

ODISHA STATE CIVIL SUPPLIES CORPORATION LTD., NUAPADA.

Quotation/Tender Call Notice

No 5646 /Date 9.12.21

Sealed quotations/ tenders are invited from interested reputed Travel Agencies/ Tour operators or private individuals through **Regd. Post/ Speed Post & Courier Service** for providing 1 (One) No of Non AC/ AC diesel **Commercial Registration** Vehicle having sitting capacity not more than seven including driver, which shall confirm to the Terms and Conditions (**Annexure-II**) for official use in the Office of the CSO-cum-District Manager, Nuapada OSCSC Ltd., on monthly rent basis for the KMS 2021-22 .

1. The vehicle must be in Road Worthy Condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, Proof of up to date Tax Payment etc. which are mandatory for plying of vehicle.
2. The driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The driver should be well behaved , gentle, and obedient in nature.
4. A sum of **Rs. 5,000/- shall be deposited as E.M.D.** by the intending bidders in shape of Accounts Payee Bank Draft drawn in favor of the **District Manager. OSCSC Ltd., Nuapada** and Payable at Nuapada & submitted along with the tender as Security Deposit. After completion of Tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charges be quoted separately in the General Bid information (excluding fuel and lubricants.).
6. The vehicle must achieve a fuel efficiency of 12 Kms per liter. (**TUV-300/Bolero/Sumo Gold/Aritga**)
7. The details of the make and year of manufacture of the vehicle, registration No ,Mileage (Kms covered per liter) and name of the driver with Driving License No and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/ Tender (**Annexure-III**)
8. The Quotation completed in all respect should reach the undersigned on or before **21.12.2021 by 5.00 PM** in the office of the CSO-cum-District Manager. ,OSCSC Ltd., Nuapada, At/PO/Dist Nuapada. The Tender paper sent other than the above mode or after the stipulated date & time shall not be entertained in any circumstances . The tender shall be opened on dt **22.12.2021 at 11.30 AM** in the presence of the bidders or their authorized representatives.
9. The application form of quotation/ tender containing General Bid information and Terms and Conditions of Hiring of vehicles etc may be obtained from the office of the CSO-Cum-District Manager., OSCSC Ltd., Nuapada on payment of Rs. 100/- from dt **12.12.2021 to 21.12.2021 in all working day and also on website i.e. www.nuapada.nic.in which will be submitted by the intending bidder by enclosing bank draft of Rs. 100/- in favour of District Manager OSCSC Ltd., Nuapada , Payable at Nuapada.**


CSO-Cum-District Manager.,
OSCSC Ltd., Nuapada.

TERMS & CONDITIONS FOR HIRING OF VEHICLES.

The following terms and conditions must be fulfilled by the Successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles , during period of contract, shall have all necessary valid MV documents such as :- Valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate , Valid contract Permit, proof of up to date Tax Payment etc and D.L. of the driver available all the times. The Office of the CSO-Cum-District Manager, Nuapada OSCSC Ltd., hiring the vehicle shall not be responsible for any damage/ loss caused by hired vehicles or loss of life/ injury made to any person or damage to the property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel and lubricants. All the expenditure of the vehicles towards repair, replacement of spare parts, Lubricating Oil of Engine, Gear Box and different coolant, Tyres & Tubes, Battery etc will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and salary of the driver shall be borne by the Owner.
4. In case of Breakdown for reasons whatsoever the replace of the vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
5. In case of the vehicle doe not report regularly, the authority will be at liberty to reject the agreement and may engaged vehicle from other sources.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the Agency and no advance payment will be made.

9. The vehicle shall not be more than 3 years old from the initial date of registration, and also in Good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminated the agreement.
11. In case the Service Provider intends to withdrawn the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, the CSO-Cum-District Manager., OSCSC Ltd., Nuapada , shall forfeit the entire amount of security deposit.

Signature of
Quotation /Tender Calling Authority.


CSO-Cum-District Manager.,
OSCSC Ltd., Nuapada.

ANNEXURE-III

GENERAL INFORMATION FOR HIRING VEHICLES.

- 1 Registration No of Vehicle :-
- 2 Type of vehicle (AC/NON AC) :-
- 3 Year of Manufacture :-
- 4 Model :-
- 5 Date of Registration. :-
- 6 Name & complete address of the owner of vehicle :-

- 7 Fitness Certificate Validity :-
- 8 Permit validity :-
- 9 Insurance validity :-
- 10 Pollution Certificate Validity :-
- 11 Name and address of the Driver. :-
- 12 D.L No & Validity of the DL of the Driver :-

- 13 Proposed hire charges of the vehicle per month excluding Fuel Cost. :-
- 14 Rate of fuel consumption / Mileage per liter :-
- 15 Contact Number of the Service Provider(Tendered/ Quotationer) :-

“ Certified that the information submitted above is true to the best of my knowledge and belief ”

**Seal & Signature of the
Quotationer/ Tenderer.**