

DISTRICT EDUCATION OFFICE, NUAPADA

No 7171 /

Dt 20/11/2020 /

SHORT TENDER CALL NOTICE

Sealed Tenders are invited from the Manufactures/Authorized dealers/Distributors having valid GST registration Certificate for supply of readymade Dual Desk (single seater), Teachers' Table & Teachers' Chair through register/speed post only. The tender notice along with detailed specification, terms and conditions can be downloaded from the official website of Nuapada district www.nuapada.nic.in. The last date for receipt of tender paper is **11.12.2020** till 5 P.M and tender will be opened on **14.12.2020** at 11.00. AM at Conference Hall of Collectorate, Nuapada. The authority reserves the right to modify the content, accept or reject or cancel the tender without assigning any reason thereof.

L.B. 20/11/2020
District Education Officer
Nuapada.

Memo No. 7172 / Dt. 20/11/2020

Copy to Advertisement manager **The Samaj**, for information with a request to publish the advertisement for one day in all Odisha addition. The advertisement should be in small letters with single space and bill amount should be as per I and PR rate.

L.B. 20/11/2020
District Education Officer
Nuapada.

Memo No. 7173 / Dt. 20/11/2020

Copy to the DIO, NIC, Nuapada for information with a request to uploaded the Tender Call Notice in district official website for wide publication.

L.B. 20/11/2020
District Education Officer
Nuapada.

Memo No. 7174 / Dt. 20/11/2020

Copy submitted to Collector & District Magistrate, Nuapada for kind information.

L.B. 20/11/2020
District Education Officer
Nuapada.

Memo No. 7175 / Dt. 20/11/2020

Copy submitted to SPD, OAVS, Odisha, Bhubaneswar for kind information.

L.B. 20/11/2020
District Education Officer
Nuapada.

DISTRICT EDUCATION OFFICE, NUAPADA
BID DOCUMENTS FOR SUPPLY OF DUAL DESK (SINGLE SEATER), TEACHERS'
TABLE & TEACHERS' CHAIR TO BE SUPPLIED IN ODISHA ADARSHA
VIDYALAYAS OF NUAPADA DISTRICT.

- a) Period of receipt of Tender documents : From 23.11.2020 to 11.12.2020 up to 5.00 PM
- b) Tender paper cost : Rs.1000/ (Rupees One thousand) only
(non-refundable)
- c) EMD : Rs.50,000/- (Rupees Fifty thousand) only
(Refundable)
- d) Security deposit : 5% of total order value to be deposited by the
Successful bidder.
- e) Time for supply of items : 15 days from the date of issue of the supply
Order
- f) Terms and conditions : Enclosed at Annexure- A
- g) Specification, quantity and make : Enclosed at Annexure- B
- h) Technical Bid : Enclosed at Annexure- C
- i) Financial Bid and Specification : Enclosed at Annexure- D



District Education Officer
NUAPADA

General Terms & Conditions

01. Sealed tenders are invited from the Manufactures/Authorized dealers/Distributors having valid GST Registration Certificate supply of Dual Desk (single seater), Teachers' Table & Teachers' Chair in 04 Odisha Adarsha Vidyalayas of Nuapada District.
02. **Tender Paper Cost:** The intending bidder may apply by downloading bid form and documents from the website www.nuapada.nic.in and apply accordingly along with Bank Draft for Rs. 1000/- (Rupees One thousand) only which is non-refundable, even if the tender is cancelled, and the DD should be drawn in favour of **District Education Officer, Nuapada** payable at Nuapada as cost of the tender paper.
03. **Place and date of receiving the tender:** Tender shall be received at District Education Office, Nuapada-766105, District: Nuapada, Odisha through Registered/Speed post only on or before 11.12.2020 by 05.00PM.
04. **Bid-** The tender will be in 02 parts i.e. (a) TECHICAL BID and (b) FINANCIAL BID which are to be submitted in 02 separate sealed covers as per the format prescribed in the BID documents. Both the Technical Bid and Financial Bid should be kept in a single sealed cover superscripted with Tender for Dual Desk (single seater), Teachers' Table & Teachers' Chair for OAVs of Nuapada District.
05. **Date, Time & Venue for opening of the tender documents:** The Tender will be opened on 14.12.2020 at 11.00.AM in the **Collector Conference Hall**, Nuapada, if the tender could not be opened on the scheduled date, then the next date will be communicated to the bidders as per decision of the authority.
06. The financial bid shall be opened in respect of those bidders who qualify in the Technical Bid only.
07. **Required Brand, quantity and Specification:** The specification of the Dual Desk (single seater), Teachers' Table & Teachers' Chair is enclosed herewith for reference. Any firm quotating for more than one price for a single item with different brand, then lowest quoted price will be taken into consideration. The requirement is , Dual Desk (single seater)- 336, Teacher Table-08 and Teacher Chair-08.
08. **Sample:-** The bidder will submit sample for each item during opening of Tender. Non submission of sample will lead to rejection of Tender paper of concerned bidder.
09. **GST Registration:** The intending bidder should submit the self attested photocopy of the GST Registration Certificate and Number, GST return proof, Pan card with original bid documents.
10. **Authorization and brochure:** The bidder should submit the photocopy of authorization and brochure for supply of the tender items.
11. **Affidavit:** The intending bidder should submit an affidavit in non-judicial stamp paper that the bidder has not been blacklisted by any Govt. organization.
12. **Price:** Price quoted by the bidder should be inclusive of all taxes, GST, duties, levis, transportation and insurance cost till the items are accepted.
13. **EMD:** The intending bidder should submit the EMD of Rs.50,000/- (Rupees Fifty Thousand) only in shape of Bank Draft and the DD should drawn in favour of District Education Officer, Nuapada payable at Nuapada. EMD of unsuccessful bidders will be refunded within a period of 48 hours after finalization of the Tender. The EMD money of successful bidder shall be refunded after successful completion of the work and final payment.
14. **Performance Security:** The successful bidder has to furnish performance security @ 05% (five percent) of the order value in shape of Bank Drat/Bank Guarantee within five days from the date of receipts of acceptance letter. The security amount shall be refunded after one year from the date of supply of the items.


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15. **Agreement:** The selected bidder will have to execute an agreement in Non-judicial stamp paper with the undersigned for supply of the items.
16. **Date & Place of Delivery:** The successful bidder shall deliver all sets of items to concerned OAVs (address of OAVs is enclosed) within 15 (fifteen) days from the date of the issuance of order. A Post-Delivery inspection shall be conducted under the supervision of District Education Officer and committee constituted for the purpose.
17. **Penalty:** If the selected bidder fails to deliver and fix the items within the stipulated date, they will be liable to penalty @0.5% of the order value for the late of each week delay or part there of subject to maximum of 2% of the value of the late delivered items.
18. **Cancellation of work order and forfeiture of EMD:** If the selected bidder fails to execute the agreement or fails to deposit the required performance security or fails to supply the items as per specifications in good condition within the prescribed date after being intimated, the work order shall be automatically cancelled and the EMD money will be forfeited.
19. **Payment:** 100% of the billing amount will be paid through A/c payee cheque or Bank transfer only after delivery and installation of items on submission of delivery challan & installation certificates. No advance payment will be given to the selected bidder.
20. **Insolvent:** The authority may, at any time, terminate the contract by giving written notice to the bidder if the bidder becomes bankrupt or otherwise insolvent. In this event termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter.
21. **Jurisdiction:** Any dispute arising in respect of the Bid shall be instituted within the jurisdiction of Nuapada, Odisha only.
22. The undersigned reserves the right to modify the content of the tender document or cancel/reject all or any part of the notice without assigning any reason thereof.

Lbr 20/11/2020
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Nuapada

DESK-CUM-BENCH 1 SEATER	
GENERIC	
TYPE OF DESKING	INTEGRATED DESK CUM SEATING WITH SHELF / STORAGE UNDER DESK
Desking Configuration	SINGLE SEATER
Length of Desking, Seating and Backrest (if provided) in mm (± 10 mm)	600
DESK / BENCH SPECIFICATIONS	
Material of Desk Top ± 2 mm (For shelf / storage ± 4 mm)	18 mm thick prelaminated Particle Board
Material of Support Structure or Side Pannel	Mild Steel Square Section of outside side minimum 25 mm and wall thickness minimum 1.2 mm
Height of Desk Top in mm (± 5 mm)	750
Width of Desk Top in mm (± 5 mm)	380
SEATING SPECIFICATION	
Material of Seat and Backrest (if provided) (± 2 mm (For back rest ± 4 mm)	18 mm thick prelaminated Particle Board
Material of Support Structure	Mild Steel Square Section of outside side minimum 25 mm and wall thickness minimum 1.2 mm
Material of Seat Cushion	WITHOUT CUSHION
Width of Seating in mm (± 10 mm)	340
Height of Seat in mm (± 10 mm)	440
Width of backrest if provided in mm (± 5 mm)	260
Back Support for Seating of Same materail as Seating	without cushion
WARRANTY	Minimum 1 Year

TEACHER CLASS ROOM TABLE	
GENERIC	
Shape of Table	Square
Seating Capacity	4
MATERIAL	
Material of top	Prelaminated board
Material of understructure	Powder Coated MS
Material of top finish	Teak laminate/ply with polish
DIMENSION	
Length of table ± 10 mm (Diameter in case of Round)	900 mm
Depth of table ± 10 mm	900 mm
Height of table ± 10 mm	750 mm
Thickness of top in mm (+/- 5%)	25 mm
Shape and Dimension of Base	4 Leg MS finish
MISC	
Number of vertical support	4
Under Structure Diameter of Pipes (Width in case of Square sections) in mm	40
Vertical Support Diameter of Pipes (Width in case of Square sections) in mm	40
CERTIFICATION	
Test reports to be furnished to buyer on demand	
OEM of offered product with ISO certificate	
WARRANTY	Minimum 1 Year

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BHUPADA

TEACHER CLASS ROOM CHAIR

GENERIC	
Chair Type	With Arms
Type of Seat and Backrest	injection moulded Polypropylene
Frame Type	4 Legs
MATERIAL	
Frame Material	MS ERW tube
Arm Material	polypropelene
Shoe Type	nylon rubber
DIMENSION	
Size of Material (mm)	16 gauge tubular pipe
Chair Height ± 15 (mm)	850 mm
Seat Depth ± 10 (mm)	530 MM
Seat Width ± 10 (mm)	520 MM
Seat Height IN MM ± 5 (mm)	450
Backrest Width ± 10 (mm)	520 mm
Backrest Height ± 10 (mm)	400 mm
Arm Length ± 5 (mm)	200 mm
Arm Width ± 2 (mm)	30 mm
CERTIFICATION	
Test reports to be furnished to buyer on demand	
OEM of offered product with ISO certificate	
WARRANTY	Minimum 1 Year

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NUAPADA

TECHNICAL BID

Annexure-C

**APPLICATION FORM FOR BIDDING
(Details of the Applicant/Bidder)**

1. Name of the Bidder :
2. Name of the Firm :
3. Name of the Authorized person :
4. Address :
5. Contact No./e-mail ID :
6. PAN No. (encl.self attested photo copy) :
7. GST No.(encl. self attested photo copy) :
8. Cost of Tender paper details :
DD No _____/Bank _____/ Amount _____/Date _____/
9. EMD amount in details
DD No _____/Bank _____/ Amount _____/Date _____/
10. Cost of the total tender work : Rs. _____/ (in digit and in words)
11. Enclosures :
 - i) Photocopy of PAN card
 - ii) Photocopy of GST certificate
 - iii) Bank draft for cost of Tender Papers
 - iv) Bank draft for EMD
 - v) Authorization certificate
 - vi) Affidavit (not blacklisted)
 - vii) Firm registration certificate
 - viii) Copy of GST return of last one year.

I do hereby declare that the above statements are true and correct to the best of my knowledge and belief.

Place:
Date:

Full Signature & Seal of the Vender


**District Education Officer
NUAPADA**

FINANCIAL BID

Annex - D

SL.No	Item	Specification	Unit	Brand	Amount inclusive of all taxes , transportation etc
1	Dual Desk (Single seater)		01		
2	Teachers' Table		01		
3	Teachers' Chair		01		

Full signature & seal of the vendor

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20/11/2020
District Education Officer
Nuapada

ODISHA ADARSHA VIDYALAYAS UNDER NUAPADA DISTRICT.

Sl No.	Name of the Block	Name of the OAV with Address	Name of the Principal	Mobile No.
01	Nuapada	OAV, Negipali, At-Negipali, Po-Bisora Ps-Beltukri, Dist-Nuapada	Sri Sunil Kumar Panda	7008762601
02	Komna	OAV, Jhagrahi, At/Po -Jhagrahi, Ps-Komna, Dist-Komna	Sri Jitendra Kumar Pradhan	6371473652
03	Khariar	OAV, Badi, At/Po-Badi, Ps-Khariar, Dist-Nuapada	Sri Sujan Kumar Sahu	8018385114
04	Sinapali	OAV, Timanpur, At/Po-Timapur, Ps-Sinapali, Dist-Nuapada	Sri Bijaya Ranjan Karmi	8917638409

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**District Education Officer
NUAPADA**