

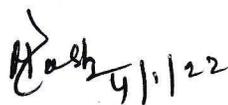
**OFFICE OF THE CHIEF DISTRICT AGRICULTURE OFFICER: NUAPADA**

Letter No: 1115 /ATMA Date: 04.01.2022

**Expression of Interest (EOI) for Engagement of Block Level Facilitating Agency  
for Special Programme for Promotion of Integrated Farming in Tribal Areas of  
Odisha of Nuapada Block of Nuapada District**

Expression of Interest (EOI) is invited by the Chief District Agriculture Officer, Nuapada, from the experienced and interested and interested Organizations/Agencies for Engagement of Block Level Facilitating Agency for Nuapada Block of Nuapada District for Special Programme for Promotion of Integrated Farming in Tribal Areas of Odisha. Interested Organizations/Agencies are required to submit proposals in sealed envelope super scribed as "Application for Engagement of Block Level Facilitating Agency for Nuapada Block of Nuapada District for Special Programme for Promotion of Integrated Farming in Tribal Areas of Odisha" as per the enclosed application format by registered /speed post. Proposals in e-mail will not be entertained in this regard. The EOI should be addressed to Office of the Chief District Agriculture Officer, Nuapada. Last date of for receipt of proposal is 12.01.2022. up to 1.00 PM and the same shall be opened on the same day at 3.30 PM in presence of authorized signatory and representatives. The application form and detail terms and conditions are available in the Official website of [www.nuapada.nic.in](http://www.nuapada.nic.in).

The authority shall not be responsible for any sort of postal delay and proposal received beyond scheduled date and time shall not be entertained and out rightly be rejected. The authority reserves the right to cancel /reject any or all the EOI without assigning any reason thereof.

  
CDAO & PD,  
ATMA, Nuapada

## **Expression of Interest for “Special Programme for Promotion of Integrated Farming in Tribal Areas”**

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Department of Agriculture & Farmers’ Empowerment, Government of Odisha is implementing a “**Special Programme for promotion of Integrated Farming in Tribal Areas**” for last 4 years work in Malkangiri District with focus on Agriculture, Horticulture, Livestock and Fisheries in a convergent mode. Government of Odisha is now extending this scheme to 4 more districts in pilot mode. Key features of SPPIF are protective irrigation, promotion of improved agronomic practices, crop diversification and intercropping, soil health management, custom hiring centers to reduce drudgery, community managed seed systems, promotion of vegetable cultivation for nutrition security, streamlining vaccination systems, Goat Shelter and poultry night shelter development, breed farms of indigenous birds, localized production of suitable fingerlings/yearlings, promotion of FPOs, etc. with “farmer to farmer” learning forming core implementation strategy.

### **Major Objective of the Programme**

1. Securing crops through protective irrigation for mitigating dry spells.
2. Promotion of crop diversification through intercropping, poly-cropping, crop rotation, and Adarsha Bagicha initiative.
3. Establishing the community managed seed systems to meet the diverse seed needs of farmers.
4. Taking up soil health management activities for rejuvenation of soils.
5. Documentation and evaluation of local landraces through Participatory varietal trials.
6. Promotion of vegetable cultivation at the household level for nutritional security and intensive clusters for income security.
7. Establishment of preventive health care systems for livestock to reduce mortality.
8. Promotion of desi poultry through breed farms and appropriate support systems.
9. Promotion of Goatery through shed construction and appropriate support systems.
10. Documentation and registration of indigenous livestock breeds.
11. Realizing fisheries potential in water bodies (seasonal and perennial) in numerous water bodies with seasonal and perennial water storage
12. Promotion of aggregation, processing, value addition and marketing of products of different production systems through farmer producer organization.
13. Convergence with MGNREGA for NRM activities

## Scale & Duration of the SPPIF

Government of Agriculture & Farmers Empowerment Department has approved extension of SPPIF to 4 Blocks namely , Komna, Boden, Sinapali & Nuapada .This Expression of Interest is being floated for interested agencies (NGOs) for engagement as Facilitating agencies in **Nuapada Block** of Nuapada District. . The SPPIF implementation blocks are as follows:-

S.No	District Name	Blocks
1	Nuapada	Nuapada

In accordance with approval from competent authority, Directorate of Agriculture & Food Production (DA&FP) is inviting eligible Non-Governmental Organisations (NGOs) for the role of “Facilitating Agencies (FA)”. Selection will be done by district level committee under chairmanship of Collector and District Magistrate.

### The Mandatory criteria to be selected as FA are as follows:-

1. Should be legally registered as Society/Trust.
2. Should provide a self-attested copy of registration, PAN number and self-attested copy of PAN card.
3. Should not have been blacklisted by Government of India, Government of Odisha, other government agencies and any Indian or international donor and provide a self-declaration by the authorized representative to this effect.
4. Should have a minimum of 3 years of work experience in the proposed blocks on Rainfed Agriculture production systems. Such experience may include soil and water conservation, crop diversification, climate resilient cropping system, horticulture, agro-forestry, livestock husbandry and rangeland management, capacity building of community organizations and/or farmer producers organizations.
5. Should have last 3 years’ audited Balance Sheet and Financial Reports submitted to the concerned regulatory authorities.
6. The chief functionary of the institution should not be a formal member of any political party and furnish an undertaking to this effect.

7. Should not have more than one-third of the Governing Body members related to each other and no staff members related to each other should be supervising each other.
8. Must have worked with any of the government program related to agriculture, NRM, farmer's organization in a substantial way .(Not merely in awareness or training or market linkages).
9. One NGO is eligible for applying for one cluster only.

The format of EoI is in Annexure-A and NGOs need to apply in the specified format only. Copies of the following documents need to be submitted along with the EoI form:

- Registration certificate of NGO
- Audited statement of accounts for 2017/18, 2018/19 & 2019/20
- Annual Report 2017/18, 2018/19 & 2019/20
- Fixed asset position including its present value and location.
- Profile of professional staff of the organization.
- MoU/ agreement/ any documentary evidence of working for Govt. or special projects or Govt. undertakings for implementing drought resilient agriculture activities of last three years only.
- Address of head and field offices.

The proposals should come in sealed envelope super-scribed as "**APPLICATION FOR ENGAGEMENT OF BLOCK LEVEL FACILITATING AGENCY FOR SPECIAL PROGRAMME FOR PROMOTION OF INTEGRATED FARMING IN TRIBAL AREAS OF ODISHA**" as per the enclosed application format by registered/ speed post to the below mentioned address.

**Office of the Chief District Agriculture Officer**

**District- Nuapada**

**Process of Selection:**

**Stage 1:** Short listing of at least three applications from the received applications after desk assessment by screening committee.

**Stage 2:** Presentations by shortlisted organizations before “District Committee under chairpersonship of Collector& District Magistrate or appointed representative”. This will be followed by a field visit by members of selection committee.

**Stage 3:** One NGO per cluster in a block will be selected as Facilitation Agency (FA) for the Block by the committee through presentation and field visit. Selected FA will be approved by the Collector & District Magistrate.

**Stage 4:** NGOs selected as Facilitating Agencies will submit all relevant documents for verification. .

**Stage 5:** After completion of selection of FA, MoU will be signed between ATMA, Program Secretariat and Selected NGOs for the Project.

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*Hoshiy 12/22*  
**Project Director  
ATMA, Nuapada**

## Annexure-A

### Expression of Interest (EOI) for Engagement of Block Level Facilitating Agency for Special Programme for Promotion of Integrated Farming in Tribal Areas of Odisha

#### Details of the Organization:

##### 1. Introduction

- a. Name of the organization -
- b. Acronym of the organization, if any -
- c. Address of the organization -
  - i) Mailing / Correspondence office
  - ii) Visiting office
- d. Contact Person
  - i) Name -
  - ii) Designation / Title -
  - iii) Telephone No - Landline -  
Mobile -  
Email -

iv) Address, if different from (c) -

##### 2. Identity/Legal Status

- i) Is organization registered - Yes  No
- ii) If yes, Under Society Act  Under Trust   
Under Company Act  Any other   
(Section - 25)  
If any other, specify -
- iii) Year of registration -
- iv) Since how long it is operational (No. of years) -
- v) Operational area of the organization - State /s-  
(only indicate the number) District/s -  
Block/s -  
Village/s -
- vi) Whether organization is registered under FCRA - Yes  No

vii) Whether it is registered under Income Tax -  Yes  No

**3. Governance**

- i) What are VMG (vision, mission, goal) of the organization-
- ii) Are those reflected in program taken by the organization Yes  No
- iii) Does organization has a governing board Yes  No
- iv) Give details of Board Members (current status) –  
Name & Address Gender Occupation Position / Designation (Incl Chief Executive)

SL	Name	Address	Gender	Occupation	Position/Designation

v) Which of the Board members receive salary / remuneration for services apart from the expenses for attending board meetings

- a.
- b.
- c.

vi) Is minutes of Board meeting documented and circulated among Board members  
 Yes  No

vii) What are sources of fund for the organization –

Corpus  Endowment  Donation  Govt. Grant

Donor's grant  Other  if others specify –  
 (Foreign)

**4. Management / Administration**

- i) Briefly mention administrative set up below chief executive – (flow chart)
- ii) Are role and responsibility of staff clearly defined Yes  No
- iii) Are staff issued with letters of appointment / contract Yes  No

**5. Financial Management**

- i) Whether accounts are audited by external auditor Yes  No
- ii) Do you have system of Internal control Yes  No
- iii) If yes, specify –
- iv) What financial statements are prepared at organization –  
 Balance sheet  Receipt & payment  Income & expenditure   
 Others Specify

**Financial Particulars of the Agency**

Financial Year*	Turnover from Professional Services	Turnover from other Activities	Total Turnover	Income tax return filed ( yes/ no)**
2017-18				
2018-19				
2019-20				

\*Attach copies of Receipt & Payments, Income & Expenditure and Balance Sheet for these years

\*\*Please attach last three assessment years Income Tax Return receipt

**(Kindly attach Xerox copy**

**of PIN & TIN certificate)**

**Audited Balance Sheet**

Financial Year	Audit of Balance sheet (yes/ no)	Remarks
2017-18		
2018-19		
2019-20		

**6. Personnel / Staff** (Current status)

- i) Total number of staff –
- ii) No. of technical / professional staffs (M / F) please specify

**Details of Technical/ Professional staff**

Name	Position	Engaged since (year)	Qualification

**7. Work Experience**

- i. Was the organization black listed any time? If yes, provide the details.

ii. Experience in working with Community Based Organisations (CBO) in proposed block:

- a. Has the organization promoted any CBO in the past; Yes / No  
 b. If Yes, Please Specify the Below

GP Name	Type of CBO/FPO	Nos	Years of Engagement with CBO	Activity Business Carried Out	Coverage (No of HHs)	Balance in Rs Lakh as on 31.03.2021

Briefly describe your salient achievements

iii. Experience in working with Line departments/NABARD etc in proposed block:

Dept/Agency Name	Project Name	Project Budget in Rs Lakh	From	To	Years of Engagement with CBO	Coverage (No of HHs)

Briefly describe your salient achievements

iv. Please share your organization experience on agriculture experience in the block for last 5 yrs.

Activity	GP Name	Crop	Year	Donor	Coverage in Ha	Coverage (No of HHs)
Crop Diversification						
Seed Production/ Conservation						
Irrigation Development						
Bioinput/Organic/Natural Farming promotion						

\* More rows can be added for each activity

Briefly describe your salient achievements

v. Please share your organization experience on horticulture experience in the block for last 5 yrs

Activity	GP Name	Crop	Year	Donor	Coverage (No of HHs)	Avg Annual Income Increase in
Agro-Forestry						
Vegetable cultivation through PoP						
Vegetable cultivation through Trellis						
Vegetable cultivation through Trellis any other improved methods						

\* More rows can be added for each activity

**Briefly describe your salient achievements**

vi. Please share your organization experience on livestock experience in the block for last 5 yrs

Activity	GP Name	Breed/Type of Animals	Year	Donor	Coverage (No of HHs)	Avg Annual
Vaccination						
Poultry, (Specify: Desi/ Improved/ Broiler)						
Goatery						
Any other						

\* More rows can be added for each activity

**Briefly describe your salient achievements**

vii. Please share your organization experience on fisheries experience in the block for last 5 yrs

Activity	GP Name	Year	Donor	Coverage(No of HHs)
Creation of Farm Ponds				
Promotion of fingerlings/yearlings				
Value addition				
Any other				

\* More rows can be added for each activity

Briefly describe your salient achievements

viii. Please share your organization experience on NRM activity in the block for last 5yrs

Activity	GP Name	Year	Donor	Coverage(No of HHs)	Funds leveraged in Rs Lakh
Creation of Farm Ponds					
Land development					
Drainage Works					
Plantation Work					

\* More rows can be added for each activity

Briefly describe your salient achievements

ix. Has organization been recipient of any awards at District or State or National Level?

x. Give 3 reasons on why your organization is qualified to be the Facilitating Agency for

the program?

I declare that all the information given above is true and correct.

*Handwritten signature*  
22/11/22

(Signature and Seal of Competent Authority)