

**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, NUAPADA
(SOCIAL WELFARE SECTION)**

No. 378 /SW Dt. 14.02.2020

Tender Call Notice.

Sealed Tenders are invited in the prescribed forms from the intending Individuals / Company / Firms / Corporations having valid agent's licenses for undertaking Transportation of foodstuff under Supplementary Nutrition Feeding programme (SNP)/ Wheat Based Nutrition Programme (WBNP)/Scheme for Adolescent Girls (SAG) of Nuapada District during the year 2020-21. The Tender paper containing detail Term & Condition, EMD, Other Statutory requirement etc. can be obtain from the Office of the Collector & District Magistrate, Nuapada, (DSWO, Nuapada Section) on payment of Rs.6720/- Rupees (Six Thousand Seven Hundred Twenty) only including 12% GST (non-refundable) in shape of cash for which Money receipt will be required. In case of Tender paper downloaded from District Website, Bank draft will be required and shall be made in favour of DSWO, Nuapada District payable at SBI, Nuapada towards cost of Tender Paper on any working day from the date of publication of this notice till dt. 04.03.2020 up to 05.30 PM or the document can be downloaded from the District Website <http://www.nuapada.nic.in>. The tender paper complete in all respect along with all required documents should reach in sealed cover to the District Social Welfare Officer, Nuapada with superscription '**TENDER FOR ENGAGEMENT OF TRANSPORT AGENT OF NUAPADA DIST. UNDER SNP/WBNP/SAG SCHEME**' on or before 04.03.2020 up to 05.30 PM through Regd. post/Speed Post/Courier service only. Tender document sent other than above mode shall not be entertained in any circumstances. The Tender shall be opened on dt. 06.03.2020 at 11.00 AM by the Collector-cum- Chairman, District Level Tender Committee, Nuapada in presence of the Tender Committee and Tenderer or their authorized representatives. The tender papers received beyond the schedule date and time shall **NOT** be taken into consideration. The DSWO, Nuapada Office shall not be responsible for any postal/courier delay.

The Collector, Nuapada reserves the right to reject any or all the Tenders without assigning any reason thereof and shall bear no liability what so ever consequent upon such decision.


COLLECTOR, NUAPADA
COLLECTOR
NUAPADA

Memo No. 379 Dt. 14.02.2020

Copy forwarded to the Director, ICDS & Social Welfare, Women & Child Development & Mission Shakti Department, Odisha, Bhubaneswar for information.

COLLECTOR
NUAPADA
NUAPADA

Memo No. 380 Dt. 14.02.2020

Copy to the Notice Board of DSWO, Nuapada & Collectorate, Nuapada.

COLLECTOR,
NUAPADA
NUAPADA

Memo No. 381 Dt. 14.02.2020

Copy to all Collectors / DM, OSCSC, Nuapada / BM, TDCC, Nuapada / Sub-Collector, Nuapada / P.D. DRDA, Nuapada / All BDOs / All CDPOs of Nuapada district for information and wide publicity in their Notice Board.

COLLECTOR,
NUAPADA
NUAPADA

Memo No. 382 Dt. 14.02.2020

Copy to District Information and Public Relation Officer, Nuapada with a request to publish the Tender Call Notice in his Office Notice Board for wide publicity.

COLLECTOR,
NUAPADA
NUAPADA

Memo No. 383 Dt. 14.02.2020

Copy to District Informatics Officer, NIC, Nuapada for information and necessary action and requested to upload in the district website.

COLLECTOR,
NUAPADA
NUAPADA

Memo No. 384 Dt. 14.02.2020

Copy to Advertising Manager, The Sambad for information. They are requested to publish the Tender Call Notice in their all Odisha Edition daily news paper for one day as per I & PR rate

COLLECTOR,
NUAPADA
NUAPADA

**TENDER FORM
PART-1 (TECHNICAL BID)**

1	Name of the Person/Companies / Firm (in Capital Letters)	
2	Address of the Organization	
3	Name of the Authorized Signatory (In Capital Letters)	
4	Specimen signature of Authorized Signatory.	
5	Telephone No. of Authorized Signatory/Organization	
6	Valid Registration Certificate issued by State Transport Authority/Regional Transport Authority of minimum two owned Trucks in his/her/name of family member and additional Light Vehicle (Common Carrier) on hire basis by the bidder certifying the on road condition of the vehicles (Fitness certificate / Insurance / Road Permit) under "The carriage by Road Act,2007 & carriage by Road Rule,2011)	
7	Valid Agent License under Orissa Motor Vehicle (Licensing of Agents) Rules, 1993 & 2014 for Nuapada District.	
8	Capability certificate from the Bank and statement of Bank Account for last three years	
9	Copy of GST clearance Certificate (up-dated).	
10	Copy of PAN Card. PAN No.	
11	Copy of TIN No. TIN No.	
12	Draft No. & Date of EMD of Rs.5,00,000/-	
13	Draft /Money Receipt No. & Date for amount of Rs.6720/- towards cost of Tender paper (including 12% GST).	
14	Documents of any past experience of Transportation of food grains in Govt. Agency Attested copy to be submitted)-Format annexed	
15	Whether have any legal suit/ criminal case pending against it for violation of PF/ESI/MW Act or any other law.(Submit the affidavit of declaration for no case pending)-Format annexed	
16	Affidavit of declaration that the Tenderer/Bidder agrees to abide by all terms and conditions of tender.-Format annexed	
17	Whether all documents submitted signed by the authorized signatory of the organization (Yes /No.)	
18	Copy of Income Tax Return for the assessment year 2019-2020(Financial Year 2018-2019)	

DECLARATION

I / We hereby certify that the terms and condition, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of my / our knowledge.

Place :
Date:

Signature and seal of
the Authorised Signatory

**TENDER FORM
PART-2
(FINANCIAL BID)**

Name of the Transporting Agent with Address (in Capital Letter)	Food stuff to be Transported from FCI/OSWC Godown to AWC Point and WSHG-THR Unit	Name of the District for which Tender Submitted	Rate for Transportation charges per quintal (including Loading, Unloading Charges & other charges) from FCI / OSWC Godown to 1356 AWCs point and WSHG- (THR Unit) (Rate to be mentioned in figures & words)
1	2	3	4
	Rice Wheat		

Place:

Date:

Signature and seal of
the Authorised Signatory

TERMS AND CONDITIONS OF THE TENDER

Approximate Qty of foodstuff in Qtls per month : Q. 1600.00
Approximate value of foodstuff per month : Rs. 400000.00
Govt. rate Rs.75/- per qtl. for TC.

1. The Tenderer shall carefully go through all the terms and conditions of the tender documents and submit the tender papers correctly and in complete form. The tender paper should be filled in properly and legibly without any correction/overwriting and must be a typed copy/computer type copy. No opportunity shall be given to the tenderer to rectify or amend any defect detected at the time of scrutiny. The rates should be written both in words and figures in the tender. The rate quoted should be final and the tenderer shall not be allowed to change the same under any circumstances and it should be valid for one year from the date of assignment of the work.
2. The Tender Paper will be in two parts i.e. Technical Bid (Part-1) & Financial Bid (Part-2). The Tenderer should submit both the papers separately in two envelopes and put into another cover super scribing in Capital Letters **'TENDER FOR ENGAGEMENT OF TRANSPORT AGENT OF NUAPADA DIST. UNDER SNP/WBNP/SAG SCHEME'**.
3. The maximum limit of transportation cost, irrespective of kilometers, is Rs. 75/- per quintal including loading, unloading and other charges
4. The Tenderer shall have experience in Transportation of food grain in any State/Central Government Agencies and PSU and should have carried out in any of the preceding financial year.
5. The Vehicle should have National or State Permit for transportation. "No individual, company, firm, corporation shall participate in the tender process unless it obtains or possess valid Registration certificate in support of their transportation work under the Carriage by Road Act,2007 & "The carriage by Road Rule,2011" issued by the State Transport Authority(STA) or Regional Transport Authority(RTA).
6. The Vehicle has to be registered in the name of Tenderer till the end of the contract period. In case the vehicle is required to be disposed of in between the contract period, the same shall be made on prior intimation to the DSWO, Nuapada with substitute of a suitable vehicle in the name of Tenderer along with its documentary evidence.
7. The Tenderer shall have Minimum 02(Two) numbers of trucks in his/her own name and additional light vehicles can be availed on hire basis. The Tenderer shall submit the list of trucks in his/her own name and the list of light Motor Vehicle proposes for hire for the transportation jobs along with Registration No. and the Consent letters of the truck Owner.
8. The Tenderer has to assess the requirement to utilize the small vehicle for transportation of food stock in interior villages of concerned Block area

where heavy vehicle cannot operate and shall mention in the prescribed format.

9. After lifting of the Rice and wheat from the OSWC & FCI, it will be delivered at AWCs point and WSHG-THR making Unit as far as practicable on the same day as per the route chart issued by the Concerned CDPOs. Any deviation regarding delay in delivery of foodstuff, any shortage of quantity, action as per law shall be taken against Tenderer. The Transport Agent shall be liable for all cost, damages, charges and expenses due to the Agent's negligence or otherwise of their employees.

10. It is the responsibility of the transporting agent to lift the rice from OSWC and Wheat from FCI Depot on proper weighment and deliver the same at AWCs point. The weighing machine to be taken by the transporting agent must be sealed and stamped by the Inspector of Legal Metrology, Nuapada. The agent will be held responsible for taking delivery of the stock and damage noticed if any during transit and no shortage will be allowed to the agent. The quality and quantity of the foodstuff being transported may be inspected by the Govt. officials authorized by Collector during transit and also at the delivery point.

11. The tenders should submit the following documents along with the tender paper. In absence of any document/paper in the tender form will be liable for rejection by the competent authority. The tenderer shall have to produce the original documents if necessary before the Tender Committee for verification.

i) Original tender paper duly signed by the tenderer as token of acceptance of the terms & condition of the tender.

ii) Original money receipt or Demand Draft of Rs.6720/- in favour of DSWO, Nuapada payable at SBI, Nuapada in support of purchase of the tender documents from the office of the D.S.W.O, Nuapada.

iii) Attested copy of valid VAT /GST Clearance Certificate.

iv) Attested copy of PAN Card.

v) Attested copy of the Valid Registration Certificate in support of their transportation work under "The carriage by Road Act,2007" & "The carriage by Road Rule,2011" issued by State Transport Authority(STA) or Regional Transport Authority(RTA) for Nuapada District.

vi) Attested copy of valid latest Income Tax return for the assessment year 2019-2020 (Financial Year 2018-2019)

vii) The Tenderer shall furnish a certificate from any Nationalized Bank or Schedule Bank indicating his/her financial capability for an amount not less than Rs.25.00 Lakh. The Tenderer shall furnish capability certificate issued not prior to 03 (Three) months from publication of Tender as per the sample format enclosed at **Annexure-A**

viii) Certificate from any Govt. Organization about past experience and performance of the Tenderer in transportation of food grains from State/Central Govt. Agency and PSU. The accepting authority shall have the right not to accept tender(s) contractors who have not performed satisfactorily in preceding years under above programme. (Format enclosed at **Annexure-B**

ix) Earnest Money of Rs. 5,00,000/- (Rupees Five Lakh) only in shape of Demand Draft/NSC/Term Deposit duly pledged in favour of DSWO, Nuapada shall be furnished along with the tenders.

x) Affidavit to the effect that the firm does not have any legal suit/ criminal case pending against it for violation of PF/ESI/MW Act or any other law/ has not been blacklisted. Format annexed at **Annexure-C**

12. Tenders without Earnest Money will be liable for rejection. Cash/Cheque shall not be accepted. No request for transfer or any previous deposit or adjustment of earnest money for any claim payable will be entertained. Any deviation to the above stipulation will entail complete rejections of the tender paper. No tenderer shall be allowed to withdraw his tender/ Earnest Money Deposit until the tender is finalized. In case the successful tenderer refuse to be the Transporting Agent after acceptance of his tender the Earnest Money Deposited by him will be liable for forfeiture. The E.M.D of the unsuccessful tenderer shall be refunded after finalization of the tender; where as the E.M.D of the successful tenderer will be kept as Security Deposit and will be released after successful completion of contract period , settlement of payment thereof, audit of such account. The breach of any terms and conditions as per agreement and failure/unwillingness to undertake transportation work by the selected tenderers within the time limit after acceptance of his tender may lead to forfeiture of E.M.D. The selected transporting agent will be black listed for any other Govt. Tender if he fails to perform the duties timely as per agreement, regular supply of food grains on proper weight.

13. Security Deposit furnished by the Agent shall be subject to term and condition contained in the tender document and the Collector & DSWO shall not be liable for payment of any interest on the security deposit or any depreciation thereof, whatsoever.

14. EMD of a Tenderer will be forfeited, if the tenderer withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of its tender.

Additional Performance Security (APS) shall be obtained from the successful bidder when the bid amount is less than the estimated cost put to Tender. The differential cost shall be decided by the Committee which will be deposited in shape of TDS pledged in favour of DSWO, Nuapada and it will be refunded after successful completion of work.

15. The successful tenderer shall have to enter into registered agreement with Collector, Nuapada as per the terms and conditions mentioned in the specified agreement format within 7 days of intimation of acceptance of tender. The cost of paper etc. for execution of agreement will be paid by the Tenderer.

16. Payment towards transportation charges shall be made against submission of bills on completion of the delivery of the stocks as per the orders of competent authority on production of printed serially numbered delivery challan duly acknowledged by the recipient of the stock to whom it concerned and as per the approved rate in corporate in the agreement. The District Social Welfare Officer, Nuapada shall have the right to deduct and

adjust any amount found recoverable towards loss and damage or both. The payment will be made subject to availability of funds under Transportation charges head under S.N.P./WBNP/SAG feeding programme and no advance payment will be made.

17. Good conducts, dealing with officials shall be an implied condition for continuance as Transporting Agent.

18. The Transport Agent has to obtain a license from Licensing Authority as per the Odisha Public Distribution System(Control)Order,2016 immediately after execution of agreement.

19. The Collector, Nuapada may terminate the contract for violation of terms and conditions of agreement as well as any change of policy in the Government or for any reasons to be recorded in writing.

20. In case of violation of conditions of Tender, the Agent will be booked under IPC, Essential Commodities Act, Prevention of Food Adulteration Act and Prevention of Black Marketing Act.

21. The right of acceptance of tender rests with Collector, Nuapada who does not bind himself to accept the lowest tender and also reserves the rights to cancel or reject any or all the tenders without assigning any reason thereof.

The District Tender Committee reserves the right to have cross negotiation with all the qualified Tenders, if required, to finalize the rate for transport operation. In case of any dispute covering or arising out of this contract/agreement the jurisdiction of the court shall be at concerned revenue District.

I agree to abide by the above terms and conditions.


COLLECTOR,
NUAPADA
COLLECTOR
NUAPADA

**Signature of the tenderer with
seal.**

Date:

CAPABILITY CERTIFICATE

Bank:
Branch:

Phone No. _____

E-Mail _____

Letter No. _____

Date _____

To,
The District Social Welfare Officer,
Nuapada.

This is to certify that to the best of our knowledge and information, Mr./Mrs. _____ residing at _____ (Full Address), a customer of our bank, in our opinion and based on the records produced, can be considered good/worth up to sum of Rs. 25,00,000/- (Rupees Twenty Five Lakhs) only and has financial ability to meet the expenses up to the amount indicated above.

It is clarified that this information is furnished without any responsibility on our part in any respect whatsoever more particularly either as guarantor or otherwise. This certificate is issued at the specific request of the customer for furnishing the same to you.

Branch Manager / Authorized Signatory
(Seal & Signature)

(The above Certificate to be issued in Letter Head of the concerned Bank)

(Signature of the Issuing Officer)

Daboo
District Social Welfare Officer
Nuapada.

(Signature of the Tenderer)

EXPERIENCE CERTIFICATE

This is to certify that as per information available on record, M/s _____ of _____ (Full Address), is a transport contractor of this organization for transportation / handling & transportation of food grains by road for the period & work value as indicated below.

Sl. No.	Nature of work	Place of work	Product transported / handled & transported	Agreement/ Contract/ Work Order No. & Dt.	Total period of contract (from..... to	Financial Year	Volume of work handled (in MT)	Value of work executed (in Rs.)	Performance of the contractor	Remarks

Office Seal

Seal & Signature of Authorized Officer

***Note:-**

- Total transportation/ handling & transportation charges whether paid or payable is to be mentioned.
- Strike out whichever is not applicable.

(The above Certificate to be issued in Letter Head of the concerned organization)

(Signature of the Issuing Officer)

**District Social Welfare Officer
Nuapada.**

(Signature of the Tenderer)

Before the Executive Magistrate/ Notary Public Sri _____

AFFIDAVIT

I, Sri/ Smt. _____ aged about _____

S/o. /D/o. / W/o. _____ Proprietor/ Partner/

Director of M/s. _____ At: _____

PO: _____, PS: _____ Dist. _____

do hereby solemnly affirm and state as follows:

- 1) That pursuant to the Tender Call Notice dt. _____ of Collector, Nuapada for undertaking Transportation of foodstuff under Supplementary Nutrition Feeding programme (SNP)/ Wheat Based Nutrition Programme (WBNP)/Scheme for Adolescent Girls (SAG) of Nuapada District during the year 2020-21, I/ my firm/ company am/is an intended bidder to participate in the said tender process.
- 2) That as per terms & conditions of the tender documents, I am to declare that, I/ my firm/ company have not been blacklisted by any Central/ State Govt. Organization or by any Public Sector undertakings of the State/ Central Govt.
- 3) That neither any criminal case nor any vigilance case is pending against me / my firm/ company before any forum.
- 4) That this affidavit is required to be produced with tender paper before the District Social Welfare Officer, Nuapada.
- 5) That the facts stated above are true to the best of my knowledge and belief.

Identified by me

Deponents

Advocate

The above deponent being present before me & duly identified by Sri _____ Advocate states on oath that the facts stated above are true to the best of his/ her knowledge.

Deponent

*Strike out whichever is not applicable

Executive Magistrate/

Notary Public _____

(Signature of the Issuing Officer)

**District Social Welfare Officer,
Nuapada.**

(Signature of the Tenderer)