

## Quotation/Tender Call Notice

Sealed quotations are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing 01 nos. of Non-AC Diesel driven vehicle having sitting capacity not more than 10 (ten) including driver, which shall conform to the terms and conditions as detailed in **Annexure-I** for official use in Special Officer, CBDA, Sunabeda, Nuapada on monthly basis.

1. The vehicle must be in Road conditions, shall not be more than 3 years old from the date of initial registration and must have valid registration certificate, Insurance Certificate, Fitness Certificate, valid contract carriage permit, proof of up to date tax payment etc. which are mandatory for playing of vehicle.
2. The driver of the vehicle must have a valid driving license for driver light transport passenger vehicle and should be sufficiently experience in driving transport passenger vehicle.
3. The driver should be well behaved, gentle and obedient in nature.
4. A sum of **Rs. 5,000/-** (Rupees Five Thousand only) shall be deposited by the intending bidders in shape of Account Payee Bank draft in **Favour of the Special Officer, CBDA, Sunabeda, Nuapada** and submitted along with the quotation as security deposit. After completion of selection process, the amount will be refunded to un-successful bidders.
5. The maximum price for hiring is within Rs. 20,000/- (Rupees Twenty Thousand) only per month.
6. The monthly rent of hire charge be quoted separately in the general bid information. (Excluding fuel and lubricants)
7. The vehicle must achieve a fuel efficiency of 12 k.m Per litre.
8. The details of the make and year of manufacture of the vehicle registration No. mileage (kms. Covered per litre) and name of the driver with driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the quotation (**Annexure-II**)
9. The quotation completed in all respect should reached the undersigned on or before 03.10.2019 by 3.00 PM and shall be opened on the same day at 4.00 PM in presence of the bidders or their authority representatives.
10. The application form of quotation/tender containing General Bid Information and Terms and Conditions for hiring of vehicles etc. will be available with Accountant of the office payment of Rs. 100/- (Rupees One Hundred) only 10.00 AM to 5.00 P.M from 23.09.2019 to 03.10.2019 or can be downloaded from the District Website. The applicant shall furnish a demand draft for an amount of Rs. 100/- (Rupees One Hundred) only towards the cost of application form along with the application.

  
**Special Officer,**  
**CBDA, Sunabeda, Nuapada**

**TERMS & CONDITIONS FOR HIRING OF VEHICLES**

**The following Terms and Conditions must be fulfilled by the successful bidder providing a vehicle on hire on monthly rent basis.**

1. The hired vehicles during period of contract shall have all necessary valid MV documents such as – Valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid contract Carriage permit, proof of upto date tax payment etc. and D.L of the driver available at the times. The Department/Office hiring vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement or spare parts. Lubricating oil of Engine, Gear Box & differential coolant, tyres & tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be a liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one-month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one-month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of the contract, Government shall forfeit the entire amount of security deposit.