

**OFFICE OF THE COLLECTOR AND DISTRICT MAGISTRATE, NUAPADA**

**(Grama Panchayat Section)**

E-mail:

No. 1092

Dt. 01.11.2021

**SHORT TENDER CALL NOTICE**

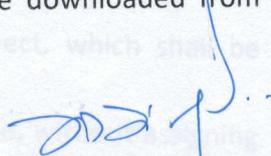
Sealed Tenders are invited in plain paper from the intending Registered Tenderers / Firms having valid TAN / PAN number and up to date GST Clearance for following item of works for the ensuing General Election to PRIs 2022. The terms and conditions are supplied with the tender paper for their information.

Sl. No.	Item of work	Size of Ballot Boxes
1	Repairing, properly cleaning and greasing and spray painting properly inside and outside including opening and closing lever of the ballot boxes in Firoza Blue colour.	20" X 13" X 11"
		9.5" X 9" X 8"
2	Properly cleaning and greasing and spray painting properly inside and outside including opening and closing lever of the ballot boxes in Firoza Blue colour.	20" X 13" X 11"
		9.5" X 9" X 8"

The Tenders Papers shall be received in the District Panchayat Office, Nuapada during Office hour from 01.11.2021 to 3.00 P.M. of dt. 07.11.2021. The tender shall be opened on dt. 07.11.2021 at 4.00 P.M. in presence of the Tenderers or their authorized representatives in the office chamber of Sub-Collector, Nuapada. The Tenderers or their authorized agents may remain present during opening of the tender. The tender paper shall be sent in following address by registered post / speed post / put directly in the Tender Box at District Panchayat Office, Nuapada, superscribed in the envelope as "TENDER FOR REPAIRING / OVERHAULING / COLOURING OF BALLOT BOXES FOR GENERAL ELECTION TO P.R.Is.- 2022".

The Collector, Nuapada  
(Gram Panchayat Section),  
Collectorate, Nuapada,  
At/Po/District- Nuapada  
PIN- 766105

The Tender paper along with the Term & Conditions may be downloaded from the District Website i.e. <http://www.nuapada.nic.in>

  
COLLECTOR, NUAPADA

P.T.O.

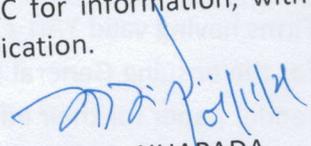
Memo No. 1093

Date: 01.11.2021

Copy with copy of Tender paper and terms and conditions forwarded to D.I.O., NIC, Nuapada with a request to upload the same in the District Web Site i.e. <http://www.nuapada.nic.in>.

Copy to the Notice Board of Collectorate, Nuapada for wide publicity.

Copy to the Project Director, DRDA, Nuapada / Sub-Collector, Nuapada / All Block Development Officers / All Tahasildars / All Executive Officers of NAC for information, with request to display the Tender Notice in their Notice Board for wide publication.

  
COLLECTOR, NUARADA

Item of work	Size of ballot boxes
1. Repairing property cleaning and greasing and spray painting property inside and outside including opening and closing level of the ballot boxes in Press Blue colour.	30" X 13" X 11"
2. Repairing property cleaning and greasing and spray painting property inside and outside including opening and closing level of the ballot boxes in Press Blue colour.	30" X 13" X 11"

The Tenders paper shall be received in the District Panchayat Office, Nuapada during Office hour from 01.11.2021 to 03.11.2021. The tender shall be opened on 03.11.2021 at 4.00 P.M. in presence of the Tenders or their authorized representatives in the office chamber of Sub-Collector, Nuapada. The tenders or their authorized agents may remain present during opening of the tender. The tender paper shall be sent by following address by registered post / speed post / air mail to the Tender box at District Panchayat Office, Nuapada, superscribed in the envelope as "TENDER FOR REPAIRING / OVERHAULING / COLOURING OF BALLOT BOXES FOR GENERAL ELECTION TO P.A.S. - 2022".

The Collector, Nuapada  
(Main Panchayat Section)  
Collectorate, Nuapada  
AP, District - Nuapada  
PIN - 752025

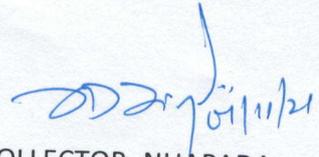
The tender paper along with the Term & Conditions may be downloaded from the District Website: <http://www.nuapada.nic.in>

  
COLLECTOR, NUAPADA

The terms and conditions for repairing and colouring of ballot boxes for General Election to Panchayati Raj Institutions, 2022.

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1. The Tenderers will repair boxes in front of godown inside the Collectorate Campus / Blocks Campus in the district, in presence of the officials.
2. He will be responsible for transportation of his machines and his mechanics from his firm to the repairing place.
3. He will overhaul the Old Boxes properly in presence of the Officials.
4. All Boxes shall be properly cleaned and greased to make it functional.
5. Colour of all the Ballot Boxes shall be the same and spray painted in Firoza Blue.
6. All the Boxes shall be properly painted inside and outside including opening and closing lever.
7. He will complete all the work within 10 days of issue of work orders.
8. The Tenderers should indicate the cost against the each item of the work in the Tender paper.
9. The successful Tenderers shall be made responsible for the any complication in functioning of Ballot Boxes.
10. The cost of Tender Paper is Rs. 200/- (Rupees Two Hundred) only which is non-refundable and should be submitted with the Tender Paper in shape of Demand Draft / Banker's Cheque made in favour of the District Panchayat Officer, Nuapada, payable at Central Bank of India, Nuapada Branch.
11. The Tenderers shall have to submit along with tender the attested copies of the following documents:
  - i) Income Tax Clearance Certificate
  - ii) GST Clearance Certificate
  - iii) License / Registration Certificate of the firms
  - iv) Past experience relating to above related work
12. The Tenderers or their authorized representatives will have to produce the original documents as mentioned at Para-13 at the time of opening of tender for verification.
13. Non-submission of required documents shall be liable for rejection.
14. The tender received beyond the scheduled date and time as mentioned in the Tender call notice shall not be taken in to consideration.
15. Before issue of orders the successful Tenderers shall have to execute an agreement with the undersigned.
16. The successful Tenderer will deposit an amount of money equivalent to 1 % of the Tendered value in shape of cash as EMD, which will be refunded during payment of final bill.
17. Payment will be made only after complete of works in all respect, which shall be certified by a competent authority as appointed by the undersigned.
18. The undersigned reserves the right to cancel the tender at any time, without assigning any reason thereof.

  
COLLECTOR, NUAPADA

TENDER PAPER FOR REPAIRING AND COLOURING OF BALLOT BOXES FOR GENERAL ELECTION PANCHAYATI RAJ INSTITUTIONS ELECTION – 2022

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1. Name of the Tender:

2. Father's Name:

3. Address:-

At:-

Po:-

P.S.:-

Dist:-

PIN:

4. Telephone / Mobile No:-

5. Rate to be quoted by the Tenderers.

Sl. No.	Item of work	Size of Ballot Boxes	Rate in figure and words
1	Repairing, properly cleaning and greasing and spray painting properly inside and outside including opening and closing lever of the ballot boxes in Firoza Blue colour.	20" X 13" X 11"	
		9.5" X 9" X 8"	
2	Properly cleaning and greasing and spray painting properly inside and outside including opening and closing lever of the ballot boxes in Firoza Blue colour.	20" X 13" X 11"	
		9.5" X 9" X 8"	

6. Whether Individual / Firms:

7. Date of Income Tax Clearance:

(Enclose attested copy of up to date Income tax Clearance Certificate)

8. No. & Date of GST Registration

(Enclose attested copy of GST Clearance Certificate)

9. Financial instrument No. & Date towards cost of Quotation Paper:

10. Time of completion of work:

11. Details of other documents enclosed:

COLLECTOR, NARAPADA

I Sri .....S/o ..... of Village  
 ..... P.O. .... P.S.  
 ..... in the District of ..... do  
 hereby solemnly declare that the particulars furnished above are true to the best of my  
 knowledge and belief.

Signature of the Tenderer

Telephone / Mobile No. ....

Rate to be quoted by the Tenderer

Sl. No.	Item of work	Size of Ballot boxes	Rate in figure and words
1	greasing and spray painting properly inside and outside including opening and closing level of the ballot boxes in Froza blue colour.	20" X 13" X 11"	
2	greasing and spray painting properly inside and outside including opening and closing level of the ballot boxes in Froza blue colour.	9.5" X 9" X 8"	

6. Whether individual / firm?

7. Date of Income Tax Clearance

(enclose attested copy of up to date income tax Clearance Certificate)

8. No. & Date of GST Registration

(enclose attested copy of GST Clearance Certificate)

9. Financial instrument No. & Date towards

cost of Quotation Paper

10. Time of completion of work

11. Details of other documents enclosed