

DISTRICT PROJECT OFFICE

RTE-SARVA SIKSHYA ABHIYAN, NUAPADA

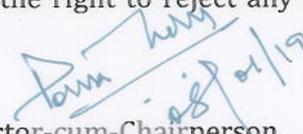
Behind Mini Stadium,
AT/PO/PS/Dist- Nuapada- 766105

Phone No: 06678-223295
E-mail: dpcnuapadassa.opepa@nic.in

No. 105 Dt. 9.1.19
I-01/19-ped.

SHORT TENDER CALL NOTICE FOR PRINTING AND SUPPLY OF QUESTION-CUM-ANSWER SHEETS OF SUMMATIVE ASSESSMENT-II,2019

Sealed tenders under two bid systems are invited from the registered offset printers/firms of Odisha having valid PAN,IT Clearance, GST registration no. etc for printing, packing & supply of Question-cum- Blank answer sheets of Summative Assessment-II,2019 for the year 2018-19 of Nuapada District. The tender papers (bid documents) containing detailed specification with terms and conditions, application of Technical Bid & application of Financial Bid can be obtained by downloading from the Nuapada district website <http://nuapada.nic.in> or OPEPA web site <http://opepa.odisha.gov.in> or may be obtained from our office from dt. 09.01.19 to dt. 28.1.19 during working day (till 1.00PM) by paying Rs.1000/- (Rupees one thousand only non-refundable) towards cost of tender paper. In case of downloading the tender paper from website, the bidders are required to submit demand draft of Rs. 1000/- (Rupees five hundred only non-Refundable) towards cost of tender paper drawn in favor of DPC, RTE-SSA, Nuapada. The tender paper shall only be received through registered post / speed post before 5.00PM of 28.01.19. The tender received after 5.00PM will not be entertained. The undersigned will not be responsible for any postal delay. The tender will be opened on dt. 29.01.19 at 4.00PM in the office chamber of the District Project Coordinator, RTE-SSA, Nuapada in presence of the bidders or their authorized representatives. For details please visit district website <http://nuapada.nic.in> or OPEPA website <http://opepa.odisha.gov.in>. Undersigned reserves the right to reject any or all of the quotations without assigning any reason there for.


Collector-cum-Chairperson
RTE-SSA, Nuapada

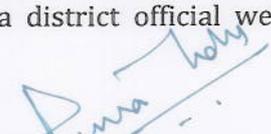
Memo. No. 106 Date. 9.1.19

Copy forwarded to the Advertisement Manager, The Sambad/ The Dharitri for publication of above notification at once in all Odisha edition. The advertisement should be in small letter in single space and the bill amount should be as per I&PR rate.


Collector-cum-Chairperson
RTE-SSA, Nuapada

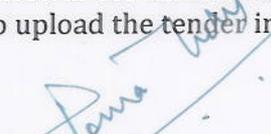
Memo. No. 107 Date. 9.1.19

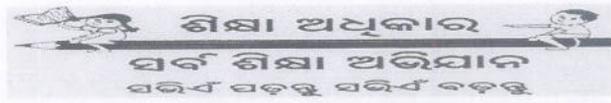
Copy to DIO, NIC Nuapada for information and necessary action. He is requested to upload the tender call notice along with other documents in the Nuapada district official website as mentioned above for wide publication.


Collector-cum-Chairperson
RTE-SSA, Nuapada

Memo. No. 108 Date. 9.1.19

Copy submitted to the State Project Director, OPEPA, Bhubaneswar for kind information, with a request to issue suitable instruction to the concerned section to upload the tender in OPEPA website for wide publication.


Collector-cum-Chairperson
RTE-SSA, Nuapada



DISTRICT PROJECT OFFICE RTE-SSA, NUAPADA

Ph. ୦no : 06678 – 225295

E-mail : dpcnuapadassa.opepa@nic.in

TERMS AND CONDITIONS

1. Tender Papers should be submitted in sealed cover addressed to District Project Coordinator, RTE-SSA, Nuapada either by **speed post or registered post only** for printing and supply of Question-cum-Answer sheets (Oriya/English/Hindi/Sanskrit) for **Summative Assessment -II, 2019 (Class I to VIII)**.
2. The tender has been invited under two bid system i.e Technical Bid and Financial Bid. The interested agencies/firms/printers are advised to submit two separate sealed envelopes super scribing "Technical bid for printing and supply of Question Cum Answer sheet" and "Financial Bid for printing and supply of Question Cum Answer sheet". Both sealed envelopes should be kept in a third envelope super scribing "Tender for printing and supply of Question Cum Answer sheet for Summative Assessment—II", 2019.
3. **Technical bid** must be accompanied with the following documents failing which the bids shall be out rightly rejected.(**Annexure-B**)
 - GST Registration and clearance certificate.
 - PAN/TAN certificate and GST No & Adhar Udyog number.
 - Copy of IT return filed for last 3 financial years.
 - Registration Certificate under DIC.
 - Bank draft of **Rs.1000/- (non refundable)** towards the cost of tender paper downloaded from our web site
 - Sample Quality of paper should be enclosed with seal and signature of the firm along with the tender paper.
 - **EMD of Rs.5000/- (refundable without interest)** only in shape of bank draft drawn in favour of the District Project Co-ordinator, SSA, Nuapada to be drawn at S.B.I., Nuapada should be submitted along with the tender paper. The EMD amount shall be refunded to the firm after getting clearance of supply in good condition from all blocks.
 - Money receipt towards purchase of tender paper.
4. The bidder should quote the rate of Question-Cum-Answer sheet including paper cost, printing cost, plate making cost, packing cost & folding cost, per 2,500 sheets in the prescribed format for **Financial bid (Annexure-A)**. The tender has to quote the price including all taxes as prescribed under govt. norms and rate will remain valid up to the agreement period.
5. The financial bid of only those tenderers will be opened, whose technical bids are found in order.
6. All entries in the tender form should be legible and filled clearly. No overwriting or cutting is permitted in the financial bid form.
7. Conditional tender shall not be considered.
8. Only one sample paper with single quotation will be entertained. If anybody or individual or firms intends to quote different rates with more than one sample paper, then it is his /her responsibility to furnish separate tender papers for which separate EMD money is to be deposited. If anybody or firms deviates from this term and condition his/her tender paper will be rejected assigning no reason thereof.
9. Exemption Certificate in respect of E.M.D and security deposit will not be accepted.
10. **PAPER SPECIFICATION & QUALITY OF PRINTING:-**
 - i.Quality of paper: 60 GSM (Cream Wove).
 - ii.Size of paper: - A-4 size
 - iii.Cost of Paper per ream in A-2 – Rs.600/- (Approximately)



- iv. Paper to be chosen from mentioned Mills / Industry - H.P.C.L, / TNPL / J.K. / DELTA / ANDRA PAPER / EMAMI / SATIA)
- v. Bidder must give detail about the mill on Sample paper with the signature and seal of the dealer.
- vi. Sample Quality of paper should be enclosed with seal and signature of the firm along with the tender paper.
- vii. For verification of paper quality of the supplied question, the paper sample submitted by the approved firm shall be sent to the director, Text Book Production and Marketing with seal & signature of the DPC
- viii. L-1 to be taken from prescribed mills
- ix. Only prescribed paper is allowed in tender / quotations.
- x. Other paper will not be allowed for the purpose
- xi. After use, if any doubt on quality or GSM, printed sample may be sent to concerned mill for confirmation of its quality if required by the certifying authority
- xii. Printing must be in Offset process using eco-friendly ink (I.S.O. I.S.I) standard as directed by Hon'ble High Court, Odisha.
- xiii. Letter size will be as per the sample and both side printing with picture as and where required. Sample copy of all the materials to be printed will be supplied by the District Project Office. Proofs shall be verified by the D.P.O before going for final printing.

11. Printing Cost:-

- i. Rate of printing should include paper cost, plate making, printing, stitching, packeting and trimming (Rate per 10000 sheets to be quoted for both side printing and single side printing separately in figure and word). The rate for paper cost, printing, plate making and packing should be separately mentioned also. The tender has to quote the price including all taxes as prescribed under govt. norms and rate will remain valid up to the agreement period.
- ii. If the number of printed questions / formats is less than 50,000 then one plate making charge @ Rs.300/- per format (i.e. 08 pages) will be allowed.
- iii. Printing charges up to 1000 pages single side of A-4 Size is Rs.10.00
- iv. 2% spoilage in paper is allowed for printing.

12. Packaging :-The Question-cum-Answer Sheet shall be enveloped subject wise, class wise, School wise with proper labeling, and then Cluster wise and finally the question packet of each cluster should be placed in a Gunny Bag for Block pocket and supplied to BEO point. Selected bidder will be responsible for proper counting & printing of exact number of Question paper as per the indent.

13. Date of Completion of Printing & supply of Question-cum-Answer sheets :- Question-cum-answer sheets are to be printed and supplied to block point within 15 days from the date of issue of work order, failing which @5% of the bill value for each day of default from the stipulated date will be levied subject to maximum of 10% of the bill value.

14. Transportation cost:- Transportation cost from printing press to destination should be mentioned separately in tender paper & negotiable as per the local rate with the selected agency / printer / firm.

15. Deposit of security money :- Rs. 30,000/- (Rupees Thirty thousand) only in shape of B.D. in favour of DPC, SSA, Nuapada drawn on SBI, Nuapada to be deposited by successful bidder at the time of signing the agreement.

16. Order for supply will be placed in bulk as per requirement, which is approximately 20,00,000 (twenty Lakh) pages of Question—cum-Answer sheets in both side printing. The quantity may increase or decrease.

17. Payment will be made only after obtaining required delivery challans from the BEOs to whom the question papers will be duly delivered by the firms and on the basis of testing the quality of papers used as directed by OPEPA, Bhubaneswar. The bills should be submitted in duplicate.
18. The successful tenders will arrange the question papers subject wise, school wise at their level. Secrecy in printing of question paper has to be maintained. Any leakage of question paper before the date of examination at the level of press will affect penal provision as well as forfeiting EMD money as well as the security deposit & initiation of legal action.
19. If the successful tenderer fails to execute the order of supply in the schedule date and time, the EMD and security money will be forfeited and if necessary possible steps for penalty under rules will be initiated along with legal action. The provision of Orissa Conduct of Examination-1988 — V shall be invoked for any leakage of question papers at printing level
20. The printer shall deliver printed question papers to 05 BEO point.
21. In case of re-examination in any subject resulting due to fault of printers, the cost of reexamination including the cost of printing, packing and delivery shall be recovered from the printer following due procedure under law.
22. The printing work and day-to-day progress will be verified by DPC/Pedagogy Coordinator or any other officer authorized by Collector/DPC.
23. Violation of terms and conditions will be liable to forfeit of security deposit / EMD.
24. The DPO, SSA, Nuapada shall arrange to pay the bills of printing charges as agreed above immediately after successful completion of Assessment Exercise-2019 on submission of bills and clearance from OPEPA, Bhubaneswar i.e verification of paper quality of the sample questions paper submitted by the firm, which will be sent to the Director Text Book Production Marketing, Bhubaneswar and on receipt of the quality report of the paper the final payment will be made in favour of the firm.
25. Collector-Cum-Chairman, SSA, Nuapada reserves the right to accept or reject any or all tender without assigning any reason thereof.
26. In case of any dispute in the process or contract would be subject to the court jurisdiction of District Headquarter of Nuapada only.

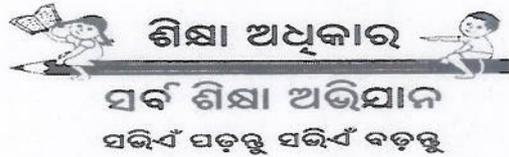


Collector-cum-Chairperson
RTE-SSA, Nuapada

**DETAILED
BID DOCUMENTS
(2 part bidding system)**

FOR

**PRINTING, PACKING AND SUPPLY OF
QUESTION-CUM-ANSWERSHEETS OF SUMMATIVE ASSESSMENT -
II,2019**



**DISTRICT PROJECT OFFICE
SARVA SHIKSHA ABHIYAN, NUAPADA
E-mail: dpcnuapadassa.opepa@nic.in**

Last Date for Submission: 28.01.2019 up to 5.00PM

FINANCIAL BID

**FOR PRINTING & SUPPLY OF QUESTION-CUM-ANSWERSHEETS (CLASS - I TO CLASS VIII) FOR
NUAPADA DISTRICT.**

Sl.No	Name of the Item	Quantity	Rate	Cost estimate Per 10000 sets	Remarks
1	Paper –60GSM, A-4 size (Good Quality Cream Wove) Spoilage(2% of 2,500)	<u>2pagesx10000</u> 8 =2500 sheets <u>Spoilage 50sheets</u> 2550 sheets	@Rs._____ per 500 sheets	Rs._____ (Rs.-----x2550) 500	
2	Printing	2pages x 10,000 =20,000	@Rs._____ per 1000 pages single side printing	Rs._____	
3	Plate Making	One	Rs.____ per page	Rs._____	
4	Packing	10,000x2=20,000 Pages	Rs.____ per 1000 pages	Rs._____	
5		Total (Excluding transport cost)		Rs._____	
6	Transportation Cost	As per local rate per K.M to be mentioned			

N.B:- The firm may quote overall cost estimate for 2 paged question papers and of 10000 sets (excluding transport cost)

Full Signature of the Bidder with seal

TECHNICAL BID

FOR PRINTING & SUPPLY OF QUESTION-CUM-ANSWERSHEETS FOR CLASS-I TO VIII, OF NUAPADA DISTRICT

SI No	Particulars	To be filled up by the Bidder
1	Name and Detail address with contact no and e-mail id of the printer	
2	Signed & sealed at the bottom of each page of Terms & Conditions	(Submitted/not submitted)
3	Cost of Tender paper in shape of DD/ MR details to be attached	(DD/MR no., amount, date, Bank & Branch Name)
4	Self attested GST Registration and clearance certificate(legible photo copy to be attached)	(Submitted/not submitted)
5	Self attested copy of IT return filed for last 3 financial years	(Submitted/not submitted)
5	EMD shape of DD to be attached	(DD/PO no, amount, date, Bank & Branch Name)
6	PAN Card No. (Self attested legible photo copy to be attached)	(Submitted/not submitted)
7	Valid registration certificate number under NSIC/OSIC/GM DIC etc (self attested legible photo copies to be attached)	(Submitted/not submitted)
8	Bidder must give detail about the Mill on sample paper with the signature and seal of the dealer.	(Submitted/not submitted)
9	Self declaration of the printer that his press has not been black listed by any organisation till date	(Submitted/not submitted)

Full Signature of the Bidder with seal

