



OFFICE OF THE NOTIFIED AREA
COUNCIL,
KHARIAR ROAD



At/Po- Khariar Road

Pin-766104

Dist. Nuapada (Odisha)

Email.nackhrd@rediffmail.com

Executive Officer-9937130262.

No. 1249

Date: 31/7/23

REQUEST FOR PROPOSAL (RFP)

Khariar Road NAC proposes to undertake "Preparation of Storm Water Drainage Master Plan and DPR for Khariar Road NAC area".

Proposals are invited to conduct the assignment and submit the deliverables from Public Sector Undertakings/ Autonomous Bodies/ consulting registered architectural firms that have requisite experience in preparation of drainage/ pipeline/ sewerage network plan and infrastructure. The details may be accessed and the RFP/Application forms can be downloaded from the website www.nuapada.nic.in

The completed application as per the instructions in the EOI document, should reach the following address by Speed Post/ Registered Post by **5 pm of 26.07.2023**. Khariar Road NAC reserves the sole right to accept or reject any or all proposals without assigning any reason whatsoever.


Executive Officer
Khariar Road NAC
31/7/23

Memo No. 1250 / Date 31/7/23

Copy submitted to the Collector & District Magistrate, Nuapada/ Project Director, DUDA, Nuapada / Sub-Collector. Nuapada for favour of kind information with a request to display the same in the notice board for wide publication and one copy displayed in the Khariar Road NAC Office Notice Board for wide publication. Copy to tender committee members.


Executive Officer
Khariar Road NAC
31/7/23

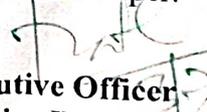
Memo No. 1251 / Date 31/7/23

Copy submitted to the D.I.O, NIC, Nuapada for kind information with a request to display the notice in the district website, Nuapada for wide publication.


Executive Officer
Khariar Road NAC
31/7/23

Memo No. _____ / Date _____

Copy submitted to the Director, I&PR, Govt .of Odisha, Bhubaneswar for information with a request to publish the same in anyone English News Paper and one Odia News Paper.


Executive Officer
Khariar Road NAC
31/7/23



**PREPARATION OF COMPREHENSIVE
STORM WATER DRAINAGE MASTER
PLAN AND DETAILED PROJECT
REPORT OF KHARIAR ROAD NAC**

DISTRICT: NUAPADA, ODISHA


3/5/23
**EXECUTIVE OFFICER
KHARIAR ROAD NAC**

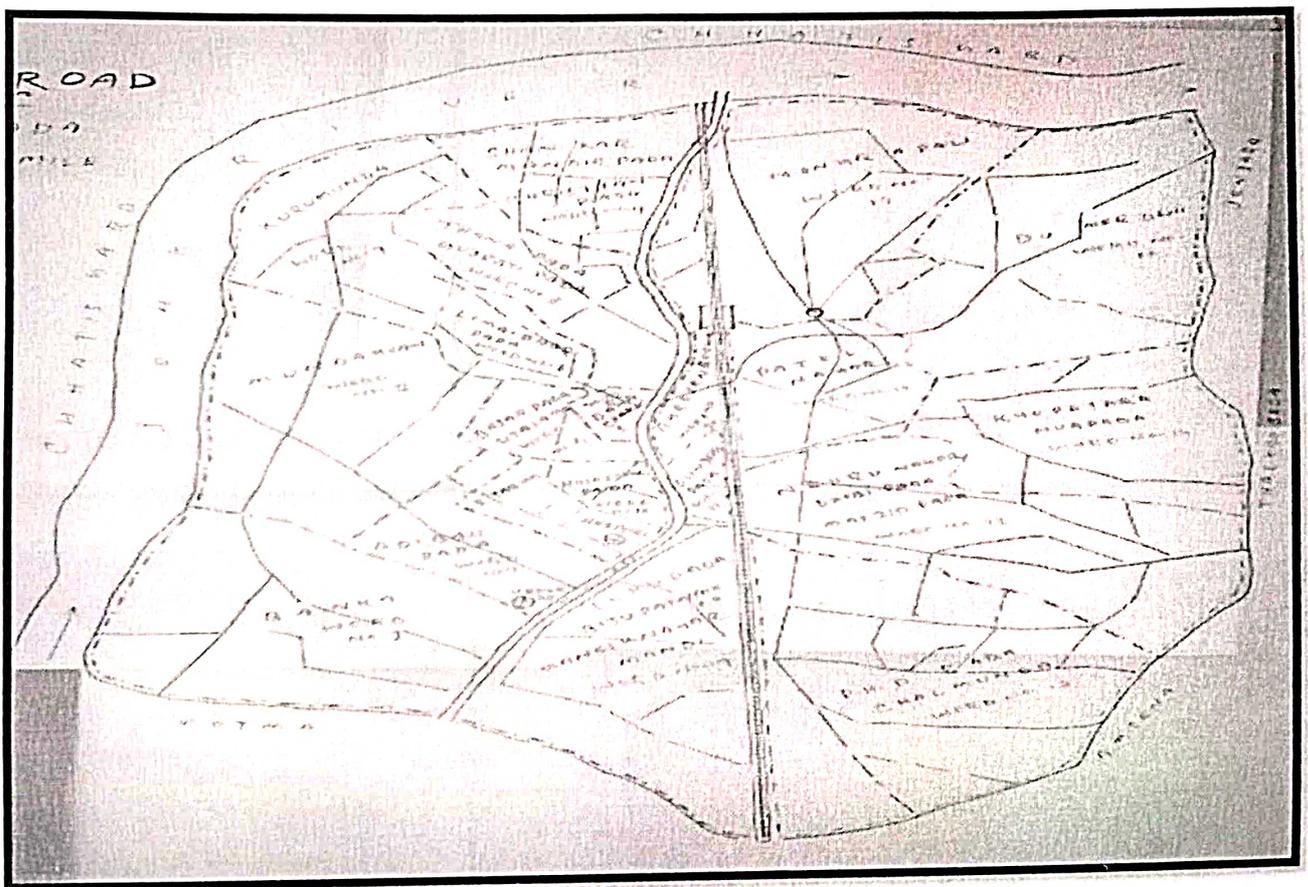
OFFICE OF THE NOTIFIED AREA COUNCIL, KHARIAR ROAD

District Profile:

Nuapada District belongs to state of Odisha, India. The District is located in the western part of Odisha. It lies between 20 degree N and 21 degree 5' latitude and 82 degree 40' E longitude. The boundaries of Nuapada extends in the north, west and south to Raipur District of Chhattisgarh and in the east to Bargarh, Balangir and Kalahandi Districts of Odisha. This district is spread over in an area of 3407.50 sq. km. The administrative headquarters of the District is located at Nuapada itself. The District of Nuapada was a part of Undivided Kalahandi District till early March 1993, but for the administrative convenience, Kalahandi District was divided into two parts i.e. Kalahandi and Nuapada vide State Government Notification No. DRC-44/93/14218/R. dated 27 March 1993.

Constitution of Khariar Road NAC:

Khariar Road NAC was constituted in accordance with Notification No. 10904/11.08.1964 of Govt. in Health Deptt. (LSG) & started functioning w.e.f. Dt. 27.08.1965. The geographical area of this NAC is 29.526 SQ. Kms. Comprising 06 (six) revenue villages namely: 1. Banka, 2. Mundagaon, 3. Khopetara, 4. Dumeridihi, 5. Mongrapali, and 6. Jonk with approximate population of 18937 as per 2011 census.



Demographic and Socio-economic profile:

Khariar Road town is spread over an area of 17.33 sq. km. It comprises of 6 revenue villages and is divided into 19 wards for administrative convenience. The gradual growth in the town is observed in the last decade, both in areas and population wise.

Ward wise Population of NAC Khariar Road (as per 2011 Census)

Sl No	Ward Name & No.	Total Population	Male	Female
1	Ward No. 1	865	430	435
2	Ward No. 2	1258	634	624
3	Ward No. 3	2295	1180	1115
4	Ward No. 4	1248	622	626
5	Ward No. 5	505	259	246
6	Ward No. 6	1151	581	570
7	Ward No. 7	918	458	460
8	Ward No. 8	1249	640	609
9	Ward No. 9	548	272	276
10	Ward No. 10	685	345	340
11	Ward No. 11	668	333	335
12	Ward No. 12	1870	984	886
13	Ward No. 13	1408	709	699
14	Ward No. 14	904	441	463
15	Ward No. 15	1540	750	780
16	Ward No. 16	614	283	331
17	Ward No. 17	1211	594	617
Total		18937	9515	9412

However the population composition at the Ward level does not confirm to the overall trend. In addition to primitive residents, a remarkable inflow of population & settlement of various religion, caste, creed irrespective of financial status. A variety of language can be observed due to influence of various community as well as nearness to Chhattisgarh. However, Odia, Sambalpuri, Hindi, Chhattisgarhi are the main dialect followed for general conversation.

Area of ULB:- Approx 17.33 sq. km

SI No	Town Unit No.	Name	Private Land in Acre	Govt. Lnd in Acre	Total area
1	1	Kurumunda	150.361	58.750	209.111
2	2	Mundagaon	632.737	144.40	777.137
3	3	Banka	399.243	91.870	491.113
4	4	Bazar Pada	178.845	32.773	211.618
5	5	Bazar Pada	56.525	8.173	64.698
6	6	Lamaidabri Pada	7.927	12.759	20.686
7	7	Daga pada	15.166	0.695	15.861
8	8	Mandir Pada	339.665	47.38	357.045
9	9	Sankar mandir Pada	21.348	7.048	28.396
10	10	Mongrapali	230.755	70.852	301.607
11	11	Dumerdehi	366.077	109.750	475.827
12	12	Nuadehi	194.632	42.688	237.32
13	13	Patel Nagar	49.595	8.090	57.685
14	14	Mahalaxmi Pada	14.690	6.114	20.804
15	15	Gurunanak Nagar	11.228	1.755	12.983
16	16	Chalmunda	426.655	48.380	475.035
17	17	Khopetara	467.654	57.50	525.154
				Total (in Acre)	4282.08

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REQUEST FOR PROPOSAL (RFP)

SCHEDULE OF EOI AND OTHER IMPORTANT INFORMATION

Sl. No.	Particular	Details
1.	Web address to download the EOI	www.nuapada.nic.in
2.	Last date of receipt of pre-bid query through email-id only	5.00PM of 11.07.2023 nackhrd@gmail.com
3.	Date & Time of pre-bid meeting at Khariar Road NAC	12.07.2023 at 11 AM
4.	Last date & time of submission of bid by speed post/ registered post only (Bid due date & time)	5.00 pm of 26.07.2023.
5.	Date & Time of opening of Technical Bid	03.30 PM of 29.07.2023
6.	Date & time of opening of Financial Bid	To be intimated later to the technically qualified bidders
7.	Duration of Service	To be mutually decided through Minutes Of Meeting.
8.	Cost of EOI document	DD of Rs. 10,000/- (Ten Thousand) only from any Nationalized Bank in favour of Executive Officer, Khariar Road NAC payable at Khariar Road
9.	Earnest Money Deposit	DD of Rs. 60,000/- (Sixty Thousand) only from any Nationalized Bank in favour of Executive Officer, Khariar Road NAC payable at Khariar Road
10.	Address where Bidders must send proposal	Executive Officer, NAC Khariar Road, Khariar Road, Dist-Nuapada, Odisha: 766107

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REQUEST FOR PROPOSAL (RFP)

For

Providing Consultancy Services for preparation of DPR including Topographical Survey, Design and technical support assistance for Improvement of Drainage System of Khariar Road NAC in the District of Nuapada, Odisha

DATASHEET

Sl.N o.	Particular	Details
1.	Name of the Client	Executive Officer, NAC Khariar Road, District- Nuapada, Odisha, 766104
2.	Date of Issue of RFP	03.07.2023
3.	Deadline for Submission of Pre- Proposal Query	11.07.2023
4.	Pre-proposal meeting	12.07.2023
5.	Issue of Pre-proposal Clarifications	13.07.2023
6.	Proposal Due Date	26.07.2023
7.	Date of opening of Technical Proposal	29.07.2023
8.	Date of opening of Financial Proposal	
9.	Contact Person	Executive Officer, NAC Khariar Road, District-Nuapada, Odisha, 766104. Email: nackhrd@gmail.com
	Address for Hard Copy Submission of Technical Proposal	Office of the Executive Officer, NAC Khariar Road, District-Nuapada, Odisha, 766104 Mode of Submission: Speed Post /Registered Post only.
1	Place of Opening of Proposal:	Office of the Executive Officer, NAC Khariar Road, District-Nuapada, Odisha, 766104

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	one comprehensive urban storm water/Master plan project Report for any single city in any urban area with population more than 25000 and with an area not less than 20 SQ.KM in the last 10 years.	
5	The Bidder should have average financial turnover of at least Rs. 1.50 Cr from consulting business only during the last 5(Five) Financial Years.	Financial Details of the bidder along with copies of the audited balance sheet and Income & Expenditure Statement duly sealed and certified by the CA and the authorized representative of the bidder/consultants.
6	Bidder /Consultant shall furnish an undertaking about no black listed or debarred from any project.	Self-Declaration from the Bidder.

2 Documents/Formats needs to be submitted along with TECHNICAL

PROPOSAL: The bidder / consultants have to furnish the following documents duly signed in along with their Technical Proposal:

- 1-Covering letter (TECH- 1) on bidder's letter head requesting to participate in the selection process.
- 2-Copy of Certificate of Incorporation/ Registration
- 3-Copy of PAN
- 4-Copy of Goods and Services Tax Identification Number (GSTIN).
- 5-Copies of IT Return for the last 3 (Three) Assessment Years
- 6-General Details of the Bidder
- 7-List of completed assignments of similar nature (Past Experience Details,) along with copies of contracts / completion certificates from previous Clients.
- 8-Undertaking for not having been black-listed by any Central / State Government / Any other autonomous bodies/International & National Organization in the recent past.

Each page should be signed by the authorized representative.

3.Validity of the Proposal:

Proposals shall remain valid for a period of **90 (Ninty Days)** from the date of opening of the technical proposal. The Client reserves the rights to reject a proposal valid for a shorter period as non-responsive and will make the best efforts to finalize the selection process and award of the contract within the bid validity period. The bid validity period may be extended on mutual consent.

Bid shall be enclose with -----

Part 1: Tender Fee/Pre-Qualification/Technical Proposal with proposed key personnel's
Part2: Financial Proposal.

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Performance Bank Guarantee: (PBG)

Within 15 days of notifying the acceptance of a proposal for award of contract, the qualified bidder shall have to furnish a Performance Bank Guarantee amounting to 3% of the Contract Value from a scheduled commercial bank.

Anti-corruption Measure:

- a. Any effort by Bidder(s) to influence the Client in the evaluation and ranking of financial proposals, and recommendation for award of contract, will result in the rejection of the proposal.
- b. Any recommendation for award of Contract shall be rejected if it is determined that there commended bidder has directly, or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the contract in question. In such cases, the Client shall blacklist the bidder either indefinitely or for a stated period of time, disqualifying it from participating in any related bidding process for the said period.

Language of Proposals:

The proposal and all related correspondence exchanged between the bidder and the Client shall be written in the **English** language. Supporting documents and printed literature that are part of the proposal may be in another language provided they are accompanied by an accurate translation of the relevant passages in English with self-certification for accuracy, in which case, for the purposes of interpretation of the Proposal, the translated version shall govern.

Legal Jurisdiction: All legal disputes are subject to the jurisdiction of civil court of Nuapada, Odisha. The Client and the agency shall make every effort to resolve amicably, by direct negotiation, any disagreement or dispute arising between them under or arising from or in connection with the contract. Disputes not so resolved amicably within 30 days of receipt of notice of such as a dispute shall be resolved by a sole arbitrator nominated by the Dept of Housing and Urban development dept. govt of Odisha.

Force Majeure:

For purpose of this clause, "Force Majeure" means an event beyond the control of the agency and not involving the agency's fault or negligence and not foreseeable. Such events may include, but are not restricted, wars or revolutions, fires, floods, riots, civil commotion, earth quake, epidemics or other natural disasters and restriction imposed by the Government or other bodies, which are beyond the control of the agency, which prevents or delays the execution of the order by the agency. If a force Majeure situation arises, the agency shall promptly notify Client in writing of such condition, the cause thereof and the change that is necessitated due to the condition. Until and unless other wise directed by the Client in writing, the Agency shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. The agency shall advise Client in writing, the beginning and the end of the above causes of delay, within seven days of the occurrence and cessation of the Force Majeure condition. In the event of a delay lasting for more than one month, if arising out of causes of Force Majeure, Client reserve the right to cancel the contract without any obligation to compensate the agency in any manner for what so ever reason.

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OBJECTIVE

The objective of the programme is to promote planned integrated development of the town to help creating durable public access and to improve quality oriented services in the town.

The broad objective of this proposed Project is to:

- i. Prevent flooding of the City thereby minimize occurrence of damages to public / private properties and public life & Renovation of the existing natural storm water channels suiting to following scope.
- ii. Construction of storm water drains and / or retaining walls on both sides wherever needed duly demarcating the boundaries on either side.
- iii. Construction of Check dams/Drops wherever necessary to reduce the velocity in stages to ensure steady flow, to help in ground water recharge and to use as water bodies / lakes for recreational spots.
- iv. Construction of cross culverts/Bridges wherever necessary.
- v. Chain link fences to minimize dumping of garbage and litter.
- vi. Conducting detailed survey of the existing storm water Channels to assess their physical status, carrying capacity & adequacy to meet design discharge requirements.
- vii. Preparation of storm water drainage map for Khariar Road NAC & zonal maps showing existing major and primary, tertiary storm water drains & their disposal system.
- viii. Based on the hydrologic study design of the entire drainage system including out-fall structures shall be carried out for safe discharge of design flood to the rivers.
- ix. Structural design of the entire drainage system without fall structures shall be carried out.

The DPRs shall include the following (SCOPE OF WORK)

- a. Detailed survey of the drains and their flood plain areas
- b. Review of existing conditions
- c. Deficiency analysis from hydraulic and structural point of view
- d. Enlisting of obstructions, bottlenecks and encroachments
- e. Rehabilitation plan
- f. Estimation of flood discharge and hydraulic design
- g. Preparation of Longitudinal Sections (LS) and Cross Sections (CS) of drains.
- h. Soil Investigation
- i. Construction of cross culverts/Bridges wherever necessary
- j. Structural design of drain cross-section depending on the availability of land.
- k. Detailed estimates with rate analysis based on current SSR
- l. Preparation of detailed drawings & estimate. (As per present SOR OPWD Odisha.)
- m. Construction programme to complete the execution..
- n. Ground water recharging study & its effect.
- o. Conducting detailed survey of the existing storm water Channels to assess their physical status, carrying capacity & adequacy to meet design discharge requirements and estimate of project costs.
- p. Preparation of storm water drainage map for Khariar Road NAC & zonal maps showing existing major and primary, tertiary storm water drains & their disposal system & hydrologic study design of the entire drainage system with Alignment maps-Drains.
- q. Preparation of land schedule with ROR, village map etc. for acquisition of private, Govt. and forest lands to develop the network.
- r. The DPR should be prepared as per the guidelines & norms stipulated by the Govt. of Odisha and the Govt. of India.

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Evaluation Process of RFP

TECHNICAL EVALUATION : Detailed evaluation process as per the following parameters will be adopted for evaluation of the proposals.

Sl. No.	Bid Evaluation Parameters	Allocation of Marks
1	The bidder /Consultant should have been in the consulting business for more than ten years from the date of Incorporation on the last date of submission of the proposal &	05
2	The bidder having experience of similar consultancy work performed in India, like detailed Survey of urban utilities, design engineering for water supply / drainage / sewerage projects, preparing DPRs for water supply/Drainage/Sewerage Projects, PMC services for large urban infrastructure projects of water supply / sewerage / drainage in the last 10 years –8 marks Completion or Ongoing storm water drainage DPRs in urban local bodies of the state of Odisha-2 Marks	10
3	Work Plan & Approach and Methodology- submitted along with Proposal (Current ongoing Storm Water Management work is under consideration)	50
4	Qualifications and competence of the Key Professional staff for the assignment 1- Team Leader-1-M.E/M.Tech/B.E./ B.tech with Specialization in storm water management-10 marks 2- Project Engineer-2-B.E. with Specialization in storm water management-15 marks 3- GIS Expert-1- Specialization in storm water management-10 marks	35

Bidders who secure above 70% marks from the total (100marks) in the technical proposal will be called for financial evaluation.

Time lines, stages of deliverables and content of each deliverable.

Deliverables vis-a-vis timeframe

Deliverables	Description of Items/Deliverables	Corresponding time frame (Monthly)
D1	Topographic Survey and Survey Reports	1- 3 Months
D2	Preparation of Detailed Project Report	4- 6 Months
D3	Tendering for Construction	7- 9 Months

Payment Terms and Schedule form

The Payment of Consultancy Fees will be made as per the following table:

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Sl.No.	Payment Terms	Schedule	Disbursement Schedule
1	Completion of Topographic Survey and Submission of Survey Report	3 rd Month	25% Survey and Submission of Survey Report
2	Preparation of draft DPR & Submission	6 th Month	25% Submission of draft DPR
3	Preparation of DPR and Submission of Final DPR incorporating observations and compliance	7 th Month	30% Submission of Final DPR
4	Preparation of Specifications and submission of Tender Documents for Construction & assist in bidding system of municipality for 12 months	9 th Month	20%. Assist in tendering system & Supervision of QC & QA and reporting to municipality (divided in 12 months)

The payments will be made upon submission of an invoice backed by consultant. Payment of professional fees would be made within three weeks of submission of Invoices.

AC

Bidder's Organization (General Details)

Sl. No.	Description	Full Details
1	Name of the Bidder/ Consultant	
2	Address for communication: Tel : Fax: Email id:	
3	Name of the authorized person signing & submitting the bid on behalf of the Bidder: Mobile No. : Email id:	
4	Registration/Incorporation Details Registration No: Date & Year.:	
5	Local office in Odisha Please furnish contact details	
6	Bid Processing Fee Details Amount: DD/No. : Date: Name of the Bank:	
7	EMD Details Amount: TDR/FD/Postal Deposit No. : Date: Name of the Bank:	
8	PAN Number	
9	Goods and Services Tax Identification Number (GSTIN)	
10	Willing to carry out assignments as per the scope of work of the RFP	YES
11	Willing to accept all the terms and conditions as specified in the RFP	YES

Authorized Signatory [In full and initials]: _____

Name and Designation with Date and Seal: _____

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(BIDDER'S PAST EXPERIENCE DETAILS)

Table-1(List of <Nos>completed assignments only of similar naturein any sector
During last<5> years)**

Sl. no.	Period	Name of the Assignment	Name of the Client	*Contract Value (inINR)	Date of Award /Commencem ent of assignment	Date of Completio n of assignment	Remark s if any
A	B	C	D	E	F	G	H
1							
2							
3							
4							
5							

Authorized Signatory [In full and initials]:

Name and Designation with Date and Seal:

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PROPOSED WORKPLAN TO CARRYOUT THE ASSIGNMENT

	→						
<i>Week</i>		1 step	2 step	3 step	4 step	5 step	6 step
<i>Sequence of Study</i>							
<i>Activities/</i>							
<i>SubActivities</i>	↓						

bidders requested to fill and propose their work plan.

**FINANCIAL PROPOSAL- II
COVERING LETTER
(In Bidder's Letter Head)**

To

The Executive Officer,
Khariar Road NAC,

Subject: Financial bid

Price offer for Providing Consultancy Services for preparation of DPR including Topographical Survey, Design and technical support assistance for Improvement of Drainage System of Khariar Road NAC in the District of- Nuapada, Odisha.

Sir

I, the undersigned, offer to provide the consulting services for [Price offer for Providing Consultancy Services for preparation of DPR including Topographical Survey, Design and technical support assistance for Improvement of Drainage System of Khariar Road NAC in the District of- Nuapada, Odisha] in accordance with your Request for Proposal No. _____, Dated: _____. Our attached Financial Proposal is for the sum of _____ [Insert amount(s) in words and figures*].

SL No	Item	Unit	Rate(Rs) for whole assignment Including all taxes & duties	
			In Figure	In Words
1	Preparation of Comprehensive Drainage Master Plan along with DPR for Storm Water Drainage System of Khariar Road NAC Area inconformity with the provisions of detailed scope of work mentioned in the tender documents.	Per One Km Drain in the Proposed of ULB area		

The above quoted amount is inclusive of the taxes applicable as per GST Act. I do hereby undertake that, in the event of acceptance of our bid, the services shall be provided in respect to the terms and conditions as stipulated in the RFP document.

Yours faithfully,

Authorized Signatory [In full and initials]

Name and Designation of Signatory with Date and Seal:

Address of the Bidder:

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