



OFFICE OF THE PRINCIPAL Ekalavya Model Residential School, Nuapada

(Supported by Govt. of Odisha ST/SC Dev. Dept.)

(Affiliated To CBSE, Delhi, Affiliation No. 1520009)

At - Sakhatara ,Po- Maulibhatta Ps-Nuapada, Dist- Nuapada, 766105 (Odisha)

Email id: - emrs.nuapada@gmail.com

Letter no: - 1330 /2019-20

/Date: - 17. 08 .2019

NOTICE

Sealed Quotations are invited from the Registered and reputed firms/dealers/wholesale suppliers for 1. Non- vegetarian Items & Sweet, Milk, Paneer, Bread / Fruits Items 2. Hair Cutting 3. Sports Items & 4. Office Equipments, School Furniture & Music Furniture items. The items form with other particulars and list of items can be obtained from the Office of the Principal , Ekalavya Model Residential School , Nuapada from 10.00 am to 04.00pm on all working days w.e.f **17.08.2019 to 27.08.2019**. It can be downloaded from Nuapada District Web Site <http://www.nuapada.nic.in> . Those who have already applied the above same items in Tender of Financial Year 2019-20, need not apply once again. The Sealed Quotations will be opened on **28th, August, 2019 (Wednesday) at 09.00 AM** in presence of Purchase Advisory Committee . The Chairman of the Committee reserves the right to accept or reject one or all tenders partially or wholly without assigning any reason there off. It may be noted that if any administrative exigencies occurs, tenders opening date may be changed. Any dispute in this process would subject to the Court of jurisdiction of Nuapada only.

SD/- Principal, EMRS, Nuapada

Memo No. 1331 /2019-20 /

Date:17.08.2019

Copy forwarded to DI&PRO, Nuapada for favour of information with request to display the above notice in their Notice boards for wide publication.

Appadhy
17/8/19
Principal

EMRS, Nuapada
Principal

**Elavaya Model Residential
School, Nuapada**

Memo No. 1332 /2019-20 /

Date:17.08.2019

Copy to DIO, NIC, Nuapada for information and necessary action. He is requested to upload the details including terms and conditions in the official website of Nuapada district for wide publication.

Appadhy
17/8/19
Principal

EMRS, Nuapada
Principal

**Elavaya Model Residential
School, Nuapada**

Memo No. 1333 /2019-20 /

Date:17.08.2019

Copy to Purchase Advisory Committee for information and necessary action.

Appadhy
17/8/19
Principal

EMRS, Nuapada
Principal

**Elavaya Model Residential
School, Nuapada**

Memo No. 1334 /2019-20 /

Date:17.08.2019

Copy to District Collector - Cum - Chairman EMRS, Nuapada for information and necessary action.

Appadhy
17/8/19
Principal

EMRS, Nuapada

Principal
**Elavaya Model Residential
School, Nuapada**

**EKALAVYA MODEL RESIDENTIAL SCHOOL ,DIST: NUAPADA
TERMS AND CONDITIONS OF THE QUATATION NOTICE FOR
SUPPLY OF**

1. The supplier shall be deemed to have carefully examined the terms and conditions, specifications, etc of the _____ **item** to be supplied. If he has any doubt as to the meaning of any portion of the conditions, specifications he may refer to the EMRS and get clarification from school office.
2. In case of **items supplied other** than the approved brand, specifications, make or size, the same shall have to be replaced immediately by the supplier without extra cost. In case of any article supplied is not being approved, then expenses or loss caused to EMRS as a result of rejection or replacement of supplies, shall be entirely to the account of the supplier.
3. Principal of EMRS or his duly authorized representative shall have at all reasonable time access to the supplier's premises and shall have the power and all reasonable time to inspect and examine the materials and workmanship of all the material as the case may be.
4. If the items supplied are found damaged, mutilated, substandard or not conforming to the standard as per contract, the same will be rejected and the supplier shall have to replace the same immediately without any extra cost. The date of supply of replacement will be treated as the date of delivery and not the original one. Any expenses incurred/loss suffered by EMRS on this supply shall be debited to the supplier's A/c.
5. **The rejected articles must be immediately removed by the supplier from the destination wherever they may be or within ten days of the date of intimation by the consignee. The EMRS shall not be responsible for any loss, shortage, damage, etc.**
6. The supplier shall be responsible for the proper standard packing so as to avoid damage under normal conditions of transport by road and shall ensure delivery of the materials in good condition to the consignee. In the event of any loss, damage, torn/cut or any shortage found on checking/inspection of the materials by the consignee, the same shall be made good by the supplier.
7. The proposed rate by the Supplier includes all Central, State and Local Taxes & Duties and other charges and is on F.O.R. destination basis.
8. The Successful bidder is require to deposit Security Money (SD) within period of 15 days from the selection .
9. If the Supplier will not supply the material within the stipulated time & as per quotation specifications, the Security Deposit Money (SD) will be forfeited and **the tenderer may be black listed for future transactions with EMRS Nuapada .**
10. Remittance charges on payment made to the supplier will be borne by the supplier.
11. **SUPPLY /DELIVERY SCHEDULE** : The supplies shall be made strictly within the stipulated time as per supply order.
12. **INSURANCE : Where applicable** Transit Insurance coverage has to be taken by the supplier **in favour EMRS, Nuapada, Dist: Nuapada** to the extent of 110% of the total value of the consignment before effecting dispatches covering 'all risks' against any loss by theft, destruction or damage by fire, flood and exposure to weather or otherwise (war, rebellion, riot, etc.) from dispatching point to delivery point. In case of compensation/claim arising due to any reason, the purchaser shall get the claim directly form the **insurance company**. The insurance charges will be borne by the supplier.

Signature of Provider of quotation with seal: _____

13. **PAYMENT** : 100% payment will be made with 15 days after completion of process as per Purchase order.
14. The supplier shall ensure that intimation of despatch about the stock is sent to the concerned consignee well in advance, so that the consignee is in a position to make necessary arrangement for taking delivery of the stock at EMRS. **Supplies at odd hours should be avoided at all cost.**
15. To ensure transparency and timely payment, all supplies to the EMRS should be invariably accompanied by cash bill. No supplies without cash bill will be accepted under any cost. The EMRS reserves the right to refuse items not accompanied by cash bill.
16. All legal proceedings, if necessity arises to initiate by any of the parties EMRS, Nuapada shall have to be lodged in Courts situated in Nuapada District.
17. EMRS NUAPADA, Dist: NUAPADA SHALL HAVE THE RIGHT TO ACCEPT OR REJECT ALL TENDERS WITHOUT ASSIGNING ANY REASON THEREOF.
18. ALLOCATION OF QUANTITY TO ANY BIDDER SHALL BE AT THE SOLE DISCRETION OF THE EMRS.
19. ANY CONDITION OTHER THAN THOSE MENTIONED ABOVE, SHALL NOT BE ACCEPTED.
20. ANY CONDITIONAL OFFER SHALL BE REJECTED SUMMARILY.
21. THE EMRS RESERVES THE RIGHT TO INCREASE OR DECREASE OR CANCEL QUANTITY MENTIONED IN THE TENDER NOTICE OR SUPPLY ORDER AT ANY TIME WITHOUT ASSIGNING ANY REASON AT THE RISK AND COST OF THE SUPPLIER.
22. **Bidder should produce the sample in transparent polythine packet before the PAC positively, failing which rates cannot be taken in to consideration.**

For the interpretation of the quotation conditions, the decision of the EMRS will be final. The above terms and conditions from 1 to 22 are acceptable to us and these conditions will constitute the conditions of contract between me/us and EMRS, the moment our tender/proposal is accepted and firm supply order is issued

Signature of Provider of quotation with seal

Witness (Signature, Name & Address) 1.

Signature.....

Name:.....

Phone No. : Mobile No.:.....

Address:.....

2. Signature..... Name:.....

Phone No. : Mobile No.:.....

Address:.....

QUOTATION FORM
EKALAVYA MODEL RESIDENTIAL SCHOOL ,
DIST: NUAPADA
PART - A

Sub: Technical bid for supply of _____ as per enclosed specification & list.

PART – 'A' (To be filled by the EMRS)

1. Quotation Notice Number : 1330 /2019-20/ - DT. 17.08.2019
2. Quotation form No. :
3. Issued to : M/s.....

4. Date of Issue:
5. Date of opening of Quotation on **28.08.2019 at 9.00 AM.**

PART B (To be filled by the Quotation Provider)

I/We hereby submit Technical bid for supply of _____ as per terms, conditions and specifications of the above mentioned notification of EMRS, Nuapada, Dist: Nuapada which are acceptable to us. I/We are aware that while evaluating the Technical bid, if any/part (as decided by EMRS, Nuapada) of the terms/items mentioned below is not found meeting the requirement of the tender notice, the bid will not be accepted.

1.	Income Tax Registration details	Income Tax PAN No. Copy encl: Yes/No
2.	GST clearance Certificate from the competent Authority up to 31.03.2019.	(a) GST No. – (b) Issuing authority: (c) Period of Validity:
3.	GST Registration Certificate	Number and date of certificate (a) Certificate No. Dt. (b) Designation of certificate issuing officer : (c) Attested copy of the certificate Annexed : Yes/No
4.	Submitting of Product Prospectus/ Brochures/Samples of _____ as per list & specifications. (where applicable).	Yes / No
5.	Registration Certificate for the manufacturing item (IF APPLICABLE) (Certified copies of registration certificates must be enclosed)	(a) Valid Certificate issued by any Govt. authority : Yes/No If yes, the Name of the authority

SIGNATURE OF PROVIDER OF QUOTATION
 WITH SEAL

6.	Copy of ISO : 9001:2000 Certificate (IF APPLICABLE)	Number and date of certificate (a) Certificate No..... Dt. (b) Name of the issuing authority : (c) Valid upto..... (d) Attested copy of the certificate Annexed : Yes/No
7.	Description of the registered trademark (where applicable)	

Undertaking

- i. I/We undertake to abide by the terms & conditions of tender notice along with Annexures.
- ii. I/We undertake to make the entire supply as per delivery schedule of tender notice.
- iii. The proposed rates are valid up to next tender of EMRS Nuapada.
- iv. I/we am/are not black listed or otherwise debarred from tendering/supplying from any State or Central Govt. Department/agency/undertaking.

List of enclosures:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

Signature of Provider of Quotation (with Seal)

Name :

Postal Address :

.....

Phone No. :

Mobile No.:

Mail Id

QUOTATION FORM

EKALAVYA MODEL RESIDENTIAL SCHOOL, DIST.NUAPADA (ODISHA)

PART B

Subject: - Financial Bid for supply of “ **Non- vegetarian Items & Sweet , Milk, Paneer, Bread / Fruits Items Etc** ” as per list enclosed & specifications.

Part 'I'

1. Quotation Notice Number: 1330 / 2019-20/ DT.17.08.2019

2. Issued to : M/s.....

3. Date of Issue/ Downloaded on:

4. Date of opening of Quotation on **28.08.2019 at 9.00AM.**

Signature of Quotation Provider

Name:

Postal Address:

Phone No. : Mobile No.:.....

(seal)

SIGNATURE OF THE QUOTATION PROVIDER WITH SEAL

Part 'II'

(to be filled by Quotation Provider)

I/We submit Financial bid for the supply of **Non- vegetarian Items & Sweet , Milk, Paneer, Bread / Fruits Items Etc** as per terms & conditions of Quotation notice of EMRS Nuapada which are acceptable to me/us. **RATE QUOTED ARE INCLUSIVE OF ALL (BASIC, CESS, CST/LST IF APPLICABLE FROM THE POINT OF DESPATCH, INSURANCE, FREIGHT FROM DESPATCHING POINT TO SPECIFIED DESTINATION) FOR DELIVERY AT MENTIONED DESTINATION.**

SI No	Name of Items	Unit	Rate per Unit (In Figure)	Rate per Unit (In Words)
01	Mutton (Male / Khasi), (dressed, skin out)	Per Kg		
02	Colour Bird {Desi Chicken}, (dressed, skin out)	Per Kg		
03	Cockrail Chicken , (dressed, skin out)	Per Kg		
04	Broiler Chicken (dressed, skin out)	Per Kg		
05	Fresh Fish (Rohi / Bhakura above one kg.size)	Per Kg		
06	Hen Egg (standard size)	Per Pc		
07	BALSA SWEET - Best Quality	Per Kg		
08	BUNDI SWEET- Best Quality	Per Kg		
09	CHHENA GAJA- Best Quality	Per Kg		
10	Curd - with OMFED Brand	Per Kg		
11	FRUIT CAKE – Per 5/- Pkt	Per Pkt		
12	Ghee - with OMFED Brand	Per Kg		
13	GULAB JAMUN - Best Quality	Per Kg		
14	Ice Cream – Celesty Brand with Rs. 5/- Pkt	Per Pkt		
15	Milk - with OMFED Brand	Per Ltr		
16	Milk (Tetra Pack) - Amul brand	Per Ltr		

SIGNATURE OF THE QUOTATION
PROVIDER WITH SEAL

SI No	Name of Items	Unit	Rate per Unit (In Figure)	Rate per Unit (In Words)
17	MUSHROOM – Button	Per Kg		
18	Paneer - with OMFED Brand	Per Kg		
19	RASAGOLA Sweets – Best Quality	Per Kg		
20	SEO (MADE IN BESAN) - Best Quality	Per Kg		
21	SLICE MILK BREAD – 500 grm - Best Quality	Per Pkt		
22	MILK BREAD- 50 grm- Best Quality	Per Piece		
23	Mudhi - Best Quality	Per Kg		
24	Toast – Britannia Brand	Per Kg		
25	Banana (Ripe) – Big Size - Best Quality	Per Dozen		
26	Grapes - Best Quality	Per Kg		
27	Orange- Best Quality	Per Kg		
28	Apple - Best Quality	Per Kg		
29	Mango - Best Quality	Per Kg		
30	Chiku (Sapeta)- Best Quality	Per Kg		
31	Papaya - Best Quality	Per Kg		
32	Water Melon - Best Quality	Per Kg		
33	Guava - Best Quality	Per Kg		
34	Rabidi – OMFED Brand -	Per Cup		

I/We undertake to abide by the terms & conditions of Quotation notice along with Annexure. We also undertake to provide the samples wherever applicable for verification by the committee.

Name:

Postal Address:

.....

.....

Phone No. : **Mobile No.:**.....

(seal

QUOTATION FORM

EKALAVYA MODEL RESIDENTIAL SCHOOL, DIST.NUAPADA (ODISHA)

PART B

Subject: - Financial Bid for supply of "HAIR CUTTING ITEMS " as per list enclosed & specifications.

Part 'I'

1. Quotation Notice Number: **1330 /2019-20/ DT.17.08.2019**

2. Issued to : M/s.....

3. Date of Issue/ Downloaded on:

4. Date of opening of Quotation on **28.08.2019 at 9.00 AM.**

Signature of Quotation Provider

Name:

Postal Address:

Phone No. : Mobile No.:.....

(seal)

Part 'II'

(to be filled by Tenderer)

I/We submit Financial bid of **HAIR CUTTING** as per terms & conditions of Quotation notice of EMRS Nuapada which are acceptable to me/us.

SI No	Name of Items	Unit	Rate per Unit (In Figure)	Rate per Unit (In Words)
01	Hair cutting of boys (Monthly once)			
02	Hair cutting of Girls (Monthly once)			

I/We undertake to abide by the terms & conditions of Quotation notice along with Annexure. We also undertake to abide by the rates as applicable for verification by the committee.

Name:

Postal Address:

.....

Phone No. : Mobile No.:

(seal

QUOTATION FORM

EKALAVYA MODEL RESIDENTIAL SCHOOL, DIST.NUAPADA (ODISHA)

PART B

Subject: - Financial Bid for supply of "SPORTS ITEMS" as per list enclosed & specifications.

Part 'I'

1. Quotation Notice Number: 1330 / 2019-20/ DT-17.08.2019

2. Issued to : M/s.....

3. Date of Issue/ Downloaded on:

4. Date of opening of tender on **28.08.2019 at 9.00 AM.**

Signature of Quotation Provider

Name:

Postal Address:

Phone No. : Mobile No.:.....

(seal)

Part 'II'**(to be filled by Quotation Provider)**

I/We submit Financial bid for the supply of **SPORTS ITEMS** as per terms & conditions of quotation notice of EMRS Nuapada which are acceptable to me/us. **RATE QUOTED ARE INCLUSIVE OF ALL (BASIC, CESS, CST/LST IF APPLICABLE FROM THE POINT OF DESPATCH, INSURANCE, FREIGHT FROM DESPATCHING POINT TO SPECIFIED DESTINATION) FOR DELIVERY AT MENTIONED DESTINATION.**

SI No	Name of Items	Unit	Rate per Unit (In Figure)	Rate per Unit (In Words)
01	Foot Ball – Cosco Brand	Per Piece		
02	Foot Ball Pole – with net – Best Quality	Per Set		
03	Volleyball (Non Stitched) - Cosco Brand	Per Piece		
04	Volleyball Pole – with net – Best Quality	Per Set		
05	Kho-Kho Pole – Best Quality	Per Set		
06	Sports Jersey (All Size) for Boys & Girls	Per Piece		
07	Javelin (Wooden) – Best Quality	Per Piece		
08	Discuss – 1kg - Best Quality	Per Piece		
09	Discuss – 1.50kg - Best Quality	Per Piece		
10	Sports Big Umbrella - Best Quality	Per Piece		
11	Cone Marker – Best Quality	Per Piece		

I/We undertake to abide by the terms & conditions of quotation notice along with Annexure. We also undertake to provide the samples wherever applicable for verification by the committee.

Name:.....

Postal Address:.....

Phone No. : Mobile No.:.....

(seal)

QUOTATION FORM

EKALAVYA MODEL RESIDENTIAL SCHOOL, DIST.NUAPADA (ODISHA)

PART B

Subject: - Financial Bid for supply of "OFFICE EQUIPMENTS, SCHOOL FURNITURE & MUSIC FURNITURE" as per list enclosed & specifications.

Part 'I'

1. Quotation Notice Number: 1330 /2019-20/ DT.17.08.2019

2. Issued to : M/s.....

3. Date of Issue/ Downloaded on:

4. Date of opening of Quotation on **28.08.2019 at 9.00 AM.**

Signature of Quotation Provider

Name:

Postal Address:

Phone No. : Mobile No.:

(seal)

(seal)

Part 'II'**(to be filled by Quotation Provider)**

I/We submit Financial bid for the supply of **OFFICE EQUIPMENTS & SCHOOL FURNITURE** as per terms & conditions of Quotation notice of EMRS Nuapada which are acceptable to me/us. **RATE QUOTED ARE INCLUSIVE OF ALL (BASIC, CESS, CST/LST IF APPLICABLE FROM THE POINT OF DESPATCH, INSURANCE, FREIGHT FROM DESPATCHING POINT TO SPECIFIED DESTINATION) FOR DELIVERY AT MENTIONED DESTINATION.**

SI No	Name of Items	Unit	Rate per Unit (In Figure)	Rate per Unit (In Words)
01	Silver Metal Library Open Rack (1900 mm x 840 mm) – Best Quality	Per Piece		
02	Silver Metal Library Close Rack (1900 mm x 840 mm) – Best Quality	Per Piece		
03	Book Self Glass (66x34x15) for library – Best Quality	Per Piece		
04	Office Table 4x 2.5 inch (4 seated) - Best Quality	Per Piece		
05	Office Table 3 x 2 inch - Best Quality	Per Piece		
06	Plastic Chair (Nilkomal 2041) - Best Quality	Per Piece		
07	5 KVA 3 phase Sound less Generator – Honda brand	Per Piece		
08	Almirah 78 x 34x 19 ,(20 x 22 guaze) - Best Quality	Per Piece		
09	Iron Rack (6 self) 78 x 36 x 13 (20 guaze) - Best Quality	Per Piece		
10	News Paper stand - Best Quality	Per Piece		
11	Tabla - Best Quality	Per Piece		
12	Casio – Casio Brand	Per Piece		
13	Harmonium - Best Quality	Per Piece		
14	Jhumka (Round Shaped) - Best Quality	Per Piece		
15	Organ – Korg Brand	Per Piece		
16	Split AC – 2 ton 5 star with Voltas Brand	Per Piece		

I/We undertake to abide by the terms & conditions of Quotation notice along with Annexure. We also undertake to provide the samples wherever applicable for verification by the committee.

Name:

Postal Address:

Phone No. : Mobile No.:

(seal)