ZP, Nuapada for his notice board for wide publication.

Copy to All Block Development Officer of Nuapada District for their notice board for wide Publication.


Block Development Officer
Komna

Additional Terms and Conditions

1. Bidder must submit copy of 3 pages of GST certificate (Odisha GST mandatory) & Last 3 months GST Clearance certificate.
2. Bidder must submit copy of PAN card.
3. OEM Authorization certificate.
4. Bidder annual turnover certificate
5. Bidders must furnish details of the Service Centre with address to ensure & resolve the after sales service. There must be Service Centre in Odisha with Valid Rent Agreement/ Electricity Bill which must be supplied by the Bidder.
6. BIDDER must have Dedicated/toll Free Telephone No. for Service & service Escalation Matrix Support.
7. Scope of supply (Bid price to include all cost components): Supply, Transport Installation, Testing and Commissioning of Goods)
8. Average Annual Turnover of the firm is Rs. 1 Core or more in the last 3 (three) financial years (AY-2021-22, AY 2020-21 & AY 2019-20) for bidders who are authorized distributors of the OEMs which must have been certified by the Auditor with Valid UDIN.
9. Bidder has to upload the last 3 Years IT return and Financial Report. (Certified P&L and BS with UDIN).
10. Bidder must upload CVC certificate.
11. Bidder have must submit ISO 9001:2015, ISO 45001:2015, 22301:2019, 27001:2013 and ISO 14001:2015 Certifications & Certificate of compliance.
12. All documents should be self-attested.
13. An affidavit (non-judicial stamp paper of Rs.20/-) is to be uploaded by the bidder that his/her firm has not been blacklisted by any PSU/ State Govt/ Central Govt/ Railway Dept failing which the bid will be summarily rejected.
14. The authority reserves the right to cancel the bid at any point of time without assigning any particular reasons thereof.
15. Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought for in the Bid document, ATC and Corrigendum.


Block Development Officer,
Komna