



No. 1100 /Dt. 26/05/2021

TENDER CALL NOTICE

Sealed tenders are invited on plain paper from ISO Certified Original Equipment Manufacturer/ Authorized dealer/ distributor having GST Registration Certificate & GST Number, for supply, installation, commissioning, training and maintenance of CCTV Surveillance system at District Project Office, Samagra Shiksha, Nuapada and 5 no. of Block Education Offices of the district. The detailed specifications of items, terms and conditions etc. can be availed at OSEPA website www.osepa.odisha.gov.in & Nuapada district official website www.nuapada.nic.in. Interested firms may submit their Tender paper to this office through Registered Post or Speed Post only. The Last date of receipt of sealed Tender is 17.06.2021 by 05.00PM. The opening date of Tender is scheduled on Date: 18.06.2021 at Time: 4.00PM at Collector's Conference Hall, Collectorate, Nuapada.

The authority reserves the right to cancel/ reject any tender in whole or in part without assigning any reason thereof.

*By order of Collector-cum-Chairperson,
Samagra Shiksha, Nuapada.*

L.R. 26/05/2021
District Education Officer -cum-
District Project Coordinator,
Samagra Shiksha, Nuapada.



DISTRICT PROJECT OFFICE, NUAPADA
SAMAGRA SHIKSHA
At/PO/Dist-Nuapada (Behind Mini Stadium), Odisha-766105
Phone & Fax 06678-225121(MIS) / 225295(OFF), e-Mail dpcnuapadassa opepa@nic.in



Bid documents for supply, installation, commissioning, training and maintenance of CCTV Surveillance system at District Project Office, Samagra Shiksha, Nuapada and 5 no. of Block Education Offices of the district.

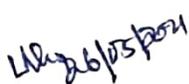
- a) Period for Receipt of Tender : From Dt. 27.05.2021 to Dt. 17.06.2021 up to 05.00 PM.
- b) Date, time and venue for opening of the Tender. : Date: 18.06.2021, Time:4.00 PM.
Venue: Collector's Conference Hall, Collectorate, Nuapada.
- c) Tender Application Form Cost : Rs.300/- (Rupees Three hundred) only
(Non-Refundable)
to be Submitted with tender application form.
- d) EMD : Rs.3,000/- (Rupees Three thousand) only
(Refundable)
to be Submitted with tender application form.
- e) Period of completion of work : within **2 to 3 weeks** of issue of Purchase/ Work Order.
- f) Terms & Conditions : at Annexure - A
- g) Technical Bid/ Bidders Details : at Annexure - B
- h) Financial Bid/ Rate, Specification of items : at Annexure - C
- i) Address of the offices/ Installation points for CCTV system. : at Annexure - D

*LD
26/5/21*

General Terms & Conditions

1. **Applying for Tender & Tender Application Cost:** The intending firm may apply by downloading bid form & Tender documents from the websites www.osepa.odisha.gov.in or www.nuapada.nic.in and apply accordingly with all related documents after reading the Terms and Conditions and other details carefully. Tender documents must be submitted along with Bank Draft for **Rs.300/-** (Rupees Three hundred) only as cost of the tender application form which is non-refundable & the Bank Draft should be drawn in favour of “**DPC, SSA, Nuapada**” payable at Nuapada.
2. **Place and Date of receiving of Tenders:** Tended shall be received in properly sealed envelope at District Project Office (DPO), Samagra Shiksha, Nuapada through **Speed Post/ Registered Post only** on or before **Date. 17.06.2021 by 05.00 PM** and the sealed envelope must be super scribed as “**Tender for supply of CCTV Surveillance System to DPO, Samagra Shiksha, Nuapada and 5 nos. of BEO of Nuapada district**” and the same shall be sent in the Address “District Project Office, Samagra Shiksha (RTE - Sarva Sikshya Abhiyan), Nuapada, At-Nuapada (Behind Mini Stadium), Po- Nuapada, Pin: 766105, Dist: Nuapada, Odisha”. This office will not be responsible for receipt of Tender(s) beyond the stipulated date & time due to any postal delay.
3. **Date, Time and Venue for Opening of Tenders:** - The sealed Tenders shall be opened at **Collector's Conference Hall, Collectorate, Nuapada on Dt. 18.06.2021 at time: 4.00 PM** in presence of bidders or their authorized representatives and the Purchase Committee. In case of any unavoidable circumstances, if Tender could not be opened on the scheduled date, then next date will be communicated to the bidders as per decision of the authority. Incomplete Tenders shall be liable for rejection.
4. Bidders should apply for tender in two part bidding system. The tender application should be in two parts, i.e. (i) Technical Bid and (ii) Financial Bid, which are to be submitted as per the format prescribed in Bid documents and in two separate sealed envelopes. The envelopes are to be super scribed as “**Supply of CCTV Surveillance System to DPO, Samagra Shiksha, Nuapada and 5 nos. of BEO of Nuapada district - Technical Bid/ Financial Bid**”. The Financial Bid shall be opened in respect of those Bidders who will qualify in Technical Bid.
5. **Specification/ Make/ Model:** The specification of items for supply and installation is furnished at **Annexure-'C'**. For items such as **In-Door/ Out-Door Camera, DVR, HDD & LCD Monitor bidder should quote only among the brands/ makes mentioned at Point No. 9 of Annexure - 'B'**.
6. **GST Registration Certificate:** The intending Bidder should submit the photocopy of the GST Registration Certificate & Number, PAN Card with original bid document.
7. **Sample:** As mentioned in Annexure - C, the bidder may produce sample during opening of Tender.
8. **Authorization:** The bidder should submit documents regarding proof of authorization for supply of the Quoted items issued by OEM and the dealership/ distributorship certificate of the quoted brand/make issued by OEM for items mentioned at Annexure-B, point No.9.
9. The intending bidder should submit an affidavit in non judicial stamp paper that the bidder has not been **blacklisted** by any Govt. organization.
10. **Price: Rs. 1,75,000/- (Rupees One lakh Seventy Five thousand) only** is the budget available for execution of the overall work. Price quoted for equipments/ materials by the bidder should include all charges, such as GST and transportation charges to the installation points till the item is accepted at installation point, installation, commissioning, training and maintenance of CCTV Surveillance system by the successful bidder. The rate quoted shall remain unchanged till the completion of successful installation of the equipments at installation points. Any increase in the rates during the time of supply and commissioning is not permissible.
11. **EMD:** The intending bidder should submit the EMD of Rs.3,000/- (Rupees Three thousand only) in shape of Bank Draft drawn in favour of “DPC, SSA, Nuapada” payable at Nuapada along with bid documents. No exemption Certificate will be accepted. The EMD of all unsuccessful bidders will be refunded within a period of 30 days after finalization of the tender process. Vender should write the organization name at the back side of the Bank Draft. Bidders/ firms shall not claim any interest amount for their EMD.

12. **Performance Security:** The EMD of the successful bidder/ firm shall not be refunded within 30 days after finalization of tender process. This EMD shall be automatically treated as performance security and this security amount shall be refunded after expiry of the warranty periods of equipments, i.e. after 1 year from the date of installation at school point successfully. The successful bidder/ firm shall not claim any interest amount for their EMD/ performance security.
13. **Agreement:** The selected bidder will have to sign an agreement with the undersigned for execution of supply, installation & commissioning work at installation points on non-judicial Stamp papers with value not less than Rs.21 (Twenty One) only in total.
14. **Date & Place of delivery:** The successful bidder shall supply, install all sets of items as specified at all installation points (Annexure-'D') within 03-04 weeks from the date of the issuance of the Purchase/ Work order, failing which the L2 bidder may be considered for execution of work. If materials/ equipments or any portion thereof gets damaged or lost during the transit and installation, the successful bidder shall effect the replacement of such materials/ equipment within a reasonable time to avoid delay in commissioning the equipments.
15. **Penalty:** If the proposer fails to deliver and install the items within maximum 04 weeks, they will be imposed a penalty of 0.5% of the order value for the late of each week delay or part there of subject to maximum of 2% of value of the late delivered items.
16. **PDI (Post-Delivery Inspection)** will be done by any technical person such as Programmer, MIS at DPO & MIS-cum-Planning Coordinator at concern Block Education Offices in presence of the technical person of successful bidder at installation points before installation of equipments.
17. **Payment:** 90% of the billing amount will be paid to the successful bidder only after successful execution of the work and submission of delivery challan, stock entry certificate & installation certificates from all installation points duly signed by the concerned authority and receiving of PDI (Post-Delivery Inspection) report. Balance 10% payment will be released after 30days of release of 90% payment subject to smooth operation of the equipment. No advance payment will be given to selected bidder.
18. **Warranty:** All the equipments/ materials should have at least 1 year on-site comprehensive warranty covering all parts from the date of acceptance of the items by the DPO/ BEOs. During the warranty period, the successful bidder will have to undertake comprehensive maintenance of the products such as Cameras, DVR, HDD, UPS, Power Supply, Monitor. The items should be repaired/ replaced by 5.00PM on the same day in case of reporting of the defect in the forenoon and should be repaired by 12.00 noon of next day in case of reporting of the defect in the afternoon. All other items should be repaired/ replaced within 48 hours of the reporting of the defect. In case of successful bidder failing above standards, a standby arrangement should be provided till the equipment is repaired/ replaced. If the successful bidder fails to provide such arrangement, the warranty period of such item will be extended one week for each week of delay, in addition to that @0.5% of penalty per week or part will be charged subject to maximum up to 5%.
19. **Insolvent:** The authority may at any time terminate the contract by giving written notices to the bidder if the bidder becomes bankrupt or otherwise insolvent. In this event termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter.
20. The undersigned reserves the rights to cancel/ reject all or any part/ clause of the notice/ term & condition without assigning any reason thereof.
21. The undersigned also reserves the right to cancel/ reject any tender in whole or in part without assigning any reason thereof.
22. The authority reserves the rights to change the quantity of items/ equipments as per the requirement and availability of Budget and/or actual requirement at the installation venue during issuance of Purchase/ Work order.
23. **Jurisdiction:** Any dispute arising in respect of the Bid shall be instituted within the jurisdiction of Nuapada, Odisha only.


 District Education Officer -cum-
 District Project Coordinator,
 Samagra Shiksha, Nuapada.

<< TECHNICAL BID >>

Bidder Application form

(Details of the Applicant/Bidder)

1. Name of Registered bidder : _____

2. Name of Authorized Person : _____

3. Address : _____

4. Contact No : _____

5. PAN No (encl. Photocopy) : _____

6. GST Registration Certificate & no. (encl. Photocopy) : _____

7. Cost of Tender Paper details :

BD. No. _____ /date _____ /Bank _____ /amount Rs.300.00.

8. EMD amount in details :

BD. No. _____ /date _____ /Bank _____ /amount Rs.3,000.00.

9. Brand/ Make: (i) In-Door/ Out-Door Camera/ DVR : Zicom/ Secureeye/ Godrej/ Vintron/ Samsung/
 Panasonic/ Bosch/Zebtronics/ Sony/ Honey Well/
 Pelco/ CP Plus/ HikVision/ Dahua .
 _____ (mention brand/ make name)

(ii) Surveillance internal Hard Disk Drive : WD/ Seagate/ Toshiba
 _____ (mention brand/ make name)

(iii) LCD Monitor : Dell/ Samsung/ LG/ Asus/ HP/ Acer/ AOC/ Philips
 _____ (mention brand/ make name)

10. Enclosures:
- i) Photocopy of PAN Card.
 - ii) Photocopy of GST Registration Certificate & Number.
 - iii) Bank Draft for cost of Tender paper.
 - iv) Bank Draft for EMD
 - v) Photocopy of Company/Firm Registration certificate.
 - vi) Photocopy of Dealership/ Distributorship certificate issued by OEM for In-Door/ Out-Door Camera & DVR.
 - v) Authorization Certificate for bid application issued by OEM for In-Door/ Out-Door Camera & DVR.
 - vi) Affidavit on 'not blacklisted at any where'.

I hereby declare that the above statements are true and correct to the best of my knowledge and belief.

Place:

Date:

Seal & Full Signature of the Bidder.

26/12/19
N.B: Enclose all documents as mentioned in Point No. 10.

<< FINANCIAL BID >>

Rate(s) Quoted:**SPECIFICATION OF THE ITEMS TO BE SUPPLIED AND INSTALLED:**

Sl. No.	Name of the item & Specifications	Tentative total requirements (in numbers)	Quality of item	Unit	Make/ Model	Rate quoted by firm per unit, in Rs. (Inclusive of GST and transportation charges to installation point)
1	Out-door Camera (2.4 MP HD, Day/ Night, IR Range-30Mtr)	6	Branded, ISO Certified	Per Piece		
2	In-door Camera (2.4 MP HD, Day/ Night, IR Range-20Mtr)	22	Branded, ISO Certified	Per Piece		
3	DVR for CCTV (4 Channel, with remote viewing facility)	5	Branded, ISO Certified	Per Piece		
4	DVR for CCTV (8 Channel, with remote viewing facility)	1	Branded, ISO Certified	Per Piece		
5	Surveillance Hard Disk Drive (1 TB, internal)	5	Branded, ISO Certified	Per Piece		
6	Surveillance Hard Disk Drive (2 TB, internal)	1	Branded, ISO Certified	Per Piece		
7	Power Supply including power cable (4 Channel)	5	Branded, ISO Certified	Per Piece		
8	Power Supply including power cable (8 Channel)	1	Branded, ISO Certified	Per Piece		
9	LCD Monitor (18.5 Inch HD)	6	Branded, ISO Certified	Per Piece		
10	BNC connector (for Camera & DVR)	56	Branded, ISO Certified	Per Piece		
11	DC connector (for Camera)	28	Branded, ISO Certified	Per Piece		
12	Offline UPS (1 KVA, minimum 1 hour power backup)	6	Branded, ISO Certified	Per Piece		
13	Wall mount rack for DVR with lock	6	Branded, Good build quality	Per Piece		
14	Wall mount for 1KVA Offline UPS	6	Good build quality	Per Piece		
15	3 pin Top (5 AMP)	6	Branded, ISO Certified	Per Piece		
16	Switch Board with indicator & fuse (2 socket, 2 switch)	6	Branded, ISO Certified	Per Board		
17	Insulated CCTV Copper wire (3+1)	As per actual	Branded, ISO Certified	Per Meter		
18	Wire (1.5 mm)	As per actual	Branded, ISO Certified	Per Meter		
19	3/4th PVC Pipe including laying	As per actual	Branded, ISO Certified	Per Meter		
20	Installation charges	28	-	Per Camera	-	
Total in Rs.						
Total Rupees In Word:						

Place:
Date:

Seal & Full Signature of the Bidder.

Address of the offices/ Installation points for CCTV system.				
Sl. No.	Name and Address of the Office/ Installation point	CCTV Surveillance System required (in Numbers)		
		Set of Surveillance System	Quantity of Outdoor Camera per set of Surveillance System	Quantity of Indoor Camera per set of Surveillance System
1	District Project Office, Samagra Shiksha, Nuapada.	1	1	7
	At-Nuapada (Behind Mini Stadium), Po-Nuapada, Dist-Nuapada, Odisha, Pin-766105			
2	Block Education Office, Boden.	1	1	3
	At-Boden, Po-Boden, Dist-Nuapada, Odisha, Pin-766111			
3	Block Education Office, Khariar,	1	1	3
	At- Khariar (Near Block chowk), Po-Khariar, Dist-Nuapada, Odisha, Pin-766107			
4	Block Education Office, Komna,	1	1	3
	At-Komna, Po-Komna, Dist-Nuapada, Odisha, Pin-766106			
5	Block Education Office, Nuapada,	1	1	3
	At-Nuapada (Behind Mini Stadium), Po-Nuapada, Dist-Nuapada, Odisha, Pin-766105			
6	Block Education Office, Sinapali,	1	1	3
	At-Sinapali, Po-Sinapali, Dist-Nuapada, Odisha, Pin-766108			

N.B.: Quantity of Outdoor/ Indoor Camera as mentioned above may vary at the time of issue of Purchase/ Work Order on basis of availability of budget and/or actual requirement at the installation venue.

18/6/2021