

TERMS, CONDITIONS & SPECIFICATION FOR
SUPPLY OF LOGISTICS/ LAB. CHEMICALS, REAGENT &
CONSUMABLES FOR A PERIOD OF ONE YEAR UNDER DPHL

Name of the District / Health Institution: CDM & PHO, NUAPADA
(HEALTH & F.W. DEPTT., GOVT. OF ODISHA)

Email: dwhnuapada@yahoo.in

Bid Reference No. CDM&PHO/11/RTPCR/DPHL/ 2021-22

LAST DATE & TIME OF RECEIPT OF BID DOCUMENTS: **21.08.2021 upto 5PM**

DATE & TIME OF OPENING OF THE TENDER : **23.08.2021 at 11.30 AM**

PLACE OF OPENING OF BID DOCUMENTS AND

ADDRESS FOR COMMUNICATION AND

RECEIPT OF BID DOCUMENTS : Chief District Medical & Public Health Officer,
Nuapada
Odisha, PIN-766105

Sd/-
Chief District Medical & Public Health Officer,
Nuapada

**TERMS AND CONDITIONS FOR SUPPLY OF LOGISTICS/ LAB.
CHEMICALS, REAGENT & CONSUMABLES UNDER CDM & PHO,
NUAPADA FOR A PERIOD OF ONE YEAR.**

1. The bidders may download the tender documents directly from the www.nuapada.nic.in. The bidders are required to submit tender document fee of Rs.2000/- (Rupees Two thousand) only non-refundable, in shape of Demand Draft in favour of CDM & PHO, Nuapada with tender documents.
2. The tender paper will be rejected if the bidder changes any clause or Annexure of the bid documents.
3. Sealed tenders will be received by date **21.08.2021 up to 05PM** by the CDM & PHO, Nuapada in the office of the CDM & PHO, Nuapada for the purchase of LOGISTICS/ LAB. CHEMICALS, REAGENT & CONSUMABLES. Any tender paper received after the due date and time will be rejected/returned to the sender unopened. The tender paper will be received through Speed Post/ Regd. Post/ Courier only.
4. The CDM & PHO shall have no responsibility for any delay / Omission on part of the bidder and reserves the right to reject any or all the tenders without assigning any reason thereof.
5. The bidder(s) are to submit their tenders in separate sealed covered envelopes for Technical Bid and Price Bid by superscribing Cover 'A' (Technical Bid) and Cover 'B' (Price Bid) & both the sealed covers should be put into a third outer cover which should be superscribed as **"Tender for Supply of LOGISTICS/ LAB. CHEMICALS, REAGENT & CONSUMABLES 2021-22" and Tender Reference No. CDM & PHO/ 11/RTPCR/DPHL 2021-22.**
6. The sealed tenders will be opened by the CDM & PHO, Nuapada in the office chamber of the CDM & PHO, Nuapada on **dt.23.08.2021 at 11.30 AM**. The tenderer or their duly authorized representatives are allowed to be present during the opening of the tenders if they so like.
7. The rate quoted by the bidder should be inclusive of all taxes (GST/ Freight/ Insurance etc)
8. Conditional tenders are liable to be rejected. In the event of acceptance, District Magistrate's decision will be final. The tender which is not as per our required specifications will not be considered.
9. If the successful bidder/ bidders fail to supply within the stipulated period i.e. 30 (Thirty) days from date of receipt of final proof from CDM & PHO, Nuapada, liquidated damage @ 0.5% of the tender value per week of delay shall be deducted from the final payment. Maximum delay time acceptable is 4 weeks. Hence, the maximum liquidated damage shall be up to 2% of purchase order. If the bidder fails to supply within the maximum delay time his order stands cancelled automatically.
10. The authority will not make any advance payment to the organization. The organization will have to carry out the entire job on its own and the amount will be paid only after satisfactory completion of the job and submission of bill in that regards.
11. The cost towards the testing of sample will be borne by the successful bidder.
12. The supply of items shall be made immediately according to volume after placing the supply order in the office of the CDM & PHO, Nuapada and supplier shall submit the bill for payment at the approved rate in respect to quantity of items supplied. The transportation of items is sole responsibility of the supplier and must deliver the item on door delivery basis.
13. In case of failure on the part of the approved supplier to supply of the above mentioned items as per supply order with stipulated period, the CDM & PHO, Nuapada shall be at liberty to purchase above mentioned items from other sources and the approved supplier shall be liable to pay the excess amount which this office have to incur being the different of actual amount of purchase minus the amount as per approved rates and difference aforesaid shall be recoverable and adjustable against the security deposit amount.
14. Under no circumstances shall the organization appoint any sub contractor or sublease the contract. If it is found that the organization has violated these conditions the contract will be terminated forthwith without any notice and security deposited by the organization shall be forfeited.

15. Rates quoted against this tender notice shall remain valid up to 12 months after award of contract. No request of increase in rates, if any, will be allowed or entertained during this period.

16. Price Bid of the items must be accompanied with **soft copy (as per format given exactly serially in excel sheet uploaded in website)**.

17. Jurisdiction: All disputes are subject to the jurisdiction of Nuapada courts only.

18. ELIGIBILITY CRITERIA:

SL No	Terms & Conditions	Documents to be submitted
1	The organization should be a bonafide registered body	Photo copy of Registration certificate
2	The organization should be have PAN/TIN/GSTIN holder up to date GST clearance certificate & GST registration certificate.	Photo copy of PAN/TIN/GST/GSTIN
3	Valid Drug License	Drug License
4	The organization should have valid authorization from the manufacturer	Photo copy of authorization
5	The items should WHO GMP standard	Photo copy of Quality certification
6	Average Annual turnover of the bidder must be 01 crore or more than 01 (One) Crore in last three consecutive years i.e. (2017-18, 2018-19, 2019-20)	Audited balance sheet & PL account of last three consecutive year
7	Tender must be accompanied by EMD of Rs.10000/- Demand Draft (Ten thousand) by way of Demand Draft (Must be submitted), in favour of CDM & PHO, Nuapada, Payable at SBI Nuapada. Tenders if not accompanied by EMD will not be considered. EMD of unsuccessful tenderers will be returned without interest on finalization of bid. EMD of successful tenderer will be retained & will be refunded on successful completion of the job without interest.	
8	The tenderer should furnish minimum 03nos of order copies for the supply order executed in similar type.	Photo copy of orders executed. Minimum 03nos order copies.
9	The head of the organization (bidder) should submit an authorization and specimen signature of their authorized signatory	Authorization regarding specimen signature of authorized signatory.
10	The original tender documents with conditions and the schedules should be full signed by the tenderer at the bottom of each page with his official seal duly affixed.	
11	Affidavit of declaration that the organization agrees to abide by all terms & conditions of tender.	Original affidavit declaration before the executive magistrate or notary public
12	Checklist with detail of the document enclosed in Cover A with page number & the document should be serially arranged as per this and should be securely tied & bound.	

TENDER FORM
(Part- I)
Technical Bid

Sl No.	PARTICULARS	SUBMITTED OR NOT (Y/N)	Page No.
1	Tender Fee Documents Rs.2000/- non refundable in shape of DD from any nationalized bank in favour of CDM & PHO Nuapada.		
2	Name of the Organization		
3	Address of the organization		
4	Name of authorized signatory (in capital Letter)		
5	Specimen signature of the authorized signatory		
6	Telephone number of authorized signatory/ organization.		
7	Drug license certificate (photo copy to be attached).		
8	GST clearance certificate (up to date) (Photo copy to be attached)		
9	PAN (Photo copy to be attached)		
10	Manufacturer's Authorization (Photo copy to be attached)		
11	WHO GMP Certificate of the items (Photo Copy to be Attached)		
12	Average 1crores or more Annual turnover certificate duly signed by chartered accountant submitted for last 3 consecutive years i.e. 2017-18, 2018-19, 2019-20		
13	Draft Number and date of the EMD of Rs.10000/- (Rupees Ten thousand only) Compulsory		
14	3Nos supply order copies similar works executed.		
15	Affidavit of declaration that the organization agrees to abide by all terms & conditions of tender.		
16	Whether all documents submitted signed by the authorized signatory of the organization in the prescribed format (Yes/No)		

DECLARATION

I / We hereby certify that, the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of my/our knowledge. I /We understand that in case of any deviation in the above statement at any state, our Firm/ Agency will be blacklisted and will not have any dealing with your organization in future.

Place : _____ (Signature and seal of the authorized signatory)
Date : _____ **Seal**

PRICE BID

The List of Laboratory Chemical & consumables requirement for BSL2+ RTPCR Laboratory.				
Sl No.	Name of items	Pack Size	Make/Model	Unit Cost including all taxes
1	Pipette Stand 5 places	1		
2	Cryo Cube box, 100 places, 4box/pack	1.8ml		
3	Micro Centrifuge Tube, 500/pkt	2ml		
4	Micro Centrifuge Tube, 500/pkt	1.5ml		
5	Purple Nitrile Gloves L. size, 50/pkt	Large		
6	Purple Nitrile Gloves M. size, 50/pkt	Medium		
7	Racked Filter Tips, Sterile, 960 (10 Racks)	1000ul		
8	Racked Filter Tips, Sterile, 960 (10 Racks)	200ul		
9	Racked Filter Tips, Sterile, 960 (10 Racks)	20ul		
10	Racked Filter Tips, Sterile, 960 (10 Racks)	10ul		
11	Ethanol Absolute	500ml		
12	Reversible Rack with Cover, 4/pkt	0.5 or 1.5ml		
13	CRYOCHILL-TM-20 C Mini Cooler, 12 Places	1.5ml		
14	Microgen	500ml		
15	RNA Erase	250ml		
16	DNA Erase	500ml		
17	Parafilm M, 2"x250"			
18	Utility Tray, 320 x 260x 100, 6/pkt			
19	Optical Plate Seal, 100/pkt			
20	Semi Skirted 96 Wells x 0.2 ml Plate, 25/pkt			
21	PCR Rack with Cover,6/pkt	1 Roll		
22	Indicator Tape for Steam Autoclave, 1"x500"			
23	Autoclavable Biohazard Bags, 12"*24", 100/Pkt			
24	Autoclavable Biohazard Bags, 24"*30", 100/Pkt			
25	Cry Tags, 38*19, 1000/Pkt			
26	Multipurpose Labelling Tape, 075" x 500"			
27	SPINWIN -TM Centrifuge Tube Conical Bottom, 300/Pkt			
28	Test tube stand, 12Place, 32mm dia			
29	Test tube stand, 20Place, 20mm dia, 4/Pkt			
30	Water nuclease free. 30 ml			
31	Cryogenic Marker			
32	Cryochill TM Vial Self standing sterile, 1000/Pkt	1.8ml		
33	UNIVERSAL MICRO TIP BOX, 10/pkt	0.2-10ul		
34	UNIVERSAL MICRO TIP BOX, 10/pkt	2-200ul		
35	UNIVERSAL MICRO TIP BOX, 10/pkt	200-1000ul		

36	Aluminium foil			
37	Beaker, PP Autoclavable, 6/pkt	500ml		
38	Beaker, PP Autoclavable, 12/pkt	250ml		
39	Biohazardous Waste Container	5Lit		
40	Biohazardous Waste Container	20Lit		
41	Cryo Box Rack/PCR Plate holder,14x14x60cm, 2/pkt			
42	Tissue Paper			
43	Rack for Micro tube, 48 places, 6/pkt	1.5ml		
44	Spilfyter Lab Soaker, 250pads/pkt			
45	Kim wipes			
46	Parafilm Dispenser	1Pc		
47	AlkaSept	1Ltr Pack		
48	Micropipette			
49	MAXAMP PCT Tube 0.2ml			
50	SPINWIN Micro Centrifuge Strip MP100			
51	Hepatitis B Viral DNA quantification kit, 20Kits/Pkt	1Unit		
52	Hepatitis C Viral RNA quantification kit, 20Kits/Pkt	1Unit		

Sd/-

Chief District Medical & Public Health Officer

Nuapada