

**DISTRICT EDUCATION OFFICE, NUAPADA**  
**QUOTATION CALL NOTICE**

No 813 / Dt 29/01/2021 /

Sealed Quotations are invited from registered & reputed Micro, Small & Medium Enterprises (MSME) having valid GST and PAN for supply of Class Teacher Table & Class Teacher Chair for 04 nos. Odisha Adarsha Vidyalaya under Nuapada District on or before 09.02.2021 by 5.00 PM through register/speed post only. The seal Quotations will be opened in presence of the intending supplier or their authorized person on 10.02.2021 at 4.00 P.M. The intending suppliers are requested to come with the sample of the Class Teacher Table & Class Teacher Chair for quality verification on the date of opening. The undersigned reserves every right to reject any quotations without assigning any reason thereof. The details specification / Technical / Financial bid forms and terms & conditions are enclosed herewith for reference and also available in district website [www.nuapada.nic.in](http://www.nuapada.nic.in).

*LD 29/01/2021*  
**District Education Officer**  
**Nuapada**

Memo No 814 / Dt 29/01/2021 /

Copy to Notice Board of this Office/ Nizarat Officer, Collectorate, Nuapada/ PD, DRDA, Nuapada/ DD. Planning, Nuapada/DWO, Nuapada/DPC, SS, Nuapada/ /DI,PRO, Nuapada/All BEOs/All BDOs for information with a request to display the above notice in their office notice board.

*LD 29/01/2021*  
**District Education Officer**  
**Nuapada**

Memo No 815 / Dt 29/01/2021 /

Copy to the DIO, NIC, Nuapada for information with a request to uploaded the Quotation Call Notice in district official website for wide publication.

*LD 29/01/2021*  
**District Education Officer**  
**Nuapada**

Memo No 816 / Dt 29/01/2021 /

Copy submitted to Collector-cum-Chairperson Management Committee, Nuapada for favour of kind information and necessary action.

*LD 29/01/2021*  
**District Education Officer**  
**Nuapada**

Memo No 817 / Dt 29/01/2021 /

Copy submitted to State Project Director, OAVS, Odisha, Bhubaneswar for favour of kind information and necessary action.

*LD 29/01/2021*  
**District Education Officer**  
**Nuapada**

**DISTRICT EDUCATION OFFICE, NUAPADA**  
**BID DOCUMENTS FOR SUPPLY OF TEACHERS' TABLE & TEACHERS' CHAIR TO BE**  
**SUPPLIED IN ODISHA ADARSHA VIDYALAYAS OF NUAPADA DISTRICT.**

- a) Period of receipt of Tender documents : From 01.02.2021 to 09.02.2021 up to 5.00 PM
- b) Tender paper cost : Rs.500/ (Rupees Five hundred ) only  
(non-refundable)
- c) EMD : Rs.5000/- (Rupees Five thousand) only  
(Refundable)
- d) Security deposit : 5% of total order value to be deposited by the  
Successful bidder.
- e) Time for supply of items : 15 days from the date of issue of the supply  
Order
- f) Terms and conditions : Enclosed at Annexure- A
- g) Specification, quantity and make : Enclosed at Annexure- B
- h) Technical Bid : Enclosed at Annexure- C
- i) Financial Bid and Specification : Enclosed at Annexure- D

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01. Sealed Quotation are invited from the Micro, Small & Medium Enterprises (MSME) having valid GST Registration Certificate supply of Teachers' Table & Teachers' Chair in 04 Odisha Adarsha Vidyalayas of Nuapada District.
02. **Quotation Paper Cost:** The intending bidder may apply by downloading bid form and documents from the website [www.nuapada.nic.in](http://www.nuapada.nic.in) and apply accordingly along with Bank Draft for Rs. 500/- (Rupees Five hundred) only which is non-refundable, even if the tender is cancelled, and the DD should be drawn in favour of **District Education Officer, Nuapada** payable at Nuapada as cost of the tender paper.
03. **Place and date of receiving the Quotation:** Quotation shall be received at District Education Office, Nuapada-766105, District: Nuapada, Odisha through Registered/Speed post only on or before 09.02.2021 by 05.00PM.
04. **Bid-** The Quotation will be in 02 parts i.e. (a) TECHNICAL BID and (b) FINANCIAL BID which are to be submitted in 02 separate sealed covers as per the format prescribed in the BID documents. Both the Technical Bid and Financial Bid should be kept in a single sealed cover superscripted with Tender for Teachers' Table & Teachers' Chair for OAVs of Nuapada District.
05. **Date, Time & Venue for opening of the Quotation documents:** The Quotation will be opened on 10.02.2021 at 4.00 P.M in the District Education Office, Nuapada, if the Quotation could not be opened on the scheduled date, then the next date will be communicated to the bidders as per decision of the authority.
06. The financial bid shall be opened in respect of those bidders who qualify in the Technical Bid only.
07. **Required Brand, quantity and Specification:** The specification of the Teachers' Table & Teachers' Chair is enclosed herewith for reference. Any firm quoting for more than one price for a single item with different brand, then lowest quoted price will be taken into consideration. The requirement is Teacher Table-08 and Teacher Chair-08.
08. **Sample:-** The bidder will submit sample for each item during opening of Quotation. Non submission of sample will lead to rejection of Quotation paper of concerned bidder.
09. **GST Registration:** The intending bidder should submit the self attested photocopy of the GST Registration Certificate and Number, GST return proof, Pan card with original bid documents.
10. **Authorization and brochure:** The bidder should submit the photocopy of authorization and brochure for supply of the tender items.
11. **Affidavit:** The intending bidder should submit an affidavit in non-judicial stamp paper that the bidder has not been blacklisted by any Govt. organization.
12. **Price:** Price quoted by the bidder should be inclusive of all taxes, GST, duties, levis, transportation and insurance cost till the items are accepted.
13. **EMD:** The intending bidder should submit the EMD of Rs.5000/- (Rupees Five Thousand) only in shape of Bank Draft and the DD should drawn in favour of District Education Officer, Nuapada payable at Nuapada. EMD of unsuccessful bidders will be refunded within a period of 48 hours after finalization of the Tender. The EMD money of successful bidder shall be refunded after successful completion of the work and final payment.
14. **Performance Security:** The successful bidder has to furnish performance security @ 05% (five percent) of the order value in shape of Bank Drat/Bank Guarantee within five days from the date of receipts of acceptance letter. The security amount shall be refunded after one year from the date of supply of the items.
15. **Agreement:** The selected bidder will have to execute an agreement in Non-judicial stamp paper with the undersigned for supply of the items.

16. **Date & Place of Delivery:** The successful bidder shall deliver all sets of items to concerned OAVs (address of OAVs is enclosed) within 15 (fifteen) days from the date of the issuance of order. A Post-Delivery inspection shall be conducted under the supervision of District Education Officer and committee constituted for the purpose.
17. **Penalty:** If the selected bidder fails to deliver and fix the items within the stipulated date, they will be liable to penalty @0.5% of the order value for the late of each week delay or part there of subject to maximum of 2% of the value of the late delivered items.
18. **Cancellation of work order and forfeiture of EMD:** If the selected bidder fails to execute the agreement or fails to deposit the required performance security or fails to supply the items as per specifications in good condition within the prescribed date after being intimated, the work order shall be automatically cancelled and the EMD money will be forfeited.
19. **Payment:** 100% of the billing amount will be paid through A/c payee cheque or Bank transfer only after delivery and installation of items on submission of delivery challan & installation certificates. No advance payment will be given to the selected bidder.
20. **Insolvent:** The authority may, at any time, terminate the contract by giving written notice to the bidder if the bidder becomes bankrupt or otherwise insolvent. In this event termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter.
21. **Jurisdiction:** Any dispute arising in respect of the Bid shall be instituted within the jurisdiction of Nuapada, Odisha only.
22. The undersigned reserves the right to modify the content of the tender document or cancel/reject all or any part of the notice without assigning any reason thereof.

LDy 9/01/2021  
District Education Officer  
Nuapada

<b>TEACHER CLASS ROOM TABLE</b>	
<b>GENERIC</b>	
Shape of Table	Square
Seating Capacity	4
<b>MATERIAL</b>	
Material of top	<u>Prelaminated board</u>
Material of understructure	Powder Coated MS
Material of top finish	Teak laminate/ply with polish
<b>DIMENSION</b>	
Length of table $\pm 10$ mm (Diameter in case of Round)	900 mm
Depth of table $\pm 10$ mm	900 mm
Height of table $\pm 10$ mm	750 mm
Thickness of top in mm (+/- 5%)	25 mm
Shape and Dimension of Base	4 Leg MS finish
<b>MISC</b>	
Number of vertical support	4
Under Structure Diameter of Pipes (Width in case of Square sections) in mm	40
Vertical Support Diameter of Pipes (Width in case of Square sections) in mm	40
<b>CERTIFICATION</b>	
Test reports to be furnished to buyer on demand	
OEM of offered product with ISO certificate	
<b>WARRANTY</b>	Minimum 1 Year

**TEACHER CLASS ROOM CHAIR**

<b>GENERIC</b>	
Chair Type	With Arms
Type of Seat and Backrest	injection moulded Polypropylene
Frame Type	4 Legs
<b>MATERIAL</b>	
Frame Material	MS ERW tube
Arm Material	polypropelene
Shoe Type	nylon rubber
<b>DIMENSION</b>	
Size of Material (mm)	16 gauge tubular pipe
Chair Height $\pm 15$ (mm)	850 mm
Seat Depth $\pm 10$ (mm)	530 MM
Seat Width $\pm 10$ (mm)	520 MM
Seat Height IN MM $\pm 5$ (mm)	450
Backrest Width $\pm 10$ (mm)	520 mm
Backrest Height $\pm 10$ (mm)	400 mm
Arm Length $\pm 5$ (mm)	200 mm
Arm Width $\pm 2$ (mm)	30 mm
<b>CERTIFICATION</b>	
Test reports to be furnished to buyer on demand	
OEM of offered product with ISO certificate	
<b>WARRANTY</b>	Minimum 1 Year

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District Education Officer  
NUAPADA

**TECHNICAL BID**

**Annexure-C**

**APPLICATION FORM FOR BIDDING  
(Details of the Applicant/Bidder)**

1. Name of the Bidder :
2. Name of the Firm :
3. Name of the Authorized person :
4. Address :
5. Contact No./e-mail ID :
6. PAN No. (encl.self attested photo copy) :
7. GST No.(encl. self attested photo copy) :
8. Cost of Tender paper details :

DD No \_\_\_\_\_/Bank \_\_\_\_\_/ Amount \_\_\_\_\_/Date \_\_\_\_\_/  
9. EMD amount in details

DD No \_\_\_\_\_/Bank \_\_\_\_\_/ Amount \_\_\_\_\_/Date \_\_\_\_\_/

10. Cost of the total tender work : Rs. \_\_\_\_\_/ (in digit and in words)

11. Enclosures

- i) Photocopy of PAN card
- ii) Photocopy of GST certificate
- iii) Bank draft for cost of Tender Papers
- iv) Bank draft for EMD
- v) Authorization certificate
- vi) Affidavit (not blacklisted)
- vii) Firm registration certificate as MSME
- viii) Copy of GST return of last one year.

I do hereby declare that the above statements are true and correct to the best of my knowledge and belief.

Place:

Full Signature & Seal of the Vender

Date:



**FINANCIAL BID**

Sl No.	Item	Specification	Unit	Brand	Amount inclusive of all taxes, transportation etc
01	Teachers' Table	As per Tender	01		
02	Teachers' Chair	As per Tender	01		

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