

OFFICE OF THE COLLECTOR AND DISTRICT MAGISTRATE, NUAPADA

(Gram Panchayat Section)

E-mail:

No. 1088

Dt. 01.11.2021

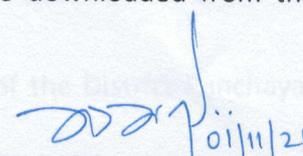
SHORT TENDER CALL NOTICE

Sealed Tenders are invited in plain paper from the intending Registered Suppliers / Firms having valid TAN number and up to date GST Clearance for supply of Ballot Box Cover made of Cotton Bag for the ensuing General Election to PRIs 2022. The specification of the Ballot Box Cover is mentioned in the terms and conditions, supplied with the tender paper for their information.

The Tenders Papers shall be received in the District Panchayat Office, Nuapada during Office hour from 01.11.2021 to 3.00 P.M. of dt. 07.11.2021. The tender shall be opened on dt. 07.11.2021 at 4.00 P.M. in presence of the Tenderers or their authorized representatives in the office chamber of Sub-Collector, Nuapada. The Tenderers or their authorized agents may remain present during opening of the tender. The tender paper shall be sent in following address by registered post / speed post / put directly in the Tender Box at District Panchayat Office, Nuapada, superscribed in the envelope as "TENDER FOR SUPPLY OF BALLOT BOX COVERS FOR GENERAL ELECTION TO P.R.Is.- 2022".

The Collector, Nuapada  
(Gram Panchayat Section),  
Collectorate, Nuapada,  
At/Po/District- Nuapada  
PIN- 766105

The Tender paper along with the Term & Conditions may be downloaded from the District Website i.e. <http://www.nuapada.nic.in>

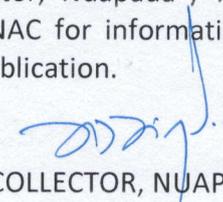
  
COLLECTOR, NUAPADA

Memo No. 1089 Date: 01.11.2021

Copy with copy of Tender paper and terms and conditions forwarded to D.I.O., NIC, Nuapada with a request to upload the same in the District Web Site i.e. <http://www.nuapada.nic.in>.

Copy to the Notice Board of Collectorate, Nuapada for wide publicity.

Copy to the Project Director, DRDA, Nuapada / Sub-Collector, Nuapada / All Block Development Officers / All Tahasildars / All Executive Officers of NAC for information, with request to display the Tender Notice in their Notice Board for wide publication.

  
COLLECTOR, NUAPADA

**The terms and conditions for supply of Screen for General Election to PRIs, 2022.**

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1. The Tenderers shall supply the Ballot Box Cover of the following specification to the District Panchayat Officer, Nuapada.
2. The sample Ballot Box Cover is available in the Office of the District Panchayat Officer, Nuapada for inspection by the Tenderers, which may be inspected during the Office Time.
3. Specification of the Ballot Box Cover (inspected by the Tenderes) to be supplied by the Tenderer.
  - i. The size of the Ballot Box Cover is 12" X 11" X 30".
  - ii. The colour of the Ballot Box Cover is that of the sample screen available in District Panchayat Office, Nuapada, kept for the inspection by the Tenderers.
  - iii. The colour of the all Ballot Box Cover shall be of uniform colour.
4. The Tenderers shall have to submit the sample of the Ballot Box Cover to be supplied by him.
5. The Tenderers shall complete supply of Screen within 10 days of Issue of Orders for supply.
6. The Tenderers should indicate the cost of the one Ballot Box Cover in the Tender.
7. The successful Tenderers shall be made responsible for the quality of the Ballot Box Cover as per the specification given at point No. 3 above.
8. The Tenderers shall deliver the above materials in the office of the District Panchayat Officer, Nuapada on his own risk and cost.
9. The cost of Tender Paper is Rs. 200/- (Rupees Two Hundred) only which is non-refundable and should be submitted with the Tender Paper in shape of Demand Draft / Banker's Cheque made in favour of the District Panchayat Officer, Nuapada, payable at Central Bank of India, Nuapada Branch.
10. The Tenderers shall have to submit along with tender the attested copies of the following documents:
  - i) Income Tax Clearance Certificate
  - ii) GST Clearance Certificate
  - iii) License / Registration Certificate of the firms
  - iv) Past experience relating to above related work

P.T.O.

11. The tenderers or their authorized representatives will have to produce the original documents as mentioned at Para-10 at the time of opening of tender for verification.
12. Non-submission of required documents shall be liable for rejection.
13. The tender received beyond the scheduled date and time as mentioned in the Tender call notice shall not be taken in to consideration.
14. Before issue of orders the successful Tenderers shall have to execute an agreement with the undersigned.
15. The successful Tenderer will deposit an amount of money equivalent to 1 % of the Tendered value in shape of cash as EMD, which will be refunded during payment of final bill.
16. Payment will be made only after receiving of indented materials in full and complete manner which shall be certified by a competent authority as appointed by the undersigned.
17. The undersigned reserves the right to cancel the tender at any time, without assigning any reason thereof.
18. The upper Ceiling of cost of one Ballot Box Cover is Rs. 50/- (Rupees Fifty) only, as prescribed by the State Election Commission, Odisha.



COLLECTOR, NUAPADA

TENDER PAPER FOR SUPPLY OF BALLOT BOX COVER FOR GENERAL ELECTION PANCHAYATI  
RAJ INSTITUTIONS ELECTION – 2022

1. Name of the Tenderer:

2. Father's Name:

3. Address:-

At:-

Po:-

P.S.:-

Dist:-

PIN:

4. Telephone / Mobile No:-

5. Cost of the Ballot Box Cover quoted by the Tenderer

| Sl. No. | Name of the item to be supplied  | Rate in figure and words |
|---------|--|--------------------------|
| 1       | Ballot Box Cover, made of Cloth Bag having size of 12" X 11" X 30" as details mentioned in Term and conditions supplied. |                          |

6. Whether Individual / Firms:

7. Date of Income Tax Clearance:

(Enclose attested copy of up to date Income tax Clearance Certificate)

8. No. & Date of GST Registration

(Enclose attested copy of GST Clearance Certificate)

9. Financial instrument No. & Date towards  
cost of Quotation Paper:

10. Time of completion of work:

11. The upper ceiling towards the cost of one Screen is fixed at Rs. 50/- (Rupees Fifty) only.

12. Details of other documents enclosed:

I Sri .....S/o ..... of Village

..... P.O. .... P.S.

..... in the District of ..... do

hereby solemnly declare that the particulars furnished above are true to the best of my  
knowledge and belief.

Signature of the Tenderer

COLLECTOR, NUSAPADA