

OFFICE OF THE COLLECTOR & DIST.MAGISTRATE, NUAPADA
(Emergency Section)

No. 378 / Date 31-05-2019

QUOTATION/TENDER CALL NOTICE HIRING OF VEHICLE

Sealed quotations are invited from interested travel agency or private individuals for providing one no. of any model of Non-AC Diesel driven vehicles including driver with the monetary limit of maximum hiring charges of Rs.16,000/- (Rupees Sixteen Thousand) only per month excluding POL Cost and minimum average mileage of 17 KMs per litre which shall confirm to the Term & Conditions (as per Annexure-II) for use in Dist. Emergency Operation Centre, Nuapada on monthly rent basis.

1. The Vehicle must be Road Worthy condition, shall not be more than 3 years old from the initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Taxi Permit of the vehicle, proof of up to date tax payment etc. which are mandatory for hiring of vehicle.
2. The driver of the vehicle must have valid Driving Licence for driving light transport passenger vehicle and should be sufficiently experienced in driving transport vehicle.
3. The driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs.1,000/- shall be deposited by intending bidders in shape of account payee Bank Draft drawn in favour of Deputy Collector, Emergency, Collectorate, Nuapada and submitted along with the tender as security deposit. After completion of tender process the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charges the quoted separately in the general bid information (excluding fuel and lubricants).
6. The undersigned reserves the right to cancel any or all quotations without assigning any reason thereof.
7. The vehicle must achieve a fuel efficiency of 17 Kms per litre.
8. The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per litre) and name of the driver with driving license no. and period of validity should be specifically provided in the general bid information to be furnished with the quotation/tender (Annexure-III).

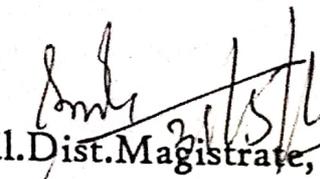
9. All repairs both measure and minor of vehicle shall be borne by the Quotationers.
10. The vehicle shall be at the disposal of Deputy Collector, Emergency, Collectorate, Nuapada throughout the month except for going to garage once in a month.
11. the quotation completed in all respect should reach the undersigned on or before 29th June 2019 by 3.00 PM and shall be opened the same day at 4.00 PM in presence of the bidders or their authorised representatives.
12. The Application Form of Quotation/ Tender containing general bill information and Term & Conditions for hiring of vehicles etc. will be available with the or can be obtained from Dist. Emergency Section, Collectorate, Nuapada during the working hour in working days.


Addl. Dist. Magistrate,
Nuapada

Memo No. 379 / Emg. Date 31-05-2019

Copy to all B.D.Os/all Tahasildar/P.D., DRDA, Nuapada/ Sub-Collector, Nuapada/ RTO, Nuapada/ DIO, NIC, Nuapada for wide publication.

Copy to President, Taxi Driver Association, Nuapada for information.


Addl. Dist. Magistrate,
Nuapada

TERMS & CONDITIONS FOR HIRING THE VEHICLES

The following terms & conditions must be fulfilled by the successful bidder for providing a vehicle on the hire on monthly rent basis.

1. The hired vehicles, during period of contract shall have all necessary valid MV documents such as Valid Registration certificate, Insurance certificate, Fitness Certificate, valid Contract Carriage Permit, Proof of up to date tax Payment etc. and Driving Licence of the driver available all the times. The Department/Offices hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle in any manner whatsoever. The owner of the vehicle shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Govt.Norms.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from the other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and Lubricants (as per Govt.Norms) of selected bidders will be paid in every seceding month, as per as possible within Seven days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 03 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, the office shall forfeit the entire amount of security deposit.


Addl. Dist. Magistrate,
Nuapada

GENERAL INFORMATION FOR HIRING OF VEHICLES

1. Name & Complete Address of the Owner of the Vehicle:
2. Contact Number of the Service Provider (Quotationer):
Mobile No. _____, Tel. _____
3. Registration No. & Date of Vehicle:
4. Year of Manufacture:
5. Model:
6. Fitness Certificate Validity:
7. Permit Validity:
8. Insurance Validity:
9. Vehicle to be used for:
10. Type of Vehicle (AC/Non-AC):
11. Name / Address of the Driver:
12. Driving Licence No.& Validity of the D.L. of the Driver:
13. Proposed Hire Charge of the Vehicle per month excluding Fuel Cost:
14. Rate of Fuel Consumption / Mileage per Litre:

“Certified that the information submitted above is true to the best of my knowledge and belief.”

**Seal & Signature of the
Quotationer / Tenderer**