

**TERMS, CONDITIONS & SPECIFICATION FOR
SUPPLY & INSTALLATION OF URINE ANALYSER & I-CROMA UNDER WODC
CDM&PHO, NUAPADA**

Name of the Institution : **CDM&PHO, NUAPADA**
Email : [dwhnuapada@yahoo.in/](mailto:dwhnuapada@yahoo.in) cdmcumdmdonuapada@gmail.com

**NOTICE FOR INVITATION OF TENDER FOR URINE ANALYSER & I-CROMA FOR
UNDER WODC CDM&PHO, NUAPADA.**

Sealed Tenders are invited from competent Contractors having sound technical and financial capacity for installation and commissioning of URINE ANALYSER & I-CROMA UNDER WODC, CDM&PHO, NUAPADA, Nuapada.

DATE OF ISSUE OF THE TENDER ADVERTISEMENT : **04.06.2021**

DATE OF AVAILABILITY OF BID DOCUMENT IN WEBSITE: **04.06.2021**

LAST DATE OF AVAILABILITY OF BID DOCUMENTS : **21.06.2021 UP TO 5.00 PM**
(In website)

LAST DATE & TIME OF RECEIPT OF BID DOCUMENTS : **21.06.2021 UPTO 5.00 P.M**

PLACE OF RECEIPT OF BID DOCUMENTS : **Office of the CDM&PHO,
District Head Quarter Hospital
Nuapada**

DATE & TIME OF OPENING OF COVER-A (Technical Bid) : **22.06.2021 at 11.30 A.M**

DATE OF OPENING OF COVER-B (Price Bid) : **Will be intimate on same day
then and there.**

ADDRESS FOR COMMUNICATION : **The Chief District Medical & Public Health Officer
District Head Quarter Hospital, Nuapada
State- Odisha, e-mail: [dhhnuapada@gmail.com/](mailto:dhhnuapada@gmail.com)
cdmcumdmdonuapada@gmail.com**

Notwithstanding anything else contained to the contrary in this tender document, Chief District Medical Officer, DHH, NUAPADA reserves the right to cancel / withdraw / modify fully or partially the "Invitation for Bids" or to reject one or more of the bids without assigning any reason and shall bear no liability whatsoever consequent upon such a decision.

**Sd/-
Chief District Medical & Public Health Officer,
District Headquarters Hospital,
Nuapada**

TERMS, CONDITIONS & SPECIFICATION FOR SUPPLY & INSTALLATION OF URINE ANALYSER & I-CROMA UNDER WODC, CDM&PHO NUAPADA

The Bidders may download the Tender Documents directly from the Website available www.nuapada.nic.in from **dated: 04.06.2021 to dated 21.06.2021**. The Tender cost fee of Rs.1000/- (Non-refundable) by way of separate Demand Draft drawn in favor CDMO, NUAPADA payable at Nuapada should be enclosed along with the Technical Bid. The tender cost must be deposited by all the bidders i.e. any registered organization.

1. ELIGIBILITY CRITERIA:

The bidder must fulfill the following eligibility criteria:

- a. Should have valid GST registration certificate.
- b. Should have PAN.
- c. Vendor must be OEM or Authorized Distributor/Reseller and registered corporate entity in India. The Company must be profit making and should have made profit in last 3 years. Proof of same must be enclosed.
- d. The firm/supplier must have at least one office of their own having their own engineers / technicians in Odisha.
- e. The bidder should have equipped after sales service centre (SSC) with a minimum of one centre in Odisha.
- f. The Tenderer must have executed a minimum of 1 Nos in Govt. Sector / Semi Govt. Sector. Proof of same must be enclosed.

2. COST OF BIDDING:

The Bidder shall bear all costs associated with the preparation and submission of its bid and Chief District Medical & Public Health Officer (hereinafter referred to as the 'Purchaser') will in no case responsible or liable for these costs, whether or not the Bid is finally accepted.

3. Non- transferable Tender:

The Tender Document is not transferable.

4. Cost of tender paper :-

The bidders have to download the Tender documents from the district website www.nuapada.nic.in and the bidder will have to submit DD of Rs.1000/- (Non Refundable) towards processing fees in favour of **CDMO, Nuapada** along with the Technical Bid.

5. EMD:

The bidder has to submit in its technical bid, the EMD of amount of Rs.10, 000/- (Rupees Ten thousand only) refundable. The EMD shall be in the shape of Demand Draft in favor of **CDMO, Nuapada**. Tender not enclosed with EMD will be rejected. The EMD will be returned back to unsuccessful bidders within a period of one month. The

EMD of the successful bidder will also be returned but only after the completion of work order and submission of required Bank Guarantee. The EMD amount must be deposited by all the bidders i.e. any registered organization.

6. GENERAL INFORMATION:

- ❖ There are two parts of this Tender Document namely, Technical Bid and Financial Bid. The bidder is required to fill out all the two parts of tender Document and place them in two separate sealed envelopes, which should be super scribed as **“Tender for supply & installation of URINE ANALYSER & I-CROMA ” – Technical Bid** and **“Tender for supply & installation of URINE ANALYSER & I-CROMA ” – Financial Bid**. These inner envelopes should be placed in another outer sealed envelope and addressed to Chief District Medical & Public Health Officer, Nuapada. The outer envelope must show the name of the Bidder, address and should be super scribed as **“Tender for supply & installation of URINE ANALYSER & I-CROMA ” Tender Ref:CDMO&PHO/08/WODC/2021-22** on top of the envelope. Envelope should reach at Chief District Medical & Public Health Officer, Nuapada **on or before 21.06.2021 upto 5 P.M by Speed, Regd. Post/ courier services only.**
- ❖ The bids will be opened in the office chamber of CDM&PHO, Nuapada. The sealed covers containing bids will be opened in the presence of bidder’s representatives. One representative per tender would be permitted to be present at the time of opening the tender. The price bids of only the bidders short-listed from the Technical bids will be opened. The bids will be opened on the scheduled date and time even in case of absence of the tenderers by the tender committee.
- ❖ Submitted tender forms with overwritten or erased or illegible rate or rates not shown in figures and words in English will be liable for rejection. In case of discrepancy between words and figures noted against each items of the tender and between unit rates and the total amount, the decision of the tendering authority will be final and binding on the tenders.
- ❖ Request from the tenders in respect of additions, alterations, modifications, corrections etc. of either terms or conditions or rates after opening of the tender will not be considered.
- ❖ Tenderers who qualify in the technical bid may have to give a demonstration of the products in our Office at Nuapada as when required by the committee. .
- ❖ The authority reserves the right to award the work in full or in parts or cancel the tender without assigning any reason whatsoever.
- ❖ The authority also reserves the right to negotiate with the L1 Bidder before placement of supply order for the aforementioned store materials.
- ❖
 - ❖ The successful Tender should take insurance coverage to cover the following:
 - a) Workman compensation.
 - b) Third party liability.

3. All risk insurance policy.

7. TECHNICAL Bid: (Documents to be furnished along with Technical Bid)

In support of eligibility, a bidder must submit the EMD & the following documents, original copies or attested copies, as the case may be, along with the Technical Bid.

1. Detailed Profile of the Company /Firm
2. Form T 1 –T 2
3. Copies of all supporting documents as mentioned in form T1-T2
4. Any other document, which the bidder may feel necessary in support of the

bidding process.

5. EMD of Rs.10,000/- (Rupees Ten thousand only) refundable in the shape of Demand Draft in favor of *CDMO, Nuapada*
6. Tender Paper cost of Rs.1000/- (Rupees One Thousand only) non-refundable in the shape of Demand Draft in favor of *CDMO, Nuapada*
7. Copy of PAN.
8. Copy of the GST certificate of the bidder.
9. Copy of Income Tax return for F.Y.19-20.
10. Company specification of the equipments (make).

8. FINANCIAL BID: (Documents to be furnished along with Financial Bid)

Bidder must submit the following forms in the price bid.

1. Form F1
2. Price Format : FORM F2

9. EVALUATION AND SELECTION CRITERIA

- The envelopes containing Technical bids will be opened first and evaluated based on the documents and forms submitted in the technical bid.
- The Financial bid of only those bidders whose technical bid is found to be responsive as per the tender requirement will only be opened. All other price bids will be ignored. Least-cost selection method shall be followed. The firm quoting the lowest price taking into consideration the sum total of all the items will be considered for award of contract subjected to the fulfillment of the required criteria. However, the quality & cost of the equipments will be taken into consideration. The bidder has to submit the sample of all the items at the time of opening of technical Bid.

10. PRICE:

- ❖ The prices quoted shall be in Indian Rupees only. The unit prices quoted in the tender shall be inclusive of all charges such as inclusive of cost of materials, lift, labour charges and all taxes.
- ❖ Rate finalized under this tender process will be applicable for a period of one year from the date of the first order for installation.

12. TERMS OF PAYMENT:

The payment will be made only after satisfactory supply, installation of equipments and submission of the Following documents:

- 1 3 copies of the Supplier's invoice showing Contract No, Goods description, quantity, unit price,
- 2 Total amount, Serial Nos. of the system/s, etc.
- 3 Delivery note signed by consignee or acknowledgement of receipt of goods from the consignee;
- 4 Insurance Certificate if any.
- 5 Manufacturer's/Supplier's Warranty certificate;
- 6 Inspection certificate issued by the nominated inspecting office;
- 7 Delivery of Equipments/Software Licenses (Media and Paper Licenses)

13. WARRANTY:

Warranty for the entire Security System including all accessories shall be provided as per the provision from the date of installation and shall include free maintenance service, free provision of spare parts, kits, as and when necessary from the date of commissioning and acceptance. This condition shall also apply towards the system software delivery by you along with the system.

14. MAINTENANCE SERVICE:

The vendor will provide to the Hospital 12 (Twelve) months free maintenance service from the date of installation and such service include repair and replacement of all kits or parts and spares as and when required. Thereafter the Hospital may opt for continued maintenance by the vendor on above terms and Conditions or may elect comprehensive maintenance by the third party or under take in house with the back up support from the vendor. The vendor shall provide required support services by way of

actual maintenance by their engineers and/or arrange for supply of kits or parts and spare on terms to be mutually agreed upon. The bidder has to submit the AMC (Annual Maintenance Cost) cost year wise after expiry of the warranty period.

1 st Year	2 nd Year	3 rd Year
Rs.	Rs.	Rs.

15. WORK DURATION/COMPLETION

- The work should commence with immediate effect from the date of receipt of work order and should be completed within 45 days .
 - Completion time: 45 days from the date of commencement of work.
16. **Penalty clause:** If the work is not completed within the stipulated period, penalty would be levied. 1% per week for 03 Weeks which will be deducted from the total amount to be paid and same as applicable for AMC.
17. **Important Clause:** It will be the sole responsibility of the successful bidder to design, supply all the material required for successful completion of the work, erect them as per our requirement and commissioning the same. The entire system shall be tested and the same will be taken over by the hospital.

18. DISQUALIFICATION OR REJECTION OF TENDERS

The tender is liable to be rejected or the bidder disqualified at any stage on account of the following:

- ❖ If the bid is received by Telex/ Telegram/ Facsimile (Fax) / email.
- ❖ If the bid or its submission is not in conformity with the instruction mentioned herein.
- ❖ If it is received after the expiry of due date and time.
- ❖ If it is incomplete and the required documents as specified in the tender document are not furnished.
- ❖ If misleading or false statements / representations are made as part of pre-qualification requirements.
- ❖ If found to have a record of poor performance such as having abandoned work, having been blacklisted, having inordinately delayed completion and having faced financial failures etc.

20. FORFEITURE OF EMD

EMD made by the bidder may be forfeited under the following conditions

- ❖ During the tendering process, if a bidder indulges in any such activity as would jeopardize the tender process. The decision of the Purchase Committee regarding forfeiture of EMD shall be final and shall not be called upon question under any circumstances.
- ❖ If the bidder violates any of the provisions of the terms and conditions of the tender. In the case of successful bidder, if the bidder fails to (a) accept award of work, (b) sign the contract Agreement after acceptance of communication on placement of award, or if the bidder violates any of such important conditions of this tender document or indulges in any such activities as would jeopardize the interest of District Administration in timely finalization of this tender. The decision of Purchase Committee regarding forfeiture of bid security shall be final and shall not be called upon question under any circumstances.

21. COMPENSATION FOR TERMINATION OF CONTRACT

If the bidder fails to carry out the award / work order in terms of this document within the stipulated period or any extension thereof, as may be allowed by purchaser, without any valid reasons acceptable to Purchase Committee, they may terminate the contract after giving 7 (seven) days notice, and the decision of Purchase Committee on the matter shall be final and binding on the bidder. Upon termination of the contract, purchaser shall be at liberty to get the work done at

the risk and expense of the bidder through any other agency, and to recover from the bidder compensation or damages.

22. LEGAL JURISDICTION:

All legal disputes are subject to the jurisdiction of District courts only.

23. COMPLETENESS OF TENDER OFFER:

The bidder is expected to examine all instructions, forms, terms, conditions and deliverables in the Tender Document. Failure to furnish all information required by the tender documents or submission of a tender offer not substantially responsive in every respect to the tender documents will be at the bidder's risk and may result in rejection of its tender offer. The tender offer is liable to be rejected outright without any intimation to the bidder if complete information as called for in the tender document is not given therein, or if particulars asked for in the Forms / Performa in the tender are not fully furnished.

**SUPPLY & INSTALLATION OF URINE ANALYSER & I-CROMA
UNDER, CDM&PHO NUAPADA**

Bid Reference No. – CDM&PHO/08/WODC/2021-22, Dated: 04.06.2021

TENDER FORMS

TECHNICAL BID

Check List (Technical Bid)

Please check whether the following have been enclosed in the respective cover, namely, Technical Bid: (Please arrange the documents serially in the following order)

1	Form T1 (In Letter Head of the firm)	Yes/No	
2	Form T2	Yes/No	
3	Copy of the company / Firm Registration certificate	Yes/No	
4	Copy of PAN	Yes/No	
5	Copy of GST registration certificate	Yes/No	
6	DD of Rs 10,000/- towards EMD (refundable)	Yes/No	
7	Copy of Income Tax return for F.Y. 19-20	Yes/No	
8	DD of Rs 1000/- towards tender paper cost (non Refundable)	Yes/No	
9	Company specification of the equipments/instruments/Furniture (make)	Yes/No	

Authorized Signatory [In full and initials] :

Name and Title of Signatory :

Name of firm:

(Company seal)

FORM – T 1
(To be submitted with Technical Bid)
Technical Tender Submission Form

To

**Chief District Medical & Public Health Officer
At – Dist. Headquarter Hospital,
Po/District - Nuapada
State - Orissa, PIN -766105**

Dear Sir,

We, the undersigned offer to **SUPPLY & INSTALLATION OF URINE ANALYSER & I-CROMA AT DHH, NUAPADA**. We are hereby submitting our bid, which includes this Technical bid, and a Price bid sealed under a separate envelope.

We hereby declare that all the information and statements made in this bid are true and accept that any of our misrepresentations contained in it may lead to our disqualification.

Our bid is valid for a period of one year after the date of bid opening, subject to the modification result from Contract negotiations you may subsequently carry out with us to accept our tender.

I/We do hereby declare I/We have not been de-recognized /black listed by any State Govt./Union Territory /Govt. of India /Govt. Organisation / Govt. Health Institutions for supply of not of Standard Quality(NSQ) items / Part-supply / non-supply.

I/We agree that the Tender inviting Authority can forfeit the Earnest Money Deposit and black list me/us if, any information furnished by us proved to be false at the time of inspection/Verification and not complying with the Tender terms & Conditions.

I/We further declare that I /We possess valid manufacturing license /authorized distribution bearing no _____. Valid up to _____. If we are assigned the work during the period of validity of the bid, we undertake to carry out the same as per the terms and conditions of this tender document.

We have carefully gone through the Terms & conditions contained in the tender document and I declare that all the provisions of this tender document are acceptable to my company/firm.

I further certify that I am an authorized signatory of my company and am, therefore, competent to make this declaration.

Yours truly,

Authorized Signatory [In full and initials] _____ :

Name and Title of Signatory _____ :

Name of firm :
(Company seal)

FORM T 2**(To be submitted with Technical Bids)****General information about Firm/ Company**

Sl No	Particulars	Details to be furnished		
Details of the Bidder (firm/ company)				
1	Name			
2	Address			
3	Telephone		Fax	
4	E-Mail		Website	
Details of Authorized person				
5	Name			
6	Address			
7	Telephone		E-mail	
Details of local office address				
8	Contact Person			
9	Address			
10	Telephone		Email	
11	Functioning since when			
Information about the company				
12	Status of company (public Ltd./Pvt. Ltd. /Proprietor/ Partnership)			
13	Details of Registration of firm /company (enclose the necessary documentary proof)	Date		
		Ref #	Furnish the copy of the certificate of incorporation/Registration certificate	
		Year of experience		
14	Name & Address of Bankers with full address & Telephone no.			
15	Furnish copy of work experience if any.			
16	Copy of Balance Sheet for 3 years to be enclosed			
17	Details of 1 projects executed in the last 3 years (Govt./Semi Govt./ Corporate)			
18	GST Registration No.	(Enclose the copy of the certificate)		
19	Income tax Return	(Enclose the copy of the IT return)		
20	PAN.	(Enclose the copy of the PAN)		
21	EMD (DD of Rs.10,000/-)	(Enclose the original DD)		
22	Tender paper cost (DD/ of Rs 1000/-)	(Enclose the original DD)		

Authorized Signatory [In full and initials] :

Name and Title of signatory :

Name of Firm :

(Company seal)

**SUPPLY & INSTALLATION OF URINE ANALYSER & I-CROMA
UNDER, CDM&PHO NUAPADA**

Bid Reference No. – CDM&PHO/08/WODC/2021-22, Dated: 04.06.2021

TENDER FORMS

FINANCIAL BID

Check List (Financial Bid)

Please check whether the followings have been enclosed in the respective cover, namely, financial bid: (Please arrange the documents serially in the following order)

1. Form F1 (In letter Head of the Firm) Yes/No ☐

2. Form F2 Yes/No ☐

Authorized Signatory [In full and initials] : _____

Name and Title of signatory : _____

Name of Firm : _____

Address : _____

(Company seal)

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FORM – F1
(To be furnished in the Financial Bid)

FINANCIAL BID Submission Form
(On the letterhead of the firm)

To

Chief District Medical & Public Officer
At - District Headquarter Hospital
Po/ Dist.- Nuapada
State - Orissa, PIN -766105

Ref:- Bid reference No. _____

Dear Sir,

We, the undersigned, offer to **SUPPLY & INSTALLATION OF URINE ANALYSER & I-CROMA AT DHH, NUAPADA** in accordance with your tender referenced above and our Technical proposal.

Our proposal is valid for a period of one year after the date of Bid opening, subject to the modifications resulting from contract negotiations you may subsequently carry out with us to accept our tender. If we are assigned the work during the period of validity of the proposal, we undertake to carry out the same as per the terms and conditions of this tender document.

We understand you are not bound to accept any proposal you receive.

We remain,

Yours sincerely,

Authorized Signatory [In full and initials] : _____

Name and Title of signatory : _____

Name of Firm : _____

Address: _____

(Company seal)

**BILL OF QUANTITIES – FINANCIAL BID FORMAT
FORM F2**

(To be submitted with Price Bid)

**Tender for supply and installation of URINE ANALYSER & I-CROMA system
at**

District Head Quarter Hospital, Nuapada.

Sl No	Item	Specification	Unit Rate
1	URINE ANALYSER	1. It should have test parameter pH, Nitrite, Glucose, Protein, Blood, Specific gravity, Bilirubin, Urobilinogen, ketone, Leucocytes 2. It should have Throughput 240 samples/hr with three different mode like quick, one by one, and general modes. 3. It should be on the principle of dual wavelength reflectance photometer. 4. It should have display of LCD Interface. 5. It should have memory capacity 1000 samples. 6. It should have in built printer and a RS 232 port for Interfacing 7. It should have ambient temperature condition 10C-30C 8. It should have light source super high luminosity lamp 9. Power AC 230V+-10%, 50Hz And power dissipation -45 VA 10. It should not be more than 5 kg Approx and Dimension 394 mm (w)x367 (D) x160mm (H) approx. 11. It should follow international standard /safety requirement, CE/USFDA approval. 12. One year comprehensive warranty should be provided for the quoted model and company should provided technical support, required spare parts and consumables for five years after warranty period. 13. Demonstration compulsory and training to MEC Engineers and laboratory staff. 14. Operating and details services manual should be provided. 15. Power supply : 230V+15%, 50hz+/3% 16. Tropicalisation : Operating temperature up to 40"C, Storage up 60'C Relative humidity up to 90% non condensing.	

2	I-CROMA	• Model:2 • Sample volume range - 10-100 • Test method: Immunofluorescence • Test volume- 5-80 microliter • Power supply range- 100-240V AC/5A • Reagent system- Closed • Dimensions: 276 mm (L) x 220 mm (W) x 91 mm (H) • Weight: 1.3Kg • Temp: 15 ~ 35 Degree C • Save of ID chip: 500 ID chips (Max. 5 LOTs per each item) • Communication Ports: USB 4 ports,LAN port,USB OTG port	
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AMC (Annual Maintenance Cost) cost year wise after expiry of the warranty period.

1st Year	2nd Year	3rd Year
Rs.	Rs.	Rs.

Note:

1. Installation, testing & commissioning of the total system. This work includes every work and materials related to the job. As this is a turnkey job, no extra payment shall be made on any account.

Authorized Signatory [In full and initials] : _____

Name and Title of signatory : _____

Name of Firm : _____

Address: _____
(Company seal)