

OFFICE OF THE HEAD MASTER,
KASTURBA GANDHI BALIKA VIDYALAYA, KOMNA
RTE-SSA, NUAPADA

No. 61 / Date 26.9.19
SHORT TENDER CALL NOTICE

Sealed Tender are invited from the intending Registered and reputed Firms/ Suppliers having valid GST registration for supply of different items/ materials to KGBV Hostels of _KOMNA_ Block, Nuapada District. The tender notice along with detailed terms and conditions and the list of items/ materials to be supplied can be downloaded from the official website of Nuapada district www.nuapada.nic.in and OPEPA website www.opepa.odisha.gov.in from dt: 26.9.19 to 12.10.19. The sealed Tender papers completed in all respects along with requisite Earnest Money and tender paper cost in shape of Bank Draft/ Bankers Cheque drawn in favor of KASTURBA GANDHI BALIKA VIDYALAYA, _Komna payable at KOMNA must be submitted to KGBV, KOMNA on or before 12.10.19 by 5 P.M through Regd. / Speed post only. The details regarding submission of EMD, tender paper cost and address for submission of Tender paper are available in enclosed Tender documents. The Tender will be opened on Dt 14.10.19 at 11 a.m in the office of the H.M, KGBV, KOMNA.

The undersigned reserve the right to reject any tender in whole or in part without assigning any reason thereof. Any dispute in the process be subject to the court jurisdiction of Nuapada District.

Hallick 26.9.19
Head Master (I/c)
K.G.B.V. Komna
KGBV, Komna

Memo No. 61/1 / Date. 26.9.19

Copy to Advertisement manager Sambad for information with a request to publish the notice for one day. The bill amount should be as per I and PR rate and bill amount should not exceed of Rs.7350/-

Hallick 26.9.19
Head Master (I/c)
K.G.B.V. Komna
K.G.B.V. Komna

Memo No. 61/2 / Date. 26.9.19

Copy submitted to DIO, NIC, Nuapada for information with a request to upload the Notice along with tender documents in district official website.

Hallick 26.9.19
Head Master (I/c)
K.G.B.V. Komna
K.G.B.V. Komna

Memo No. 61/3 / Date. 26.9.19

Copy submitted to District Project Coordinator, RTE-SSA, Nuapada for kind information.

Hallick 26.9.19
Head Master (I/c)
K.G.B.V. Komna
K.G.B.V. Komna

Memo No. 61/4 / Date. 26.9.19

Copy submitted to SPD, OPEPA, for kind information with a request to issue suitable instruction for uploading of the notice in OPEPA website.

Hallick 26.9.19
Head Master (I/c)
K.G.B.V. Komna
KGBV, Komna

**OFFICE OF THE HEAD MASTER,
KASTURBA GANDHI BALIKA VIDYALAYA, KOMNA
RTE-SSA, NUAPADA**

TERMS AND CONDITIONS

1. Sealed Tender for supply of different items/ materials shown in the attached statement are inviting from the intending, Registered and Reputed firm/ suppliers having valid GST registration number.
2. The sealed tender should be sent under strong sealed cover super scribed as TENDER FOR THE SUPPLY OF _____ ITEMS/ MATERIALS FOR KOMNA KGBV HOSTEL". The sealed Tender must be sent to **the Head Master/ Head Mistress, KOMNA KGBV Hostel (Block- KOMNA), At-KOMNA, Po-KOMNA, Dist-NUAPADA, PIN-766106** through Speed post/Registered post only and the undersigned will not be responsible for any postal delay. The tender will be open in the office of the H.M KGBV KOMNA on Dt14.10.2019 at 11 A .M.
2. The rate quoted should include all taxes and transportation charges to the Hostel point.
3. There should not be any overwriting, correction in the Tender. In the absence of the authorised signature in the submitted tender documents, the tender will liable to be rejected.
4. The undersigned does not bind himself to accept the lowest tender and have right to accept the tender in whole or in part i.e with respect to all the articles mentioned in the attached statement or in respect of any one or more than one articles in the attached statement as he/she may decide.
5. On acceptance of the tender it will become a contract and successful bidder shall be bound by the terms and conditions of the tender.
6. The bidder should submit his/ her tender forms along with (i) tender paper cost of Rs.500/- which is non refundable and (ii) Earnest Money as mentioned below as fixed in shape of Bank Draft/ Banker Cheque payable at KOMNA in favor of KASTURBA GANDHI BALIKA VIDYALAYA, KOMNA. The EMD will be refunded to the rejected or unsuccessful bidder. The Earnest money will be forfeited in the event of failure to comply with the contract by the successful bidders. In the event of the Tender being accepted the earnest money will be adjusted towards security deposit. The bidders should not claim for any interest amount for their EMD/ Security deposit. The item/ material wise details for EMD amount are given below –

Sl.No.	Types of the Items/ Materials	EMD Amount
01	Grocery Materials	10,000/-
02	Cosmetics (Daily use)	1000/-
03	Bedding and Dress materials	5000/-

7. If the successful bidder/ Firm fails to supply the articles within the stipulated time as mentioned in the letter of acceptance/ supply order issued by the Head Master of KGBV Hostel, the Hostel shall be at liberty to purchase the articles from the market or get the rest of the contract completed by any other supplier or firm and the difference of price, if any, shall be deducted from the Earnest Money/ Security deposit and in case any amount in excess of the security deposit is paid by the Hostel, the Supplier/Firm shall be liable to pay this amount.
8. The bidder should quote rates only in the prescribed Tender format attached. The rates quoted in other than the prescribed tender format will be rejected.
9. Deposit of EMD and cost of Tender paper are must for all bidders including the registered FSSAI Units. No exemption certificate will be entertained.
10. It is not compulsory on the part of the Hostel to purchases the items for which the tender in being called. The supply order will be placed by the H.M as per requirement. The supplier/ Firm is required to supply the quantity of articles as mentioned in the supply order, as per the approved rate, sample and specifications.

Kalick
26.9.19.
Headmaster
K.G.B.V. Komna

11. The Brand/make other than the specification given in the tender documents will not be accepted. Tender Committee may decide the acceptance of items of other brand apart from the brand mentioned in the tender documents.
12. Prior to acceptance of the tender, the Tender Committee reserves the right to call for sample or demonstration and the supplier/ firm shall be liable to supply the sample or give the demonstration and the on free of cost.
13. The approved sample will be kept in the concerned Hostel of verification during the supply of the items/ materials and the same is non-refundable.
14. The rate quoted by the bidder for supply of the items/ materials shall remain unchanged till completion of the contract. No amount amendment in the rate except increase/ decrease in the rate of GST during the period of supplies will be accepted. For the Branded items, if there would be any free gift schemes, the same would be liable to be supplied with the articles of free of cost and also mentioned in the bill. Quoted Rates should not be more the MRP. Sticking of MRP is not allowed.
15. The Security deposit is refundable. The same will be forfeited, when terms and conditions of contract are violated by the supplier, if found. The security money is non-interest bearing.
16. The payment to the supplier will be made in the shape of A/C Payee Cheque, only after verification of the supplied articles by the quality checking committee of the Hostel, scrutiny of the bill, entry in the stock register and after fully supply as order placed with the supplier/ firm.
17. The contract period may be extended with mutual consent of both parties (extra security deposit amount to be deposited by the supplier/ firm).
18. The bidder may apply for one or more types of items.
19. The sealed envelope must contain two separate envelopes, one should be super scribed as Technical Bid and other to be super scribed as financials Bid. The financial BID will be opened of those bidders whose technical BID will found correct on basis of the term and condition of the Tender.
20. Any dispute regarding the tender process is subject to the jurisdiction of Nuapada district only.
21. The documents to be enclosed while applying for tender:
 - I. The technical bid (Annexure-A) should clearly be filled and keep in envelope – I. All the Xerox copies of the item maintained in the technical bid are to be enclosed with seal and signature of the bidder/ firm.
 - II. The financial bid (Annexure-B) containing all the specification with rate of items must be filled up and should be kept in Envelope-II with seal and signature of the bidder/ firm.
 - III. Both the envelopes should be sealed in another envelope. In case of non submission of any required documents, tender of the firm will liable to be rejected.
 - IV. The financial bid will be opened only for those bidders whose technical bid is found eligible.
 - V. Undertaking. (Annexure-C)
 - VI. Check list. (Annexure-D)
22. The interested party must submit tender for article in prescribe format only otherwise the Tender so submitted will not be accepted.

S. Mallick
26.9.19
Headmaster I/C
KGBV, KOMNA
Headmaster
K.G.B.V. Komna

TECHNICAL BID (DETAILS OF BIDDER) (Annexure-A)

1. Name of the firm : _____
2. Address of the Firm : _____
3. Mobile No. : _____
4. PAN No. : _____
5. GST. Regd No. : _____
6. Certificate from food inspector : _____
7. Income tax return for last year: _____

8. Cost of Tender paper in Details.

BD/ BC NO. _____ Date: _____ Bank : _____ Amount _____

9. EMD Amount Details

BD/ BC NO. _____ Date: _____ Bank : _____ Amount _____

10. Undertaking : YES/ NO

11. Affidavit of Non black list : YES/ NO

Date

Full signature of the tender with seal

Place:-

K. G. B. V. Komina
26.9.19
Headmaster
K.G.B.V. Komina

UNDER TAKING BY THE BIDDER (ANNEXURE-C)

I/ M/s. _____ At. _____ Po. _____ PS. _____

Dist. _____, Telephone No _____ agreed fully to accept the term and condition specified in above para 01 to 22 and also enclosed the items as per the list and a specification given by the headmaster KGBV, Nuapada, At/Po- Nuapada, Dist-Nuapada, (Odisha), Pin-766105.

Witness (Signature, Name and Address)

- 1.
- 2.

Full signature of the tender with seal

Date:-

Place:-

Signature
26.9.19
Headmaster
K.G.B.V. Komna

CHECK LIST (ANNEXURE-D).

1. Xerox copy of PAN card.
2. Xerox copy of GST Regd. No.
3. Sell and Signature of the Bidder in all page with date and seal along with undertaking format and signatures of witness given below.
4. Tender cost of BD/ BC for the tender paper cost of RS.500/-
5. EMD of Rs. _____/.
6. Xerox copy of certificate from food inspector.
7. Affidavit regarding non block listed in any tender process.
8. Income tax return for the last financial year.
9. Under taking as given at Annexure-C

Date

Full signature of the tender with seal

Place:-

Rajesh
26.9.19
Headmaster
K.G.B.V. Komna

ANNEXURE-B

KASTURBA GANDHI BALIKA VIDYALAYA, KOMNA

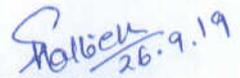
TENDER PAPER FOR SUPPLY OF GROCERY ITEMS FOR THE YEAR 2019-20

1. Name of the Firm : _____
2. GST No. _____
3. EMD deposited Rs. _____, Draft No. _____, Date _____
4. Tender Paper cost Rs. _____, Draft No. _____, Date _____

Sl. No.	Name of the items	Specifications	Unit	RATE QUOTED
1	Arua (Raw) Rice	Superfine Seasoned Sortex Mill Rice	Per Qtl.	
2	Boiled Rice	Superfine Seasoned Sortex Mill Rice	Per Qtl.	
3	Atta (Wheat Flour)	Aashribad 10 Kg pkt	(Discount On MRP)	
4	Besan	Aashribad	Per Kg	
5	Suji (motadana)	Standard Brand (No. 1)	Per Kg	
6	Chud (Super Fine)	Good Quality No. 1	Per Qtl.	
7	Rice Flour	Good Quality No.1	Per Qtl.	
8	Moongdal Chilkawali	Good Quality No. 1	Per Qtl.	
9	Makha Poha	Good Quality No. 1	Per Qtl.	
10	Masur Dal	Good Quality No. 1	Per Qtl.	
11	Harad Dal (Non-Polish)	Badsaha Branch Machine Stich	Per Qtl.	
12		Phatka Branch Machine Stich	Per Qtl.	
13	Chana Dal	Good Quality No.1	Per Qtl.	
14	Moong Dal	Good quality (Non Polish) No. 1	Per Qtl.	
15	Sugar	Mota Dana	Per Qtl.	
16	White mattar (Dra Peas)	Good Quality	Per Kg	
17	Green Matr (Dry Peas)	Goody Quality	Per Kg	
18	Green Matr (Dry Peas)	Good Quality No. 1	Per Kg	
19	Kabuli Chana	(Beda Dana)	Per Kg	
20	Kabuli Chana	(small Dana)	Per Kg	
21	Idli Rava (Idli Suji)	Good Quality No. 1	Per Kg	
22	Dry Chilly Whole	Good Quality	Per Kg	
23	Dhania	Good Quality	Per Kg	
24	Methi	Good Quality	Per Kg	
25	Phutan	Good Quality	Per Kg	
26	Mustard Seed, Big	Good Quality	Per Kg	
27	Cinnamon (Dal Chini)	Good Quality	Per Kg	
28	Cardamom (Ilich), Green	Good Quality	Per Kg	
29	Black Papper Powder (Gol maricha)	Good Quality	Per Kg	
30	Groundnut seed (Big)	Pink Color Good Quality	Per Kg	

K. G. B. V. Komna
26.9.19
Headmaster
K.G.B.V. Komna

31	Mollasses (Guda)	Good Quality	Per Kg
32	Cashew nut (Gota)	Good Quality	Per Kg
33	Kismiss	Good Quality No. 1	Per Kg
34	Cloves (Labang)	Good Quality	Per Kg
35	Iodised Salt	Tata (Free Flow)	Per Kg
36		Annapurna (Free Flow)	Per Kg
37	Mixture (Good Quality)	Good Quality, No. 1	Per Kg
38	Black Channa Big	Good Quality	Per Kg
39	Chowmein Noodles	Good Quality	Per Kg
40	Biri Dal	Good Quality	Per Kg
41	Maida	Good Quality	Per Kg
42	Corn Powder	Good Quality	Per Kg
43	Arrow Root Powder	Good Quality	Per Kg
44	Tej Patra	Good Quality	Per Kg
45	Chaina Salt	Good Quality	Per Kg
46	Black eyed Peas (Loliva)	Good Quality	Per Kg
47	Jeera 1 kg	Good Quality	Per Kg
48	Kaju (Tukda)	Good Quality	Per Kg
49	soyabean (Meal Meaker, Small)	Loose (Classic)	Per Kg
50		Fortune	Discount on MRP
51	Maggie	Nestle	Discount on MRP
52	Refine soyabean Oil (1 Ltr)	Sun flower	Discount on MRP
53		Fortun Poly Pack	Discount on MRP
54	Refine Sun Flower (1 ltr.)	Sun flower	Discount on MRP
55		Fortun Poly Pack	Discount on MRP
56	Mustard Oil (1ltr)	Sun flower	Discount on MRP
57		Fortun Poly Pack	Discount on MRP
58	Banaspati Ghee (1 Kg)	Dalda	Discount on MRP
59	Cow Milk Ghee (1 Kg)	OMFED	Discount on MRP
60	Amul Spray Milk Powder (500gm/1kg)	Poly Pack	Discount on MRP
61	Milk maid (400 gm/500gm)	Nestle	Discount on MRP
62	Biscuits (Sweets/Salty/Cream)	Britannia	Discount on MRP
63	Biscuits (Sweets/Salty/Cream)	Parle.G	Discount on MRP
64	Biscuits (Sweets/Salty/Cream)	Bisk Firm (Saj Food)	Discount on MRP
65	Cake 50gm (Good Quality) fresh (SPONGE)	Britannia	Discount on MRP
66	Curry Powder (250/500gm/1kg)	Ruchi Brand	Discount on MRP
67		Everest	Discount on MRP
68		Swadist	Discount on MRP
69	Chilly Powder	Priya	Discount on MRP


 Headmaster
 K.G.B.V. Komha

113		Priya	Discount on MRP
114	Chilly Sauce (750ml/1 Ltr)	Nilons	Discount on MRP
115		Priya	Discount on MRP
116	Vinegar (750ml/Ltr)	Nilons	Discount on MRP
117		Priya	Discount on MRP
118	Semia (500/1Kg/5Kg)	Vomino	Discount on MRP
119		Priya	Discount on MRP
120		Ruchi	Discount on MRP
121	Panner Masala (100/250/500gm/1kg)	Everest	Discount on MRP
122	Vim Powder	200/500/1kg	Discount on MRP
123	Wheel Powder	200/500/1kg	Discount on MRP
124	Kasturi Chilly Powder (100/250/500gm/1kg)	MDH	Discount on MRP
125		Everest	Discount on MRP
126	Amchur	Good Quality	Discount on MRP
127	Paw Bhaji Mashala	Everest	Discount on MRP
128	Match Box	Good Quality	Per 10 Pc
129	Roasted Gram Dal	Good Quality	Par Kg
130	Gota Muga	Good Quality	Par Kg
131	Ansa Flower (Staranise)	Good Quality	Par Kg
132	Shahjeera	Good Quality	Par Kg
133	Bansi Rava (Daliya)	Good Quality	Par Kg
134	Sagoo Dana (Small)	Good Quality	Par Kg
135	Black Salt	Good Quality	Par Kg
136	Poppy Seeds	Good Quality	Par Kg
137	Dessicated Copra (Copra Kis)	Eagle Brand	Par Kg
138	Til (Gungerly seed) white	Samrat	Par Kg
139	M.T.R. Rasan Powder	Priya	Par Kg
140	Disposable Thermocole Dineer Plate	Good Quality	100 pc
141	Disposable Paper Plate (Quarter Plate size0	Good Quality	100 pc
142	Disposable Water Glass	Good Quality	100 pc
143	Disposable Tea Glass	Good Quality	100 pc

Date

Signature of the Tenderer

Name :

Address :

Phone No.

Mallick
26.9.19
Headmaster
K.G.B.V. Komna

KASTURBAGANDHIBALIKAVIDYALAYA, Komna
Tender for Cosmetic Items for the session 2019-20

1. Name & address of the party/firm: _____
2. GST NO.: _____
3. Earnest Money Deposited Rs. _____ Vide Bank Draft No: _____, dt _____
4. BD Rs. _____ BD No. _____, date _____ of tender paper purchase.

SI. NO	NAME OF THE ARTICLES WITH SPECIFICATIONS	QUANTITY/UNIT	RATE QUOTED
			RATE
1	Tooth Brush (Pepsident)	PER PCS	
2	Tooth Paste (50 Gm)	Close up	
3	Washing Soap(150 Gm) (Surf Excel)	PER PCS	
4	Bathing Soap (100 gm) (Lifebouy)	PER PCS	
5	Bathing Soap (100 gm) (Dettol)	PER PCS	
6	Coconut Oil (100 gm) (Nihar)	PER PCS	
7	Coconut Oil (100 gm) (Parachute)	PER PCS	
8	Shampoo (clinic plus)	PER PCS	
9	Washing Powder (200 Gm) Surf Excel	PER PKT	
10	Washing Powder (200 Gm) Active Wheel	PER PKT	
11	Blue Ujala (100 Gm)	PER PCS	
12	Tongue Cleaner (Good Quality)	PER PCS	
13	Cold Cream 100 Gms (Ponds)	PER PCS	
14	Vaseline (good quality)	PER PCS	
15	Soap Case (good quality)	PER PCS	
16	Nail cutter (Good Quality)	PER PCS	
17	Comb (Good Quality)	PER PCS	
18	Talcum Powder 50 gm(Ponds)	PER PCS	
19	Tikili Blue Heaven	PER PCS	
20	Head clip (Good Quality)	PER PCS	
21	Sanitary pad (Stayfree)	PER PCS	
22	Sanitary pad (whisper)	PER PCS	

SIGNATURE OF TENDERER
ADDRESS:
SEAL

2019-20

Handwritten Signature
26.9.19
Headmaster
K.G.B.V. Komna

Annex-B

KASTURBA GANDHI BALIKA VIDYALAYA, Komna
Tender for Bedding and Dress Material & Sleeper Items for financial year 2019-20

1. Name & address of the party/firm: _____
2. GST No. of the Firm: _____
3. Earnest Money Deposited Rs. _____ Vide Bank Draft No: _____, dt _____
4. Tender paper cost Rs: _____ vide DD NO. _____ Date _____

SL NO	NAME OF THE ARTICLES WITH SPECIFICATION	QUANTITY/ UNIT	RATE QUOTED including all Taxes and Transportation
1.	Bed Sheet Size 120cm X 220 cm	Per Pc	
2.	Towel Size 75cm X 135 cm (Gamucha)	Per Pc	
3.	Hand Towel Size 35cm X 55cm	Per Pc	
4.	Night Suit (Cotton)	Per Pc	
5.	Dress (T-Shirt & lower)	Per Pc	
6.	Dress (Chudidar)	Per Pc	
7.	Inners (Semij , Penti& Bra)	Per Pair	
8.	Sleeper (Paragon)	Per Pc	
9.	Blanket(SINGLE)	Per Pc	
10.	Shocks	Per Pc	

SIGNATURE OF SUPPLIER
ADDRESS:
SEAL

Halick
26.9.19
Headmaster
K.G.B.V. Komna