

OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, NUAPADA
(SOCIAL SECURITY SECTION)

Order No. 847

/Date. 19-05-2023

TENDER CALL NOTICE

Sealed Tenders are invited in the prescribed forms from the intending **GeM (Govt. e-Marketplace) rate contract holders** for supply of 40 nos. of **Manual Sewing Machine (two drive systems- foot treadle table & motorized)** to the PWDs with Specification mentioned in Financial Bid. The Tender paper containing detail Technical & Financial Bid, Other Statutory requirement etc. can be obtain from the Office of the Collector & District Magistrate, Nuapada (DSSO Section on payment of Rs.1,000/- (Rupees One Thousand) only (non-refundable) in shape of account payee demand draft/Banker's cheque payable in favour of District Social Security Officer, Nuapada towards cost of Tender Paper on any working day from the date of publication of this notice till **29.05.2023 at 12.00 PM** during the office hour or the same can be downloaded from the District Website <http://www.nuapada.nic.in> and in such case a demand draft/Banker's cheque of Rs.1000/- (Rupees One Thousand) only (non-refundable) is to be attached towards cost of tender paper. The tender paper complete in all respect along with all required documents should reach in sealed cover to the District Social Security Officer, Nuapada on or before. **29.05.2023 at 12.00 PM** (by Regd. Post/Speed Post). The Tender shall be opened on **30.05.2023 at 11.00 AM** by the Committee in presence of the Tenderers or their authorized representatives. The tender received beyond the schedule date and time shall not be taken into consideration.

The undersigned reserves all the right to reject any or all the Tenders without assigning any reason thereof and shall bear no liability what so ever consequent upon such decision.


19/5/23
**District Social Security Officer
Nuapada**

Memo No. 848 Dt. 19-05-2023

Copy forwarded to the Director, SSEPD, Department, Odisha, Bhubaneswar for information.


19/5/23
**District Social Security Officer
Nuapada**

Memo No. 849 Dt. 19-05-2023

Copy to the Notice Board of DSSO, Nuapada & Collectorate, Nuapada.


19/5/23
District Social Security Officer
Nuapada

Memo No. 850 Dt. 19-05-2023

Copy to all BDO's /EO of ULBs Nuapada of the district for information and wide publicity in their Notice Board.


19/5/23
District Social Security Officer
Nuapada

Memo No. 851 Dt. 19-05-2023

Copy to District Information and Public Relation Officer, Nuapada with a request to publish the Tender Call Notice in his office Notice Board for wide publicity.


19/5/23
District Social Security Officer
Nuapada

Memo No. 852 Dt. 19-05-2023

Copy to District Informatics Officer, NIC, Nuapada for information and necessary action with a request to upload the (1) Tender call notice (2) Form of tender paper containing technical bid, financial bid, terms and condition in the district website.


19/5/23
District Social Security Officer
Nuapada

**TENDER FORM
PART-I
(TECHNICAL BID)**

1	Name of the contract holder (In capital Letter)	
2	Name of the authorized signatory (In capital Letter)	
3	Specimen signature of the authorized signatory	
4	Telephone/mobile Number	
5	PAN number Submitted (Yes/No)	
6	GST number Submitted (Yes/No)	
7	Whether organization is registered on GeM portal (if yes, provide registration details)	
8	Trade certificate	
9	Bank Draft/Banker's Cheque Number and date of cost of tender paper of Rs.1000/-	
10	Bank Draft/ Banker's Cheque Number and date of EMD of Rs.12000/-	
11	Document of any past experience towards supply of Sewing machine to the Govt. Sector	
12	Affidavit of declaration that, the tenderer/bidder agreed to abide by all the terms and conditions of the tender	
13	Whether all documents submitted are signed by the bidder/tenderer (Yes/No)	
14	Whether the GST return is filed for the last 6 months against the bidder (Yes/No).	
15	Whether Self declaration submitted by the bidder that its organization is not black listed by government organization.	

DECLARATION

I/we hereby certified that the terms and conditions, specification etc, given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of my knowledge.

Place:

Date:

Signature and seal of
the authorized signatory

**TENDER FORM
PART-II
(FINANCIAL BID)**

Sl No	Name of the individual/firm with address (In capital Letter)	Minimum Specifications of the Manual sewing machine	Rate per piece including GST, transportation to dist. Point (Both in figure and word)	Other specification may be provided by the firm/individual, if any
1	2	3	4	5
1		*Reputed Brand *Manual Sewing Machine (including all components like top, stand, table, tool box etc.) *Two drive systems (foot treadle table & motorized) * Speed 1700 stitches per minute *stitches possible up to heavy clothes * 2 years of Brand warrantee		

Place:

Date:

Signature and seal of
the authorized signatory

Terms and Conditions of Tender Call Notice for supply of Manual Sewing machine to the District Social Security Officer, Nuapada .

1. Bidder must be a register seller on GeM (Government e MarketPlace) portal.
2. Sealed tenders are invited from the intending Registered Firms/ Supplying agencies for supply of Manual Sewing machine (Two drive systems - foot treadle table & motorized) to DSSO, Nuapada.
3. The tender paper containing details terms and conditions, EMD statutory requirement, etc. can be downloaded from the district website www.Nuapada.nic.in. The tender paper cost of Rs.1,000/- (Rupees One thousand) only is non-refundable and and EMD of Rs.12,000/- (Rupee Twelve Thousand) must be attached with the tender paper and both Cost of tender paper and EMD must be in the shape of account payee demand draft/Banker's cheque payable in favour of District Social Security Officer, Nuapada
4. Tender paper complete in all respect along with all required documents should reach in sealed cover to the District Social Security Officer, Nuapada on or before 29.05.2023 up to 12.:00 P.M by Registered/ Speed post only.The tender received beyond the scheduled date and time shall not be taken in to consideration.
5. The tender will be opened on 30.05.2023 at 11:00 A.M under the Chairmanship of ADM, Nuapada in presence of the members of tender committee and tenderers or their authorized representatives. The details terms and conditions associated with the assignments of tender is mentioned at Annexure-A.
6. The tender will be in two parts i.e. Technical Bid (Part-I) and Financial Bid (Part-II). The bidders should submit their Technical bid and Financial Bid separately in two envelopes and put into another large cover superscribed as "Tender for supply of manual Sewing machine to the District Social Security Officer, Nuapada".
7. Bidders who qualify Technical bid will be eligible to participate in Financial Bid.
8. The Successful bidder will deliver the materials to the Office of the DSSO, Nuapada as per requirement within 03 (Three) days from the date of receipt of Purchase order and no transportation charges will be provided to the bidder towards supply of material.


District Social Security Officer
Nuapada

ANNEXURE-A

Sl. No.	Terms and Conditions	Documents to be submitted
1	The intending Registered Firms/ Supplying agencies should be a bonafied registered body having valid registration No of GSTIN.	Attested photo copy of the registration certificate.
2	The organization should be a valid and filed upto date return of last six months.	Attested photo copy of PAN Card and GSTIN and return copy.
3	It should not be a black listed organization by any Government organization	Declaration by the bidder.
4	Rates should be quoted inclusive of other charges like GST and transportation charges etc.	Furnished in Financial Bid (Tender Form-II)
5	The district administration will have no liability regarding transportation, loading and unloading of materials indent for supply to the designated place in good condition. The defective or damaged materials if, any will be replaced by the organization.	Declaration by the bidder.
6	The tender must be accompanied with Bank Draft/Banker's Cheque of Rs.1000.00 as cost of tender paper infavour of District Social Security Officer,Nuapada.	Draft to be enclosed
7	The tender must be accompanied with Earnest Money Deposit of Rs.12,000/- (Rupees TwelveThousand) only in shape of Demand Draft/ Banker's Cheque in favour of District Social Security Officer, Nuapada. Tenders without EMD will be liable for rejection. The EMD of unsuccessful bidder will be returned without interest on finalization of bid. EMD of successful bidder will turn in to security deposit.	Draft to be enclosed
8	Conditional tenders are liable to be rejected. The tender, which is not as per specification will not be considered.	
9	The successful bidder must supply the material within the stipulated period i.e. 03 days from the date of receipt of supply order.	
10	The District Administration will not pay any advance payment to the organization. The organization will have to carry out the entire job on its own and the amount will be paid only after satisfactory completion of the job and submission of bill in that regard.	

11	Under no circumstance the successful tenderer shall not appoint any sub-contractor or sub-lease the contract. If it is found that the successful tenderer has violated these conditions the contract will be terminated forth with without any notice and security deposited by the tenderer shall be forfeited.	
12	The rate quoted against this tender shall remain valid up to 12 months after publication of approved rate. No request to increase in rates will be allowed or entertained during this period.	
13	Part quotation of specified quantity of an item will be rejected. However a bidder can quote for a single item alone.	
14	The Authority reserves the right to reject any or all the tenders without assigning any reason thereof and shall bear no liability what so ever consequent upon such decision.	
15	On the day of opening of Tender the tenderer will have to produce the sample of items before the committee.	
16	Quality of the product will be given due importance. The decision of the Committee on the evaluation of the material is final.	


 District Social Security Officer
 Nuapada