



OFFICE OF THE CDM & PHO cum DMD, NUAPADA
DISTRICT PROGRAMME MANAGEMENT UNIT, NHM

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Letter No: 4043 /DPMU/NHM/2022

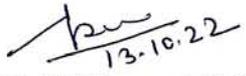
Date: 13/10/2022

NOTICE INVITING TENDER

Sealed tenders/bids are hereby invited from Individual/Travel agency/reputed supplier/reputed distributor/ reputed manufacturer/Authorized suppliers having valid GST Registration certificate for supply of Printing/Flex Printing/Vinyl Printing/Wall Writing/Display Materials etc. regarding procurement or empanelment for following items on annual rate contract basis to office of the CDM & PHO, Nuapada on annual rate Contract basis for ZSS, Nuapada.

- BID 1 - Tender for Hiring of Vehicles under NHM, Nuapada.
- BID 2- Empanelment for providing Lodging and boarding services.
- BID 3 - Empanelment for Printing services & Supply of Printing/flex printing/vinyl printing/wall writing/display materials/hoarding etc.

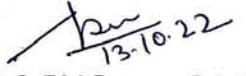
Details terms and conditions may be downloaded from www.nuapada.nic.in. the sealed tender should reach the office of the undersigned on or before 02.11.2022 till 5:00 P.M along with the required documents. The tender will be opened on 03.11.2022 at 4:00 PM in the office chamber of the undersigned. The undersigned reserves the right to reject any or all the quotation without assigning any reason thereof.


13.10.22
CDM & PHO cum DMD
Nuapada

Memo No: 4044 /DPMU/NHM/22

Date: 13/10/2022

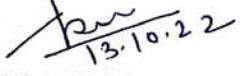
Copy to Joint Director (Advertisement), I & PR Department, Govt. of Odisha, Bhubaneswar with a request to publish the above tender in the leading news papers (Two Odia Dailies) for wide circulation and submit a copy to the undersigned for official record.


13.10.22
CDM & PHO cum DMD
Nuapada

Memo No: 4045 /DPMU/NHM/22

Date: 13/10/2022

Copy to DIO, NIC for information and requested to publish the tender in District website.


13.10.22
CDM & PHO cum DMD
Nuapada

**BID 1 –
Tender for Hiring of Vehicles under
NHM, Nuapada**

TENDER DOCUMENT FOR HIRING OF VEHICLE UNDER NHM, NUAPADA

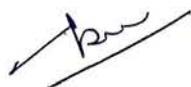
Sealed quotations are invited in the prescribed format from Travel Agencies / Individuals for engagement/empanelment of vehicle (Minimum 6 Seater) with A/C for engagement by the DPMU, NHM, Nuapada for a period of one year and may be renewed based on the condition of the vehicle and satisfactory performance.

Terms & Conditions

1. The vehicle must show a mileage of at least 10 km per liter. **The vehicle should be less than 3 years old with commercial registration will be given preference.**
2. Owner of vehicle having private registration number may also apply. In case of non availability **commercial registration** vehicle, it may consider to engage the private number registered vehicle based on the decision of the committee.
3. All the major and minor repair for the vehicle shall be made by the vehicle owner/travelling agency himself. **The owner will provide 40 ltrs of DOL along with the vehicle at the time engagement.** PMU will provide only fuel (petrol/Diesel) on actual consumption on day to day basis and lubricants as per existing Government norms . All maintenance work related to assigned vehicle shall be carried out in off duty hours. If maintenance of vehicle is required during the office hours, then the owner is required to provide an alternate vehicle for smooth management of the office work.
4. The vehicle must be available with PMU on all working days including off hours & on holidays as desired by PMU.
5. A log book has to be maintained on daily basis and to be signed by the concerned member of PMU or whoever uses the vehicle on that particular day.
6. EMD of **Rs.5,000/-** only may be paid in shape of **DD drawn in favor of ZSS ,Non-NHM, Nuapada** payable at Nuapada **and** must be attached with the tender. The EMD of unsuccessful bidders will be refunded without any interest after finalization of tender.
7. The quotation of the bidder having no vehicle will also be accepted on condition that the bidder have to deploy the brand new vehicle within 15 days if qualify to engage the vehicle. If the bidder does not supply the vehicle with in the above mention days the EMD will be forfeited.
8. If during the course of engagement of the vehicle any accidents etc, occurred either to vehicle or to the third party, authority will not be responsible and any liability arising out such accident will be the responsibility of the party only.
9. The driver will report at PMU at 08.00 AM in the morning and will be available till 08.00 PM in the evening or as desired by PMU to drive the vehicle beyond stipulated time.
10. The vehicle will be parked in the office campus of PMU. The responsibility of comprehensive insurance of vehicle and personal accident insurance of the driver will be of the vehicle owner/travelling agency.
11. No Personal use of the Vehicle by the vehicle owner/travelling agency is allowed without the prior permission of the authority.
12. In case the driver is called in night or beyond stipulated hour as above, no extra charge will be paid.
13. There will be no extra night halt charge for using the vehicle in the night.



14. The vehicle owner/travelling agency will provide service of vehicle in a neat & clean condition with clean towels on the seat twice a month and general servicing and pollution check-up will be carried out by the owner/travelling agency time to time as required.
15. Owner/travelling agency must make alternative arrangements, if regular driver is absent or the vehicle become off road.
16. Agency/Owner to ensure that vehicle deployed shall arrive at designated location on time. In an event of delay PMU shall have right to hire other taxi services and fare charges shall be charged to service provider and the same amount will be deducted from the monthly hiring charges.
17. In the event of break down, servicing and repairs of the assigned vehicle the service provider at his own cost shall make alternate arrangement by providing similar or higher class of vehicles.
18. The vehicle cannot be put to any private/commercial use beyond duty hours or on holidays.
19. The agency/owner shall be personally responsible for any theft, misconduct and /or disobedience on the part of drivers so provided by him.
20. The agency /owner shall be responsible for the acts and deeds of driver of the vehicles that includes following:
- Driver should possess a valid driving license.
 - Driver should be properly dressed in neat and clean attire.
 - The driver in no case shall report to duty in an inebriated state or consume alcohol while on duty; in such an event user department shall have full rights to terminate the contract with immediate effect.
 - Agency/Owner must provide a working mobile phone to driver and contact number to be provided to user department. The mobile should be reachable at all times.
21. Vehicle and driver should not be changed frequently. Any such changes should be informed by the agency to the authority well in advance for permission.
22. The agency/owner should comply to the statutory rules compliances and taxes of Motor Vehicles Act and Rules applicable at present or in future during the tenure of the contract and as may be enforced from time to time for which user departments would not be held liable /responsible in any manner what so ever.
23. The agency shall be solely responsible for any claims by any third party and/or employees of user department travelling in the vehicle for any injuries caused by the driver of the vehicle whether by accident or otherwise.
24. The vehicle will be Branded as per govt. norm and connected with **GPRS by the Health department if required.**
25. In case the service provider intends **to withdraw the services** of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement. If the agency/service provider fails to do so, then the EMD amount will be forfeited.



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Remuneration & Payment

- The rate per month is to be quoted irrespective of distances/ mileage travelled in a month. The payment will be made within 10 days of submission of claim and updated logbook on a monthly basis.
- The quoted amount (rate per month) includes the cost towards salary of driver, repair, insurance & maintenance of the vehicle.
- The travel agency / individual will maintain the record of vehicle use and logbook.

Special Provisions

The approved bidders have to sign an agreement with the Chief District Medical & Public Health Officer cum District Mission Director, Nuapada for engagement at DPMU. The bidders shall commence the services from the date of agreement and shall continue to provide the services for a period of 12 months or till closure of the project whichever is earlier. If the performance of the vehicle is found satisfactory then the contract period may be extended.

If the contractor/ driver fails or neglects any of his obligations under the contract it shall be lawful for NHM to forfeit either whole or any part of performance security furnished by the bidder as compensation for any loss resulting from such failure.

Submission of bid

The interested bidder has to collect the total document from district website www.nuapada.nic from 02.11.2022. He has to sign on every pages of the document and to send after duly filling the prescribed form along with all the documents of the vehicle.

The envelope containing the quotation should be superscribed as "QUOTATION FOR HIRING OF VEHICLE for NHM, Nuapada."

The documents should be submitted to O/o CDM& PHO, Nuapada, 766105 the documents should reach within **02.11.2022 by 5:00P.M** through Speed Post/ Regd.Post /reputed courier only. The sealed quotation will be opened on **03.11.2022** at 04:00 PM. in office of the undersigned. The undersigned reserves the right to reject all or any offers without assigning any reason thereof.

Documents to be attached with the quotation (Copy to be enclosed)

1. EMD of Rs 5,000/- through D.D./Pay Order
2. Valid commercial registration Certificate.
3. Driving license of the Driver.
4. Up to date road tax payment receipts
5. Copy of up to date vehicle insurance.
6. Vehicle fitness certificate.
7. Up to date Pollution certificate.

(Bidder not submitted the above documents during the time of submission of bid will be rejected)

Sd/-

Chief District Medical & Public health Officer
cum District Mission Director, Nuapada



QUOTATION FOR HIRING OF VEHICLE UNDER NHM, NUAPADA

To

CDM &PHO -cum-DMD,Nuapada

Sub: Submission of quotation for engagement of vehicle under NHM,Nuapada.

Ref: Your Quotation call Notice No. _____ dated _____.

Sir,

This is to inform you that after gone through the terms & conditions in the notice, I am quoting the rate as follows -

| Si.No | Vehicle Type (6 seater) | Make | Model | Petrol/Diesel | RC Number with registration date | | Purchase Date |
|-------|-------------------------|------|-------|---------------|----------------------------------|-------------------|---------------|
| | | | | | Private Number | Commercial Number | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

Name of the Driver with Driving licence No -

Fuel to be used (..... Kms/ litre)

Lubricant - 1 litre/ _____ KM.

Rate per month - Rs. _____ / per month (irrespective of distances/ mileage travelled in a month .

Rate (in figure):

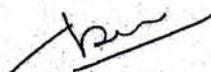
EMD Details - DD No _____ Date _____ Amount _____.

Name of Individual / Travel agency -

Address: -

Telephone No -

Signature with date



**BID 2 –
Empanelment for providing Lodging and
boarding services**

**EMPANELMENT FOR PROVIDING SERVICES FOR LODGING &
BOARDING
FOR DIFFERENT MEETINGS/WORKSHOP**

- Sealed tenders/bids are hereby invited for registered Hotels/ Agencies regarding empanelment for providing services for Lodging and Boarding for different Trainings/Workshops/Meetings/ Events of ZSS, Nuapada on annual rate Contract basis to CDM & PHO, Nuapada for a period of one year.
- Interested bidders may obtain details terms and conditions from the website for taking up this assignment. The interested bidder may down load the tender document from district website www.Nuapada.nic.in.
- The tender documents can be downloaded from the district website from 14.10.2022 to 02.11.2022.
- The last date of submission of the bidder is 02.11.2022 till 5:00 P.M through Speed Post/ Registered Post or courier only.
- Interested eligible bidder may submit the bid to CDM & PHO, AT/PO/Dist-Nuapada.
- The Proposal shall be in two parts i.e. Cover-A and Cover-B. "Cover-A" shall contain the Technical Proposal and "Cover-B" shall contain the Financial Proposal.
- Technical and Financial Proposal shall be submitted separately in sealed covers with clear inscription as "TECHNICAL/ FINANCIAL PROPOSAL" on top of respective covers and both the sealed envelopes shall be sealed in a third envelop and it should be super scribed as "PROVIDING OF SERVICES FOR LODGING & BOARDING ON ANNUAL RATE CONTRACT BASIS"
- Those applicants who shall qualify in the technical evaluation shall be eligible for participation in Financial Proposal Opening.
- The tender will be opened on 03.11.2022 at 4:00 PM in the office chamber of the CDM & PHO. Bidder/ authorised representative may present during opening of bid documents If they wish.
- Any legal dispute arising out of this subject to jurisdiction of Nuapada Only.
- The CDM & PHO, Nuapada reserves its right to accept or reject any or all quotations or any part thereof without any liability to communicate any reason.

TERMS & CONDITIONS

Clause 1: General Terms and Conditions

- The period of empanelment of Hotel Services would initially be for one year from the date of signing of contract which can be renewed for further one year or lesser period depending on the satisfactory service delivery on same or new terms and conditions. The bidders shall quote the price and other components of price as per the format for financial offer attached. The rates quoted w.r.t. hotel services shall be most competitive in terms of rates and prices prevalent in the market.
- No seasonal revision in rate shall be allowed during the period of empanelment.



- The prospective bidders should have the compliance of all the relevant Laws, Acts and regulations as applicable from time to time.
- After opening the financial offer, a committee may visit the hotels to check/inspect the facilities provided by each one.
- The empanelled hotel shall be responsible to make hotel booking on the request of the authorized officer/Programme organizers and payment will be made as per actual number of occupancies of room by the training participant.
- The Hotels should have the capacity to provide minimum 10-15 nos. of rooms at a time.
- All the rooms should be well ventilated and furnished with single bed/double bed, attached toilet with modern fittings, cupboard, geyser, complementary toiletries, mobile/laptop charging points, TV with cable channels, study table chair etc.
- Lenin and towels in the rooms should be absolutely clean or hygienic.
- The Hotel should have 24 hrs. room service and power back-up system. The hotel shall also provide the local transit facility to the guests from hotel to the training/workshop venue.
- The hotel will provide the required service as per the highest quality standards and in case of any lapse found, Hotel Management shall be held responsible. In case of breach.
- If more than one hotel quotes the same rate, the empanelment shall be made based on the decision of the committee.
- CDM & PHO, Nuapada shall have exclusive rights to cancel / terminate the empanelled agency at any time and without any notice at its own discretion without assigning any reason thereof.
- The hotel should provide transport to the training participants from training venue to the hotel and cost should be included in the accommodation cost. If the hotel fails to provide transportation, then certain amount will be deducted from the hotel bill. the amount will be decided by the committee at the time of finalization of bid.

Clause 2: Terms of Payments

- The bills raised by the Hotel shall clearly mention the billing components (basic tariff, taxes and levies etc.).
- The bills of the hotel shall be accompanied with a copy of the booking order duly issued by authorized signatory of CDM & PHO at the time of payment.
- No advance payment will be released.
- The Hotel will raise the bill as per the number of rooms actually occupied. The payment will be made as per related laws/rules.
- The bill should be signed by occupant and the bill should accompanied by occupant register or check in forms.
- As far as possible, payment of bills will be made to the hotel/hotelier within one month of submitting of the bills to the CDM & PHO Office.



TENDER FORM - A
Technical Bid

| | | |
|----|--|--|
| 1 | Name of the Hotel | |
| 2 | Address of the Hotel | |
| 3 | Name of Owner of the Hotel (in capital letters) | |
| 4 | Specimen signature of the Owner/authorized signatory. | |
| 5 | Telephone number of Owner/ authorized signatory / Firm/agency | |
| 6 | Registration for Ownership (Photo Copy to be attached) | |
| 7 | GST registration (Photo copy to be attached) | |
| 8 | TIN/ PAN (Photo Copy to be Attached) | |
| 9 | Draft number and date of the Processing Fee of Rs.3,360/- | |
| 10 | Draft number and date of the EMD of Rs.10,000/- | |
| 11 | Affidavit of declaration that the Firm/agency does not have any legal suit / criminal case pending against it for violation of Act or any other law. & The Firm/agency agrees to abide by all terms& conditions of tender.(form-B) | |
| 12 | Whether all documents submitted signed by the authorized signatory of the Firm/agency (Yes/ No) | |

DECLARATION

I / we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of by /our knowledge. I / we understand that in case of any deviation in the above statement at any state, our Firm/Agency will be blacklisted and will not have any dealing with your organization in future.

Place:

Date:

(Signature and seal of the authorized signatory)

Seal



Form-B

(To be submitted in *Cover A -Technical Bid*)

DECLARATION FORM

I / Wehaving
My / ouroffice
at.....do declare that I / We have
carefully read all the terms & conditions of tender of the _____, Odisha
for the supply of lodging services. The approved rate will remain valid for a period of
one year from the date of approval. I will abide with **all the terms & conditions** set
forth in the **Tender Reference no.** _____

I/We do hereby declare I/We have not been de-recognized / black listed by any
State Govt. / Union Territory / Govt. of India / Govt. Organization / Govt. Health
Institutions for supply of food / non-supply.

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money
Deposit and or Performance Security Deposit and blacklist me/us for a period of 3
years if, any information furnished by us proved to be false at the time of inspection /
verification and not complying with the Tender terms & conditions.

I / Wedo
hereby declare that I / we will supply of lodging services as per the term & condition
in the **Tender Reference no.** _____

Signature of the bidder :

Seal

Date :

Name & Address of the Firm:

Affidavit before Executive Magistrate / Notary Public.
To be submitted in Rs.20/- Non Judicial Stamp paper.



BID 3 –
Empanelment for Printing services &
Supply of Printing/flex printing/vinyl printing/wall writing/
display materials/hoarding etc.

**EMPANELLMENT OF AGENCY FOR SUPPLY OF PRINTING/FLEX
PRINTING/VINYL PRINTING/WALL WRITING/DISPLAY MATERIALS
/HOARDING UNDER CDM & PHO, NUAPADA ON ANNUAL RATE
CONTRACT BASIS**

SECTION - I (INSTRUCTION TO BIDDERS)

01. Sealed tenders are invited from registered printing agencies (with GST registration having GSTIN) having adequate experience in printing & supply of different type of printing assignments/Wall writing/Display Materials/Hoarding.
02. Interested bidders may obtain details terms and conditions from the website for taking up this assignment. The interested bidder may download the tender document from the website www.nuapada.nic.in
03. The tender should be submitted in three parts i.e. Technical Bid (Cover-A1), Model Copy (sample Annexure-I) of the Material Bid (Cover A2) and Financial Bid I, II & III (Cover-C). The bidders should submit their technical and financial bid separately in three separate envelopes and the same should be put into another cover envelop superscribed as "Tender for Printing & Supply of Printing/flex printing/vinyl printing/wall writing/display materials/hoarding in reference to adv. no-___/DPMU/NHM/2022 Dated_____". The Technical & Financial Bid envelopes should be clearly marked as Technical Bid & Financial Bid on the top of the relevant envelopes. The tenders should be addressed to:
The CDM & PHO cum DMD
At/Po/Dist- Nuapada, PIN-766105
04. Bidders who qualify technically, as per submission of relevant valid documents as asked to be submitted in Technical Bid - Part 1 - Tender Forms (T1 & T2), fulfilling all the terms & condition of the tender document their Sample envelop (Cover-A 2) will be opened and if the samples are as per specification as mentioned in Annexure-I, their financial proposal shall only be opened.
05. The bidders are requested to submit the sample of individual items as mentioned in Annexure-I in cover B otherwise the rate for the said items will not be taken into consideration for further process.
06. Bidders who qualify technically, their Sample envelop (Cover-A 2) will be opened and if the samples are as per specification as mentioned in Annexure-II, their financial proposal shall only be opened.
07. The circulars issued by the Finance Department, Govt. of Odisha from time to time regarding tax matters shall be taken into account for evaluation and shall be binding on the bidders. The unit price (inclusive of tax) shall be taken into account for evaluation. Also during evaluation, as per the Govt. of Odisha Finance Deptt. Office memorandum No. 13290 dtd. 24.2.2013 (Clause 2), the price preference system shall be applicable to local micro & small enterprises registered in Odisha with the respective DIC, Khadi, Village, Cotton & Handicraft Industries, OSIC and NSIC.
08. As per Finance Department office memorandum no.21926 dtd. 12.8.2015, Local micro & small enterprises registered in Odisha with the respective DIC, Khadi, Village, Cotton & Handicraft Industries, OSIC and NSIC while participating in tenders of Government Departments & Agencies under its control shall be exempted from payment of earnest money. On conclusion of the bidding process, the local MSE bidder, if selected, shall be required to pay 25% of the value of performance security.



09. The L1 bidder will be finalized, item wise or if any dispute arises decision of the committee will be final and binding.
10. The bidder along with the technical proposal shall have to furnish **Earnest Money Deposit (EMD) amounting to Rs. 20,000/- (refundable)** in the shape of Banker's cheques / Demand Draft in favour of ZSS Non. NRHM, Nuapada payable at Nuapada.

In the absence of the EMD, technical proposal of the bidder shall be rejected. However, as per the Finance Department, Govt. of Odisha office memorandum no. 21926 dated 12.8.2015, the local MSEs registered with respective DICs, Khadi, Village, Cottage & Handicraft Industries, OSIC and NSIC are exempted from submission of EMD while participating in tenders of Govt. Departments and Agencies under its control. It is further clarified that the above exemption is applicable to local MSEs registered in Odisha only. This exemption to the local MSEs shall be applicable if the kind of service as required under this tender enquiry is clearly specified against the details of the service to be provided in their DIC/NSIC registration certificate (to be furnished in the technical bid).

The EMD shall be returned to bidders who will be not qualified in the technical evaluation, after finalization of technical bid.

The EMD shall be forfeited if the bidder withdraws its proposal during the interval between the Proposal due date and expiration of the proposal validity period or on in case of successful bidder, if does not execute the agreement.

11. The bidders shall have to furnish a bid document cost of **Rs.3,360/- (non-refundable)** in the shape of a Banker's cheques / Demand Draft in favour of **ZSS Non. NRHM, Nuapada** payable at **Nuapada**. In the absence of the bid document cost, the technical proposal of the bidder shall be rejected. The bid document cost should be put in the Technical Proposal (Cover A) envelop.
12. The items should be delivered within 15 days from the date of receipt of the purchase order.
13. This consignment after printing has to be delivered at office of the CDM & PHO cum DMD / Any other CHCs/PHCs as decided by the CDM & PHO cum DMD and the same will be communicated in purchase order. No extra charges for transportation will be paid in case of delivery at CHCs/PHCs.
14. The successful bidder will required to execute an agreement with CDM&PHO and have to submit an amount of **Rs.30,000/- (in shape of DD, in favour of ZSS, Non-NRHM, Nuapada payable at Nuapada)** as security deposit in addition to EMD.



Section - II
TERMS AND CONDITIONS

| Terms & Conditions | | Documents to be Submitted |
|--------------------|--|--|
| 1 | Registration certificate (DIC,MSE Etc.) if available | Photo copy of the Registration Certificate |
| 2 | The organization must have GST registration certificate (with mention of GSTIN) and PAN | Photocopy of GST registration certificate (with mention of GSTIN) and PAN |
| 3 | Annual turnover of the bidder must be ≥ 10 Lakh in each year of last three preceding financial years. | Audited Balance Sheet & P&L account of last three preceding financial years. |
| 4 | <p>The organization will have to submit an Affidavit (<i>On original Stamp Paper (Rs.20 Non judicial) of relevant value</i>) with the following clauses:-</p> <ol style="list-style-type: none"> 1. It has not been blacklisted by any Government Organization 2. The organization does not have any legal suit / criminal case pending against it for violation of PF/ESI/MW Act or any other law. 3. The CDM & PHO, Nuapada will have no liability regarding transportation, loading and unloading of material and all the material ordered shall be delivered at the designated place in good condition. The defective or damaged printed material if any will be replaced by the Organization. 4. That the organization agrees to abide by all terms & conditions of tender. 5. Items will be supplied as per tender specification if there is any deviation found, necessary legal action will be taken against me and my firm will be blacklisted for 3 years for participating in any tender. 6. The organization will quote prices inclusive of all taxes. | Affidavit |
| 5 | Tender must be accompanied by EMD (if the bidder is other than local MSME) as mentioned in <u>Para 06 of Section-I</u> by way of Demand Draft (Must be submitted), drawn on any Nationalized / Scheduled Bank in favour of ZSS Non. NRHM, Nuapada payable at Nuapada, Odisha. Tenders (if the tenderer is other than local MSE) if not accompanied by EMD will not be considered. Local MSEs are exempted from submission of EMD. EMD of unsuccessful tenderers will be returned without interest on finalization of the bid. EMDs / Bid Security of successful tenderer will be returned after expiry of the Annual rate contract. The EMD shall be forfeited if the successful tenderer after getting the letter of award withdraws / Express his inability to execute the work. | Demand Draft |
| 6 | The tenderer should furnish the copies of the work order executed in similar type of printing works during the last three financial years. (Minimum 5 orders in last three FY) | Photocopies of work orders executed.(Details in Form T2) |



| | | |
|----|---|---|
| 7 | The successful bidder (if Local MSE) will have to deposit @ 25% of the EMD value by way of demand draft drawn on any Nationalized / Scheduled Bank payable at Nuapada in favour of ZSS Non NRHM A/c / Bank Guarantee from any Nationalized / Scheduled Bank at Nuapada. The performance security shall be returned on successful completion of the assignment without interest. The performance security may be forfeited towards compensation for any loss resulting from the successful bidder's failure to fulfill the obligations under the scope of work and terms & conditions of the Purchase Order. | To be submitted at the time of Acceptance of the work order |
| 8 | If the successful bidder/ bidders fails to supply the entire quantity within the stipulated period (as mentioned against each item in Para 12 in Section I), liquidated damage @ of the following % of the relevant contract value, per week of delays after the stipulated time shall be calculated : 1% for 1 st week, 2% for 2 nd week, 3% for 3 rd week, 4% for 4 th week, 8% for 5 th week & 16% for 6 th week. Default beyond 6 th week shall amount to cancellation of work order/contract. The defaulting firm shall not be allowed to participate in the next tender for any item under NHM. EMD deposited by the defaulting firm shall be forfeited. | |
| 9 | CDM & PHO, Nuapada will not make any advance payment to the organization. The organization will have to carry out the entire job on its own. 100% payment shall be made after delivery of the full quantity. The payments will be paid only after satisfactory completion of the job, submission of bill in that regard. | |
| 10 | The CDM&PHO reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever | |
| 11 | Under no circumstance shall the organization appoint any sub-contractor or sublease the contract. If it is found that the organization has violated these conditions, the contract will be terminated forthwith without any notice and security deposited by the organization shall be forfeited. | |
| 12 | Rates quoted against this tender notice shall remain valid up to 12 months from finalization of tender. No request for increase in rates, if any, will be allowed or entertained during this period. | |
| 13 | Printing should be as per Specification. The GSM of the paper specified in the technical specification should be adhered strictly. Any deviation from it is liable for rejection / proportion deduction from the amount payable. | Bidders shall have to quote the prices of the items by taking into account all incidental expenditure like transportation & fixing etc. |
| 14 | The successful bidder will required to execute an agreement with CDM&PHO and have to submit an amount of Rs.30,000/-(in shape of DD,in favour of ZSS,Non-NRHM,Nuapada payable at Nuapada) as security deposit in addition to EMD. | |
| 15 | Jurisdiction: All legal disputes are subject to the jurisdiction of Nuapada courts only. | |

Handwritten signature

FORMATS - Part 1

FORM - T1

(To be submitted in Technical Bid Envelop)

(The documents has to be arranged serially as per the order mentioned below)

| | | |
|----|---|--|
| 1 | Name of the Organization | |
| 2 | Address of the organization with Telephone Number and Email ID | |
| 3 | Name of authorized signatory (in capital letters) | |
| 4 | Authorization and specimen signature of the authorized signatory | |
| 5 | Experience in Similar work(Form-T2) | |
| 6 | Registration no (Attach photocopy of registration certificate of the Firm / Registration certificate issued from DIC in case of DIC registered firm) | |
| 7a | GST registration acknowledgement with copy of latest return (Photocopy of GST registration) | |
| 7b | GSTIN (GST identification number) | |
| 8 | PAN (Photocopy of PAN) | |
| 9 | Annual turnover certificate duly signed by Chattered Accountant submitted for last 3 years (Turnover must be <u>≥10 Lakhs</u> in each year of last three preceding years) | |
| 10 | Draft number & date of tender document Cost (Non-Refundable) of Rs.3,360/- | |
| 11 | Draft number and date of the EMD [Pl. refer to the Clause 10 of Section - I related to submission of EMD] | |
| 12 | Affidavit of declaration (<i>On original Stamp Paper</i>) as per Clause 4 of the terms & condition section II | |
| 13 | Whether all documents submitted signed by the authorized signatory of the organization (Yes/ No) | |

DECLARATION

I / we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of by / our knowledge. I / we understand that in case of any deviation/forged information in the above statement at any stage, our Firm/ Agency will be blacklisted and will not have any dealing with your organization in future.

(Signature and seal of the authorized signatory)

Place

Date

Seal



FORM T2
(To be furnished in the Technical Bid Envelop)

PAST EXPERIENCE IN EXECUTING MAJOR PRINTING WORKS

| Name of Assignment * | Name/address of the Organization for which similar printing works have been executed | Date of award of Assignment | Date of completion of assignment | Value of the Work order (Rs.) |
|----------------------|--|-----------------------------|----------------------------------|-------------------------------|
| | | | | |
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* Note : Please furnish the Work order copies of the works executed in support of the information mentioned above.

Authorized Signatory [In full and initials]: _____

Name and Title of Signatory: _____

Name of Firm: _____

Address: _____

[Handwritten Signature]

(Company Seal)

(To be furnished in the letter head of the Auditor)

ANNUAL TURN OVER STATEMENT

The Annual Turnover for Equipment products of M/s _____ who is a manufacturing unit/ Authorized Seller/ Authorized Distributor for the last _____ years are given below and certified that the statement is true and correct.

| Sl.No. | Year | Turnover in lakhs (Rs.) |
|--------|-------------|-------------------------|
| 1. | 2019-2020 | - |
| 2. | 2020- 2021 | - |
| 3. | 2021 - 2022 | - |

Average Annual Turnover (for the above three years) in Lakhs (Rs.) _____

Date:
Place:

Signature of Auditor/
Chartered Accountant
(Name in Capital)
Seal
Membership No.
Registration No. of Firm

Note:

- To be issued in the letter head of the Auditor.
- Separate certificates should be furnished for different manufacturer in case the bidder is quoting products of different manufacturers.
- Audited balance sheet/statement for above mentioned years.

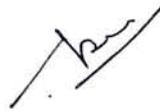
(To be submitted in Cover A -Technical Bid)



Model copy (Sample) of the materials

| SL. NO. | SAMPLE MATERIAL & SPECIFICATION | SAMPLE SUBMITTED FOR TECHNICAL BID |
|---------|--|------------------------------------|
| 1. | Flex Star Quality- 300 GSM | 1 Sq ft. |
| 2. | Flex Ordinary Quality-220 GSM | 1 Sq ft. |
| 3. | Poster- 130 GSM Art Paper with self adhesive double side gum tap (02inch) in the back sight of the poster. | One Poster (44 cm X 56 cm) |
| 4. | Poster- 130 GSM Paper | One Poster (44 cm X 56 cm) size |
| 5. | Poster- 110 GSM Paper | One Poster (44 cm X 56 cm) size |
| 6. | Leaflet Paper-50 GSM | One leaflet (28cm X 22cm) |
| 7. | Art Card Oil Sheet | One Sheet (28cm X 22cm) |
| 8. | Sticker Paper - 90 GSM A4 Size | One Paper A4 Size |
| 9. | Sticker Paper - 130 GSM A4 Size | One Paper A4 Size |
| 10. | DFC Size white -80 GSM | One Sheet 1/8 Size |
| 11. | A4 Copier -75 GSM | One Paper A4 Size |
| 12. | FS Copier-75 GSM | One Paper A4 Size |
| 13. | A3 Copier-75 GSM | One Paper A3 Size |
| 14. | Leaflet paper-110 GSM | One Sheet 22 X 28 cm Size |
| 15. | Vinyl Printing- | 1 Sqft |
| 16. | Sun Board- Thickness 3 MM | 1 Sqft |
| 17. | Printable substrates hygiene frontlit fabric -normal | 1 Sqft |
| 18. | Printable substrates hygiene frontlit fabric- Star | 1 Sqft |

Note: Model copy (Sample) of the material submitted must have signature and seal of the authorized bidder.



FINANCIAL BID - 1

| Sl. No. | Item | Quoted Rate (in ₹) for 500 pages Printing (Single / double side). Cost inclusive of all taxes, Transportation & Labor cost | | | | | | | | | | | | | | | | | | |
|---------|-----------------------------------|--|--------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| | | GSM | | 50 | | 52 | | 60 | | 65 | | 70 | | 80 | | 90 | | 110 | | 130 |
| 1 | DFC Size (16x26) inch - White | Printing of materials | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side |
| | | | Multi Colour | | | | | | | | | | | | | | | | | |
| 2 | A4 Copier (210 x 297) mm | Printing of materials | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side |
| | | | Multi Colour | | | | | | | | | | | | | | | | | |
| 3 | F5 Copier (215 x 345) mm | Printing of materials | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side |
| | | | Multi Colour | | | | | | | | | | | | | | | | | |
| 4 | A3 Copier (420 x 594) mm | Printing of materials | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side |
| | | | Multi Colour | | | | | | | | | | | | | | | | | |
| 5 | Leaf Let (22 x 28) cm plain paper | Printing of materials | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side |
| | | | Multi Colour | | | | | | | | | | | | | | | | | |
| 6 | Leaf Let (22 x 28) cm Art paper | Printing of materials | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side |
| | | | Multi Colour | | | | | | | | | | | | | | | | | |

For

FINANCIAL BID - I

| Sl. No. | Item | Quoted Rate (in ₹) for 500 pages Printing (Single / double side). Cost inclusive of all taxes, Transportation & Labour charges | | | | | | | | | | | | | | | | | | | |
|---------|---|--|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--|--|
| | | 80 | | 90 | | 100 | | 110 | | 130 | | 150 | | 200 | | 220 | | 250 | | | |
| | GSM | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side | Single side | Double side | | |
| 7 | Poster Paper Size 44 X 56 cm | Single Color | | | | | | | | | | | | | | | | | | | |
| | | Multi Color | | | | | | | | | | | | | | | | | | | |
| | | Single Color | | | | | | | | | | | | | | | | | | | |
| 8 | Poster Art paper size 44 X 56 cm with adhesive double side gum tape in the back side of poster | Single Color | | | | | | | | | | | | | | | | | | | |
| | | Multi Colour | | | | | | | | | | | | | | | | | | | |
| | | Single Color | | | | | | | | | | | | | | | | | | | |
| 9 | Art Card Oil Sheet (22 X28) inch | Single Colour | | | | | | | | | | | | | | | | | | | |
| | | Multi Colour | | | | | | | | | | | | | | | | | | | |
| | | Single Colour | | | | | | | | | | | | | | | | | | | |
| 10 | Poster paper size 44 X 56 cm with adhesive double side gum tape in the back side of poster | Multi Colour | | | | | | | | | | | | | | | | | | | |
| | | Single Colour | | | | | | | | | | | | | | | | | | | |
| | | Multi Colour | | | | | | | | | | | | | | | | | | | |

Note: Rate to be quoted for single side only.

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Type
Pas

| Type of Binding | Book binding | | | | |
|---------------------|--------------|------------------|--|---|---|
| | Pages | Stapling/Pinning | Spiral binding with plastic sheet (Front and Back) | Card Board Binding with Front (120 GSM paper) and Back Cover (24 Nos. hard board) | Pinning & Perforation front (120 GSM paper) and back cover (120GSM paper) |
| Within 25 pages | | | | | |
| 25-50pages | | | | | |
| 51-75 pages | | | | | |
| 76-100 pages | | | | | |
| 101-125 pages | | | | | |
| 126-150 pages | | | | | |
| More than 150 pages | | | | | |

*Page calculation in binding for both side printing it will be counted as single page. (Each paper sheet will be calculated as one page)

*Note: Only one price has to be quoted against each item. Alternative pricing against one item is not allowed. The unit prices should be quoted by taking into account the specification of paper, taxes and transportation.

(Rates per Unit quoted should be inclusive of cost of paper, pages design, proof reading, DTP, printing, binding as per specifications; paper testing charges, transportation.

Evaluation shall be made on the Price per Unit (Inclusive of GST).

(Signature of the authorized Signatory)

Place:

Date:



TENDER FORM
FINANCIAL BID - II

| Sl. No. | Items | Amount (In ₹) (Inclusive of Tax, Transportation and Labour charges) |
|---------|---|---|
| 1. | Flex printing (Normal Quality) Per Sq. Ft. | |
| 2. | Flex printing (Star Quality) Per Sq.Ft. | |
| 3. | Flex printing for Hoarding (Normal Quality) (Size-10'x20') (i.e. Printing material should be of best quality with digital multi coloured printing & should be fixed by pipes and GI wires including fitting of flex in hoarding) only for DHH | |
| 4. | Flex printing for Hoarding (Normal Quality) (Size-8'x16' (i.e. Printing material should be of best quality with digital multi coloured printing & should be fixed by pipes and GI wires including fitting of flex in hoarding) only for DHH | |
| 5. | Printable substrates hygiene front lit fabric (eco friendly) for Banner - Normal | |
| 6. | Printable substrates hygiene front lit fabric (eco friendly) for Banner - Star | |
| 7. | Vinyl Printing Per Sq.Ft | |
| 8. | Tin Printing (0.5 mm) Hot press Per Sq. Ft. | |
| 9. | Iron Pipe Framing (Rectangular 1 mm with hook) With flex gumming per Sq. Ft. | |
| 10. | Branding of SACHETANATA RATHA Vehicle : TATA ACE type vehicle Fixing with flex and iron frame (125 Sq Ft.) all sidecover with message including fitting charge. Fitting of Audio system (mike) | |
| 11. | Hiring Charge of Vehicle : TATA ACE type vehicle / per day DOL will be provided @12 KM / 1 liter. | |
| 12. | Wall Painting (Enamel paint) Single Colour without photo Per Sq. Ft. | |
| 13. | Wall Painting (Enamel paint) Single Colour with photo Per Sq. Ft. | |
| 14. | Wall Painting (Enamel paint) Multi Colour without photo Per Sq. Ft. | |
| 15. | Wall Painting (Enamel paint) Multi Colour with photo Per Sq. Ft. | |
| 16. | Exhibit/ standee-Multicolour flex printing and fixing on the iron square bar frame with inside support and stand fitting at the back side of the frame. Frame size 1 inch X 1 inch of iron bar of 20 gauge. Size of standee 6' X 3' (per pcs) | |
| 17. | Sun Board (3mm) with vinyl printing per Sq.ft. | |
| 18. | Standee width 3 feet with aluminium base height flexible aluminium rod expandable upto 6 feet height (per Pcs) | |



| Sl. No. | NAME OF THE ITEM | SPECIFICATION | Unit | Approx. Quantity | QUOTE RATE PER UNIT |
|---------|--|--|---------------|--------------------|---------------------|
| 19 | Hoarding (Size-10'x20') i.e. 200 Sqft. With flex | Size-10'X20' Joist-5"X2.5" Angle-3" of Thickness -6mm Stay Angle-2" of Thickness-6mm 4 feet deep concrete on each pole of the board along with supporting Iron angle (20 ft stay angle with 3ft deep concrete). Frame should be made from Iron Angle (as per prototype). | Each hoarding | As per requirement | |
| 20 | Hoarding (Size-10'x20') i.e. 200 Sqft. With Change of digital printable substrates hygiene front lit fabric (150GSM) | Printing material should be of best quality with digital multicoloured printing & should be fixed by pipes and GI wires. Structure of the hoarding will be of 5 feet height from ground level | | | |
| 21 | Hoarding (Size-8'x16') i.e. 128 Sqft. With flex | Size-8'X10' Joist-5"X2.5" Angle-3" of Thickness -6mm Stay Angle-2" of Thickness-6mm 3 feet deep concrete on each pole of the board along with supporting Iron angle(15 ft stay angle with 3ft deep concrete). Frame should be made from Iron Angle. Printing material should be of best quality with digital multicolored printing & should be fixed by pipes and GI wires. Structure of the hoarding will be of 5 feet height from groundlevel | Each hoarding | As per requirement | |
| 22 | Hoarding (Size-8'x16') i.e. 128 Sqft. With Change of digital printable Substrates hygiene frontlit fabric (150GSM) | | | | |
| 23 | Hoarding (Size-6'x10') i.e. 60 Sqft With flex | Size-6'X10' Joist-5"X2.5" Angle-3" Angle Thickness -6mm 2.5 feet deep concrete on each pole of the Hoarding. Frame should be made from Iron Angle. Printing material should be of best quality with digital multicolored printing & should be fixed by pipes and GI wires. Structure of the hoarding will be of 5 feetheight from ground level. | Each Hoarding | As per requirement | |
| 24 | Hoarding (Size-6'x10') i.e. 60 Sqft With Change of digital printable substrates hygiene frontlit fabric (150GSM) | | | | |
| 25 | Hoarding Size 6'X5') i.e. 30 Sqft Withflex | Size- 6'x5', Quality of surface angle should be of good quality. Joist-4'X2' ; Angle- 3' Angle Thickness- 6 mm. 2.5 feet deep concrete on each pole of the Hoarding. Frame should be Iron Angle. Flex should be best quality with digital multicolored printing. Flex should be fixed by iron pipes and GI wires. Structure of the hoardings will be 5 feet heightfrom ground level. | Each Hoarding | As per requirement | |
| 26 | Hoarding Size 6'X5')i.e. 30 Sqft With Change of digital printable Substrates hygiene frontlit fabric (150GSM) | | | | |

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|----|-----------------|---|---------------|--------------------|--|
| 27 | Mini Hoarding | Size- 4x3m, 18 Gauge tin plate with vinyl pasting 10 ft L Iron angle (2" L Iron angle should be sued) Base (inside Ground): 2.0 ft inside with cement concrete Above ground (Ground to Top) : 8.0 ft. Length : 4ft Iron angle (2" L Iron Angle should be used) | Each Hoarding | As per requirement | |
| 28 | Glow Sign Board | Different size Glow Sign Board Zinc box, Back lid Print with light system including permanentfixing with supporting 2" L Iron angle. | Per Sq Ft. | As per requirement | |
| 29 | Vehicle Sticker | 90 GSM Sticker Paper | Per Sq ft | As per requirement | |
| 30 | Sticker | Multicolour, Paper 130 GSM paper with front Lamination | Per A4 sheet | 500 Sheet | |
| | Sticker | Multicolour, Paper 90 GSM paper with front lamination | Per A4 sheet | 500 Sheet | |

*Note: For SI No. 3& 4 Fixing of Flex in hoarding will be done by the supplier/firm & one colour photograph of fixing has to be submitted along with the bill.

Signature and seal of the bidder/
Authorised Signatory & Date:
Seal

