

**PANCHAYAT SAMITI OFFICE, KHARIAR, DIST. NUAPADA**  
**Short Quotation Call**

No. 5284 / Dated: 16.09.2021

Sealed Item rate tenders are invited in 'Double covers system' by Block Development Officer, Panchayat Samiti, Khariar, Dist-Nuapada from intended reputed Firms/Agencies/OEMs for Supply, Installation of COMPUTER SYSTEM WITH NECESSARY ITEMS FOR USE OF E-LIBRARY. of Transformation of High Schools under Khariar Block as per specifications in the tender notice under "5Ts High School Transformation Programme" of Govt. Of Odisha for the year 2021-22, having valid GST certificate, PAN card and required test certificates in conformity with the detailed tender call notice.

The bid documents consisting of detailed specifications(Annexure-I), schedule of quantity and a set of terms and conditions and also other necessary documents require to be submitted along with the bid document can be seen and downloaded till 5.00pm of the last date of sale of bid documents which is available in the district portal <http://nuapada.nic.in>. The bids downloaded from district portal must be submitted with tender paper cost of Rs.6000/- (Rupees Six Thousand ) only in shape of demand draft (non refundable) in favor of **BDO Khariar**, payable at **SBI, Khariar** otherwise the bid will be liable for rejection.

Bids must be accompanied with required EMD @1% of the total bid value as put to tender in the financial bid by the concerned bidder in shape of demand draft, duly pledge in favor of **BDO Khariar** payable at **SBI, Khariar** . Bids without E.M.D or in other shape will not be considered and liable for rejection. The EMD of the unsuccessful bidders shall be refunded.

Bidders are required to submit the Technical bids and Financial bids in separate sealed envelopes super-scribing "Technical bid" and "Financial bid" and finally enclosing in a large envelope super-scribing "Tender for Supply of Computer Systems with necessary ancillaries items For High Schools Under-"5Ts High School Transformation Programme" along with self attested photograph of the samples of the items requires to supply.

The bid documents are made available in the website from **17.09.2021, 10.30AM** and closes on dated **22.09.2021 till 5 PM**. The bid documents will be received up to **20.09.2021 till 5 PM** through **Registered/Speed** post only. Tenders received through any other mode shall not be accepted. Bids will be opened on **21.09.2021 at 11.00 AM** in the Office of the BDO, KHARIAR in the presence of the bidder(s) and/or their authorized representatives. The financial bids of unsuccessful bidders who fails in technical bids will not be opened.

Tenders received after due date and time shall not be accepted. **Panchayat Samiti, Khariar** shall not be held responsible for any postal delay or delay due to any other reason(s) beyond its control. The tenders/bids sent through electronic means / Courier shall not be accepted. Any corrigendum/addendum (if any) will be uploaded in the above-mentioned website.

The bids incomplete in any shape shall not be accepted at any cost and liable for rejection.

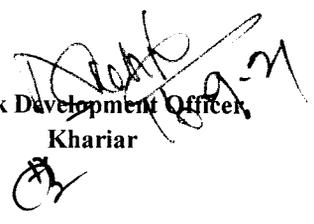
The Tender Committee reserves the right to accept/reject any or all tenders/bids without assigning any reason thereof.  
**For any queries, the undersigned may be contacted within office hour (10AM to 5PM) Except on Govt Holidays.**

Address:- PANCHAYAT SAMITI OFFICE, KHARIAR At/PO.- Khariar, DIST-NUAPADA Mobile No:- Email-ori-khariar@nic.in
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Block Development Officer,  
Khariar

Memo No. 5285 / Date. 16.09.2021

Copy to Notice Board, Khariar Block/ Collectoreate, Nuapada/DRDA, Nuapada/All Blocks/All Tahasils under Nuapada district for information and request to display the notice for wide publication.  
Copy to DIO, NIC, Nuapada for uploading the same in the district website.

  
Block Development Officer,  
Khariar

**Supply & Installation of Computer System with necessary items ” for E-  
Library for High School Transformation under-5Ts**

**IMPORTANT DATE**

1	Date of hoisting of the bid document on website of District-Nuapada.	17/09/2021 from 10.30 AM TO 22.09.2021 AT 5.30 PM
2	Date for Download of the bid documents from website.	17/09/2021 FROM 10.30AM TO 22.09.2021 5.30 PM
3	Last date & Time for receipt of completed bid documents.	23/09/2021, 5 PM
4	Date & Time of opening of Bid document	24/09/2021, 11.00AM

**Checklist of Documents**

<b>Sl. No.</b>	<b>Particulars of Item</b>	<b>Status (Yes/No)</b>
1	Copy of valid Company Registration Certificate and GST Registration Certificate.	
2	Copy of audited balance sheet and profit and loss account for FY 2017-18, FY-2018-19, FY 2019-20, clearly indicating the turn over.	
3	Work experience certificate from authorized office not below the rank of Class-I Officer/ copy of work order/ copy of agreement in support of execution of similar nature of works.	
4	Proof of Experience/Contracts.	
5	Photo copy of the Income Tax Clearance Certificate /PAN card of the supplier/OEM etc.	
6	Original Money receipt/ Demand Draft as proof of cost of Tender paper.	
7	EMD @1% of the total bid value as put to tender in the financial bid by the bidder in shape of DD.	
8	Undertaking for capacity to deliver and onsite installation in stipulated time frame.	
9	Undertaking for not blacklisting.	
10	Undertaking for no pending legal cases.	
11	Bid Processing Fees of Rs 1,500 in shape of DD(Non-refundable).	
12	Proof of Original/Own Equipment manufacturing Unit.	
13	Authorization certificate for channel partners from registered OEMs	
14	DIC Certification on production facilities.	
15	Bank Account Details (Self attested 1 <sup>st</sup> page of the Pass Book showing the details of the A/c holder & Blank-cancelled Cheque to be attached)	
16	Warranty Certificate in support of qualitative supply.	

### FINANCIAL BID

Sl.No	Name of the items with specifications	Unit Nos.	Price Quoted per unit in Rs. Inclusive all taxes	Transportation/Installation Charges if any	Total price/ per unit	Qty. of supply of as per Bid(nos.)	Total Bidding Price for the Qty. of supply
1	2	3	4	5	6	7	8
1	<b>Desk Top-HP ALSO DELL</b> I5 processor with Desk Top with 11 <sup>th</sup> . Generation, 8GB RAM,, 1TB HDD WINDOW 10 – GENUINE MS OFFICE LATEST- GENUINE	4nos.					
2	<b>Lap Top-HP ALSO DELL</b> I5 Processor with 11 <sup>th</sup> . Generation GB, 8RAM, 1TB (SSD/HDD) 15" inch display , Window- 10(GENUINE) , Microsoft Office Latest. (GENUINE)	1no.					
3	<b>Tablet:-LENOVO</b> 10 .1" display, 4GB Ram, IPS Display, Android 8.1 and above QUALCOM-700 ABOVE OR EXYNOS-7000 PROCESSOR	1NO					

## SECTION-I

### 1. Brief Scope of Work:-

Govt. Of Odisha would like to provide Computer Education and Computer Aided Education in the Government High schools in order to ensure/extends the benefits of digital era to nurture its students by providing e-platform. It is expected that it will enable the enhanced learning outcomes by concretising the fundamental concept of learning and also better results in schools. The project would have been funded under the “**STs High School Transformation Programme**” Mission of Govt of Odisha.

In this regard, BDO Sinapali is looking for a OEM/ System Integrator who is ready to work with for the specified purpose i.e Supply, Installation & Commissioning of (**Interactive Flat Panel-Digital Education Board for Smart Class Room**) for 2 nos. of High Schools under Sinapali Block as per terms & conditions defined in the bid document. The brief scope of work involves:-

- I. The Projects are to be implemented on a turnkey basis in Schools. The successful bidder's responsibilities include supply, installation of Hardware and requisite software, Supply and Deployment and Training, and other allied accessories in the specified schools.
- II. The successful bidder will be maintaining and up keeping the supplied infrastructure at each location during the project period of 3 year. The bidder has to supply, install and maintain the infrastructure in each of the locations.
- III. The bidder will be responsible for training of teachers (minimum 5) per school. 5 days within 3 Months of establishment, 2 days follow-up after 6 Months of initial training in first year.
- IV. To impart Training of 10 days to 5 teachers per school of integrated computing device. The course will cover hardware handling, navigation of multimedia content and general troubleshooting.

## SECTION-II

### 2. Pre-Qualification/Technical Evaluation Criteria:-

The bidder should meet the following pre-qualification/Technical Evaluation criteria:

- I. The bidder must be a registered company in India, registered under the Companies Act 1956 and should be in existence since last 5 years or more. Consortium in any form is not allowed.
- II. The eligibility of the Bidder will be judged basis its own or the OEMs credentials. Hence, in case of bidder is a channel Partner, the respective OEM has to authorize in writing on its letter head to allow the Partner in using its credentials for eligibility.
- III. OEMs / Channel partners of OEM's can participate in this tender. For execution of orders, OEM may declare in the Manufacturer's Authorization Form) its channel partners who will be treated as supplier.
- IV. The OEMs / Channel partners of OEM's should have executed at least Three single order of Value Rs. 25 Lakh (Rupees Twenty Five Lakh Only) each or more in last three financial years towards supply and installation of Interactive Flat Panel board and peripherals in Govt./ Semi Govt./ Board/ PSU.

- V. The OEM/ Bidder shall have implemented at least one similar project worth Rs. 25 Lakh or more in India. Necessary proof of document needed to be furnished.
- VI. The OEMs / Channel partners of OEM's should have presence in Odisha for last 5 (Five) financial years in the same business area. Documentary evidence with self-attested is to be attached with the bid.
- VII. The OEM / Channel partners should have minimum 05 (Five) OEM certified hardware service engineers in Odisha. The name, Mobile no. Address of the service engineers are to be attached with the bid.
- VIII. The Bidder should have an annual average turnover of Rs. 50 Lakh or above in the last three financial 2017-18, 2018-19 & 2019-20 (Audited balance sheet along with CA certificate is to be submitted ) and aggregate of turnover of last three financial years should be Rs. 1 Crores or above. The Bidder should have positive net worth in the last three financial years 2017-18, 2018-19 and 2019-20. Relevant CA certificate to be submitted.
- IX. The bidder should have executed a single project involving setting-up of Interactive Flat Panel Board for Smart class room, Providing teacher training in at least 20 schools in preceding 3years.
- X. The Bidder should have not been banned / black listed as on date by any Government Agencies / Govt. Department/ Quasi Govt Department / PSU / Board/ council or similar organization on grounds of non-performance, fraud practice, and financial irregularities. A self declaration on the letterhead of the bidder duly signed and stamped by the Authorised Signatory to be submitted.
- XI. OEM should have valid ISO 9001/ISO 27001.
- XII. OEM should have existence in manufacturing, supplying installation and maintaining Interactive Flat Panel Board for Smart Classroom Solution for minimum 5 (Five) years. Copy of Work orders/Completion certificate should be submitted along with bid.
- XIII. Bidders must submit tender specific authorization from the OEM of each of the hardware items including the computing device, isolation transformer and UPS. Bids without such authorizations are liable to be summarily rejected.
- XIV. All hardware items must be quoted with 3 years on site comprehensive manufacturer's replacement warranty. All the Bidders should produce a certificate from the OEMs regarding their acceptance of responsibility of supply, installation and comprehensive maintenance of services during replacement warranty period.
- XV. Tender document must be submitted along with all the relevant documents. This is required to show that the bidder had accepted all the terms and conditions mentioned in this tender document.
- XVI. However, Block/District Authority preserves the right to evaluate the Bidder's performance through the report from any Govt. Department / Quasi Govt. Dept / PSU / Board Council or similar organization at their own discretion or ask the bidder to produce service satisfaction certificate from the customer base mentioned as per above criteria.
- XVII. Tender Specific Authorization Certificate for the supply, installation and maintenance during replacement warranty period from the OEM. The replacement warranty shall include all districts in Odisha.
- XVIII. Technical Brochures of "Items quoted" to be Printed and published in Brochure and / or Web site reference is essential (customised statement on OEM letterhead or likes is not acceptable).
- XIX. Details of service arrangement at all districts of Odisha to be provided.
- XX. The bidder should have valid documentary proof of GST registration and PAN registration number- Self-Certified Copy of PAN /GST registration.

- XXI. The bidder should submit (self-attested) documentary proof in support of each of the above conditions. The incomplete offers will be summarily rejected without any further correspondence.
- XXII. As per O.M No.6725, Dt.22.06.2004 of Works Dept.Govt. of Odisha, an Affidavit to the effect in support of the Authenticity of the documents that are submitted by the bidder require to be furnished during submission of tender document.
- XXIII. Bidders who will qualify basis the above criteria may be called for a technical presentation in order to evaluate the technical understanding and capability of the bidders. Tendering authority have all the rights to reject or select the bidders for further evaluation.
- XXIV. The bidder shall submit a **Bid processing fees Rs 1500.00** (Rupees One Thousand Five Hundred)only (Non-refundable) in favour of BDO, KHARIAR in shape of demand draft payable at SBI Sinapali.
- XXV. The bidder shall submit **EMD @1% of the total bid value** as put to tender in the **financial bid** in shape of demand draft duly pledge in favour of **BDO Khariar** from any Nationalised/Scheduled bank payable at **SBI, Khariar**.
- XXVI. Tendering authority reserves the right to accept or reject any or all the offers without assigning any reason.
- XXVII. The offers are to be submitted to BDO, **Khariar Block**.

**IMPORTANT:- Samples of Items:-**

The bidder shall come with & exhibit samples of item to be supplied in conformity with the specification (mentioned in the bid document) on the bid-opening day.

**Note- All the documents must be self attested by the Bidders.**

The authority will consider strictly on the basis of the quality/standard of sample of items exhibited by the bidders, which will be evaluated by the Tender Committee headed by the BDO, Sinapali PS.

If the Technical Bid of a bidder is found complete in all respect, then only the financial Bid of the respective bidder will be opened, otherwise Financial Bid will be returned to the Bidder without opening it.

**Financial Bids -**

Financial Bid must be submitted as per the format provided in this bid document. The Financial Bids only of the Bidders will be opened, whose samples are selected by the Technical evaluation committee..

Contract shall be awarded to the firms(s) offering the lowest price subject to the quality / brand to be decided by the committee.

**GENERAL INSTRUCTIONS TO BIDDERS:-**

- Interested bidders are advised to view / download the detailed tender document in the District website at <http://www.nuapada.nic.in>.
- Bidders desirous for participating in the tender, shall have to pay the tender cost mentioned in notice inviting tender. The tender cost required to be paid in shape of Demand draft only, drawn from any nationalized bank in favour of **BDO, KHARIAR** which must payable at **SBI, Khariar** The tender cost is inclusive of GST and is not refundable.

- Earnest money as specified in bid shall be deposited in shape of Demand Draft from any nationalized/scheduled bank in an acceptable form at the time of submission of bid.
- EMD/Bid securities of the unsuccessful bidders shall be refunded to them within 03 weeks of the selection of successful bidder.
- The bidders shall submit copies of documents defining their respective constitutional or legal status, place of registration and principal place of Business Company or firm or partnership.
- Bidding firms are required to submit documents related to assignment of Power of attorney to sign the agreement on behalf of bidders they desire so.
- Bidding Partnership firms are required to submit complete partnership deeds along with the bid documents.
- The bidders shall submit reports on their financial standing such as audited profit and loss statements, balance sheet, Auditor's reports and banker's certificates for the past three financial years. All accounting statements must be duly audited and submitted along with the auditor's note of accounts and accounting standards.
- The bidders shall submit information on their performance during last 3 financial years in proper format.
- The item to be supplied shall strictly comply with the specifications as mentioned in the bid, otherwise the material shall be liable for rejection.
- Since, timely execution of works is the essence of the contract, requests for extension of time for supply shall not ordinarily be entertained.
- Notice inviting tender, bid documents, prescribed Technical bid, financial bid, terms & conditions shall form the part of the tender.
- The price quoted by the Bidders shall be inclusive of all taxes, transportation and installation at the specified locations.
- Besides EMD, the bidder shall have to submit **Performance security i.e. 5% of the contract value** in shape of Bank Draft in favour of **BDO KHARIAR** drawn from any nationalized/scheduled bank, payable at **SBI, KHARIAR** and it should be valid beyond 60 days after the end of all contractual obligations or warranty obligations.
- The EMD may be forfeited in case
  - i. The Bidder withdraws its bid within validity period of 30 days.
  - ii. The Bidder does not respond for clarification of bid.
  - iii. The Bidder fails to provide the required information during the evaluation process.
  - iv. The Bidder submits false information.
  - v. The Bidder fails to sign Agreement in time or does not furnish Performance Security i.e 5% of the Contract value.
  - vi. The Bidder materially alters his Bid stipulations during the Bid processing period.
- The undersigned will not be held responsible for any incidental or consequential losses of the firms while execution and till expiry of the period of maintenance.
- Deviations in terms and conditions, specification of material, inspection clause etc. will not be accepted under any condition.
- Prices quoted must be firm and fixed. It shall be quoted in both figure and word. It should be inclusive of GST, transportation cost.
- Conditional tender shall not be accepted.
- Canvassing in any manner will be viewed seriously leading to rejection of the bid.

- All the documents submitted by the Bidder shall be self-attested or else will be liable for rejection.
- The delivery shall be made within 30 days from the date of issue of supply order.
- In case the lowest quoted bidder is unable to supply the required number of items in specified period, the committee reserves the right to negotiate with the bidders in L2, L3 etc. in the L1 approved rate.

**13. Opening of Financial Bid:-**

- If the Technical Bid is found complete in all respect and responsive, then the financial bid shall be opened.
- The Financial bids of only the Bidders will be opened whose samples are selected by the evaluation committee (technical).
- Bid shall be awarded to the firm(s) offering the lowest price confirming with bid specification & qualitative supply.

**14. Bid Processing Fee:-**

Apart from cost of tender paper, the bidder shall submit a Bid processing fees of Rs 1,500/- (Rupees One thousand Five Hundreds) along with Technical Bid failing which the tender will be rejected. It is non-refundable.

**15. Delivery Mechanism:-**

The delivery of the items as per the list of each location shall be made by the bidder at the respective schools. A random quality verification will be conducted at the time of each delivery. If the quality and/or quantity is found to be non-satisfactory, Bidder will be penalized up to 100% of the Order value.

**16. Validity of Tender :-** 60(sixty) days from date of receipt of Bid documents.

**17. Settlement of Dispute:-**

In case of any dispute arises between the supplier and purchaser shall be tried to be resolved amicably by mutual understanding. If parties fail to resolve the dispute within 21 days shall be settled through arbitration under the jurisdiction of Nuapada Court only as per Ind Arbitration and Conciliation Act-1996.

**18. Bid Price:-**

- a) The transportation & Installation charges are also to be included in the Bid Price.
- b) All taxes, duties and other levies payable by the dealer under the contract shall be included in the Bid Price.
- c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

**18. Payment:-**

Payment shall be made after random inspection of supplied materials by the Inspection team and if found satisfactory and after obtaining financial concurrence from the Collector-cum-Chairperson, Mo School Abhiyan, Nuapada.

  
Block Development Officer,  
Khariar

**Undertaking for Supply & Installation of COMPUTER SETS WITH NECESSARY ITEMS” for E-Library towards Smart Class Rooms of Transforamtion of High School Programmme at Raja-AT-High School, Khariar**

We confirm that we have the capacity to supply the required items amounting to Rs \_\_\_\_\_ to KHARIAR BLOCK for ( \_\_\_\_\_ for Smart Class Rooms) as per the specification & their requirement in a time frame of 30 days.

For and on behalf of:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature (with Seal)

To:

The Block Development Officer,  
Khariar.

**UNDERTAKING THAT THE FIRM/INSTITUTION IS NOT BLACKLISTED**

We confirm that we are not blacklisted by any Government Institution/CPSE/SLPE/Local Authority.

For and on behalf of:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature (with Seal)

To:

The Block Development Officer,  
Khariar

**Financial bid**

Sl.No	Name of the item with specification	Unit (In Nos)	Price quoted per unit in Rs. Inclusive of all taxes	Transportation / Installation Charges if any	Total price/per Unit	Qty of Supply as per Bid (Nos.)	Total Bidding Price for the Qty of Supply
1	2	3	4	5	6(4+5)	7	8(6x7)
1.						04	

Total bidding price (including taxes and other charges is Rs.....

(Rupee.....) in words.

We agree to supply the above goods in accordance with the technical specification for the amount mentioned above within a period of 1 months from the receipt of the supply order.

N.B:- (a) in case of discrepancy between unit price and total price, the lowest price among them shall be prevail.

(b) We agree to other terms and conditions of the tender and also confirmed we will provide the materials as per the standard specified in the document.

Place:-

Date:-

**Full signature of the Bidder  
with date and seal.**

**N.B:- The requirements are purely tentative and may vary and the bidder shall be prepared to supply the equipment per our requisition.**