



# ZILLA SWASTHYA SAMITI, NUAPADA

DISTRICT PROGRAMME MANAGEMENT UNIT, NHM

NUAPADA, ODISHA, 766105



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Letter No: 2402

Date: 20.07.2020

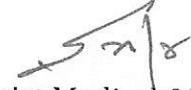
## TENDER CALL NOTICE

Sealed quotations are invited in the prescribed format from Travel agencies/Private Organization/ Individuals for hiring of vehicles (SCORPIO/ INNOVA/ TAVERA/ BOLORO etc) with A/C on monthly rental basis for engagement /empanelment of vehicles.

- Tender A- for engagement of vehicle in COVID
- Tender B- Empanelment of vehicle for as and when required basis.

Interested travel agencies/Private Organization/ Individuals may apply in the prescribed format. The details terms and conditions and formats will be available at district website [www.nuapada.nic.in](http://www.nuapada.nic.in) from 22.7.20 to 29.7.20 till 5 P.M. The complete quotations should reach at O/o CDM &PHO on or before 29.7.20 by 5 P.M through Speed Post/Regd. Post only. The sealed quotation will be opened on 31.7.20 at 11A.M in the office chamber of the undersigned.

The undersigned reserves the right to reject any or all the quotations without assigning any reason thereof.

  
Chief District Medical & Public Health Of  
cum District Mission Director, Nuapada

Memo No: 2403 DPMU/NHM

Date: 21.07.2020

Copy to Joint Director (Advertisement), I&PR Department, Govt. of Odisha, Bhubaneswar with a request to publish the above tender in the leading news papers (Two Odia Dailies) for wide circulation and submit a copy to the undersigned for official record.

  
Chief District Medical & Public Health Of  
cum District Mission Director, Nuapada

Memo No: 2404 /DPMU/NHM

Date: 21.07.2020

Copy to DIO, NIC, Nuapada for information and necessary action. He is requested to upload the tender documents on 22.07.2020 in the district website and the same should be available till 29.07.2020 up to 5 P.M.

  
Chief District Medical & Public Health Of  
cum District Mission Director, Nuapada



**ZILLA SWASTHYA SAMITI, NUAPADA**  
**DISTRICT PROGRAMME MANAGEMENT UNIT, NHM**  
**NUAPADA, ODISHA, 766105**



**TENDER DOCUMENT**

Sealed quotations are invited in the prescribed format from Travel Agencies / Individuals for engagement/empanelment of 3 numbers vehicle (SCORPIO /INNOVA / TAVERA/ QUALIS/ BOLORO etc – Minimum 6 seated vehicles) with A/C and Non A/C for engagement by the CDM&PHO, Nuapada on monthly basis for COVID-19 purpose.

**Terms & Conditions**

1. The vehicle must show a mileage of at least 11 km per liter. **The vehicle should be less than 3 years old with valid registration.**
2. All the major and minor repair for the vehicle shall be made by the vehicle owner/travelling agency himself. Office will provide only DOL.
3. The vehicle must be available with office on all working days including off hours & on holidays as desired by authority.
4. A log book has to be maintained on daily basis and be signed by the concerned member of office or whoever uses the vehicle on that particular day.
5. The quotation of the bidder having vehicle will only be accepted.
6. If during the course of engagement of the vehicle any accidents etc, occurred either to vehicle or to the third party, authority will not be responsible and any liability arising out such accident will be the responsibility of the party only.
7. The driver will report at office at 08.00 AM in the morning and will be available till 08.00 PM in the evening or as desired by authority to drive the vehicle beyond stipulated time.
8. The vehicle will be parked in the office campus . The responsibility of comprehensive insurance of vehicle and personal accident insurance of the driver will be of the vehicle owner/travelling agency.
9. No Personal use of the Vehicle by the vehicle owner/travelling agency is allowed without the prior permission of the authority.
10. In case the driver is called in night or beyond stipulated house as above, no extra charge will be paid.
11. There will be no extra night halt charge for using the vehicle in the night.
12. The vehicle owner/travelling agency will provide service of vehicle in a neat & clean condition with clean towels on the seat twice a month and general servicing and pollution check-up will be carried out by the owner/travelling agency time to time as required.
13. Owner/travelling agency must make alternative arrangements, if regular driver is absent or the vehicle become off road.

**Remuneration & Payment**

- The rate per month is to be quoted irrespective of distances/ mileage travelled in a month. The payment will be made within 7 days of submission of claim and updated logbook on a monthly basis.

- The quoted amount (rate per month) includes the cost towards salary of driver, repair & maintenance of the vehicle. The Maximum cost should be 20,000/- per month.
- The minimum limit of one litre for 11 K.Ms will be paid as DOL charges and Mobil @ 1ltr for every 1000 KMs.
- The travel agency / individual will maintain the record of vehicle use and logbook.

### **Submission of bid**

The interested bidder has to collect the total document from district website [www.nuapada.nic](http://www.nuapada.nic) from **22.07.2020**. He has to sign on every pages of the document and to send after duly filling the prescribed form along with all the documents of the vehicle through Regd.Post/Speed Post/Reputed courier.

**The envelope containing the quotation should be superscribed as “QUOTATION FOR HIRING OF VEHICLE for COVID.**

The documents should be submitted to O/o CDM& PHO, Nuapada, 766105 the documents should reach within **29.07.2020 by 5 P.M** through Speed Post/Regd.Post/reputed courier only. The sealed quotation will be opened on **30.07.2020** at 11 AM. in office of the undersigned. The undersigned reserves the right to reject all or any offers without reason thereof.

### **Documents to be attached with the quotation (Copy to be enclosed)**

1. Valid registration Certificate.
2. Driving license of the Driver.
3. Up to date road tax payment receipts (If applicable)
4. Copy of up to date vehicle insurance.
5. Vehicle fitness certificate (if applicable).

**(Bidder not submitted the above documents will be rejected)**

Sd/-

Chief District Medical & Public health Officer  
cum District Mission Director, Nuapada

# QUOTATION FOR HIRING OF VEHICLE UNDER CDM&PHO, NUAPADA

To  
CDM &PHO –cum-DMD, Nuapada

**Sub: Submission of quotation for engagement of vehicle for COVID.**

Ref: Your Quotation call Notice No. \_\_\_\_\_ dated \_\_\_\_\_.

Sir,

This is to inform you that after gone through the terms & conditions in the notice, I am quoting the rate as follows –

Vehicle Type –

Vehicle No:-

Purchase Date:-

Registration Date:-

Vehicle Color:-

Name of the Driver with Driving licence No -

Fuel to be used (..... **Kms/ litre**)

**Lubricant** – 1 litre/ \_\_\_\_\_ KM.

Rate per month – Rs. \_\_\_\_\_ / per month (irrespective of distances/ mileage travelled in a month –.

Rate (in figure) .....

Name of Individual / Travel agency –

Address: –

Telephone No –

Signature with date



**ZILLA SWASTHYA SAMITI, NUAPADA**  
**DISTRICT PROGRAMME MANAGEMENT UNIT, NHM**  
**NUAPADA, ODISHA, 766105**



**EXPRESSION OF INTREST**

Sealed quotations are invited in the prescribed format from Travel Agencies / Individuals for engagement/empanelment of vehicle (SCORPIO /INNOVA / TAVERA/ QUALIS/ BOLOORO etc – Minimum 4/6 seated vehicle) with A/C and Non A/C for engagement by the DPMU, NHM, Nuapada on as and when required basis to be used for monitoring of different programme.

**Terms & Conditions**

1. The vehicle must be of good condition with AC and show a mileage of at least 11 km per liter for six seater and 17 Km per liter for 4 seater.
2. The vehicle should have valid documents as per road transport act.
3. The drive of the vehicle should have valid driving license and have good track record.
4. The requirement of vehicle will be communicated officially to the owner before 12 Hrs. of the journey day and owner must deploy the vehicle as per requirement on scheduled time.
5. All the major and minor repair for the vehicle shall be made by the vehicle owner/travelling agency himself. PMU will provide only DOL.
6. If during the course of engagement of the vehicle any accidents etc, occurred either to vehicle or to the third party, authority will not be responsible and any liability arising out such accident will be the responsibility of the party only.
7. The hiring rate of the vehicle per day should not exceeds the rate fixed as per the notification no 8508 dated 12.04.2019 by the Home (Election) department, Govt. of Odisha for the type of vehicle. The rate is subject to change as per Govt. Notification from time to time.
8. The mileage meter of the vehicle should always be in functioning condition. It will be checked by competent officer as and when vehicle will be utilized.
9. The vehicle owner/travelling agency will provide service of vehicle in a neat & clean condition with clean towels on the seat twice a month and general servicing and pollution check-up will be carried out by the owner/travelling agency time to time as required.
- 10.If required vehicle owner should be able to provide more than one vehicle on any particular day as per the requirement by competent authority.

**Remuneration & Payment**

- The quoted amount includes the cost towards salary of driver, repair & maintenance of the vehicle.
- Payment will be made within seven days after submission of bill.

**Submission of bid**

The interested bidder has to collect the total document from district website **www.nuapada.nic** from **22.07.2020**. He has to sign on every pages of the document and to send after duly filling the prescribed form along with all the documents of the vehicle.

**The envelope containing the quotation should be superscribed as "QUOTATION FOR HIRING OF VEHICLE for DPMU.**

The documents should be submitted to O/o CDM& PHO, Nuapada, 766105 the documents should reach within **29.07.2020 by 5 P.M** through Speed Post/Regd.Post/reputed courier only. The sealed quotation will be opened on **30.07.2020** at 11 AM. in office of the undersigned. The undersigned reserves the right to reject all or any offers without reason thereof.

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2. Driving license of the Driver.
3. Up to date road tax payment receipts (if applicable)
4. Copy of up to date vehicle insurance.
5. Vehicle fitness certificate.(If applicable)

**(Bidder not submitted the above documents will be rejected)**

Sd/-

Chief District Medical & Public health Officer  
cum District Mission Director, Nuapada

**PRICE BID FOR HIRING OF VEHICLE ON AS WHEN & ON REQUIRED BASIS**

Type of Vehicle	Maximum Hire	Hiring rate per day	DOL(KM/Ltr)
		To be quoted by bidder	
Bolero/Scorpio/any similar type of vehicle			
Ertiga/Quallis			
Toyota Innova			
Indigo/Swift Dezire /any similar type of vehicle			

**Signature of the Bidder**