

# OFFICE OF THE SUPERINTENDENT, SDH KHARIAR

(BLOCK PROGRAMME MANAGEMENT SUPPORT UNIT, KHARIAR)

E Mail:-bpmsukhariar@gmail.com

Letter no. 718

Date 05-06-2023

## TENDER CALL NOTICE

Sealed quotation are invited in the prescribe format from Travel agencies/Private Organization/individual for hiring vehicle (SCORPIO/ARTIGA/BOLERO PLUS/INNOVA etc) with AC on monthly rental basis for engagement /empanelment of vehicle for **RBSK unit - 02 CHC Khariar**. Interested travel agencies/Private Organization/Individual may apply in Prescribe format. The details term, condition and formats will be available at district website [www.nuapada.nic.in](http://www.nuapada.nic.in) from **10-06-2023 to 17-06-2023** till **01.00 PM**. The complete quotations should reach at O/o the Block Superintendent, Khariar on or before **17-06-2023** by 01.00 PM through **Speed Post/Regd. Post /office drop box** only. The sealed quotation will be opened on **19-06-2023 at 11.00 AM** in the office of the undersigned. The Quotation should be super scribed as "Tender for hiring of vehicle under **RBSK unit - 02 CHC Khariar** for engagement in CHC Khariar.

The undersigned reserve the right to reject any or all the quotations without assigning any reason thereof.

  
Superintendent  
CHC Khariar



**BLOCK PROGRAMME MANAGEMENT UNIT, NHM  
CHC, KHARIAR, NUAPADA, ODISHA, 766107.**



## **TENDER DOCUMENT for MHT II VEHICLE**

Sealed quotations are invited in the prescribed format from Travel Agencies / Individuals for engagement/empanelment of vehicle with Commercial number (SCORPIO/ARTICA/INNOVA/ BOLERO PLUS) with A/C for engagement by the MHT II, KHARIAR (**Details at Annexure-A**) at Block level for a period of one year and may be renewed based on the condition of the vehicle and satisfactory performance.

### **Terms & Conditions**

1. The vehicle must show a mileage of at least 12 km per liter for AC/ NON AC. **The vehicle should be less than 3 years old.** New Vehicle will be given preference.
2. All the major and minor repair for the vehicle shall be made by the vehicle owner/travelling agency himself. MHT II, Khariar will provide only DOL.
3. The vehicle must be available with MHT II, Khariar on all working days including off hours & on holidays as desired by Authority.
4. A log book has to be maintained on daily basis and be signed by the concerned member of MHT II or whoever uses the vehicle on that particular day.
5. EMD of Rs.5, 000/- Rupees (Five Thousand) only may be paid in shape of DD drawn in favor of (**Details at Annexure-A**) and must be attached with the tender. The EMD of unsuccessful bidders will be refunded without any interest within 30 days of tender opening.
6. The quotation of the bidder having vehicle will only be accepted.
7. If during the course of engagement of the vehicle any accidents etc, occurred either to vehicle or to the third party, authority will not be responsible and any liability arising out such accident will be the responsibility of the party only.
8. The driver will report at MHT II at 08.00 AM in the morning and will be available till 08.00 PM in the evening or as desired by MHT II to drive the vehicle beyond stipulated time.
9. The vehicle will be parked in the office campus of MHT II, Khariar. The responsibility of comprehensive insurance of vehicle and personal accident insurance of the driver will be of the vehicle owner/travelling agency.
10. No Personal use of the Vehicle by the vehicle owner/travelling agency is allowed without the prior permission of the authority.
11. In case the driver is called in night or beyond stipulated house as above, no extra charge will be paid.
12. There will be no extra night halt charge for using the vehicle in the night.
13. The vehicle owner/travelling agency will provide service of vehicle in a neat & clean condition with clean towels on the seat twice a month and general servicing and pollution check-up will be carried out by the owner/travelling agency time to time as required.
14. Owner/travelling agency must make alternative arrangements, if regular driver is absent or the vehicle become off road.

  
Superintendent  
S.D.H. Khariar

15.If any bidder purchases new vehicle within the Tender period & He/She final as L1 bidder then he must submit his/her all document within 15 days, if he/ she not submit their document within time the second bidder is final for the same.

### **Remuneration & Payment**

- The rate per month is to be quoted irrespective of distances/ mileage travelled in a month. The payment will be made within 7 days of submission of claim and updated logbook on a monthly basis.
- The quoted amount (rate per month) includes the cost towards salary of driver, repair & maintenance of the vehicle.
- The minimum limit of one litre for 12 K.Ms for A/C and non A/C will be paid as DOL charges.
- The travel agency / individual will maintain the record of vehicle use and logbook.

### **Special Provisions**

The approved bidders have to sign an agreement with the Superintendent, CHC Khariar for engagement at MHT II .The bidders shall commence the services from the date of agreement and shall continue to provide the services for a period of 12 months or till closure of the project whichever is earlier.

If the contractor/ driver fails or neglects any of his obligations under the contract it shall be lawful for NHM to forfeit either whole or any part of performance security furnished by the bidder as compensation for any loss resulting from such failure.

### **Submission of bid**

The interested bidder has to collect the total document from district website [www.nuapada.nic](http://www.nuapada.nic) from 10-06-2023. S/He has to sign on every pages of the document and to send after duly filling the prescribed form along with all the documents of the vehicle.

**The envelope containing the quotation should be superscribed as "QUOTATION FOR HIRING OF VEHICLE for MHT II,KHARIAR.**

The documents should be submitted to: **(DETAILS AT ANNEXURE-A)**. The documents should reach within 17-06-2023 **by 1 P.M** through Speed Post/Regd.Post & drop box only. The sealed quotation will be opened on 19-06-2023 at 11 am at CHC, BPMU Office. **(DETAILS AT ANNEXURE-A)**. The undersigned reserves the right to reject all or any offers without reason thereof.

### **Documents to be attached with the quotation (Copy to be enclosed)**

1. Valid registration Certificate.
2. Driving license of the Driver.
3. Up to date road tax payment receipts
4. Copy of up to date vehicle insurance.
5. Vehicle fitness certificate.
6. Vehicle pollution Certificate.

**(Bidder not submitted the above documents will be rejected)**

**N.B. If incase of new vehicle the undertaking will be acceptable for above document & all original document must submit within fifteen days after finalized tender.**

  
Superintendent, CHC Khariar

# QUOTATION FOR HIRING OF VEHICLE UNDER MHT II, Khariar

To  
The Superintendent, CHC Khariar

**Sub: Submission of quotation for engagement of vehicle at MHT II, Khariar**

Ref: Your Quotation call Notice No. \_\_\_\_\_ dated \_\_\_\_\_.

Sir,

This is to inform you that after gone through the terms & conditions in the notice, I am quoting the rate as follows -

Vehicle Type -

Vehicle No:-

Purchase Date:-

Registration Date:-

To be engaged at (MHT II) -

Vehicle Color:-

Name of the Driver with Driving licence No -

Fuel to be used (AC & NON AC ..... Kms/ litre)

**Lubricant** - 1 litre/ \_\_\_\_\_ KM.

Rate per month - Rs. \_\_\_\_\_ / per month (irrespective of distances/ mileage travelled in a month -.

Rate (in figure) .....

EMD Details - DD No \_\_\_\_\_ Date \_\_\_\_\_ Amount \_\_\_\_\_.

Name of Individual / Travel agency -

Address: -

Telephone No -

Signature with date

  
Superintendent  
S.D.H. Khariar

**“ANNEXURE-A”**

Sl.No	Vehicle To Be engaged at	EMD Amount (In Rs.)	EMD Should be in favour of	Documents to be submitted at	Place for Opening of Bid
1	MHT II,Khariai	5,000.00 (Five thousand rupee only)	ROGI KALYAN SAMITI CHC KHARIAI	O/O THE Superintendent,CHC Khariai Dist-Nuapada, 766107	MHT II OFFICE,CHC KHARIAI , on date 19-06-2023

  
Superintendent  
S.D.H. Khariai