



OFFICE OF THE CDM & PHO cum DMD, NUAPADA
DISTRICT PROGRAMME MANAGEMENT UNIT, NHM

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Letter No: 2983 /DPMU/NHM/2022

Date: 31/8/2022

NOTICE INVITING TENDER

Sealed tenders/bids are hereby invited from Individual/Travel agency/reputed supplier/reputed distributor regarding procurement or empanelment for following items on annual rate contract basis to office of the CDM & PHO, Nuapada on annual rate Contract basis for ZSS, Nuapada.

- BID 1 - Tender for Hiring of Vehicles under NHM, Nuapada.
- BID 2- Empanelment for supply of lunch, tea and snacks.
- BID 3 -Empanelment for providing Lodging and boarding services.

Details terms and conditions may be downloaded from www.nuapada.nic.in. the sealed tender should reach the office of the undersigned on or before 19.08.2022 till 1:00 P.M along with the required documents. The tender will be opened on 19.08.2022 at 4:00 PM in the office chamber of the undersigned. The undersigned reserves the right to reject any or all the quotation without assigning any reason thereof.

bu
31/8/22
CDM & PHO cum DMD
CDM & PHO-cum-
DMD, NHM, Nuapada

Memo No: 2984 /DHH/22

Date: 31/8/2022

Copy to Joint Director (Advertisement), I & PR Department, Govt. of Odisha, Bhubaneswar with a request to publish the above tender in the leading news papers (Two Odia Dailies) for wide circulation and submit a copy to the undersigned for official record.

bu
31/8/22
CDM & PHO cum DMD-
DMD, NHM, Nuapada

Memo No: 2985 /DHH/22

Date: 31/8/2022

Copy to DIO, NIC for information and requested to publish the tender in District website.

bu
31/8/22
CDM & PHO cum DMD-
DMD, NHM, Nuapada

**BID 1 –
Tender for Hiring of Vehicles under
NHM, Nuapada**

TENDER DOCUMENT FOR HIRING OF VEHICLE UNDER NHM, NUAPADA

Sealed quotations are invited in the prescribed format from Travel Agencies / Individuals for engagement/empanelment of vehicle (Minimum 6 Seater) with A/C for engagement by the DPMU, NHM, Nuapada for a period of one year and may be renewed based on the condition of the vehicle and satisfactory performance.

Terms & Conditions

1. The vehicle must show a mileage of at least 10 km per liter. **The vehicle should be less than 3 years old with commercial registration will be given preference.**
2. Owner of vehicle having private registration number may also apply. In case of non availability **commercial registration** vehicle ,it may consider to engage the private number registered vehicle based on the decision of the committee.
3. All the major and minor repair for the vehicle shall be made by the vehicle owner/travelling agency himself. PMU will provide only fuel (petrol/Diesel) on actual consumption and lubricants as per existing Government norms. All maintenance work related to assigned vehicle shall be carried out in off duty hours. If maintenance of vehicle is required during the office hours, then the owner is required to provide an alternate vehicle for smooth management of the office work.
4. The vehicle must be available with PMU on all working days including off hours & on holidays as desired by PMU.
5. A log book has to be maintained on daily basis and to be signed by the concerned member of PMU or whoever uses the vehicle on that particular day.
6. EMD of **Rs.5,000/-** only may be paid in shape of **DD drawn in favor of ZSS ,Non-NHM, Nuapada** payable at Nuapada **and** must be attached with the tender. The EMD of unsuccessful bidders will be refunded without any interest after finalization of tender.
7. The quotation of the bidder having no vehicle will also be accepted on condition that the bidder have to deploy the brand new vehicle within 15 days if qualify to engage the vehicle. If the bidder does not supply the vehicle with in the above mention days the EMD will be forfeited.
8. If during the course of engagement of the vehicle any accidents etc, occurred either to vehicle or to the third party, authority will not be responsible and any liability arising out such accident will be the responsibility of the party only.
9. The driver will report at PMU at 08.00 AM in the morning and will be available till 08.00 PM in the evening or as desired by PMU to drive the vehicle beyond stipulated time.
10. The vehicle will be parked in the office campus of PMU. The responsibility of comprehensive insurance of vehicle and personal accident insurance of the driver will be of the vehicle owner/travelling agency.
11. No Personal use of the Vehicle by the vehicle owner/travelling agency is allowed without the prior permission of the authority.
12. In case the driver is called in night or beyond stipulated hour as above, no extra charge will be paid.
13. There will be no extra night halt charge for using the vehicle in the night.
14. The vehicle owner/travelling agency will provide service of vehicle in a neat & clean condition with clean towels on the seat twice a month and general servicing and pollution check-up will be carried out by the owner/travelling agency time to time as required.



15. Owner/travelling agency must make alternative arrangements, if regular driver is absent or the vehicle become off road.
16. Agency/Owner to ensure that vehicle deployed shall arrive at designated location on time. In an event of delay PMU shall have right to hire other taxi services and fare charges shall be charged to service provider and the same amount will be deducted from the monthly hiring charges.
17. In the event of break down, servicing and repairs of the assigned vehicle the service provider at his own cost shall make alternate arrangement by providing similar or higher class of vehicles.
18. The vehicle cannot be put to any private/commercial use beyond duty hours or on holidays.
19. The agency/owner shall be personally responsible for any theft, misconduct and /or disobedience on the part of drivers so provided by him.
20. The agency /owner shall be responsible for the acts and deeds of driver of the vehicles that includes following:
 - Driver should possess a valid driving license.
 - Driver should be properly dressed in neat and clean attire.
 - The driver in no case shall report to duty in an inebriated state or consume alcohol while on duty; in such an event user department shall have full rights to terminate the contract with immediate effect.
 - Agency/Owner must provide a working mobile phone to driver and contact number to be provided to user department. The mobile should be reachable at all times.
21. Vehicle and driver should not be changed frequently. Any such changes should be informed by the agency to the authority well in advance for permission.
22. The agency/owner should comply to the statutory rules compliances and taxes of Motor Vehicles Act and Rules applicable at present or in future during the tenure of the contract and as may be enforced from time to time for which user departments would not be held liable /responsible in any manner what so ever.
23. The agency shall be solely responsible for any claims by any third party and/or employees of user department travelling in the vehicle for any injuries caused by the driver of the vehicle whether by accident or otherwise.
24. The vehicle will be Branded and connected with **GPRS by the Health department if required.**
25. In case the service provider intends **to withdraw the services** of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement. If the agency/service provider fails to do so, then the EMD amount will be forfeited.



Remuneration & Payment

- The rate per month is to be quoted irrespective of distances/ mileage travelled in a month. The payment will be made within 10 days of submission of claim and updated logbook on a monthly basis.
- The quoted amount (rate per month) includes the cost towards salary of driver, repair, insurance & maintenance of the vehicle.
- The travel agency / individual will maintain the record of vehicle use and logbook.

Special Provisions

The approved bidders have to sign an agreement with the Chief District Medical & Public Health Officer cum District Mission Director, Nuapada for engagement at DPMU .The bidders shall commence the services from the date of agreement and shall continue to provide the services for a period of 12 months or till closure of the project whichever is earlier. If the performance of the vehicle is found satisfactory then the contract period may be extended.

If the contractor/ driver fails or neglects any of his obligations under the contract it shall be lawful for NHM to forfeit either whole or any part of performance security furnished by the bidder as compensation for any loss resulting from such failure.

Submission of bid

The interested bidder has to collect the total document from district website **www.nuapada.nic** from 04.08.2022. He has to sign on every pages of the document and to send after duly filling the prescribed form along with all the documents of the vehicle.

The envelope containing the quotation should be superscribed as "QUOTATION FOR HIRING OF VEHICLE for NHM,Nuapada.

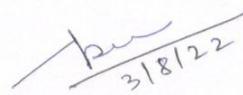
The documents should be submitted to O/o CDM& PHO, Nuapada, 766105 the documents should reach within **19.08.2022 by 1:00P.M** through Speed Post/ Regd.Post /reputed courier only. The sealed quotation will be opened on **19.08.2022** at 04:00 PM. in office of the undersigned. The undersigned reserves the right to reject all or any offers without assigning any reason thereof.

Documents to be attached with the quotation (Copy to be enclosed)

1. Valid commercial registration Certificate.
2. Driving license of the Driver.
3. Up to date road tax payment receipts
4. Copy of up to date vehicle insurance.
5. Vehicle fitness certificate.
6. Up to date Pollution certificate.

(Bidder not submitted the above documents during the time of submission of bid will be rejected)




31/8/22
Chief District Medical & Public health Officer
cum District Mission Director,Nuapada

QUOTATION FOR HIRING OF VEHICLE UNDER NHM, NUAPADA

To

CDM &PHO -cum-DMD,Nuapada

Sub: Submission of quotation for engagement of vehicle under NHM,Nuapada.

Ref: Your Quotation call Notice No. _____ dated _____.

Sir,

This is to inform you that after gone through the terms & conditions in the notice, I am quoting the rate as follows -

Sl.No	Vehicle Type (6 seater)	Make	Model	Petrol/Diesel	RC Number with registration date		Purchase Date
					Private Number	Commercial Number	

Name of the Driver with Driving licence No -

Fuel to be used (..... Kms/ litre)

Lubricant - 1 litre/ _____ KM.

Rate per month - Rs. _____ / per month (irrespective of distances/ mileage travelled in a month .

Rate (in figure):

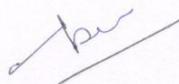
EMD Details - DD No _____ Date _____ Amount _____.

Name of Individual / Travel agency -

Address: -

Telephone No -

Signature with date



BID 2-
**Empanelment for supply of
lunch, tea and snacks**

**EMPANELMENT FOR SUPPLY OF LUNCH, TEA AND SNACKS
ON ANNUAL RATE CONTRACT BASIS**

1. Sealed tenders/bids are hereby invited for registered Caterers / Hotels / Agencies regarding empanelment for supplying of Lunch, Tea & Snacks for different Trainings/Workshops/Meetings/ Events of ZSS, Nuapada on annual rate Contract basis to CDM & PHO, Nuapada for a period of one year.
2. Interested bidders may obtain details terms and conditions from the website for taking up this assignment. The interested bidder may download the tender document from district website www.Nuapada.nic.in.
3. The tender documents can be downloaded from the district website from 04.08.2022 to 19.08.2022.
4. The last date of submission of the bidder is 19.08.2022 till 1:00 P.M through Speed Post/ Registered Post or courier only.
5. Interested eligible bidder may submit the bid to CDM & PHO, AT/PO/Dist-Nuapada.
6. The Proposal shall be in two parts i.e. Cover-A and Cover-B. "Cover-A" shall contain the Technical Proposal and "Cover-B" shall contain the Financial Proposal.
7. Technical and Financial Proposal shall be submitted separately in sealed covers with clear inscription as "TECHNICAL/ FINANCIAL PROPOSAL" on top of respective covers and both the sealed envelopes shall be sealed in a third envelop and it should be super scribed as "SUPPLY OF LUNCH, TEA AND SNACKS ON ANNUAL RATE CONTRACT BASIS"
8. Those applicants who shall qualify in the technical evaluation shall be eligible for participation in Financial Proposal Opening.
9. The tender will be opened on 19.08.2022 at 04:00 PM in the office chamber of the CDM & PHO. Bidder/ authorised representative may present during opening of bid documents If they wish.
10. Any legal dispute arising out of this subject to jurisdiction of Nuapada Only.
11. The CDM & PHO, Nuapada reserves its right to accept or reject any or all quotations or any part thereof without any liability to communicate any reason.

TERMS & CONDITIONS

- The Firm should have up to date valid Food licence.
- The firm should have registered under GST and have valid GST certificate.
- The firm should have valid PAN card.
- Tender must be accompanied by Processing fee of Rs. 2,240/-(Non-refundable) & Earnest Money of Rs.5,000/-(Refundable) by way of demand draft, drawn on any Bank in favour of ZSS, Non NRHM A/C payable at Nuapada. Tenders not accompanied by Processing Fee & Earnest money will not be considered. EMD of unsuccessful tenderers will be returned without interest on finalization of bid. EMD of successful tender will be retained & will be refunded after expiry of the contract.
- The firm should have adequate manpower to supply the food in time.
- The firm will supply the food as per the order and payment will be made after completion of the programme within 7-15 days of receipt of bill.



- After completion of the programme the firm should submit the bill along with a copy of the supply order.
- The firm shall supply the food at the designated venue at his own cost. No extra charges will be made for transportation.
- The quality of the food should be very good, delicious, tasty and hygienic and if found any type of food poisoning the payment will be stopped and legal proceedings will be initiated.
- The food should not contain maggots/insects/stones etc. If found, no payment will be made for that supply. All the food items should be served in fresh condition and should not be stale. Lunch, breakfast and tea will be served in buffet system.
- Ice cream, mineral Water, Soft drinks and Snacks etc should be provided by the bidder at the market price and should not more than MRP.
- Oil, Spices & Condiments of branded company should be used.
- The total average price of all items in Sl. No 1 to 13 will be (taking the average of each item) shall be taken into account for arriving the L1 Price.
- The rates quoted per plate (highest rate quoted in each Sl. No.) should not exceed Rs.190/- only (exclusive of GST).
- Order may be placed meal wise or item wise.
- The selected firm have to execute an agreement with CDM & PHO, Nuapada for a period of One year. The Contract may be extended for further period of one year with existing terms and conditions subject to satisfactory performance and mutual consent.

Place
Date

(Signature and seal of the authorized signatory)

DOCUMENTS TO BE SUBMITTED WITH THE BID

The firm/supplier have to submit the following documents along with Technical Bid (Tender Form A.)

1. Photo copy of PAN.
2. GST registration certificate.
3. Valid Food License.
4. Tender must be accompanied by Rs 2240/- (Rupees One Thousand) Only (Nonrefundable as processing fees and Rs 5000/- (Rupees Five Thousand) Only (refundable) as EMD by way of Demand Draft (Must be submitted), drawn on any Bank in favor of ZSS Non NRHM A/c payable at Nuapada.
5. Affidavit (Form-B) of declaration that the Firm/agency does not have any legal suit / criminal case pending against it for violation of Act or any other law. & The Firm/agency agrees to abide by all terms& conditions of tender.

Place
Date

Signature and seal of the authorized signatory



FORM - A
Technical Bid

1	Name of the Firm/agency	
2	Address of the Firm/agency	
3	Name of authorized signatory (in capital letters)	
4	Specimen signature of the authorized signatory.	
5	Telephone number of authorized signatory / Firm/agency	
6	GST registration (Photo copy to be attached)	
7	PAN (Photo Copy to be Attached)	
8	Valid Food License (Photo Copy to be attached)	
9	Draft number and date of the Processing Fee of Rs.2240/-	
10	Draft number and date of the EMD of Rs.5,000/-	
11	Affidavit of declaration that the Firm/agency does not have any legal suit / criminal case pending against it for violation of Act or any other law. & The Firm/agency agrees to abide by all terms& conditions of tender.(form-B)	
12	Whether all documents submitted signed by the authorized signatory of the Firm/agency (Yes/ No)	

DECLARATION

I / we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of by /our knowledge. I / we understand that in case of any deviation in the above statement at any state, our Firm/Agency will be blacklisted and will not have any dealing with your organization in future.

Place:

Date:

(Signature and seal of the authorized signatory)
Seal



Form-B

(To be submitted in *Cover A -Technical Bid*)

DECLARATION FORM

I / Wehaving
My / ouroffice
at.....do declare that I / We have
carefully read all the terms & conditions of tender of the _____, Odisha
for the supply of Food. The approved rate will remain valid for a period of one year
from the date of approval. I will abide with **all the terms & conditions** set
forth in the **Tender Reference no.** _____

I/We do hereby declare I/We have not been de-recognized / black listed by any
State Govt. / Union Territory / Govt. of India / Govt. Organization / Govt. Health
Institutions for supply of food / non-supply.

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money
Deposit and or Performance Security Deposit and blacklist me/us for a period of 3
years if, any information furnished by us proved to be false at the time of inspection /
verification and not complying with the Tender terms & conditions.

I / We ...do
hereby declare that I / we will supply the food items as per the term & condition in
the **Tender Reference no.** _____

Signature of the bidder :

Seal

Date :

Name & Address of the Firm:

Affidavit before Executive Magistrate / Notary Public.

To be submitted in Rs.20/- Non Judicial Stamp paper.



Financial Bid

Format I - Veg Meal with Tea & Snacks

Sl.No	Name of the Item	Price(Rs) Item Wise(Excl of Taxes)	Average Price (Rs) of each item Sl.No	% of Tax
1	Plain Rice			
	Zeera Rice			
	Veg Fried Rice			
2	Plain Dal			
	Dal Fry			
3	Veg Curry (Mix veg)			
	Veg Curry (Kurma)			
	Veg Curry(Potal Kurma)			
	Veg Curry(Fulkobi Kasa)			
4	Spl. Veg (Paneer) Curry/Chilli			
	Spl. Veg (Mushroom) Curry/Chilli			
5	Chips(veg)			
	Bharta (Patato/brinjal)			
6	Khata (Tamato&Khajra)			
	Khata (Dahi Baigan)			
	Khata (Dahi Bundi)			
7	Salad & Papad			
8	Sweet (Rasgolla)			
	Sweet(Zalebi)			
	Sweet(Golab Jamun)			
09	Payas			
	Sweet Curd			
10	Tea /Coffee(Two Times)			
11	Ice Cream (Spl. Brand, cup)			
12	Snacks - Samosa/Bada/Aluchap (2pc)& sweet (1 Pc)			
	Snacks - fruit cake (2 slices), Mungdal(50gm), Biscuit(4 pc) & Sweet(1pc)			
13	Water Bottle			
**Total Price per plate (taking the highest price of items in each sl.no) (Sum of highest prices of items from 1 to 13)				
***Total Average Price per plate (taking the average of items in each sl.no) (Sum of average prices of items from 1 to 13)				

*The price should include transportation cost with crockery, serving dishes, manpower and taxes if any. Plz. Mention % of taxes included in the price quoted.

** Total Price quoted per plate (taking the highest price of items in each sl.no) should not exceed Rs. 190/- (Excluding of taxes).

*** In case of L1 price quoted by different bidders for different items, the total average price per plate will be (taking the average of each items) shall be taken into account for arriving the L1 Price.

Place:

Date:

(Signature and seal of the authorized signatory)



TENDER FORM - B
Financial Bid

Format II - Non Veg Meal with Tea & Snacks

Sl.No	Name of the Item	Price(Rs) Item Wise(Excl of Taxes)	Average Price (Rs) of each item Sl.No	% of Tax
1	Plain Rice			
	Zeera Rice			
2	Plain Dal			
	Dal Fry			
3	Veg Curry(Mix veg)			
4	Fish Curry/Kasa (two Pieces)			
	Chicken Curry/Kasa (four Pieces)			
5	Chips(veg)			
	Bharta (Patato/brinjal)			
6	Khata (Tamato&Khajra)			
	Khata (Dahi Baigan)			
	Khata (Dahi Bundi)			
7	Salad & Papad			
8	Sweet (Rasgolla)			
	Sweet(Zalebi)			
	Sweet(Golab Jamun)			
09	Payas			
	Sweet Curd			
10	Tea /Coffee (Two Times)			
11	Ice Cream (Spl. Brand, cup)			
12	Snacks – Samosa /Bada/Aluchap (2pc) & sweet (1 Pc)			
	Snacks - fruit cake (2 slices), Mungdal(25gm), Biscuit (4 pc) & Sweet(1pc)			
13	Water Bottle			
**Total Price per plate (taking the highest price of items in each sl.no) (Sum of highest prices of items from 1 to 13)				
***Total Average Price per plate (taking the average of items in each sl.no) (Sum of average prices of items from 1 to 13)				

*The price should include transportation cost with crockery, serving dishes, manpower and taxes if any. Plz. Mention % of taxes included in the price quoted.

** Total Price quoted per plate (taking the highest price of items in each sl.no) should not exceed Rs. 190/- (Excluding of taxes).

*** In case of LI price quoted by different bidders for different items, the total average price per plate will be (taking the average of each items) shall be taken into account for arriving the LI Price.

Place:

Date:

(Signature and seal of the authorized signatory)

[Handwritten signature]

TENDER FORM - B
Financial Bid

Format III - Rate of some other Items

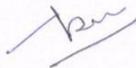
Sl.No	Name of the Item	Price(Rs) Item Wise(Excl of Taxes)	% of Tax
1	Chicken Biryani having zeera rice with Chicken, cashew nuts, Elaichi, cloves, green mutter, Beet & Carrot. (Kachumber complementary) per plate		
2	Mutton Biryani having zeera rice with Chicken, cashew nuts, Elaichi, cloves, green mutter, Beet & Carot. (Kachumber complementary) per plate		
3	Veg Biryani having zeera rice with panner, cashew nuts, Elaichi, cloves, green mutter, Beet & carot. (Kachumber complementary)per plate		
4	Mutton Curry/Kasa (four pieces)		
5	Chilly Chicken – (per plate)		
6	Egg Curry/ Kasa (2 pieces)		
7	Roti per piece		
8	Paratha per piece		
9	Special Tiffin: Snacks – Samosa /Bada/Alu chap (2pc) & sweet (1 Pc) ,tea one time. With banana 1 pcs		
10	Snacks – fruit cake (4 slices), Mungdal(50 gm), Biscuit (2 pc) & Sweet(1pc) tea one time. With banana 1 pcs		

*The price should include transportation cost with crockery, serving dishes, manpower and taxes if any. Plz. Mention % of taxes included in the price quoted.

Place:

Date:

(Signature and seal of the authorized signatory)



**BID 3 –
Empanelment for providing Lodging and
boarding services**

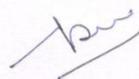
**EMPANELMENT FOR PROVIDING SERVICES FOR LODGING &
BOARDING
FOR DIFFERENT MEETINGS/WORKSHOP**

- Sealed tenders/bids are hereby invited for registered Hotels/ Agencies regarding empanelment for providing services for Lodging and Boarding for different Trainings/Workshops/Meetings/ Events of ZSS, Nuapada on annual rate Contract basis to CDM & PHO, Nuapada for a period of one year.
- Interested bidders may obtain details terms and conditions from the website for taking up this assignment. The interested bidder may download the tender document from district website www.Nuapada.nic.in.
- The tender documents can be downloaded from the district website from 04.08.2022 to 19.08.2022.
- The last date of submission of the bidder is 19.08.2022 till 1:00 P.M through Speed Post/ Registered Post or courier only.
- Interested eligible bidder may submit the bid to CDM & PHO, AT/PO/Dist-Nuapada.
- The Proposal shall be in two parts i.e. Cover-A and Cover-B. "Cover-A" shall contain the Technical Proposal and "Cover-B" shall contain the Financial Proposal.
- Technical and Financial Proposal shall be submitted separately in sealed covers with clear inscription as "TECHNICAL/ FINANCIAL PROPOSAL" on top of respective covers and both the sealed envelopes shall be sealed in a third envelop and it should be super scribed as "PROVIDING OF SERVICES FOR LODGING & BOARDING ON ANNUAL RATE CONTRACT BASIS"
- Those applicants who shall qualify in the technical evaluation shall be eligible for participation in Financial Proposal Opening.
- The tender will be opened on 19.08.2022 at 4:00 PM in the office chamber of the CDM & PHO. Bidder/ authorised representative may present during opening of bid documents if they wish.
- Any legal dispute arising out of this subject to jurisdiction of Nuapada Only.
- The CDM & PHO, Nuapada reserves its right to accept or reject any or all quotations or any part thereof without any liability to communicate any reason.

TERMS & CONDITIONS

Clause 1: General Terms and Conditions

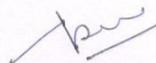
- The period of empanelment of Hotel Services would initially be for one year from the date of signing of contract which can be renewed for further one year or lesser period depending on the satisfactory service delivery on same or new terms and conditions. The bidders shall quote the price and other components of price as per the format for financial offer attached. The rates quoted w.r.t. hotel services shall be most competitive in terms of rates and prices prevalent in the market.
- No seasonal revision in rate shall be allowed during the period of empanelment.



- The prospective bidders should have the compliance of all the relevant Laws, Acts and regulations as applicable from time to time.
- After opening the financial offer, a committee may visit the hotels to check/inspect the facilities provided by each one.
- The empanelled hotel shall be responsible to make hotel booking on the request of the authorized officer/Programme organizers and payment will be made as per actual number of occupancies of room by the training participant.
- The Hotels should have the capacity to provide minimum 10-15 nos. of rooms at a time.
- All the rooms should be well ventilated and furnished with single bed/double bed, attached toilet with modern fittings, cupboard, geyser, complementary toiletries, mobile/laptop charging points, TV with cable channels, study table chair etc.
- Lenin and towels in the rooms should be absolutely clean or hygienic.
- The Hotel should have 24 hrs. room service and power back-up system. The hotel shall also provide the local transit facility to the guests from hotel to the training/workshop venue.
- The hotel will provide the required service as per the highest quality standards and in case of any lapse found, Hotel Management shall be held responsible. In case of breach.
- If more than one hotel quotes the same rate, the empanelment shall be made based on the decision of the committee.
- CDM & PHO, Nuapada shall have exclusive rights to cancel / terminate the empanelled agency at any time and without any notice at its own discretion without assigning any reason thereof.
- The hotel should provide transport to the training participants from training venue to the hotel and cost should be included in the accommodation cost. If the hotel fails to provide transportation, then certain amount will be deducted from the hotel bill. the amount will be decided by the committee at the time of finalization of bid.

Clause 2: Terms of Payments

- The bills raised by the Hotel shall clearly mention the billing components (basic tariff, taxes and levies etc.).
- The bills of the hotel shall be accompanied with a copy of the booking order duly issued by authorized signatory of CDM & PHO at the time of payment.
- No advance payment will be released.
- The Hotel will raise the bill as per the number of rooms actually occupied. The payment will be made as per related laws/rules.
- The bill should be signed by occupant and the bill should accompanied by occupant register or check in forms.
- As far as possible, payment of bills will be made to the hotel/hotelier within one month of submitting of the bills to the CDM & PHO Office.



TENDER FORM - A
Technical Bid

1	Name of the Hotel	
2	Address of the Hotel	
3	Name of Owner of the Hotel (in capital letters)	
4	Specimen signature of the Owner/authorized signatory.	
5	Telephone number of Owner/ authorized signatory / Firm/agency	
6	Registration for Ownership (Photo Copy to be attached)	
7	GST registration (Photo copy to be attached)	
8	TIN/ PAN (Photo Copy to be Attached)	
9	Draft number and date of the Processing Fee of Rs.2,240/-	
10	Draft number and date of the EMD of Rs.10,000/-	
11	Affidavit of declaration that the Firm/agency does not have any legal suit / criminal case pending against it for violation of Act or any other law. & The Firm/agency agrees to abide by all terms& conditions of tender.(form-B)	
12	Whether all documents submitted signed by the authorized signatory of the Firm/agency (Yes/ No)	

DECLARATION

I / we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of by /our knowledge. I / we understand that in case of any deviation in the above statement at any state, our Firm/Agency will be blacklisted and will not have any dealing with your organization in future.

Place:

Date:

(Signature and seal of the authorized signatory)

Seal



Form-B

(To be submitted in *Cover A -Technical Bid*)

DECLARATION FORM

I / Wehaving
My / ouroffice
at.....do declare that I / We have
carefully read all the terms & conditions of tender of the _____, Odisha
for the supply of lodging services. The approved rate will remain valid for a period of
one year from the date of approval. I will abide with **all the terms & conditions** set
forth in the **Tender Reference no.** _____

I/We do hereby declare I/We have not been de-recognized / black listed by any
State Govt. / Union Territory / Govt. of India / Govt. Organization / Govt. Health
Institutions for supply of food / non-supply.

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money
Deposit and or Performance Security Deposit and blacklist me/us for a period of 3
years if, any information furnished by us proved to be false at the time of inspection /
verification and not complying with the Tender terms & conditions.

I / Wedo
hereby declare that I / we will supply of lodging services as per the term & condition
in the **Tender Reference no.** _____

Signature of the bidder :

Seal

Date :

Name & Address of the Firm:

Affidavit before Executive Magistrate / Notary Public.
To be submitted in Rs.20/- Non Judicial Stamp paper.



Financial Bid

Sl.No	Requirement	Rate (inclusive of Taxes)
1	Single bedded Non AC room	
2	Single bedded AC room	
3	Double Bedded Non AC room	
4	Double Bedded AC room	
5	Triple bedded Non AC room	
6	Triple bedded AC room	
7	Dormitory NON AC - Per Bed/ Day	
8	Dormitory AC - Per Bed/ Day	
9	Meeting Hall Charges – Including all logistics	

Place:

Date:

(Signature and seal of the authorized signatory)

Seal

