

**OFFICE OF THE PANCHAYAT SAMITI ,KOMNA**

**Tender Notice No. 898 / Date 12/3/2018**

Sealed tenders are invited from the intending reputed and GST registered suppliers/ authorised dealers for supply of "water coolers with R.O system which will be installed in different G.P.Headquarters Koomna Panchayat Samiti area. The tender papers can be purchased from the Block Office, Komna up to **1.00 PM** of Date **23.03.2018** on payment of Tender Paper cost as mentioned against the item below in shape of Bank Draft or Bankers Cheque in favour of Block Development Officer, Komna payable at S.B.I. Komna which is not refundable. The sealed tender should reach the office of the Block Development Officer, Komna on or before **23.03.2018**, up to **3.00 P.M.** by depositing the sealed packet, to be handed over personally either to the B.D.O. or to the Head Clerk, for which a receipt will be provided. The tenders will be opened on Date **23.03.2018** at **4.00 P.M.** in presence of the renderers/ their authorised agents in the office chamber of B.D.O.Komna. The undersigned reserves the right to negotiate or reject any or all the tenders in the interest of the Govt. with or without assigning any reasons there for. Further details including terms and conditions can be obtained by downloading from the Website of Nuapada District-<http://www.nuapada.nic.in>.

**Details of Items to be supplied**

Sl. No.	Name of the Material	Cost of Tender Paper
1	Water Cooler with R.O.System 50 Nos	Rs.6000/-

Block Development Officer,  
Komna

Memo No. 899 /Date: 12/3/2018

Copy forwarded to the Block Development Officers /Sub-Collector, Nuapada /DI&PRO, Nuapada for information with request to display the above notice in their notice boards.

Block Development Officer,  
Komna

Memo No. 900 /Date: 12/3/2018

Copy along with the sample copy of the above advertisement forwarded to the Advertising Manager, "The Samaj" Sambalpur edition and "The Sambad" Sambalpur / Bhubaneswar edition, for publication in one Edition in one day only in size of 8 cm x 10 cm column and submit bills in the Govt. approved rates for payment.

Block Development Officer,  
Komna

Memo No. 901 /Date: 12/3/2018

Copy to DIO, NIC, Nuapada for information and necessary action. He is requested to upload the details including terms and conditions in the official website of Nuapada district for wide publication.

Block Development Officer,  
Komna

**OFFICE OF THE PANCHAYAT SAMITI ,KOMNA**

No.

/SSD

/Dated

**TENDER NOTICE**

1. Sealed tenders are invited from the intending reputed and GST registered suppliers/ authorised dealers for supply of "water coolers with R.O system which will be installed in different locations of Komna Panchayat Samiti area as per the specifications below.

Sl. No	Particulars of Item / Materials to be supplied	Specification
1	Water Cooler with R.O.System 50 Nos(including cost of installation)	The system must be of reputed brand

In the case of participation of the manufacturing company in the tender process the tender of the authorised dealers of that company shall be ignored. However after finalisation of the contract the manufacturing company may engage any or some of its authorised dealers having GST registration/GSTNo for supply of the items/materials at the approved rates .

2. The tender papers can be purchased from the Block Development Office,Komna up to **1.00 PM** of Date **23.03.2018** , during the office hours on working days, on payment of Tender paper cost as mentioned against the item / materials below as per PWD rate in shape of Bank Draft or Bankers Cheque in favour of Block Development Officer,Komna payable at S.B.I. Komna which is not refundable.

Sl. No.	Name of the Material	Cost of Tender Paper
1	Water Cooler with R.O.System 50 Nos	Rs.6000/-

The tender papers can also be downloaded from District website and submitted alongwith the above costs.

The tender paper for supply of the item should be submitted and the envelop should be super scribed with the name of the item for which tender filed. Like **TENDER PAPERS FOR SUPPLY OF WATER COOLER WITH R.O.SYSTEM.....**

3. The sealed tender duly completed in all respect and supported with all required documents should reach the office on or before **23.03.2018** up to **3.00 P.M.** by

depositing in the office of the B.D.O.KOMNA. The sealed packet is to be handed over personally either to the B.D.O.. or to the Head Clerk, for which a receipt will be provided.

4. Tenders received beyond the stipulated date and time and without the required documents shall be liable for rejection.

5. The tenders will be opened by the Block Purchase Committee on Date **23.03.2018** at **4.00 P.M.** in presence of the tenderers/ their authorised agents in the office chamber of the B.D.O. Komna

6. The rates quoted should be inclusive of GST, etc. and the cost of transportation for delivery of the materials at the particular Locations, irrespective of the distance.

The tenderers should bring original Company brochures/ photographs of products with authorisation letters of dealership if any for scrutiny.

7. Rate of Water Cooler should not exceed Rs. 75,000/-, the approved rate of WODC,Odisha.(inclusive tax and TC.)

8. The undersigned reserves the right to negotiate or reject any or all the tenders in the interest of the Govt. with or without assigning any reasons therefor. Any dispute in this matter will be settled up under the Jurisdiction of Nuapada District.

9. Further details including terms and conditions can be obtained by downloading from the Website of Nuapada District-<http://www.nuapada.nic.in>.

Block Development Officer,  
Komna



## **TERMS AND CONDITIONS**

1. The rate of supply of the material should be inclusive of all taxes/ transportation/ Labour charges etc. per piece. The materials to be purchased should be of very good quality, which can be used at least 05 years.

3. The tenderers have to deposit the E.M.D. / security of the following amount along with Tender Paper of :

Items / Materials	EMD / Security to be deposited along with Tender Paper
Water Cooler with R.O.system 50 Nos	Rs.75000/-

The Tenderers have to deposit the EMD amount as mentioned above in shape of Bank FDR duly pledged in favour of the B.D.O. Komna failing which the tender will be rejected out rightly.

4. The successful tenderer should supply the materials within 15 days as per the purchase order at the concerned locations. If the tenderer fails to supply within the specified date, the order would stand automatically cancelled and the EMD/ security will be forfeited.

5. The sealed tenders in plain papers in the proforma should accompany the attested photocopies of the following documents:

- i) Income Tax PAN card-copy
- ii) Up-to-date GST clearance certificate and GSTIN No.
- iii) Photo copy of the Registration Certificate of the GST authority
- iv) Photo copy of the Dealership certificate or reseller letter from the company, and the printed company rate of materials for which the rate has been quoted.
- v) Any other relevant document lawfully required by the Committee.

The original certificates shall be produced to execute an agreement with the Block Development Officer, Komna for supply of the materials.

6. The tenders received beyond the stipulated date and time or without all required documents shall be liable for rejection and will not be entertained. The Authority will not be responsible for postal or any other delay for receiving tender papers.

7. The undersigned reserves every right to reject/ cancel any or all tenders without assigning any reasons therefor.

8. The tenderer should bear the responsibility for supply of the materials to the G.P. Headquarters and he should bear the loss or damage during transit or any damage, compensation to the labourers engaged during supply.

9. The Dealers/ distributors should not compete for the particular item of product when the factory / manufacturing industry of the said product comes forward to file tenders for supply, in that case, the tender of other dealers/ distributions will be liable for rejection without assigning any reason therefor.

10. In case of Dealer / Distributor applying tender for an item manufactured by some different company, the tenderer must attach along with the Tender Paper, authorisation certificate and certificate of confirmation of extending required warranty of the product from the concern manufacturer without which the Tender will be rejected.

11. The tenderers should file tender for each item separately super scribing on the top of the envelop/ cover. – **TENDER PAPERS FOR SUPPLY OF WATER COOLER WITH R.O. SYSTEM**

12. The tender should be submitted in the following format –

**FORMAT OF TENDER PAPER**

Sl. No	Particulars of Item / Materials to be supplied	Specification	Rate quoted per unit
1	Water cooler with R.O. system ( including cost of instatllation)	Of reputed brand	

The details of the enclosed bankdrafts & FDRs:-

The details of the enclosed documents:-

1

2

3

Full name ,address, phone nos of the tenderer-

Full Signature of Tenderer