

DISTRICT RURAL DEVELOPMENT AGENCY, NUAPADA

CORRIGENDUM

NO. 1033/MGNREGS/DATE: 30.03.2021

Apropos to Advertisement No.867/MGNREGS published in the Prameya, the Samaya and the Times of India on dated 20.03.2021 and detailed advertisement uploaded on Nuapada District Website (<http://www.nuapada.nic.in>), it is notified for information of all concerned for hiring of man power service provider by DRDA, Nuapada.

The following **additions** have been made to the existing tender as per requirement of DRDA Nuapada.

A. Manpower requirement for functioning of PMU at Office of the Project Director, Watersheds, Nuapada:

In addition to the requirement of manpower for DRDA Nuapada following manpower for the office of the Project Director, Watersheds, Nuapada.

- Office of the Project Director, Watershed needs manpower like **01 no.** of Technical Expert, **01 no.** of Programmer-cum-Data Manager, **10 no.** of Project Associates and **05 no.** of Data Entry Operators for establishment of District/ Block Level Project Management Unit.
- The monthly remuneration of the staffs are as follows: (i) Technical Expert - Rs.30,000/-, (ii) Programmer-cum-Data Manager – Rs.20,000/-, (iii) Project Associates – Rs.15,000/-, (iv) Data Entry Operator – Rs.15,000/-. The mentioned monthly remuneration is inclusive of all taxes, EPF, ESI, Service charge etc.
- The Technical Expert & the Programmer-cum-Data Manager will be posted at district level and the Project Associates & Data Entry Operators will be posted at block level.

B. Essential Educational Qualification of the candidate for posting in office of the Project Director, Watersheds, Nuapada:

Sl. No.	Category of Post	Essential Qualification/ Experience	Age (as on 1 st September 2020)
1	Technical Expert	B.Tech (Agri/Civil), BSc.(Ag.) with 2 years experience	Between 21years to 45 years
2	Programmer-cum-Data Manager	B.Tech/ MCA/ PGDCA with 2 years experience	Between 21years to 45 years
3	Project Associate	B.Tech (Agri/Civil), BSc.(Ag.) or Diploma in Civil Engg. with 1 year experience Or Ex-WMT-Members/ex-WDT Members/ ex-LST Members (having adequate experience on NRM)	Between 21years to 45 years
4	Data Entry Operator	PGDCA with 1 year experience	Between 21years to 45 years

C. The tenderer have to submit additional Tender Paper Cost of Rs.3,000/- (Rupees Three thousand) only, in shape of Demand Draft drawn in any commercial bank, in favour of the **Project Director, DRDA Nuapada** payable at Nuapada.

D. The tenderer have to submit additional Earnest Money Deposit (EMD) of Rs.30,000/- (Rupees Thirty thousand) only refundable (**without** interest), in shape of Demand Draft drawn in any commercial bank, in favour of the **Project Director, Watersheds, Nuapada** payable at Nuapada.


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- E. The intending tenderer have to apply separately both for DRDA Nuapada and Watersheds Nuapada i.e.; in Financial Bid applications only.
- F. In no circumstances, the remuneration in respect of the Watersheds Nuapada will be less than the amount mentioned.
- G. The intending tenderer need to submit the supporting documents only in the Technical Bid.
- H. Any tenderer, if already applied for DRDA Nuapada need to apply for Watersheds Nuapada only with reference to the applied tender document i.e., **Financial Bid applications only.**

I. **Selection process:**

Point No. 20 of Scope of Work and General Instructions for Bidders to be replaced with following.

“The tender process will be evaluated through two stage process. In the 1st stage the Technical Proposals will be scrutinized and the eligible firms will be shortlisted for the 2nd stage i.e., Financial evaluation. The evaluation process will be made through a scoring pattern as decided by the District Level Selection-cum-Tender Committee. The bidder scoring highest marks in **Technical evaluation + Financial evaluation** will be declared as L-1. Similarly the bidder scoring second & third highest mark will be declared as L-2 & L-3 respectively. **In case of joint L-1, the decision of the District Level Selection-cum-Tender Committee will be final for selection of manpower service provider either through transparent lottery process or on administrative grounds**”.

- J. **Following Point No.s of Technical Requirements for the Tendering Manpower Service Provider to be replaced** with – (b) “They should be registered with the appropriate registration authority for at least 05 years”, (g) “They should have any other regulatory clearance like ISO certificate, that may be required for providing manpower services” and (j) “The agency must have executed contracts of similar type **collectively** (minimum value of Rs.35,00,000.00) during preceding 3 years of value equal or more than 60% of the estimated cost of the present contract

K. **Revised Timeline:**

1. Last date of issue of Tender document: 13.04.2021 05.00 PM
2. Last date of submission of Tender document: 15.04.2021 05.00 PM
3. Opening of Technical Bid: 16.04.2021 10.30 AM
4. Opening of Financial Bid: 16.04.2021 3.00 PM.

L. **The revised Financial Bid Application Form :**

The revised Financial Bid applications have been envisaged as Annexure-1 & Annexure-2 respectively.

- M. **The authority reserves the right to reject any or all RFP without assigning any reason thereof. Any dispute to the effect will be settled within Nuapada jurisdiction only.**

All other terms and conditions remain un-altered as mentioned earlier in detailed advertisement No. 867 dated 17.03.2021.

For details please visit district website www.nuapada.nic.in, or the office of Project Director, DRDA Nuapada.


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APPLICATION – FINANCIAL BID

For Providing Manpower Assistance to District Rural Development Agency, Nuapada

1. Name of tending Manpower Service Provider :
2. Rate per person per month inclusive of all statutory liabilities, taxes, levies, cess etc :

Sl. No.	Manpower Type	Monthly Rate per person						
		* Take home remuneration	EPF	ESI	Other statutory dues if any	Service charge	GST	Total per person
1.	Additional Computer Programmer							
2.	MGNREGS Assistant							
3.	Data Entry Operator							

*Minimum take home remuneration per person should be Rs.10,000/- for Additional Computer Programmer and MGNREGS Assistant and Rs.8880/- for Data Entry Operator **(inclusive of employee share of EPF & ESI).**

Date:.

Place:

Signature of authorized person Full Name:

Seal:

Notes:

1. The total quoted rates quoted by the tendering agency should be inclusive of all statutory/ taxation liabilities in force at the time of entering into the contract.
2. The payment shall be made on conclusion of the calendar month only on the basis of no. of working days for which duty has been performed by each manpower.


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APPLICATION – FINANCIAL BID

For Providing Manpower Assistance to Office of Project Director, Watersheds, Nuapada

1. Name of tendering Manpower Service Provider :
2. Rate per person per month inclusive of all statutory liabilities, taxes, levies, cess etc :

Sl. No.	Manpower Type	Monthly Rate per person						Total per person
		* Take home remuneration	EPF	ESI	Other statutory dues if any	Service charge	GST	
1.	Technical Expert							
2.	Programmer-cum-Data Manager							
3.	Project Associate							
4.	Data Entry Operator							

* The monthly remuneration per person should be Rs.30,000/- for Technical Expert, Rs.20,000/- for Programmer-cum-Data Manager , Rs.15,000/- for Project Associate and Rs.15,000/- for Data Entry Operator **(inclusive of all Taxes, EPF, ESI & Service charge)**.

Date:

Place:

Signature of authorized person Full Name:

Seal:

Notes:

1. The total quoted rates quoted by the tendering agency should be inclusive of all statutory/ taxation liabilities in force at the time of entering into the contract.
2. The payment shall be made on conclusion of the calendar month only on the basis of no. of working days for which duty has been performed by each manpower.


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DETAILS OF BID OPENING & EVALUATION:

Entire Bid process will be two tier systems as follows:

1. Technical Evaluation - 60 marks
2. Financial Evaluation - 40 marks (carry 20 marks each for DRDA & Watersheds Nuapada)

Basis of Evaluation:

Sl. No.	Criteria	Max. Marks
1	No. of years of Organization's existence & Date of establishment: a) More than 05 years of existence : 10 marks b) Up-to 05 years of existence : 06 marks	10
2	Registration with appropriate regulatory authority a) MSME registration : 02 marks b) Labour Office registration : 02 marks c) IT, GST, EPF, ESI registration : 04 marks d) ISO certificate for man power service : 02 marks	10
3	Average Turnover of the Firm for the last three financial years (in Rs.): a) More than Rs.100.00 lakh : 10 marks b) Rs.100.00 lakh : 08 marks	10
4	Experience in successful & satisfactory completion of man-power service to Govt. undertakings/ Agencies during last 05 years: a) More than 05 years : 10 marks b) 05 years : 06 marks	10
5	Execution of contracts of similar type of works (collectively) during last 03 consecutive financial years: a) More than Rs.35.00 lakh : 05 marks b) Rs.35.00 lakh : 03 marks	05
6	Execution of contracts of similar type of works during last 03 consecutive financial years in Nuapada district: a) In Nuapada district : 05 marks b) Other than Nuapada district : 03 marks	05
7	No. of personnel engaged during current financial year (2020-21): a) More than 150 no.s : 05 marks b) 150 no.s : 03 marks	05
8	Registration of Head Office/ Branch Office as on 01.01.2021: a) Head Office within Nuapada district : 05 marks b) Head Office outside Nuapada district & Branch office within Nuapada district : 04 marks c) Head Office & Branch Office outside Nuapada dist. : 03 marks	05
9	Financial Bid Score (2 no.s for DRDA Nuapada and Watersheds Nuapada): $\frac{\text{Minimum Bid amount} \times 20}{\text{Price quoted by Individual Bidder}}$	40
Total Marks		100

The bidder scoring highest marks in Tier-1 & Tier-2 will be declared as L-1. Similarly the Bidder scoring second & third highest mark will be declared as L-2 & L-3 respectively.

- N.B.:
1. The financial Bid will be opened for the bidders who will score 48 marks or more in the Technical Bid.
 2. The financial bids will be evaluated separately for DRDA and Watersheds Nuapada.

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