

**CHIEF DISTRICT MEDICAL&PUBLIC  
HEALTH OFFICER, NUAPADA**

**TENDER-A**

Tender Reference No-2641

Dated. 15.07.22

**TENDER DOCUMENT  
FOR SUPPLY OF  
DEIC EQUIPMENTS UNDER DEIC-RBSK NUAPADA**

Address for Correspondence-  
**OFFICE OF THE  
CHIEF DISTRICT MEDICAL& PUBLIC HEALTH  
OFFICER, NUAPADA  
At/Po-NUAPADA, Dist- NUAPADA, Odisha  
Pin-766105.**



**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH  
OFFICER, NUAPADA**

**NOTICE INVITING TENDER**

Tender Reference No. : 2641/IS/0722/CDM&PHO/2021-22/DEIC Equipment, under  
DEIC-RBSK NUAPADA

Dated:

**TENDERS ARE INVITED FROM ELIGIBLE BIDDERS**

1	Period of Availability of Tender Document	(Downloadable from website: <a href="http://www.nuapada.nic.in">www.nuapada.nic.in</a> ) In case of any bid amendment and clarification, responsibility lies with the bidders to collect the same from the above mentioned website before last date of submission of tender document and the tender inviting authority shall have no responsibility for any delay / omission on part of the bidder.
2	Last date & time for submission of Tender	Date: 05/08/22 Time: 5:00 P.M. Address of Submission of Bid: OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, NUAPADA <i>(Through Speed post / Registered post/ Courier) only</i>
3	Date, time and place of opening of Tender	A. Technical Bid (Cover A) opening: on 06/08/22 at 11.00A.M. in the address mentioned above. B. Financial Bid (Cover B): <i>The date of opening of financial bid will be intimated to the firms found successful in the technical bid evaluation. (Venue is mentioned at the address mentioned above) (Bidders / authorized representative may remain present at the time of opening of bid)</i>

*[Signature]*

**TENDER DOCUMENT FOR DEIC EQUIPMENT UNDER DEIC-  
RBSK NUAPADA**

**Section – I (Instruction to Bidders)**

01. Sealed tenders are invited from registered firms/agencies (with GST registration having GSTIN) having adequate experience in supply of for supply of DEIC Equipment for DEIC under RBSK, Nuapada.
02. Interested bidders may obtain details terms and conditions from the website for taking up this assignment. The interested bidder may down load the tender document from the website [www.nuapada.nic.in](http://www.nuapada.nic.in).
03. The tender should be submitted in two parts i.e. Technical Bid (Cover-A) and Financial Bid (Cover-B). The bidders should submit their technical and financial bid separately in two separate envelopes and the same should be put into another cover envelop superscribed as "Tender for DEIC Equipment under DEIC-RBSK Nuapada Adv. No. 2641/15.07.22". The Technical & Financial Bid envelopes should be clearly marked as Technical Bid & Financial Bid on the top of the relevant envelopes. The tenders should be addressed to:

*The Chief District Medical & Public health Officer,  
Nuapada,  
At/Po- Nuapada, Pin -766105, Odisha*

04. Bidders who qualified in technical Bid [as per submission of relevant valid documents as asked to be submitted in Technical Bid – Part 1 - Tender Forms (T1, T2 & T3), fulfilling all the terms & condition of the tender document and inspection of infrastructure of the bidder if required], their Financial Bid (Part 2) shall only be opened. The circulars issued by the Finance Department, Govt. of Odisha from time to time regarding tax matters shall be taken into account for evaluation and shall be binding on the bidders. The bidders are requested to clearly mention the % of GST along with HSN Code of GST separately against each item as mentioned in the price bid format (Part 2). The unit price (exclusive of tax) shall be taken into account for evaluation. Also during evaluation, as per the Govt. of Odisha Finance Deptt. Office memorandum No. 13290 dtd.02.04.2013 (Clause 2), the price preference system shall be applicable to local micro & small enterprises registered with respective DIC, Khadi, Village, Cotton & Handicraft Industries, OSIC and NSIC.
05. As per Finance Department office memorandum no.21926 dtd. 12.8.2015, Local micro & small enterprises registered with respective DIC, Khadi, Village, Cotton & Handicraft Industries, OSIC and NSIC while participating in tenders of Government Departments & Agencies under its control shall be exempted from payment of earnest money. On conclusion of the bidding process, the local MSE bidder, if selected, shall be required to pay 25% of the value of performance security.



## 06 .SCHEDULED OF REQUIREMENT WITH SPECIFICATIONS (PAED. USE ONLY)

Sl.No.	Name of the Equipments	Requirement (Approx)	Make & Model of the Product intends to quote & supply.
<b>Vision Equipments</b>			
1	Log Mar Charts	1	
2	Snellen Charts	1	
3	Pediatric Trial Lens Set	1	
4	Pencil torch with yellow light	1	
5	Children's Trial frame	1	
6	Vision testing drum	1	
7	Hiding Heidi low Contrast Face test	1	
8	Spectacle Occluder items #52327	1	
9	Occluder Glasses item # 52851	1	
10	LEA SYMBOLS Chart for vision rehabilitation item no.258000	1	
11	Leo Learns by DVD for interaction with vision impaired Child(790000)	1	
12	Canon Power shot TX1 Digital Camera	1	
13	Random Dot Butterfly Stereopsis test with Intermediate sized polarised glasses	1	
<b>Psychological Assessments Logistics</b>			
1	Receptive-Expressive Emergent Language Test—Third Edition (REEL-3)	1	
2	LPT: Linguistic profile test	1	
3	Developmental assessment for Indian Infants (DASSI)	1	
4	Vineland Social Maturity Scale	1	
5	Vineland Adaptive Behaviour Scales	1	
6	Developmental Screening Test (DST) by Bharat Raj	1	
7	Denver Developmental Screening Test II (DDST-II)	1	
8	Stanford Binet (Indian adaptation-Kulshreshta)	1	
9	Piaget's Sensori-motor Intelligence Scale 0-2 years • Piagetian Cognitive Tasks	1	
10	Childhood Behavioral Checklist CBCL	1	
11	Cerebral Palsy and Neuro-motor impairment: INCLIN (INDT -NMI)	1	
12	INCLIN Diagnostic Tool for Epilepsy (INDT - EPI)	1	
13	ADHDT2	1	
14	SANGUIN FORM BOARD	1	

<b>Equipments for Sensory Integration of DEIC</b>			
16	Platform swing	1	Specification Annexed
<b>Physiotherapy Equipments</b>			
17	Gaiters :	1	(Aluminium/bamboo stick of 8", 10", 12", 14" long inserted in the pockets of thick canvas, 3 velcro straps to be wound around Total 8 nos (1 pair of each size mentioned)
20	Plastic spoon	12	with long handle (for babies) , Long handle bright color spoon
23	Spouted cups :	4	Spouted cups
<b>Equipments for Dental Wing of DEIC Nuapada</b>			
1	Portable dental darkroom along with consumable: a. Developer b. Fixer	1	
<b>Equipments for Speech and Hearing Wing of DEIC</b>			
1	Tuning fork 1 set -4tuning fork of different freq 128Hz, 256Hz, 512Hz & 1024 Hz	1	
2	OPD material.	1	(TORCH, Oto Light
3	Thudicum's speculum set	1	
4	Killian' speculum set	1	
5	Laryngeal mirrors set	1	
6	Posterior rhinoscopic mirrors	1	
7	Aural Speculum all sizes black finish	1	
8	Nasal Packing Forceps	1	
9	Aural Suction Tips (Micro suction adapter)	1	
10	Nasal Suction Tips	1	
11	Hartman's Forceps	1	
12	Eustachian tube catheter	1	
13	Punch biopsy forceps	1	
14	Laryngeal biopsy forceps	1	
15	BP Handles of various sizes	1	
16	Tongue Depressor	1	

N.B. - Sample Photographs of some of the equipment is enclosed at (Page No. 18)

**Note:**

\* The samples can be inspected at Office of Chief District Medical & Public Health Officer on or before submission of tender.

07. Rs. 10,000/- towards EMD in shape of DD may be drawn in favor of "ZSS non- NRHM, Nuapada. Exemption of EMD applicable to local MSEs or DIC Registered Firm in Odisha. As applicable

08; Tender Fees Non –refundable of Rs.1,180/- (Rupees One thousand one hundred eighty) in favor of “ZSS non- NRHM, Nuapada” payable at Nuapada, In absence of bid document cost the technical proposal of the bidder shall be rejected.

09; Delivery time: 01 month of issue of the Supply Order.

10. Place of delivery: DPMU/ Site will be intimated in orders.

A handwritten signature in blue ink, consisting of a stylized name followed by a horizontal line.

## Section-2

## TERMS AND CONDITIONS

Terms & Conditions		Documents to be Submitted
1	The organization should be a bonafide registered body	Photo copy of the Registration certificate
2	The organization must have GST registration certificate (with mention of GSTIN) and PAN	Photo copy of GSTIN& PAN
3	Annual turnover of the bidder must be $\geq$ 10 Lakhs in each year of last three preceding financial years.	Audited Balance Sheet & P&L account of last three preceding financial years duly certified by Chartered Accountant with membership No.
4	The organization will have to submit an Affidavit ( <i>On original Stamp Paper of relevant value</i> ) with the following clauses:- 1. It has not been blacklisted by any Government Organization 2. The organization does not have any legal suit / criminal case pending against it for violation of PF /ESI/MW Act or any other law. 3. The Directorate will have no liability regarding transportation, loading and unloading of material and all the material ordered shall be delivered at the designated place in good condition. The defective or damaged printed material if any will be replaced by the Organization. 4. That the organization agrees to abide by all terms & conditions of tender 5. The organization will quote prices (Exclusive of GST)	Affidavit
5	Tender must be accompanied by EMD of Rs.10,000/- of quoted rate(if the bidder is other than local MSME) as mentioned in Para 07 of Section-I by way of Demand Draft (Must be submitted), drawn on any Nationalized / Scheduled Bank in favour of "ZSS non-NRHM, Nuapada". Tenders (if the tenderer is other than local MSE) if not accompanied by EMD will not be entertained.	Demand Draft
6	The tenderer should furnish the copies of the minimum three work orders executed in similar type of works during the last three years.	Photocopies of work orders executed.
7	The head of the organization (bidder) should submit an authorization and specimen signature of their authorized signatory if any.	Authorization regarding specimen signature of authorized signatory
8	The successful bidder (if other than Local MSE) will have to deposit Performance Security @ 10% of the work order value by way of demand draft drawn on any Nationalized / Scheduled Bank payable at Nuapada in favour of Chief District Medical & Public Health	To be submitted at the time of Acceptance of the work order



	<p>Officer, Nuapada/ Bank Guarantee from any Nationalized / Scheduled Bank. The successful bidder (if Local MSE) will have to deposit 25% of the stipulated <b>Performance Security</b> (i.e. 25% of 10% of the work order value) by way of demand draft drawn on any Nationalized / Scheduled Bank payable at Nuapada in favour of Chief District Medical Officer, Nuapada/ Bank Guarantee from any Nationalized/ Scheduled Bank. The performance security shall be returned on successful completion of the assignment without interest. The performance security may be forfeited towards compensation for any loss resulting from the successful bidder's failure to fulfil the obligations under the scope of work and terms &amp; conditions of the Purchase Order.</p>	
9	<p>Conditional Tenders (like alternative price offers etc.) are liable to be rejected. In the event of acceptance, CDM&amp;PHO decision will be final. The tender, which is not as per our required specifications will not be considered.</p>	
10	<p>A committee selected by the authority may inspect the works place of the qualified bidder before finalization of financial bid to verify the capacity of printing &amp; other aspects of the offset press &amp; relevant documents.</p>	
11	<p>If the successful bidder/ bidders fails to supply the entire quantity within the stipulated period (as mentioned against each item in <b>Para 09 in Section I</b>), liquidated damage @ of the following % of the relevant contract value, <b>per week of delays</b> after the stipulated time shall be calculated: 1% for 1st week, 2% for 2nd week, 4% for 3rd week, 8% for 4th week, 16% for 5th week &amp; 30% for 6th week. Default beyond 6th week shall amount to cancellation of work order/contract. The defaulting firm shall not be allowed to participate in the next tender for any item under NHM. Performance Security deposited by the defaulting firms shall be forfeited.</p>	
12	<p>The undersigned will not make any advance payment to the organization. The organization will have to carry out the entire job on its own. 100% payment shall be made after delivery of the full quantity. The payments will be paid only after satisfactory completion of the job, submission of bill in that regard .</p>	
13	<p>All information, documents and data coming in the possession of the organization as a result of execution of the job shall at all time remain the property of Chief District Medical &amp; public Health Officer, Nuapada. The organization shall not make or allow any of his employee or agents etc. to make an unauthorized copy, use, access or other utilization of this material commercially or otherwise, directly or indirectly except as agreed to by the Directorate. The organization shall also ensure complete confidentiality of the information and data provided to it in the course of carrying out the job.</p>	

14	Bidder must have sound knowledge of latest intellectual and property right. The authority who assigns the work is in no way responsible for any deviation made by the supplier in this regard.	
15		
16	The Authority reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever	
17	Rates quoted against this tender notice shall remain valid up to 12 months after award of contract. No request for increase in rates, if any, will be allowed or entertained during this period. Printing should be as per Specification.	
18	Page numbering of the Proposals must be done otherwise rejected.	
19	Jurisdiction: All legal disputes are subject to the jurisdiction of Nuapada courts only.	
20	The bidder shall submit its proposal in the form and manner specified in the Tender.	



## FORMATS - Part 1

FORM – T1

(To be submitted in Technical Bid Envelop)

(The documents has to be arranged serially as per the order mentioned below)

<u>1</u>	Name of the Organization	
<u>2</u>	Address of the organization	
<u>3</u>	Name of authorized signatory (in capital letters)	
<u>4</u>	Authorization and specimen signature of the authorized signatory	
<u>5</u>	Telephone number of authorized signatory / Organization	
<u>6</u>	Registration no (Attach photocopy of registration certificate of the Firm / Registration certificate issued from DIC in case of local MSE registered with respective DICs, Khadi, Village, Cottage & Handicraft industries, OSIC and NSIC)	
<u>7</u>	GST registration acknowledgement (Photocopy of GST registration)	
<u>8</u>	PAN (Photocopy of PAN) & IT return copy of last three year	
<u>9</u>	Annual turnover certificate duly signed by Chartered Accountant must be submitted for last 3 years (Turnover must be $\geq$ 10 Lakhs each year)Form-T3.	
<u>10</u>	Draft number & date of tender document Cost (Non-Refundable) of Rs.1, 180/-.	
<u>11</u>	Draft number and date of the EMD of Rs.10,000/- of quoted rate[Pl. refer to the Clause 07 of Section-I related to submission of EMD - will submit 25% of the prescribed EMD]	
<u>12</u>	Affidavit of declaration ( <i>On original Stamp Paper</i> ) as per Clause 4 of the terms & condition	
<u>13</u>	Copies of similar work order in Form-T4	
<u>14</u>	FORWARDING LETTER/SELF DECLARATION FORM	
<u>15</u>	Copy of Product Boucher submitted	
<u>16</u>	Whether all documents submitted signed by the authorized signatory of the organization ( Yes/ No)	

## DECLARATION

I / we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of by my/our knowledge. I / we understand that in case of any deviation/forged information in the above statement at any stage, our Firm/Agency will be blacklisted and will not have any dealing with your organization in future.

(Signature and seal of the authorized signatory)

Place  
Date

Seal





## FORM T3

(Refer Clause No. 3 relating to annual turnover)

(To be submitted in *Cover A - Technical Bid*)

(To be furnished in the letter head of the Auditor/ Chartered Accountant firm in original refer to this tender call notice No)

**ANNUAL TURN OVER STATEMENT**

The Annual Turnover for the last three financial years of M/s \_\_\_\_\_ who is a Manufacturer /Distributor/Importer (*Pl. tick whichever is applicable*) are given below and certified that the statement is true and correct.

Sl.No.	Year	Turnover in (Rs.)
1.	2018 –2019 (FY) -	
2.	2019- 2020 (FY) -	
3.	2020- 2021 (FY)-	
<b><i>Average Annual Turnover</i></b> (for the above three years) in (Rs.) _____		

Date:  
Place:Signature of Auditor/  
Chartered Accountant  
(Name in Capital)

Seal

Membership No.-  
Registration No. of Firm**Note:**

- a) *To be issued in the letter head of the Auditor/Chartered Accountant mentioning the Membership no.*



## FORM T4

(To be furnished in Technical Bid)

PAST EXPERIENCE IN EXECUTING MAJOR SUPPLY OF EQUIPMENTS OF DEIC

Name of Assignment	Name/address of the Organization for which similar supply of Equipments have been executed	Date of award of Assignment	Date of completion of assignment	Value of the Work order (Rs.)

Note: Please furnish the **Work order copies** of the works executed in support of the information mentioned above.

Authorized Signatory [*In full and initials*]: \_\_\_\_\_

Name and Title of Signatory: \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_

(Company Seal)



**FORWARDING LETTER/SELF DECLARATION FORM**

(To be submitted on Bidder's in non-judicial paper)  
*[To be submitted in Technical Bid]*

To  
CDM& PHO cum District Mission Director  
Nuapada  
At/Po- Nuapada-766105  
Dist- Nuapada

Dear Madam/Sir,

Sub: Your Tender Ref. No. \_\_\_\_\_, Dated \_\_\_\_\_.

This is with reference to your above mentioned tender for supply of DEIC Equipment for DEIC-RBSK Nuapada. Having examined the tender document, we hereby submit our proposal along with the necessary documents. I / We hereby declare that our company is having unblemished past record and was not under a declaration of ineligibility for corrupt and fraudulent practices issued by Government of India or any State Government/PSU in the country of India.

Further, we agree to abide by all the terms and conditions as mentioned in the tender document. We have also noted that NHM reserves the right to consider/ reject any or all bids without assigning any reason thereof.

Date: \_\_\_\_ / \_\_\_\_ /2022

Authorized Signatory:

Name:

Designation:

Place:

Phone:

Email:



**TECHNICAL BID:**

Documents to be submitted in the Technical Bid otherwise rejected are follows:

- i. Demand Draft towards EMD of Rs.10,000/-favor of "ZSS non- NRHM, Nuapada" payable at NUAPADA only DD from any national Bank.
- ii. Copy of PAN card and IT return acknowledgement slip of last three F.Y 2018-19, 2019-20& 2020-21.
- iii. The bidder must furnish copy of GST Registration certificate.
- iv. Forwarding letter &Self-Declaration form on non-judicial paper
- v. Registration certificate of the firms.(DIC /Firm act.)
- vi. Sample paper for each item.
- vii. Last three yearsexperience (order copy of same category of work for each 3year).
- viii. Tender cost Rs.1,180/- in favor of "ZSS non- NRHM, Nuapada" payable at Nuapada only DD from any nationalize Bank.
- ix. Annual turnover certificate duly signed by Chartered Accountant must be submitted for last 3 years(Turnover must be  $\geq$  10 Lakhs each year).

**1. PRICE BID**

- i. Hard Copy signed & sealed both in words and figures.
- ii. The Price bid of the technically qualified bidders will only be opened.
- iii. The net quoted price (Cost of Printing along with all taxes& transportation) should both in figures and words. In case of difference in words and figures, words will be taken into consideration for evaluation.

**2. EARNEST MONEY DEPOSIT – (EMD)**

- 2.1 Rs.10,000/- should be paid as EMD in the form of Demand Draft from a Nationalized Bank located in India, drawn in favor of ZSS Non-NRHM,Nuapadapayable at Nuapada and submitted in the Technical Bid. The bidder should write the organization name at the back side of the DD. *Bids without EMD shall be treated as non-responsive and will not be accepted. No exemption from submission of EMD is allowed.*
- 2.2 The EMD of successful bidder is liable to be forfeited if the tenderer, revokes any terms of the tender within the validity period that will liable towards *blacklisting for minimum 2 years & concerned party could not participate in further bidding in under ZillaSwasthyaSamiti, Nuapada.*
- 2.3 EMDs given by unsuccessful bidders will be refunded after placing of work order to the successful bidder.
- 2.4 EMD of the successful bidder will be forfeited in case the successful bidder fails to accept/executes the order.
- 2.5 EMD of successful bidder will be returned after receiving of successful delivery certificate of all items.
- 2.6 EMD shall not carry any interest.

**3. EVALUATION :**

The rates of the item quoted by the technically qualified bidders will be evaluated after taking the following points into consideration: -

- 3.1 Rate of items of each bidder will be taken after inclusion of all taxes as applicable.
- 3.2 After Evaluation the lowest Eligible Bidder (NET Price) will be selected.

## PRICE BID FORMAT

Sl. No	Name of the Item	Specification	HSN code (4 digit code) of the % of GST mentioned in Column F	Quoted rate Per unit/set Exclusive of GST (Rs.)	% of GST	Quoted rate Per unit/set Inclusive of GST
A	B	C	D	E	F	G

(Rates per Unit quoted should be inclusive of all costs, transportation to the consignee place & exclusive of GST if any as applicable (The % of GST if any must be mentioned in the separate column mentioned above).

Evaluation shall be made on the Price per Unit (Exclusive of GST). In case of different % of GST for the relevant item (s) quoted by bidders, the correct % of GST shall be applicable.

(Signature of the authorized signatory)

Place:

Date:

Seal

**N.B.-**There are few items having no technical specification (prototype specified) which will be finalized after verification technical brochures.



**Technical Specifications/photographs of some equipments**

**SENSORY INTEGRATION EQUIPMENTS/TOOLS, DEIC RBSK Nuapada**

**1. Platform Swing**



**2. Trampoline (Small): 55" Kids Trampoline with Safety Enclosure Net & Folding Handle || Kids Jumping Trampoline for Indoor/Outdoor Home /School.**



*Handwritten signature*