

DISTRICT RURAL DEVELOPMENT AGENCY, NUAPADA

Quotation Call Notice No. 242 /OLM/Date: 12-05-2021

DRDA Nuapada invites "Quotation for hiring of Vehicle" as per specifications from interested reputed Travel Agencies/ Tour Operators or private individuals having valid GST registration, for providing 01 (one) no. of Tiago/Bolt/Celerio/Scorpio/ Creta/ Marazzo/Bolero vehicle having sitting capacity not more than ten including driver, for official use under Odisha Livelihoods Mission, Nuapada for supervision of OLM activities, on monthly rent basis.

Detailed Quotation paper comprising Background, scope of work, terms & conditions for submitting the quotation can be downloaded from district website www.nuapada.nic.in during the notice period.

1. Quotation Paper can be purchased from the DRDA Nuapada office on any working day from 7.00 AM to 1.00 PM or downloaded from district website during the notice period; 2. The last date for purchase/download of Quotation Paper is 28/05/2021 01.00 PM; 3. Last date for submission of Quotation: 28-05-2021, 12.00 N through Regd. Post/Speed post only; 4. The quotations will be opened on 28-05-2021, 12.30 PM; 6. The cost of Quotation Paper is Rs.500.00 (non-refundable) will only be received in shape of Demand Draft only drawn in favor of "Project Director, DRDA Nuapada" payable at Nuapada; 7. EMD for Rs.5,000.00 must be submitted in shape of Demand Draft only drawn in favor of "Project Director, DRDA Nuapada" payable at Nuapada".

The authority reserves the right to reject any or all Quotations without assigning any reasons thereof.


Project Director-cum-DMC
OLM, DRDA, Nuapada

Memo No. 243 / Date: 12-05-2021

Copy along with soft copy to the DIO, NIC, Nuapada with a request to display the notice in the distinct website till 28-05-2021, 12 N.


Project Director-cum-DMC
OLM, DRDA, Nuapada

Memo No. 244 / Date: 12-05-2021

Copy to office Notice Boards of Zilla Parishad/ Collectorate Office/ DRDA/Sub-Collector Office/ All Block Offices/ All Tahasil Offices for wide circulation.

Copy to all members of DRDA Purchase Committee for information and necessary action. They are requested to attend the bid opening at scheduled date & time.

Copy submitted to Collector & District Magistrate Nuapada/ President Zilla Parishad Nuapada, for kind information.


Project Director-cum-DMC
OLM, DRDA, Nuapada

Memo No. 245 / Date: 12-05-2021

Copy submitted to State Mission Director-cum-CEO, OLM for kind information.


Project Director-cum-DMC
OLM, DRDA, Nuapada

Govt. of Odisha
District Rural Development Agency, Nuapada
Quotation Call Notice

Sealed quotations are invited from interested reputed Travel Agencies/ Tour Operators or private individuals having valid GST registration, for providing 01 (one) no. of Tiago/Bolt/Celerio/Scorpio/ Creta/ Marazzo/Bolero vehicle having sitting capacity not more than ten including driver, which shall conform to the Terms and Conditions (Annexure-II) for official use under Odisha Livelihoods Mission, Nuapada for supervision of OLM activities on monthly rent basis:

- (1) The vehicle must be in Road Worthy condition, shall not more than 03 (three) years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, fitness Certificate, Valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
- (2) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger of vehicle.
- (3) The Driver should be well behaved, gentle and obedient in nature.
- (4) A sum of Rs.5,000/- (Rupees five thousand) only shall be deposited by the intending bidders in shape of Account payee Bank Draft drawn in favor of the Project Director, DRDA Nuapada payable at Nuapada to be submitted along with the tender as Earnest Money Deposit. After completion of tender process, the EMD will be refunded to unsuccessful bidders without interest.
- (5) The monthly rate of hire charges must be quoted separately in the general bid information (excluding fuel and lubricants).
- (6) The Vehicle must achieve a fuel efficiency of 10 (Ten) kms per litre.
- (7) The details of the make and year of manufacture of the vehicle, Registration No, Mileage (Kms covered per litre) and name of the Driver with Driving License No. and period of validity should be specially provided in the general bid information to be furnished with the Quotation (Annexure-II).
- (8) The Quotation completed in all respect should reach the undersigned by Registered/ Speed Post only, on or before 28/05/2021 by 12.00 N. and shall be opened on same day at 12.30 P.M. in presence of the bidders or their authorized representatives. Any other mode of receipt of quotation will lead to disqualification of the same.

(9) The application form or quotation paper containing General Bid Information & Terms and Conditions for Hiring of Vehicles etc. will be available with the District Rural Development Agency, Nuapada on payment of Rs.500/- (Rupees Five hundred) only from dt. 13/05/2021 to 28/05/2021,12.00 N. or can be downloaded from website www.nuapada.nic.in from dt 13/05/2021 to 28/05/2021. In case the application form is downloaded from district website, the applicant must submit a Demand Draft for an amount of Rs.500/- (Rupees Five hundred) only towards the cost of application along with the application.


Project Director-cum-DMC
OLM, DRDA, Nuapada

TERMS & CONDITIONS

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle, during period of contact, shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract carriage Permit, proof up to date payment etc. and D.L. of the driver available all the times. The DRDA Nuapada shall not be responsible for any damage/ loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The vehicle owner shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not included cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. In view of pollution being high through use of Diesel vehicles, it is preferable to hire BS-IV compliant Petrol vehicles. The vehicle must have minimum safety features like at least two Airbags, ABS etc.
4. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner of the vehicle.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
6. In case of vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
7. The vehicle shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement of DRDA Nuapada, No extra payment shall be demanded by the vehicle owner.
9. The hired vehicle cannot be used for any private/commercial purpose beyond office hours or during holidays.

10. Hiring of the vehicle shall be subject to the following ceilings of usage.
 - a. The vehicle shall be used up to maximum of 2,500 kms in a month.
 - b. In case of variation exceeding 20% of distance run, the concurrence of PR&DW Department, Odisha shall be taken.
11. Logbook of the vehicle shall be maintained for the hired vehicle as in case of Government vehicles. Kilometer reading and POL drawn shall be necessarily recorded in relevant columns and verified regularly by an authorized officer before making payment.
12. GST registration is compulsory for any service provider/ tour operator/ individual to provide hired vehicle to DRDA Nuapada.
13. The recurring expenditure involved in hiring of vehicles shall be met from the OLM Administrative Contingency available at District level.
14. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms and as applicable) for selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
15. The vehicle shall not be more than 03 years old from the initial registration and also in good running condition during the period of contract.
16. If the services are found to be unsatisfactory, the DRDA Nuapada shall give 15 days prior notice and terminate the agreement.
17. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
18. If the bidder violates any of the terms of contract, DRDA Nuapada shall forfeit the entire amount of security deposit.


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General information for hiring vehicles:

- (1) Registration No. of Vehicle :
- (2) Type of Vehicle (AC / Non-AC) :
- (3) Year of Manufacture :
- (4) Model :
- (5) Date of Registration :
- (6) Name & complete address of the
of the owner of the vehicle :
- (7) Fitness Certificate validity :
- (8) Permit validity :
- (9) Insurance validity :
- 10. Name / Address of the Driver :
- 11. D.L No. & Validity of the D.L. of the Driver:
- 12. Proposed Hire charge of the vehicle per
month excluding fuel cost :
- 13. Rate of fuel consumption / Mileage per litre:
- 14. Contact Number of the Service provider (Quotationer)

Mobile: Telephone:

Certified that the information submitted above is true to the best of knowledge and belief.

Seal & Signature of
the Quotationer