



**OFFICE OF THE DIVISIONAL FOREST OFFICER, KHARIAR DIVISION, KHARIAR**

At/Po- Khariar, Dist- Nuapada, Odisha-766107, E-mail ID- [dfokhariar@gmail.com](mailto:dfokhariar@gmail.com), Phone No- 06671-224237

Letter No. **3892**/1F/Date. **27** 08.2021

To

The Deputy Director,  
Information and Public Relation Department (Adv.)  
& Deputy Secretary to Government of Odisha,  
Bhubaneswar.

Sub: Publication of Advertisement for Tender Call Notice for supply of Hired Vehicle in respect of Khariar Division during the year 2021-22.

Sir,

Enclosed, please find herewith copy of advertisement for Tender Call Notice for supply of Hired Vehicle during the year 2021-22 in respect of Khariar Division both in hard and soft copy (Through email). I would request you to kindly make necessary arrangement for publication of the same at least in three leading News Papers as early as possible.

The concerned Advertisement Manager may kindly be instructed to send complementary copies of the same newspapers containing the advertisement to the undersigned immediately after its publication for records in this office.

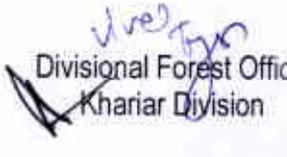
**Encl: As above**

Yours faithfully,

  
Divisional Forest Officer,  
Khariar Division

Memo No. **3893** /1F/Date. **27.08.2021**

Copy along with its enclosures submitted to the Additional Principal Chief Conservator of Forests (IT & GIS), O/o the PCCF, Odisha, Bhubaneswar for information and necessary action. He is requested to upload the above tender call notice in the Web-site of the PCCF, Odisha at an early date.

  
Divisional Forest Officer,  
Khariar Division

Memo No. **3894** /1F/Date. **27.08.2021**

Copy along with its enclosures submitted to the Officer In-Charge, NIC, Nuapada for information and necessary action. He is requested to upload the above tender call notice in the Web-site of the District Portal at an early date.

  
Divisional Forest Officer,  
Khariar Division

Memo No. 3895 /1F/Date. 27.08.2021

Copy along with its enclosures submitted to the Regional Chief Conservator of Forests, Bhawanipatn Circle, Bhawanipatna for information and necessary action.

  
Divisional Forest Officer,  
Khariar Division

Memo No. 3896 /1F/Date. 27.08.2021

Copy along with its enclosures forwarded to all Divisional Forest Officers (T & NT), Odisha for information and necessary action. They are requested to display the above tender call notice in the Office Notice Board.

  
Divisional Forest Officer,  
Khariar Division

Memo No. 3897 /1F/Date. 27.08.2021

Copy forwarded to the Asst. Conservator of Forests (Admn, PP & ET)/ Section Officer of Khariar Forest Division for information and necessary action.

  
Divisional Forest Officer,  
Khariar Division

Memo No. 3898 /1F/Date. 27.08.2021

Copy along with its enclosures forwarded to all Range Officers, Khariar Division for information and necessary action. They are instructed to display the above tender call notice in the Office Notice Board.

  
Divisional Forest Officer,  
Khariar Division



## OFFICE OF THE DIVISIONAL FOREST OFFICER, KHARIAR DIVISION, KHARIAR

At/Po- Khariar, Dist- Nuapada, Odisha-766107, E-mail ID- [dfokhariar@gmail.com](mailto:dfokhariar@gmail.com), Phone No- 06671-224237

Tender Notification No. 170 Date. 27.08.2021

### TENDER CALL NOTICE FOR HIRING OF VEHICLE

Sealed tenders are invited from interested Vehicle Owners/Travel Agencies/Tour Operators for providing diesel run Bolero /Scorpio/Similar model vehicle 6 Nos of AC for official use on hiring basis at different Government Offices of Khariar Forest Division on terms and conditions mentioned in the standard bidding documents so as to reach in the office of the Divisional Forest Officer, Khariar Division on or before **15.09.2021 up to 5.00 PM** through Registered/Speed Post or by courier service and can also be dropped in the Tender Box placed in the office of the Divisional Forest Officer, Khariar Division. **Tender paper cost for Rs.1,000/- (Rupees One Thousand) only in shape of Non-refundable Demand Draft from any Nationalize Bank drawn in favour of the Divisional Forest Officer, Khariar Division in the sealed bid document should be submitted.** The Technical and Financial bid will be opened on **dt.17.09.2021 at 11 AM** in presence of the bidders or their authorized representative in the office of the undersigned. The standard bidding documents and terms and conditions can be downloaded from [www.nuapada.nic.in](http://www.nuapada.nic.in) and also obtained from the Section Officer, Office of the Divisional Forest Officer, Khariar Division from **27.08.2021 to 15.09.2021 (1.00 PM)** in the office day and office hour only. Tender inviting authority reserve the right of accepting or rejecting one or more tenders offer(s) or cancelling the tender assigning any reason thereof.

- (i) The Technical Bids will be opened in presence of the tenderer or the authorized representatives on **dt.17.09.2021 at 11.00 AM** in the Office of the Divisional Forest Officer, Khariar Forest Division. The financial Bids will be opened only of successful bidders same day at 1.00 P.M.

### LIST OF DOCUMENT TO BE SUBMITTED ALONGWITH THE QUATATION

Sl No	Name of the Vehicle Owner/Agency with address	Regd. No of the vehicle	Date of registration	Type of Vehicle AC/ Non AC	Year of manufacture	Model of the Vehicle	Fitness Certificate valid up to	Permit validity	Insurance validity	Pollution Certificate validity	Minimum average in km per ltrs	Name of the Driver	Driving license with date of validity
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1. Filled up proforma with Copy of all above documents to be submitted along with the tender paper.
2. Copy of GSTN
3. Copy of PAN Registration
4. In case of Agency valid Registration certificate/license to be submitted.

Terms and Conditions

1. The quotations received incomplete or after the scheduled date and time are liable to be rejected.
2. The price quote should be inclusive of all taxes.
3. The rate of successful bidder may be valid up to 31.03.2022 or next call/ Tender Call.
4. The undersigned reserves the right to reject/cancel any or all the quotation without assigning any reason thereof and terminate the order in case of changes in Government Procedure or policy of instruction/direction.
5. The Successful bidder shall furnish a security deposit of Rs.30,000/- in favour of the Divisional Forest Officer, Khariar Division in shape of STDR/Fixed deposit drawn on any nationalized Bank payable at Khariar. The same shall be retained at Khariar Division and shall be returned after 31.03.2022 or next call/ Tender Call.
6. The hiring charges do not include fuel cost which is to be paid separately basing on actual consumption and lubricants as per existing government Norm.
7. The vehicles hired shall be in good condition and shall not be older than three years. Vehicles older than five years should be replaced by new vehicles.
8. It will be ensured through the party of hired vehicles that the vehicles are kept under optimum running condition and avoid accidents attributable to lack of maintenance, upkeep. The hired vehicles cannot be used for any private/commercial purpose beyond office hours or during holidays.
9. Log books shall be maintained for the hired vehicles as in the case of Government vehicles, Kilometer reading and POL drawn shall be necessarily recorded in relevant columns and verified regularly by an authorized officer before making payment.
10. Both technical and financial bids should be submitted **in separate envelop**.
11. All cost relates to driver will be borne by the vehicle provider.
12. The revised norms shall be made applicable for the hired vehicles after completion of the contact period.
13. All the disputes shall be subject to the jurisdiction of Civil Court situated at Nuapada only.
14. This Office shall not be responsible for any challan, loss, damage or any accident of the vehicle of to any other vehicles or for the injury to the driver or to any other third party. The loss or damage or legal expenses on this account shall be borne by the Owner /Service Provider.
15. In case of any breakdown of vehicle on duty, the Owner/service provider shall make arrangement for providing another vehicle. In such a case, mileage from garage to the point of breakdown would not be paid.
16. The Owner/Service Provider shall undertake to indemnify the department against all damages/charges arising on account of or connected with the negligence of the Service Provider or his staff or any person under his control whether in respect of accident/injury to the person or damages to the property of any member of the public or any person or in executing the work or otherwise and against all claims and demand thereof.

  
Divisional Forest Officer,  
Khariar Division

**APPLICATION FOR QUOTATION/TENDER CALL NOTICE**

From:  
M/s .....

To,  
The Divisional Forest Officer,  
Khariar Forest Division.

I am submitting the price quotations for the supply of the following types of vehicles for engagement in your office on a monthly basis.

The details about the vehicle and driver are attached in Annexure-II.

**FORMAT FOR QUOTATION FOR HIRING OF VEHICLE**

Sl. No.	Description of the Vehicle	Monthly Fixed Charges (in Rs)	Consumption of POL (KM/Lt)	Remarks

Date.

PAN/TIN No.

Signature

Name and Address of Authorised Signatory

**GENERAL INFORMATION FOR HIRING VEHICLES**

1. Registration No of Vehicle :
2. Type of Vehicle(AC/Non-AC) :
3. Year of Manufacture :
4. Model :
5. Date of Registration :
6. Name & complete address of the owner of vehicle :
7. Fitness Certificate validity :
8. Permit validity :
9. Insurance Validity
10. Name/Address of the Driver :
11. D.L No & Validity of the D.L of the Driver :
12. Proposed hire charge of the vehicle per month excluding fuel cost :
13. Rate of Fuel consumption/Mileage per Litre :
14. Contract Number of the Service provider (Tenderer/Quotationer) :  
Mobile..... Telephone.....

Certified that the information submitted above is true to the best of my knowledge and belief.

Seal & Signature of the Quotation / Tenderer