



DISTRICT MISSION MANGMENT UNIT, NUAPADA
ODISHA LIVELIHOODS MISSION

(Department of Mission Shakti Govt. of Odisha)

E-mail- nuapadadpm.olm@gmail.com



Letter No- XXVIII- 95 /2022/OLM- 105

Date- 20-02-2023

Quotation/Tender Call Notice

Sealed quotations are invited from interested reputed Travel Agencies/ Tour Operators or private individuals having valid GST Registration for providing one (1) Nos. of Non-AC diesel driven vehicles (like Bolero/Scorpio/Tiago/Bolt/Celerio) having sitting capacity not more than ten including driver, which shall conform to the terms and conditions (Annexure-I) for office use in Odisha Livelihoods Mission cell under Zilla Parisad, Nuapada on monthly rent basis:

1. The vehicle must be in road worthy condition, shall not be more than 3 (three) years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs. 5000/- (Rupees Five thousand) only shall be deposited by the intending bidder in shape of Account payee Bank Draft drawn infavour of the ODISHA LIVELIHOOD MISSION (NRLM), NUAPADA and submitted along with the tenders as security deposit, After Completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel & lubricants)
6. The vehicle must achieve a fuel efficiency of 17 KMs per Liters.
7. The details of the make and year of manufacture of the vehicle, registration no. mileage (KMs covered per liter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation (Annexure-II).
8. The complete quotations should reach by registered post / speed post / courier only to the office of the CDO-cum-EO, Zillaparisad, Nuapada by 4.30 pm of 21/02/2023. Quotations received after the due date and time will not be considered under any circumstances. Quotation will be opened in presence of bidders or their representatives in Sadbhabana Sabhagrua, Nuapada on 27/02/2023 at 5.00 pm.
9. The application form of quotation containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. can be downloaded from Nuapada district website www.nuapada.nic.in from dt. 21/02/2023 to dt. 27/02/2023 by 5.00 pm.
10. The undersigned reserves the right to reject / accept any or all quotation without assigning any reason thereof.

RS/ahm
20/2/23
CDO-cum-EO, DMC
OLM, ZP, Nuapada

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MIV documents such as:- valid Registration Certificate, Insurance Certificate, valid Contract Carriage, Permit, Fitness Certificate, proof of up to date tax payment etc. and D. L. of the driver available all the times. The Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life / injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of petrol/diesel, which is to be paid separately basing on actual consumption and lubricants as per Government norm. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & different Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of petrol/diesel (as per actual) as per Govt. norms of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than three (3) years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give One month notice and terminate the agreement.
11. Weightage will be given to higher version of vehicle.

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12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Zilla Parishad/DMMU shall forfeit the entire amount of security deposit.
14. The Monthly hired charges of the vehicle shall not exceed Rs 20,000.00 per month including all taxes.

Basim
20/2/23
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Memo Mo: 104 // Dated 20-02-2023

1. Copy to Notice Board of Collectorate, Nuapada / Zilla Parishad, Nuapada for wide publication and display.
2. Copy submitted to the DIO, NIC, Nuapada for information with a request to upload the tender call notice in Nuapada District NIC portal for wide publicity.
3. Copy forwarded to the State Mission Director-cum-CEO, OLM for kind information He is requested to host the quotation call notice in OLM web site for wide publicity.

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GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. of Vehicle :
2. Type of Vehicle (AC/Non AC):
3. Year of Manufacture:
4. Model:
5. Date of Registration:
6. Name & complete address
of the owner of the vehicle:
7. Fitness Certificate validity:
8. Permit Validity:
9. Insurance Validity:
10. Name / Address of the Driver:
11. D.L. No. & Validity of the D.L. of the Driver:
12. Proposed hire Charges of the Vehicle per month excluding fuel cost:
13. Rate of fuel consumption / Mileage per Litre:
14. Contact No. of the Service Provider (Tenderer/Quotationer)

Mobile No. Telephone No.....

“Certified that the information submitted above is true to the best of my knowledge and belief.”

**Seal & Signature of the
Quotationer/Tenderer**