

EMPANELMENT FOR SUPPLY OF LUNCH, TEA AND SNACKS ON ANNUAL RATE CONTRACT BASIS

1. Sealed tenders/bids are hereby invited for registered Caterers / Hotels / Agencies regarding empanelment for supplying of Lunch, Tea & Snacks for different Trainings/Workshops/Meetings/ Events of ZSS, Nuapada on annual rate Contract basis to CDM & PHO, Nuapada for a period of one year.
2. Interested bidders may obtain details terms and conditions from the website for taking up this assignment. The interested bidder may download the tender document from district website www.Nuapada.nic.in.
3. The tender documents can be downloaded from the district website from 03.06.2022 to 28.06.2022.
4. The last date of submission of the bidder is 28.06.2022 till 5 P.M through Speed Post/ Registered Post or courier only.
5. Interested eligible bidder may submit the bid to CDM & PHO, AT/PO/Dist-Nuapada.
6. The Proposal shall be in two parts i.e. Cover-A and Cover-B. "Cover-A" shall contain the Technical Proposal and "Cover-B" shall contain the Financial Proposal.
7. Technical and Financial Proposal shall be submitted separately in sealed covers with clear inscription as "TECHNICAL/ FINANCIAL PROPOSAL" on top of respective covers and both the sealed envelopes shall be sealed in a third envelop and it should be super scribed as "SUPPLY OF LUNCH, TEA AND SNACKS ON ANNUAL RATE CONTRACT BASIS"
8. Those applicants who shall qualify in the technical evaluation shall be eligible for participation in Financial Proposal Opening.
9. The tender will be opened on 29.06.2022 at 11 AM in the office chamber of the CDM & PHO. Bidder/ authorised representative may present during opening of bid documents If they wish.
10. Any legal dispute arising out of this subject to jurisdiction of Nuapada Only.
11. The CDM & PHO, Nuapada reserves its right to accept or reject any or all quotations or any part thereof without any liability to communicate any reason.

TERMS & CONDITIONS

- The Firm should have up to date valid Food licence.
- The firm should have registered under GST and have valid GST certificate.
- The firm should have valid PAN card.
- Tender must be accompanied by Processing fee of Rs. 2,240/-(Non-refundable) & Earnest Money of Rs.5,000/-(Refundable) by way of demand draft, drawn on any Bank in favour of **ZSS,Non NRHM A/C** payable at Nuapada. Tenders not accompanied by Processing Fee & Earnest money will not be considered. EMD of unsuccessful tenderers will be returned without interest on finalization of bid. EMD of successful tender will be retained & will be refunded after expiry of the contract.
- The firm should have adequate manpower to supply the food in time.
- The firm will supply the food as per the order and payment will be made after completion of the programme within 7-15 days of receipt of bill.

- After completion of the programme the firm should submit the bill along with a copy of the supply order.
- The firm shall supply the food at the designated venue at his own cost. No extra charges will be made for transportation.
- The quality of the food should be very good, delicious, tasty and hygienic and if found any type of food poisoning the payment will be stopped and legal proceedings will be initiated.
- The food should not contain maggots/insects/stones etc. If found, no payment will be made for that supply. All the food items should be served in fresh condition and should not be stale. Lunch, breakfast and tea will be served in buffet system.
- Ice cream, mineral Water, Soft drinks and Snacks etc should be provided by the bidder at the market price and should not more than MRP.
- Oil, Spices & Condiments of branded company should be used.
- The total average price of all items in Sl. No 1 to 13 will be (taking the average of each item) shall be taken into account for arriving the L1 Price.
- The rates quoted per plate (highest rate quoted in each Sl. No.) should not exceed Rs.190/- only (exclusive of GST).
- Order may be placed meal wise or item wise.
- The selected firm have to execute an agreement with CDM & PHO, Nuapada for a period of One year. The Contract may be extended for further period of one year with existing terms and conditions subject to satisfactory performance and mutual consent.

Place

Date

(Signature and seal of the authorized signatory)

DOCUMENTS TO BE SUBMITTED WITH THE BID

The firm/supplier have to submit the following documents along with Technical Bid (Tender Form A.)

1. Photo copy of PAN.
2. GST registration certificate.
3. Valid Food License.
4. Tender must be accompanied by Rs 2240/- (Rupees One Thousand) Only (Nonrefundable as processing fees and Rs 5000/- (Rupees Five Thousand) Only (refundable) as EMD by way of Demand Draft (Must be submitted), drawn on any Bank in favor of **ZSS Non NRHM A/c payable at Nuapada.**
5. Affidavit (Form-B) of declaration that the Firm/agency does not have any legal suit / criminal case pending against it for violation of Act or any other law. & The Firm/agency agrees to abide by all terms& conditions of tender.

Place

Date

Signature and seal of the authorized signatory

FORM - A
Technical Bid

1	Name of the Firm/agency	
2	Address of the Firm/agency	
3	Name of authorized signatory (in capital letters)	
4	Specimen signature of the authorized signatory.	
5	Telephone number of authorized signatory / Firm/agency	
6	GST registration (Photo copy to be attached)	
7	PAN (Photo Copy to be Attached)	
8	Valid Food License (Photo Copy to be attached)	
9	Draft number and date of the Processing Fee of Rs.2240/-	
10	Draft number and date of the EMD of Rs.5,000/-	
11	Affidavit of declaration that the Firm/agency does not have any legal suit / criminal case pending against it for violation of Act or any other law. & The Firm/agency agrees to abide by all terms& conditions of tender.(form-B)	
12	Whether all documents submitted signed by the authorized signatory of the Firm/agency (Yes/ No)	

DECLARATION

I / we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of by /our knowledge. I / we understand that in case of any deviation in the above statement at any state, our Firm/Agency will be blacklisted and will not have any dealing with your organization in future.

Place:

Date:

(Signature and seal of the authorized signatory)

Seal

Form-B

(To be submitted in *Cover A -Technical Bid*)

DECLARATION FORM

I / Wehaving
My / ouroffice
at.....do declare that I / We have
carefully read all the terms & conditions of tender of the _____, Odisha
for the supply of Food. The approved rate will remain valid for a period of one year
from the date of approval. I will abide with **all the terms & conditions** set
forth in the **Tender Reference no.** _____

I/We do hereby declare I/We have not been de-recognized / black listed by any
State Govt. / Union Territory / Govt. of India / Govt. Organization / Govt. Health
Institutions for supply of food / non-supply.

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money
Deposit and or Performance Security Deposit and blacklist me/us for a period of 3
years if, any information furnished by us proved to be false at the time of inspection /
verification and not complying with the Tender terms & conditions.

I / W edo
hereby declare that I / we will supply the food items as per the term & condition in
the **Tender Reference no.** _____

Signature of the bidder :

Seal

Date :

Name & Address of the Firm:

Affidavit before Executive Magistrate / Notary Public.

To be submitted in Rs.20/- Non Judicial Stamp paper.

Financial Bid

Format I - Veg Meal with Tea & Snacks

Sl.No	Name of the Item	Price(Rs) Item Wise(Excl of Taxes)	Average Price (Rs) of each item Sl.No	% of Tax
1	Plain Rice			
	Zeera Rice			
	Veg Fried Rice			
2	Plain Dal			
	Dal Fry			
3	Veg Curry (Mix veg)			
	Veg Curry (Kurma)			
	Veg Curry(Potal Kurma)			
	Veg Curry(Fulkobi Kasa)			
4	Spl. Veg (Paneer) Curry/Chilli			
	Spl. Veg (Mushroom) Curry/Chilli			
5	Chips(veg)			
	Bharta (Potato/brinjal)			
6	Khata (Tamato&Khajra)			
	Khata (Dahi Baigan)			
	Khata (Dahi Bundi)			
7	Salad & Papad			
8	Sweet (Rasgolla)			
	Sweet(Zalebi)			
	Sweet(Golab Jamun)			
09	Payas			
	Sweet Curd			
10	Tea /Coffee(Two Times)			
11	Ice Cream (Spl. Brand, cup)			
12	Snacks - Samosa/Bada/Aluchap (2pc)& sweet (1 Pc)			
	Snacks - fruit cake (2 slices), Mungdal(50gm), Biscuit(4 pc) & Sweet(1pc)			
13	Water Bottle			
**Total Price per plate (taking the highest price of items in each sl.no) (Sum of highest prices of items from 1 to 13)				
***Total Average Price per plate (taking the average of items in each sl.no) (Sum of average prices of items from 1 to 13)				

*The price should include transportation cost with crockery, serving dishes, manpower and taxes if any. Plz. Mention % of taxes included in the price quoted.

** Total Price quoted per plate (taking the highest price of items in each sl.no) should not exceed Rs. 190/- (Excluding of taxes).

*** Incase of L1 price quoted by different bidders for different items, the total average price per plate will be (taking the average of each items) shall be taken into account for arriving the L1 Price.

Place:

Date:

(Signature and seal of the authorized signatory)

TENDER FORM - B
Financial Bid

Format II - Non Veg Meal with Tea & Snacks

Sl.No	Name of the Item	Price(Rs) Item Wise(Excl of Taxes)	Average Price (Rs) of each item Sl.No	% of Tax
1	Plain Rice			
	Zeera Rice			
2	Plain Dal			
	Dal Fry			
3	Veg Curry(Mix veg)			
4	Fish Curry/Kasa (two Pieces)			
	Chicken Curry/Kasa (four Pieces)			
5	Chips(veg)			
	Bharta (Patato/brinjal)			
6	Khata (Tamato&Khajra)			
	Khata (Dahi Baigan)			
	Khata (Dahi Bundi)			
7	Salad & Papad			
8	Sweet (Rasgolla)			
	Sweet(Zalebi)			
	Sweet(Golab Jamun)			
09	Payas			
	Sweet Curd			
10	Tea /Coffee (Two Times)			
11	Ice Cream (Spl. Brand, cup)			
12	Snacks – Samosa /Bada/Aluchap (2pc) & sweet (1 Pc)			
	Snacks - fruit cake (2 slices), Mungdal(25gm), Biscuit (4 pc) & Sweet(1pc)			
13	Water Bottle			
**Total Price per plate (taking the highest price of items in each sl.no) (Sum of highest prices of items from 1 to 13)				
***Total Average Price per plate (taking the average of items in each sl.no) (Sum of average prices of items from 1 to 13)				

*The price should include transportation cost with crockery, serving dishes, manpower and taxes if any. Plz. Mention % of taxes included in the price quoted.

** Total Price quoted per plate (taking the highest price of items in each sl.no) should not exceed Rs. 190/- (Excluding of taxes).

*** Incase of L1 price quoted by different bidders for different items, the total average price per plate will be (taking the average of each items) shall be taken into account for arriving the L1 Price.

Place:

Date:

(Signature and seal of the authorized signatory)

TENDER FORM - B
Financial Bid

Format III - Rate of some other Items

Sl.No	Name of the Item	Price(Rs) Item Wise(Excl of Taxes)	% of Tax
1	Chicken Biryani having zeera rice with Chicken, cashew nuts, Elaichi, cloves, green mutter, Beet & Carrot. (Kachumber complementary) per plate		
2	Mutton Biryani having zeera rice with Chicken, cashew nuts, Elaichi, cloves, green mutter, Beet & Carrot. (Kachumber complementary) per plate		
3	Veg Biryani having zeera rice with panner, cashew nuts, Elaichi, cloves, green mutter, Beet & carrot. (Kachumber complementary)per plate		
4	Mutton Curry/Kasa (four pieces)		
5	Chilly Chicken – (per plate)		
6	Egg Curry/ Kasa (2 pieces)		
7	Roti per piece		
8	Paratha per piece		
9	Special Tiffin: Snacks – Samosa /Bada/Alu chap (2pc) & sweet (1 Pc) ,tea one time. With banana 1 pcs		
10	Snacks – fruit cake (4 slices), Mungdal(50 gm), Biscuit (2 pc) & Sweet(1pc) tea one time. With banana 1 pcs		

*The price should include transportation cost with crockery, serving dishes, manpower and taxes if any. Plz. Mention % of taxes included in the price quoted.

Place:

Date:

(Signature and seal of the authorized signatory)