

OFFICE OF THE NOTIFIED AREA COUNCIL, KHARIAR ROAD,

No. 4078 /Date: 12.08.2021

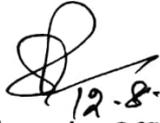
Notice Inviting Tender

Sealed bid in conformity with detailed tender call notice are invited from intending registered firms / NGOs / Private companies / Contractors working within the jurisdiction of Odisha, having eligibility criteria as stipulated in DTCN, for execution of the under mentioned work, so as to reach by **speed post / registered post only** to the Executive Officer, KHARIAR ROAD N.A.C. by 5.00 P.M. of dt. 26.08.2021 and bid documents will be opened on dt 27.08.2021 at 11:30 AM in presence of the bidder or their authorized representatives who wish to remain present for the occasion. If the office happens to be closed due to subsequent declaration of holiday, the process of receipts and opening schedule will be on next working day at the specified time and venue without any further notice. The sale of bid document shall start from dt. 13.08.2021 and close by 5:00 P.M. of 25.08.2021. The intending bidders shall have to deposit the cost of tender paper (non-refundable) in shape of Demand Draft only from any scheduled bank or nationalized bank drawn in favour of Executive Officer, KHARIAR ROAD N.A.C. payable at KHARIAR ROAD.

Sl. No.	Name of the work	Cost of bid document
1	Providing manpower for office staff of KHARIAR ROAD NAC as per DTCN.	Rs. 10,000.00

Bid documents can be purchased from office of the NAC Khariar Road against cost of bid document in the form of Demand Draft issued from any scheduled bank or nationalised bank payable at KHARIAR ROAD in favour of Executive Officer, NAC, KHARIAR ROAD. The Bank Draft should be prepared on or before the last date of sale of the Bid document or the tender paper which may be downloaded from the District portal i.e. www.nuapada.nic.in from 13.08.2021 to 25.08.2021 by 5:00 PM and paper cost of tender paper in form of DD must be submitted with bid documents failing which the bid will be rejected.

Bid documents should be submitted through Regd. Post / Speed post only superscribing "**Tender for providing manpower for office staff of KHARIAR ROAD N.A.C.**" and addressed to the **Executive Officer, KHARIAR ROAD N.A.C., At / P.O : KHARIAR ROAD, Dist : Nuapada, Odisha, PIN : 766104.** However, **KHARIAR ROAD N.A.C. will be no way responsible for postal delay** to the receipts of bid documents beyond scheduled date and time. The bid must be accompanied with required E.M.D. @ 1% of the Estimated value for One year in shape of Bank Draft/ Pay order/ Banker's Cheque of any nationalized bank only duly drawn in favour of Executive Officer, KHARIAR ROAD N.A.C., and payable at KHARIAR ROAD failing which, the bid will be rejected out rightly. The details of the tender notice may be available and downloaded from the district portal.


 12-8-21
 Executive Officer,
 NAC Khariar Road.

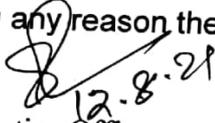
Eligibility Criteria

The bidder must have :

1. The bidder must be an registered firm /Company/ Association/ organisation/NGO, etc having valid registration certificate.
2. PAN Card
3. Labour Licence (Min 30 Labours)
4. EPF registration certificate
5. ESI registration certificate
6. GST registration certificate
7. Audit report for last 3 years
8. Income tax annual return for 3 A.Y. i.e. 2018-19 , 2019-20 & 2020-21.
9. Experience certificate in supply of office staff by competent authority (Govt. Deptt/ULBs/PSU/Organisation of National repute)
10. Min financial turnover of Rs 40Lkah (Forty lakh) on supply of office staff work in any calendar year of last three financial year.
11. Credibility/Capability/Activity report to be submitted
12. Photo Copy of proof of Establishment in Khariar Road area soon after getting the bid.
13. Affidavit about authentication of submitted documents

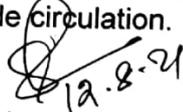
Other terms and conditions can be seen from the DTCN.

The authority reserves the right to reject any or all the bid without assigning any reason thereof.


12.8.21
Executive Officer,
NAC Khariar Road.

Memo No. 4079 / Dated 12.8.2021

Copy submitted to the Collector & District Magistrate, Nuapada, /ADM, Nuapada /Project Director, DRDA-cum- P.D., DUDA, Nuapada / Sub-Collector, Nuapada - cum- Administrator, Khariar Road NAC/Tahasildar, Nuapada / Asst. Engg., P.H. Section, Khariar Road/ SDO, WESCO, Khariar Road / G.M., DIC, Nuapada, Khariar Road for favour of kind information with request to exhibit this notice in their office notice board for wide circulation.


12.8.21
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NAC Khariar Road.

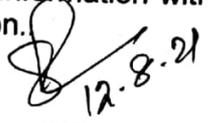
Memo No. 4080 / Dated 12-8-2021

Copy submitted to the members of tender committee for information and with request to attend the tender opening meeting on 27.08.2021 at 11:30 AM,


12.8.21
Executive Officer,
NAC Khariar Road.

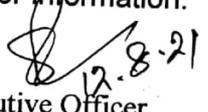
Memo No. 4081 / Dated 12.8.2021

Copy forwarded to the District Informatics Officer, Nuapada, for information with request to publish this DTCN in the District Portal of Nuapada for wide publication.


12.8.21
Executive Officer,
NAC Khariar Road.

Memo No. 4082 / Dated 12.8.2021

Copy to Accountant, NAC, Khariar Road / Office Notice Board for information.


12.8.21
Executive Officer,
NAC Khariar Road.

Signature of Bidder with Seal