



OFFICE OF THE DIVISIONAL FOREST OFFICER, KHARIAR DIVISION, KHARIAR

At/Po- Khariar, Dist- Nuapada, Odisha-766107, E-mail ID- dfokhariar@gmail.com, Phone No- 06671-224237

Letter No. 2143 /1F-2021
Dated Khariar the 5th, May, 2021

To

The Deputy Directory,
Information & Public Relation Department (Adv),
& Deputy Secretary to Govt. of Odisha, Bhubaneswar

Sub:

Publication of Advertisement for Short Tender Call Notice for digging of pits in different plantation site during the year 2021-2022 for Khariar Forest Division.

Sir,

In enclosing herewith the copy of Advertisement for Short Tender Call Notice for digging of pits in one plantation site during the year 2021-2022 in Khariar Forest Division both in Hard and Soft Copy (Through email) in a shortest form as desired by you. I would request you to kindly make necessary arrangement for publication of the same at least in three leading Odia Daily Newspaper as early as possible.

The concerned Advertisement Manager may kindly be instructed to send complimentary copies of the same news papers containing the Advertisement to the undersigned immediately after its publication for records in this office.

An early action in this regard is requested.

Encl: As above

Yours faithfully,

Nivegyes
Divisional Forest Officer,
Khariar Division

Memo No. 2144 dt. 05.05.2021

Copy along with its enclosure submitted to the Additional Principal Chief Conservator of Forests, (IT & GIS), Office of the Principal Chief Conservator of Forests, Odisha, Bhubaneswar for information and necessary action. He is requested to upload the Tender Notice in the Web-site of PCCF, Odisha at an early date.

Encl: As above

Nivegyes
Divisional Forest Officer,
Khariar Division

(2)

Memo No. 2145 dt. 05.05.2021

Copy along with its enclosure submitted to the Regional Chief Conservator of Forests, Bhawanipatna Circle, Bhawanipatna for favour of his kind information and necessary action.

Encl: As above

live type
Divisional Forest Officer,
Khariar Division

Memo No. 2146 dt. 05.05.2021

Copy along with its enclosure forwarded to all Divisional Forest Officers (T & NT), Odisha for information and necessary action. It is requested to display the above said Short Tender Notice in their Office Notice Board.

Encl: As above

live type
Divisional Forest Officer,
Khariar Division

Memo No. 2147 dt. 05.05.2021

Copy along with its enclosure forwarded to all Forest Range Officers, Khariar Division for information and necessary action. They are instructed to display the above Short Tender Notice in their Office Notice Board.

Encl: As above

live type
Divisional Forest Officer,
Khariar Division

Memo No. 2148 dt. 05.05.2021

Copy along with its enclosure forwarded to the Officer-in-Charge, National Informatics Center, Collectorate, Nuapada both in hard and soft copy. He is requested to upload the tender in the NIC Portal at the earliest for wide publicity amongst the contractors.

Encl: As above

live type
Divisional Forest Officer,
Khariar Division



OFFICE OF THE DIVISIONAL FOREST OFFICER, KHARIAR DIVISION, KHARIAR
At/Po- Khariar, Dist- Nuapada, Odisha-766107, E-mail ID- dfokhariar@gmail.com, Phone No- 06671-224237

Notification No. 114 /1F-Accounts
Dated, Khariar the 5th May, 2021

NOTICE INVITING TENDER

Sealed Tenders are invited from intending Contractors /Firm having valid Contractor License of Class-B & C for similar nature of works, GSTIN and PAN for digging of pits of size 45 cm x 45 cm x 45 cm in Bald Hill Plantation site at Tikhali-Lamipani PRF (GPS Co-ordinate N20 22 58.4 E82 40 03.9) over 10 Ha @ 1600 plants / ha for the plantation to be taken up during 2021-2022.

The application for of tender containing General Bid information and terms and conditions for pitting works can be obtained from the Head Clerk, Office of the Divisional Forest Officer, Khariar Division on transaction details showing payment of Rs.1000/- (Rupees one thousand) only in shape of Demand Draft payable in favour of Divisional Forest Officer, Khariar Forest Division, Khariar at service Branch, State Bank of India, Khariar. The amount of Rs.1000/- towards Tender Cost / Participation cost in the process is non-refundable.

The Tender paper will be received in the tender box with Head Clerk at Office within Office Hour (7.00 AM to 1.00 PM) on any working day only till **5.00 PM of 25.05.2021** and will be opened by the Tender Committee of the Office of the Divisional Forest Officer, Khariar Forest Division on **27.05.2021 12.00 Noon**. Tenderers are required to submit two sealed covers i.e. Cover-1 as Technical Bid and Cover-2 as Financial Bid. During opening of the sealed tender, the seal cover -1 will be opened first and the financial bid of successful / qualified technical bidders will be opened up. The result of the tender will be published on **27.05.2021** itself. If two or more valid Tenderers are in equal quoted rate than transparent lottery will be held on dt. 27.05.2021 at 1.00 PM in the office of the Divisional Forest Officer, Khariar Forest Division in presence of the contractor or their authorized persons.

The Tender papers can also be sent to the office of the Divisional Forest Officer, Khariar Forest Division via Speed Post/ **Regd. Post**/Courier Service etc so as to reach the undersigned on or before **5.00 PM of 25.05.2021**.

FOR MORE DETAILS PLEASE GO TO www.nuapada.nic.in.

Nivee Tyagi
Divisional Forest Officer,
Khariar Division

SCOPE OF WORKS

| | |
|------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Name of work | Digging of Pits of Size 45 cm x 45 cm x 45 cm at the rate 1600 nos per ha in Bald Hill Plantation site at Tikhali-Lamipani PRF (GPS Co-ordinate N20 22 58.4 E82 40 03.9) over 10 Ha @ 1600 plants / ha in Khariar Forest Division over Khariar C.D. Block of the revenue District of Nuapada. |
| Specification of Works | Digging of 16,000 nos of Pits Size 45 cm x 45 cm x 45 cm spreading over 10 ha. |
| Estimate Cost | Rs.38500.00 per ha inclusive of all mandatory taxes, overhead charges and cess etc. |
| Period of Works | 15 days from the date of Assignment |

LIST OF DOCUMENTS TO BE SUBMITTED ALONG WITH THE TENDER PAPER

1. Detailed address of the Contractor with Mobile No for contact and other technical specification in the prescribed format in Annexure-I
2. Certificate of Registration with the competent authority to carry out the work i.e. Class-B or C Contract License with valid GSTIN Registration.
3. Valid Account Number with details of Bank of the contractor.
4. GST Clearance Certificate of the Contractor upto Last Quarters/ Year.
5. Income Tax Return of Last Three years of the Contractor.
6. Undertaking regarding completion of the works within the stipulated time decided by the Tender Committee.
7. Proof of Experience for carrying out similar works during last years
8. Proof of Single work order of value not less than 10.0 Lakhs Two Job of Similar nature each of value not less than 5.0 Lakhs.

Term and Conditions:-

1. The Tender documents i.e. technical bid and the financial bid should be submitted in separate sealed covers (Cover-1 containing Technical Bid and Cover-2 Financial Bid) through online / offline in the Tender Box in the Office in the prescribed format along with all relevant document. During opening of the Sealed cover, the sealed cover-1 i.e. the Technical Bid will be opened first. The name of those tenderers whose technical bid is successfully qualified in the scrutiny by the scrutiny committee will be considered for financial bidding. The tenderers who do not qualify the technical bidding will not be considered for financial bidding.
2. The Tender documents incomplete in any aspect is liable for rejection.
3. The Tenders received after the scheduled date and time is also liable for rejection.
4. The Price quoted is inclusive of all taxes as mandatory under Government of Odisha like GST, TDS etc.
5. The rate of successful bidder may be valid till next tender.

6. The undersigned reserve the right to reject / cancel any or all the tenders without assigning any reasons thereof and terminate the order in case of changes in the Government procedure of policy of instruction / direction and exigencies.
7. The payment will be made through FTO in PFMS / IFMS Module or through NEFT/ RTGS after receipt of delivery challan and verification physical quantity and quality of the article by the purchase Committee.
8. All legal disputes shall be subject to the jurisdiction of the Civil Court, Nuapada.
9. The Contractor / Bidder must submitted a willingness certificate for deposit of 1 % Bid security of the amount specified to him after finalization of the works duly pledged in favour of Divisional Forest Officer, Khariar Division.
10. The Divisional Forest Officer, Khariar will not be held responsible for any postal delay, if any, in the delivery of the documents or non-receipt of the same on or before time.
11. Bid document must be accompanied with a deposit proof of Rs. 1000. 00 (Non-Refundable) towards participation cost.
12. Additional Performance Security Deposit (APSD) shall be obtained from the bidder when the Bid amount is less than the estimated cost put to tender. In such an event only the success full bidder who has quoted less bid price/ rates than the estimated cost put to tender shall have to furnish the exact amount of deferential cost i.e. estimated cost put to tender minus the quoted amount as Additional Performance Security Deposit (APSD) in shape of deposit in above account number pledged in favour of Divisional Forest Officer within Seven days, otherwise the Bid shall be cancelled and the security deposit shall be forfeited. Further, proceedings for black listing shall be initiated against bidder as per the Government of Odisha, Work Department Office Memorandum, File No. 07556900012013-14299 / Dated.03.10.2017 of Amendment of para 3.5.5 (v) of OPWD Code.
13. 1% (One Percent) of gross bill of the bidder will be deducted to words the labour cess over and above the usual deduction.
14. While making final payment of works 2 % towards CGST and SGST and 2 % TDS will be deducted from the gross amount to be paid.
15. If the rate quoted by the bidder is less than 15 % of the tendered amount, than such bid such bid shall be rejected as per amendment of Appendix- IX, Clasue-36 of OPWD Code Vol-II by inclusion.
16. If two or more valid tenders are in equal quoted rate than transparent lottery will be held on dated. 27.05.2021 at 1.00 PM in the Office of the Divisional Forest Officer, Khariar Division in presence of the contractor or their authorized agents.
17. Bid for the works shall remain open for acceptance for a period of 45 (Forty Five) days form the last opening of Bids. If any bidder/ Tenderer withdraw his bid/ tender before the said period or make any modifications in the term and condition of the bid, the said earnest money shall be stand forfeited.
18. The tender Committee Khariar Forest Division reserve the right to reject all or any tenders without assigning any reason thereof.
19. The Office happens to be closed due to any reason the date of sale, receipt and opening will be made on the next working day at the same time.

How to submit Tender Documents

1. The Tender Documents can be obtained from the Head Clerk of the Office of the Divisional Forest Officer, Khariar Division during office hour (7.00 AM to 1.00 PM) on any working days from 05.05.2021 to 25.05.2021 showing transaction details for deposit of Rs.1000/- (Rupees one thousand) through Demand Draft in favour of Divisional Forest Officer, Khariar Division payable at State Bank of India, Khariar.
2. Submit the Annexure-I (Technical Bid) and the Financial Bid duly filled in and signed along with all other pre-requisite under Terms and Conditions through the email ID provided for the purpose on or before 25.05.2021 upto 1.00 PM.


Divisional Forest Officer,
Khariar Division

ANNEXURE –I
TECHNICAL BID

(Last Date:- 25.05.2021 –Time:-1.00 PM)

| | | |
|----|----------------------------------------------------------------------------------------------------------------------|--|
| 01 | Name of the Contractor | |
| 02 | Name of the authorized representative | |
| 03 | Present address for communication | |
| 04 | Contact Mobile No. | |
| 05 | E-Mail ID | |
| 06 | Adhar Card No. (A copy to be submitted) | |
| 07 | PAN Card No. (A copy to be submitted) | |
| 08 | Contractor license Class-B or C for carrying out the similar civil works | |
| 09 | GST Registration No. (A copy to be submitted along with GST Clearance Certificate issued by the Competent Authority) | |
| 10 | Income Tax Return of last Three Years ending 2019-20 | |

DECLARATION

I declare that, the particulars furnished above are true to the best of knowledge and I shall accept all the terms and conditions of this tender without any objections. I have also submitted all the required documents as asked for in the tender process.

Full Signature of the Tenderer

Place:-

Date:-

ANNEXURE -II

(FINANCIAL BID)

**FOR DIGGING OF PITS IN BALD HILL PLANTATION SITES AT TIKHALI-LAMIPANI PRF OVER 10 HA IN KHARIAR
C.D. BLOCK OF REVENUE DISTRICT NUAPADA TO BE TAKEN UP DURING THE YEAR 2021-2022**

(Last Date:-25.05.2021 -Time:-1.00 PM)

| Sl. No. | Name of the Works | Rate quoted by the Contractor inclusive of all taxes (in Rs.) |
|---------|----------------------------------------------------------------------------------------|------------------------------------------------------------------|
| 01 | Digging of 16,000 nos Pits Size 45 cm x 45 cm x 45 cm over 10 Ha @ 1600 nos per Ha. | |

Full Signature of the Tenderer

Place:-

Date:-