

OFFICE OF THE DISTRICT JUDGE, NUAPADA
AT/P.O./DIST.- NUAPADA, ODISHA – 766105

INVITATION FOR BIDS

RFP Identification No. 02(RFP) OF 2022-23
Dated 20.06.2022

REQUEST FOR PROPOSAL (RFP)

The District Judge, Nuapada invites sealed proposal from all interested Bidders for „SELECTION OF OUTSOURCING OF AGENCY FOR UP-KEEPING, CLEANING & MAINTENANCE AND ELECTRICAL SERVICES at District Court Complex, Nuapada and Taluk Court Complexes at Khariar, Komna, Sinapali and Boden.

A. Indicative Scope :

The Broad Scope of services required through this RFP, shall be inter alia as briefed below:

1. Operation and Maintenance of all Electrical Equipment's and Services,
2. Housekeeping and Sanitation services.
3. Pest Control

B. Contract Period : 02 years

C. Bid Processing Fee (INR): 10,000/-

D. Earnest Money Deposit (INR) : Bid Security Declaration as per Form-T11

The RFP document can be downloaded from <https://districts.ecourts.gov.in/india/odisha/nuapada/tender>. To clarify the queries of the Bidders, a pre-bid meeting is scheduled to be held on **30.06.2022 at 02.30 PM** in the **District Court Complex, Nuapada**. Duly completed proposal along with other prerequisite documents in support of eligibility criteria and the required information as per formats must be submitted through **Registered Post/ Speed Post/ Courier** latest by **04.07.2022 at 5.00 PM** as specified in the Critical Date Sheet below. For details please refer the RFP Documents.

E. Critical Date Sheet:

Sl. No.	Particulars	Date and Time
1	RFP Issue Date	20.06.2022
2	Last date and time for submission of Pre-Bid queries through e-mail	30.06.2022 (02:00 P.M)
3	Pre-Bid Meeting Date and Time	30.06.2022 (02.30 P.M)
4	Upload of Pre -Bid Clarification Date and Time	30.06.2022 (05.00 P.M)
5	Bid Due Date and Time	04.07.2022 (05.00 P.M)
6	Technical Bid Opening Date and Time	05.07.2022 (01.30 P.M)
7	Financial Bid Opening Date and Time	05.07.2022 (04.00 P.M)

F. Contact Person :

Registrar Civil Courts, Nuapada
Mobile No. 9437486377

G. Complete Address for Submission of Bid :

The District Judge, Nuapada
District Court Complex,
At/P.O./Dist.-Nuapada,
Odisha – 766105

H. The authority reserves the right to accept/reject any or all RFPs without assigning any reason thereof.

Sd /-
District Judge,
Nuapada

By e-Mail

Memo No. 2711 Dt. 20.06.2022

Copy forwarded to the Director, I&PR Department, Government of Odisha, Bhubaneswar with a request to get it published in largely circulated 01 (One) No. of leading Odia Daily and 01 (One) No. English Daily News Paper at an early date for wide circulation. The complimentary copy of the News Papers connecting the Tender Call Notice may be sent to this office for reference and record.

Encl.: Soft copy of Invitation for Bids


20.06.2022
Registrar, Civil Courts, Nuapada

Memo No. 2712⁽³⁰⁾ Dt. 20.06.2022

Copy forwarded to the Registrars, Civil Courts of the State with a request to publish the same in their respective notice board for wide circulation.

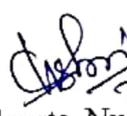
Encl.: Copy of Invitation for Bids


20.06.2022
Registrar, Civil Courts, Nuapada

Memo No. 2713⁽³⁰⁾ Dt. 20.06.2022

Copy forwarded to District Magistrates & Collectors of the State with a request to publish in their respective notice board for wide circulation.

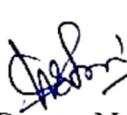
Encl.: Copy of Invitation for Bids


20.06.2022
Registrar, Civil Courts, Nuapada

Memo No. 2714 Dt. 20.06.2022

Copy forwarded to S.P., Nuapada for information and to provide security during the period of opening of the tender at the District Court Complex, Nuapada.

Encl.: Copy of Invitation for Bids.


20.06.2022
Registrar, Civil Courts, Nuapada

Memo No. 2715 Dt. 20.06.2022

Copy forwarded to the Chief Accounts Officer, Hon'ble High Court of Orissa, Cuttack for information.

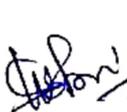
Encl.: RFP Document of Invitation for Bids


20.06.2022
Registrar, Civil Courts, Nuapada

Memo No. 2716 Dt. 20.06.2022

Copy forwarded to the Chief Engineer (Buildings), Odisha at Nirmansoudh, Unit-V, Bhubaneswar for information.

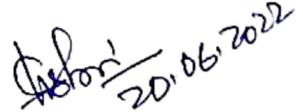
Encl.: RFP Document of Invitation for Bids


20.06.2022
Registrar, Civil Courts, Nuapada

Memo No. 2717 Dt. 20.06.2022

Copy forwarded to the Superintending Engineer, Nuapada, R & B Division, Nuapada at Khariar to publish in their respective notice board for wide circulation.

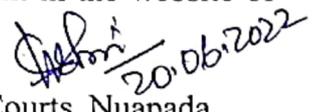
Encl.: RFP Document of Invitation for Bids.


20.06.2022
Registrar, Civil Courts, Nuapada

Memo No. 2718 Dt. 20.06.2022

Copy forwarded to the Head, State Portal Group I.T. Centre Department, of Information & Technology Department Bhubaneswar for exhibiting the advertisement in the website of the Government.

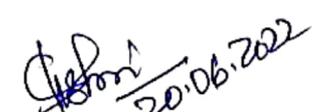
Encl.: RFP Document of Invitation for Bids


20.06.2022
Registrar, Civil Courts, Nuapada

Memo No. 2719 Dt. 20.06.2022

Copy forwarded to the District Information Officer, NIC, Nuapada with arequest to upload in the District Office, NIC website for wide circulation.

Encl.: RFP Document of Invitation for Bids


20.06.2022
Registrar, Civil Courts, Nuapada

Memo No. 2720 Dt. 20.06.2022

Copy forwarded to the System Assistant, Nuapada to upload in the District Court, Nuapada website for wide circulation.

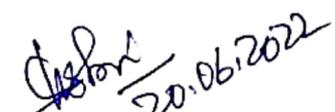
Encl.: RFP Document of Invitation for Bids


20.06.2022
Registrar, Civil Courts, Nuapada

Memo No. 2721 Dt. 20.06.2022

Copy forwarded to the Judges-in-Charge, Nizarats of Nuapada Judgeship to publish in their respective notice boards for wide circulation and to accommodate prospective bidders during pre-bid visit to the respective sites from 20.06.2022 to 30.06.2022 inbetween 10:30 AM. to 05:30 PM

Encl.: Copy of Invitation for Bids


20.06.2022
Registrar, Civil Courts, Nuapada